



# Board Meeting Agenda

April 15, 2024 - 7:00 p.m.



Michelle Arseneault  
Trustee  
Town of Whitby

Tracy Brown  
Trustee  
Town of Whitby

Emma Cunningham  
Trustee  
City of Pickering

Donna Edwards  
Trustee  
Town of Ajax

Stephen Linton  
Trustee  
City of Pickering

Kelly Miller  
Trustee  
Town of Ajax

Carolyn Morton  
Trustee  
Townships of Brock, Scugog &  
Uxbridge

Deb Oldfield  
Vice Chair of the Board  
Trustee  
City of Oshawa

Shailene Panylo  
Trustee  
City of Oshawa

Vacant  
Trustee  
City of Oshawa

Christine Thatcher  
Chair of the Board  
Trustee  
Town of Whitby

Jill Thompson  
Trustee  
( First Nations Representative)

Ben Cameron  
Student Trustee

Kayla Hoare  
Student Trustee

Neha Kasoju  
Student Trustee

Durham District School Board  
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# DURHAM DISTRICT SCHOOL BOARD

## BOARD MEETING

Monday, April 15, 2024 - 7:00 p.m.

PAGE

1. Call to Order

2. Land Acknowledgement

Verbal

The Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. O Canada

(R. S. McLaughlin C.V.I.)

4. Declarations of Interest

Verbal

5. Approval of Agenda

Verbal

6. Consent Items

(a) Approval of the following meeting Minutes:

- |      |   |       |
|------|---|-------|
| i.   | DRAFT Minutes of the March 18, 2024 Regular Board Meeting | 1-6   |
| ii.  | DRAFT Minutes of the March 27, 2024 Special Board Meeting | 7-9   |
| iii. | DRAFT Minutes of the April 2, 2024 Special Board Meeting  | 10-12 |

(b) Adoption of the following Resolutions from the Governance and Policy Committee Meeting of March 27, 2024, which the Committee Recommended to the Board: 13-14

- |     |  |
|-----|--|
| i.  | Resolution #1: That the Board Adopt the Board Self-Assessment Policy.                        |
| ii. | Resolution #2: That the Board Rescind the Accessible Customer Service Policy and Regulation. |

	iii. Resolution #3: That the Board Rescind the Child Care, Early Years and After-School Recreation Programs Regulations and Consolidate the Policies.	
	iv. Resolution #4: That the Board Adopt the Human Rights Advisory Committee: Selection Criteria, Recruitment Strategy and Number of Committee Members.	
	v. Resolution #5: That the Board Adopt the Anti-Black Racism Advisory Committee: Selection Criteria, Recruitment Strategy and Number of Committee Members.	
(c)	Adoption of the Resolutions from the In Camera, Committee of the Whole Meeting, April 2, 2024 and April 15, 2024.	Verbal
7.	<u>Ministry Memorandums-Information Update</u> (Director Camille Williams-Taylor)	Verbal
8.	<u>Public Question Period</u>	Verbal
9.	<u>Good News from the System</u> (Director Camille Williams-Taylor)	Verbal
10.	<u>Recommended Actions</u>	
(a)	Election of Special Education Advisory Committee (SEAC) Trustees (Chair Christine Thatcher)	Verbal
(b)	Request for Easement - 400 Taunton Road East (Associate Director David Wright)	15-17
(c)	2024 Education Development Charges By-law (Associate Director David Wright)	18-38
(d)	Items Removed from the List of Consent Items	
11.	<u>Information Items</u>	
(a)	Integrity Commissioner Annual Report (General Counsel Patrick Cotter)	39-41
(b)	Special Education Advisory Committee (SEAC) Report, February 15, 2024 (Trustees Donna Edwards, Kelly Miller)	42-50
(c)	OPSBA Update, Memo 2324:29 Central East Meeting, April 6, 2024 (Trustee Donna Edwards)	51-52

12. Memos
  - (a) 2324:28 Ministry of Education SIP & SEA Compliance Monitoring 53-54
13. Days of Significance 55
14. Adjournment Verbal

# DRAFT

## MINUTES

### The Regular Meeting of the Board Monday, March 18, 2024

**A Regular Meeting of the Durham District School Board was held on this date.**

1. Call to Order:

Chair Christine Thatcher called the meeting to order at 7:02 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham (virtual), Donna Edwards, Stephen Linton, Kelly Miller, Carolyn Morton, Deb Oldfield, Shailene Panylo, Student Trustees Ben Cameron, Kayla Hoare, Neha Kasoju (virtual)

Regrets: Trustee Jill Thompson

Not in Attendance: Trustee Linda Stone

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Directors Jim Markovski and David Wright, Superintendents Michael Bowman, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Martine Robinson, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Gillian Venning

2. Land Acknowledgement

Chair Christine Thatcher gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. O Canada

Trustees Kelly Miller and Donna Edwards introduced and thanked students from the Westney Heights Public School choir and concert band, conducted by Melissa Sawyer and accompanied by Samantha Smith and Michael Houston. Recorded performances of O Canada and "This is Me" from the Greatest Showman were played.

4. Declarations of Interest

There were no declarations of interest at this time.

5. Adoption of Agenda

2024:RB33

MOVED by Trustee Carolyn Morton

SECONDED by Trustee Kelly Miller

THAT THE AGENDA BE APPROVED.

CARRIED

6. Minutes

2024:RB34

MOVED by Trustee Michelle Arseneault

SECONDED by Trustee Stephen Linton

THAT THE FOLLOWING APPROVED MINUTES BE RECEIVED:

- (a) THE REVISED REGULAR BOARD MEETING MINUTES OF JANUARY 22, 2024

AND THAT THE FOLLOWING DRAFT MINUTES BE APPROVED:

- (b) THE REGULAR BOARD MEETING MINUTES OF FEBRUARY 20, 2024
- (c) THE JOINT SPECIAL BOARD EDUCATION DEVELOPMENT CHARGES POLICY REVIEW MEETING MINUTES OF FEBRUARY 28, 2024
- (d) THE JOINT SPECIAL BOARD EDUCATION DEVELOPMENT CHARGES SUCCESSOR BYLAW MEETING MINUTES OF FEBRUARY 28, 2024
- (e) THE SPECIAL BOARD MEETING MINUTES OF MARCH 4, 2024

CARRIED

7. Ministry Memorandums-Information Update

Director Camille Williams-Taylor provided trustees with the following update:

On May 30, the DDSB will hold its third annual Student Art Gallery - a district-wide art collection housed in the Education Centre, displaying artworks created and curated by students with staff support. From now until April 26, students in Grades 7 to 12 are encouraged to submit their artwork focused on the theme: My Journey, My Joy, My Genius. This theme invites students to delve into the rich tapestry of their experiences, exploring the diverse facets that have shaped them into the individuals they are today. The Ministry of Education recently launched a new parent guide to Ontario's school system. This online resource will help parents, guardians, and caregivers find information to support their child's success and make informed decisions about their education. Topics include public education, specialized resources, and how to get involved.

More information about this guide can be found on DDSB social media posts or on the [Ministry website](#).

Coming up this April, our Early Years team will launch the Great Beginnings Webinar Series for families with young children and those starting out in Kindergarten. This five-part series will cover a range of topics including what a typical day in Kindergarten looks like, learning through play, child well-being, and self-regulation. DDSB Facilitators, community partners, and experts will share their knowledge and welcome questions.

8. Public Question Period

Dylan Reynolds joined the meeting virtually and asked a question regarding DDSB's response to heat warnings. Staff responded to the question.

Executive Lead Robert Cerjanec read a question from Teagan Ostrow into the record about the evolution of public education. Staff responded to the question.

9. Report from the Committee of the Whole In Camera

Trustee Deb Oldfield reported that the Committee of the Whole met in closed session on March 18, 2024, and discussed matters involving;

Decisions in respect of negotiations with employees of the board, litigation affecting the board, and administrative transfers and placements.

2024:RB35

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Donna Edwards

THAT THE BOARD APPROVE THE ACTIONS AND ADOPT ANY RESOLUTIONS OF THE MARCH 18, 2024, COMMITTEE OF THE WHOLE, CLOSED SESSION MEETING.

CARRIED

10. Good News from the System

Elyssa from Eagle Ridge Public School and Milana from Highbush Public School shared good news from across the system on behalf of DDSB students.

11. Recommended Actions

(a) Report and Adoption of Any Resolutions: Standing Committee Meeting Minutes of March 4, 2024

Trustee Deb Oldfield brought forward two motions.

2024:RB36

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Donna Edwards

I MOVE THAT THE BOARD ADOPT THE RESOLUTIONS OF THE MARCH 4, 2024 COMMITTEE OF THE WHOLE CLOSED SESSION MEETING.

CARRIED

Trustee Deb Oldfield shared with trustees the minutes of the March 4, 2024 Standing Committee meeting and that the following motions were carried and resolutions adopted at the Standing Committee meeting on March 4, 2024;

THAT STAFF PREPARE AN INFORMATION REPORT ON MODIFIED SCHOOL YEAR CALENDARS AS SOON AS POSSIBLE FOR TRUSTEE CONSIDERATION AT A STANDING COMMITTEE MEETING.

And,

THAT THE CHAIR WRITE AN OPEN LETTER TO THE MINISTER OF EDUCATION SEEKING A CHANGE TO THE EDUCATION DEVELOPMENT CHARGE CAP WHICH WAS ESTABLISHED IN 2019, EMPHASIZING THE GROWTH IN DURHAM AND THE NEGATIVE IMPACT OF THE CAP ON OUR FINANCIAL POSITION.

2024:RB37

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Carolyn Morton

I MOVE THAT THE BOARD APPROVE THE MINUTES OF MARCH 4, 2024 AND ADOPT THE RESOLUTIONS ABOVE.

CARRIED

(b) Motion: OPSBA Policy Resolution

Trustee Donna Edwards shared with trustees that this item was discussed as a Notice of Motion at the March 4, 2024 Standing Committee meeting in response for OPSBA's annual call from school boards for proposed resolutions or constitutional changes.

2024:RB38

MOVED by Trustee Donna Edwards

SECONDED by Trustee Kelly Miller

THAT THE DDSB PUT FORWARD THE FOLLOWING MOTION AT OPSBA:

BE IT RESOLVED THAT OPSBA TAKE A LEADERSHIP ROLE IN ADDRESSING ACCESSIBILITY BARRIERS FOR STUDENTS AND THEIR FAMILIES IN THE PUBLIC EDUCATION SYSTEM BY:

- ENDORSING IN PRINCIPLE THE RECOMMENDATIONS IN THE 4<sup>TH</sup> LEGISLATIVE REVIEW OF THE AODA.
- REVIEWING THE RECOMMENDATIONS IN THE 4<sup>TH</sup> LEGISLATIVE REVIEW TO IDENTIFY HOW OPSBA CAN BECOME A LEADER AND ROLE MODEL IN ADDRESSING THE ACCESSIBILITY BARRIERS AND MISSED OPPORTUNITIES IN PUBLIC EDUCATION.
- BEING ACCOUNTABLE AND ENSURING THAT, WHERE APPLICABLE AND POSSIBLE OPSBA ADDRESSES AND ADVOCATES FOR THE ELIMINATION OF ACCESSIBILITY BARRIERS IN PUBLIC EDUCATION WHEN IT RESPONDS TO



THE GOVERNMENT OR MINISTRY OF EDUCATION DURING PUBLIC  
CONSULTATION.

Trustee Shailene Panylo proposed an amendment to the above foregoing motion (2024:RB38) to add an additional sentence as the 4<sup>th</sup> point of the motion.

2024:RB39

MOVED by Trustee Shailene Panylo

SECONDED by Trustee Stephen Linton

- BY DEVELOPING AND IMPLEMENTING A FRAMEWORK WITHIN WHICH OPSBA WILL OR CAN HOLD THE MINISTRY OF EDUCATION AND GOVERNMENT TO ACCOUNT.

DEFEATED

2024:RB38

MOVED by Trustee Donna Edwards

SECONDED by Trustee Kelly Miller

THAT THE DDSB PUT FORWARD THE FOLLOWING MOTION AT OPSBA:

BE IT RESOLVED THAT OPSBA TAKE A LEADERSHIP ROLE IN ADDRESSING ACCESSIBILITY BARRIERS FOR STUDENTS AND THEIR FAMILIES IN THE PUBLIC EDUCATION SYSTEM BY:

- ENDORSING IN PRINCIPLE THE RECOMMENDATIONS IN THE 4<sup>TH</sup> LEGISLATIVE REVIEW OF THE AODA.
- REVIEWING THE RECOMMENDATIONS IN THE 4<sup>TH</sup> LEGISLATIVE REVIEW TO IDENTIFY HOW OPSBA CAN BECOME A LEADER AND ROLE MODEL IN ADDRESSING THE ACCESSIBILITY BARRIERS AND MISSED OPPORTUNITIES IN PUBLIC EDUCATION.
- BEING ACCOUNTABLE AND ENSURING THAT, WHERE APPLICABLE AND POSSIBLE OPSBA ADDRESSES AND ADVOCATES FOR THE ELIMINATION OF ACCESSIBILITY BARRIERS IN PUBLIC EDUCATION WHEN IT RESPONDS TO THE GOVERNMENT OR MINISTRY OF EDUCATION DURING PUBLIC CONSULTATION.

CARRIED

13. Information Items

(a) Update: Math Achievement Action Plan

Superintendent Mohamed Hamid provided trustees with an update on the implementation of the 2023-2024 DDSB Math Action Achievement Plan.

Trustee questions were answered.

(b) Quarterly Construction and Major Projects Progress Report

Associate Director David Wright introduced Head of Facilities Services Lisa Bianca who provided trustees with an update on the status of construction and major projects as of February 29, 2024. Updates to this report are provided to trustees on a quarterly basis (January, March, June and September), and will be posted on the Board's website.

Trustee questions were answered.

(c) SEAC Report, January 18, 2024

Trustee Donna Edwards shared with trustees an overview and highlights of the January 18, 2024 meeting of the Special Education Advisory Committee.

Trustee questions were answered.

(d) OPSBA Report

Trustee Donna Edwards shared that there was no update at this time.

Trustee questions were answered.

14. Days of Significance

The dates of significance for March and April 2024 were shared with trustees for information.

15. Adjournment

2024:RB39

MOVED by Trustee Christine Thatcher

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 8:12 p.m.

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Chair

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Secretary

# **DRAFT**

## **MINUTES**

### **The Special Meeting of the Board**

**Wednesday, March 27, 2024**

**5:45 p.m.**

A Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Chair Christine Thatcher

The Chair called the meeting to order at 5:51 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham, Donna Edwards, Stephen Linton (virtual), Kelly Miller, Carolyn Morton, Deb Oldfield, Shailene Panylo, Student Trustee Ben Cameron

Regrets: Trustees Linda Stone, Jill Thompson, Student Trustees Kayla Hoare, Neha Kasoju

Officials Present: Director of Education Camille Williams-Taylor, Associate Director Jim Markovski, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Gillian Venning

2. Land Acknowledgement

Chair Christine Thatcher gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declarations of Interest

There were no declarations of interest at this time.

4. Adoption of Agenda

2024:SB26

MOVED by Trustee Michelle Arseneault

SECONDED by Trustee Tracy Brown

THAT THE AGENDA BE APPROVED.

CARRIED

5. Recommended Action

(a) Trustee Resignation

Chair Christine Thatcher introduced the report, which outlined the requirement of the Board of Trustees to consider the resignation of Trustee Linda Stone and which also provided potential next steps in accordance with the Education Act and the Bylaws.

2024:SB27

MOVED by Trustee Shailene Panylo

SECONDED by Trustee Deb Oldfield

THAT THE BOARD OF TRUSTEES ACCEPT THE RESIGNATION OF TRUSTEE LINDA STONE.

Chair Christine Thatcher called for a recorded vote.

The motion was carried on a recorded vote:

Yes

Michelle Arseneault

Tracy Brown

Emma Cunningham

Donna Edwards

Stephen Linton

Kelly Miller

Carolyn Morton

Deb Oldfield

Shailene Panylo

Christine Thatcher

No

Absent

Jill Thompson

Linda Stone

Abstain

Student Trustees

Ben Cameron

Kayla Hoare

Neha Kasoju

6. Adjournment

2024:SB28

MOVED by Trustee Emma Cunningham

SECONDED by Trustee Donna Edwards

THAT THE MEETING DOES NOW ADJOURN.

The meeting adjourned at 5:55 p.m.

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Chair

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Secretary

# 10

## DRAFT

### MINUTES

#### The Special Meeting of the Board

Tuesday, April 2, 2024

8:15 p.m.

A Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Chair Christine Thatcher

The Chair called the meeting to order at 7:55 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham, Donna Edwards, Stephen Linton (virtual), Kelly Miller, Carolyn Morton, Deb Oldfield, Shailene Panylo, Student Trustees Ben Cameron, Neha Kasoju, Kayla Hoare

Regrets: Trustee Jill Thompson

Officials Present: Director of Education Camille Williams-Taylor, Associate Directors Jim Markovski and David Wright, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Gillian Venning

2. Land Acknowledgement

Chair Christine Thatcher gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declarations of Interest

There were no declarations of interest at this time.

4. Adoption of Agenda

2024:SB29

MOVED by Trustee Emma Cunningham

SECONDED by Trustee Donna Edwards

THAT THE AGENDA BE APPROVED.

CARRIED

5. Recommended Actions

(a) Adoption of Any Resolutions of the April 2, 2024 Committee of the Whole, In-Camera

Trustee Deb Oldfield brought forward a motion.

2024:SB30

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Tracy Brown

THAT THE BOARD OF TRUSTEES ADOPT THE RESOLUTIONS OF THE APRIL 2, 2024 COMMITTEE OF THE WHOLE CLOSED SESSION MEETING.

CARRIED

(b) Establishing a Vacancy Committee

Chair Christine Thatcher introduced the report, noting that at the March 27, 2024 Special Board meeting, the Board of Trustees accepted the resignation of Linda Stone and in accordance with Section 6 of the Consolidated By-laws, a Vacancy Committee must be struck to address the vacancy, noting that every member of the Board is eligible to sit on the Committee. General Counsel Patrick Cotter provided an overview of the rules and responsibilities of the Committee, including the options available to fill the vacancy.

2024:SB31

MOVED by Trustee Shailene Panylo

SECONDED by Trustee Donna Edwards

THAT THE BOARD OF TRUSTEES ESTABLISH A VACANCY COMMITTEE AS PER PAGE 2 OF THE REPORT IN ACCORDANCE WITH SECTION 6 OF THE BYLAWS.

CARRIED

Trustees interested in being on the Vacancy Committee were asked to raise their hands and membership was confirmed as follows:

Trustees

Michelle Arseneault  
Tracy Brown  
Emma Cunningham  
Donna Edwards  
Stephen Linton  
Kelly Miller  
Carolyn Morton  
Deb Oldfield  
Shailene Panylo  
Christine Thatcher

Student Trustees

Ben Cameron  
Kayla Hoare

6. Adjournment

2024:SB32

MOVED by Chair Christine Thatcher

THAT THE MEETING DOES NOW ADJOURN.

The meeting adjourned at 8:06 p.m.

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Chair

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Secretary





## **Durham District School Board**

### **April 15, 2024 Board Meeting**

#### **Resolutions: March 27, 2024 Governance and Policy Committee Meeting**

At the Governance and Policy Committee meeting of March 27, 2024, the Committee made the following recommendations to the Board of Trustees and recommended that the matters be dealt with at this meeting of the Board of Trustees:

**i. Draft Board Self-Assessment Policy**

THAT THE BOARD SELF-ASSESSMENT POLICY BE ADOPTED, WITH THE AMENDMENT TO SECTION 5.2 (VI):

- PROGRESS ON THE GOALS AND PRIORITIES SET FOR THE PREVIOUS YEAR.

**ii. Rescission of Accessible Customer Service Policy and Regulation**

THAT THE ACCESSIBLE CUSTOMER SERVICE POLICY AND REGULATION BE RESCINDED.

**iii. Child Care, Early Years and After-School Recreation Programs: Rescission of Regulations and Consolidation of Policies**

THAT THE EARLY YEARS, CHILD CARE AND AFTER-SCHOOL EARLY YEARS RECREATION PROGRAMS REGULATIONS BE RESCINDED; AND, THE EARLY YEARS, CHILD CARE AND AFTER-SCHOOL EARLY YEARS RECREATION PROGRAMS POLICIES BE CONSOLIDATED INTO ONE NEW COMPREHENSIVE POLICY.

**iv. Human Rights Advisory Committee: Selection Criteria, Recruitment Strategy and Number of Committee Members**

THAT THE COMMITTEE SELECTION CRITERIA, RECRUITMENT STRATEGY AND NUMBER OF COMMITTEE MEMBERS BE APPROVED, WITH THE INCLUSION OF THE FOLLOWING ADDITIONAL INFORMATION UNDER RECOMMENDED RECRUITMENT STRATEGY:

- EXPERIENCE AND EXPERTISE WITH ACCESSIBILITY ADVOCACY.

**v. Anti-Black Racism Advisory Committee: Selection Criteria, Recruitment Strategy and Number of Committee Members**

THAT THE COMMITTEE SELECTION CRITERIA, RECRUITMENT STRATEGY AND NUMBER OF COMMITTEE MEMBERS BE APPROVED, WITH THE INCLUSION OF THE FOLLOWING ADDITIONAL INFORMATION UNDER RECOMMENDED RECRUITMENT STRATEGY:

- EXPERIENCE AND EXPERTISE WITH ACCESSIBILITY ADVOCACY.

**Link to March 27, 2024 Governance and Policy Committee agenda package which includes staff reports on the aforementioned items:**

[March 27, 2024 Governance and Policy Committee Agenda](#)

**Link to Draft, Unapproved March 27, 2024 Governance and Policy Committee meeting minutes:**

[March 27, 2024 Draft Governance and Policy Committee Minutes](#)

## **DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT**

**REPORT TO:** Durham District School Board

**DATE:** April 15, 2024

**SUBJECT:** Request for Easement, 400 Taunton Road East **PAGE:** 1 of 2

**ORIGIN:** Camille Williams-Taylor, Director of Education and Secretary of the Board  
David Wright, Associate Director of Corporate Services and Treasurer of the Board  
Lisa Bianca, Head of Facilities Services  
Lindsay Wells, Senior Manager of Facilities Services  
Lygia Dallip, Manager of Property and Planning

### **1.0 Purpose**

The purpose of this report is to recommend that the Board of Trustees adopt a resolution to grant an easement to facilitate the Region of Durham's road improvement works project along Taunton Road.

### **2.0 Background**

The Durham District School Board recognizes Indigenous rights are distinct. In the exercise of those rights, Indigenous staff and students shall not be subjected to actions with the aim or effect of depriving these distinct rights.

The Durham District School Board is committed to providing learning and working environments that centre human rights and equity and are safe, welcoming, respectful, equitable, accessible, inclusive and free from all forms of discrimination, oppression, harassment and harm.

The Region of Durham (Region) is undertaking road widening works along Taunton Road. The Region is seeking a permanent easement for a small portion along the frontage of 400 Taunton Rd E. on DDSB owned lands for its traffic signals and sidewalk. Most of the new infrastructure will be on the Region's right-of-way, however the signal cable and a portion of the new sidewalk will be on the edge of the DDSB property.

### **3.0 Analysis**

Ontario Regulation 374/23, Acquisition and Disposition of Real property, made under the Education Act, states that:

- (3) A board may grant an easement over any of its real property if,
  - (a) the board adopts a resolution that it does not require for its purposes the interest that the easement would create;
  - (b) the grant of the easement is for consideration that the board considers reasonable; and
  - (c) the grant of the easement does not have the effect of rendering any school site or part of a school site no longer suitable for providing pupil accommodation.

(4) In subsection (3),

“easement” means an easement, right-of-way, right or licence in the nature of an easement, profit à prendre or other incorporeal hereditament, but does not include such an easement arising by operation of law.

The affected property as identified in Appendix A, a 5m x 30m (0.126 ac.) parcel located at the Taunton Road entrance to the Education Centre has been evaluated and meets the above noted criteria for granting of an easement.

#### **4.0 Financial Implications**

DDSB provided a current appraisal report for school board land in the Whitby area to establish reasonable consideration for the easement. The Region is amenable to using the rate \$2,750,000 per acre as the compensation amount for the easement. The Property Rights Appraised herein are those of the “Easement Interest” rather than the “Fee Simple Interest”. Easements are a form of partial interest in a property. They entitle a party to use the land but not to have ownership of it. The value of the easement be at 50% of the Fair Market Value (FMV) for this type of easement and the fact that the Region would not be taking the fee simple ownership.

The Region’s offer for Compensation for the granting of Easement Rights was established at \$173,250 (calculated as: 0.126 acres Easement Required Area x \$2,750,000 per acre = 346,500 fee simple FMV x 50% easement rate = \$173,250) for Parts 1 and 2 on Registered Plan 40R-32513.

#### **5.0 Recommendations**

The following recommendations are being provided to the Board of Trustees for consideration:

That the Board of Trustees approve the granting of an easement in favour of the Region of Durham for an area of 0.126 ac. along Taunton Road East for a sum of \$173,250. to facilitate road widening activities.

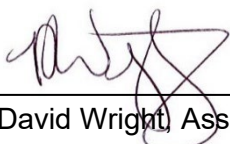
#### **6.0 Appendices**

Appendix A – Easement Location

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



David Wright, Associate Director of Corporate Services and Treasurer of the Board



## DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

**REPORT TO:** Durham District School Board

**DATE:** April 15, 2024

**SUBJECT:** 2024 Education Development Charge By-law

**PAGE:** 1 of 7

**ORIGIN:** Camille Williams-Taylor, Director of Education and Secretary of the Board  
 David Wright, Associate Director, Corporate Services & Treasurer of the Board  
 Lisa Bianca, Head of Facilities Services  
 Lindsay Wells, Sr. Manager, Development & Inclusive Design  
 Lygia Dallip, Manager, Property & Planning

### 1.0 Purpose

To seek Board of Trustees approval to enact the Education Development Charges By-law applicable in all municipalities within the Durham District School Board's (DDSB) jurisdiction, provided as Appendix A, effective May 1, 2024.

### 2.0 Background

The Durham District School Board recognizes Indigenous rights are distinct. In the exercise of those rights, Indigenous staff and students shall not be subjected to actions with the aim or effect of depriving these distinct rights.

The Durham District School Board is committed to providing learning and working environments that centre human rights and equity and are safe, welcoming, respectful, equitable, accessible, inclusive, and free from all forms of discrimination, oppression, harassment, and harm.

The current 5-year Education Development Charges (EDC) By-law expires April 30, 2024. Presently, the DDSB collects a residential (only) charge of \$3,449 per new residential unit across the DDSB's jurisdiction throughout the Region of Durham, excluding the Municipality of Clarington.

To continue to collect EDCs, a successor by-law must be adopted by the Board of Trustees no later than April 26, 2024 to avoid any interruption in the collection of EDCs (i.e., there is a 5-day waiting period prescribed in the legislation). If the proposed new 5-year by-law is adopted, the new charge would be \$3,749 per residential unit. The proposed new by-law also contemplates an EDC of \$0.10 per square foot of gross floor area (GFA) on non-residential development.

### **3.0 EDC - General**

Together with the Durham Catholic District School Board (DCDSB), the DDSB retained the services of Brad Teichman of Overland LLP, Legal Counsel to prepare the new EDC By-law document, and Quadrant Advisory Group Limited to complete the “Education Development Charges Background Study” dated February 13, 2024.

In accordance with section 257.61 and 257.60 of the Education Act, the EDC Background Study has been submitted to the Ministry of Education for approval, and copies provided to the three coterminous school boards, municipalities in the DDSB’s jurisdiction, and made available to the public including the Building Industry and Land Development Association (BILD), which represents developers in Ontario.

The Minister of Education must approve the EDC Submission and the Board’s ability to adopt a successor EDC by-law. Written approval from the Ministry is generally received close to or even on the date of by-law adoption.

DDSB is considered a growth board, as new residential development results in enrolment increases. EDCs are the only revenue source that DDSB can use to acquire and develop new school sites leading to new school construction.

Funds collected under an EDC by-law can be used to purchase land and to pay for site preparation costs to make the land building-ready in areas where enrolment need is related to new residential development. These funds cannot be used for non-site related construction of new schools or any other use regardless of the needs of the district.

DDSB and DCDSB currently collect EDCs on new residential development at the building permit stage. Under the legislation, DDSB has the option of imposing an EDC on non-residential (commercial) development in addition to residential development.

#### **3.1 2024 EDC By-law Rate**

DDSB’s consultant, Quadrant Advisory Group Limited (the consultant) conducted an extensive study of both residential and non-residential development projected over the next 15 years within DDSB’s jurisdiction to determine anticipated enrolment growth. jurisdiction.

A comparison of estimated available space in existing schools, over the next 15 years compared to 15-year enrolment projections, enable DDSB to estimate the number of new schools that will be required and consequently, the number of new school sites that are needed to build these schools.

The total estimated cost of acquiring and preparing new school sites is divided by the total net new units (a % is removed from the gross new units to address legislatively required exemptions) to arrive at an EDC per net new unit.

This per unit EDC could be further reduced if a non-residential EDC is also applied to the net gross floor area of non-residential development (a % is removed from the gross GFA to address legislatively required exemptions). Under the existing legislation, up to 40% of the total estimated cost of acquiring and preparing new school sites could be recovered through an EDC on non-residential development.

The consultant, through a graduated analysis of need, determined that a residential EDC that addresses 94% of the total revenue required and a non-residential EDC that addresses 6% of the total revenue required would provide the maximum funding for new school sites that could be collected given the existing legislated cap on the amount any District can collect (see Section 3.2).

### 3.2 Legislative Cap

On March 29, 2019, the Ministry imposed a legislative rate limit on the amount a District's EDC could increase annually despite the actual revenue needed to address real site acquisition and site preparation costs.

The legislative rate 'cap' limits the annual increase to the greater of \$300 per residential unit and \$0.10 per sq ft of non-residential GFA or 5%. This was applied to the EDC being collected prior to March 29, 2019, and as such, DDSB's EDC per residential unit remains low in comparison to the actual rate per residential unit required to purchase growth-related sites.

If the proposed new by-law is adopted, DDSB's existing capped rate of \$3,449 per residential unit would increase to \$3,749 per residential unit as of May 1, 2024, and increase annually by \$300 over the term of the by-law. Similarly, if a non-residential EDC is also adopted, this rate would be \$0.10 per square foot of non-residential GFA and increase annually by \$0.10 over the term of the by-law.

Despite the cap, the legislation requires that boards determine an EDC rate to fund 100% of the growth-related net education land costs. DDSB's calculated charge of \$12,540 per residential unit and \$2.14 per square foot of non-residential GFA would result in the collection of approximately \$1.14 billion in new growth-related school site needs between 2024 and 2038 (15 years).

The \$1.14 billion in growth-related needs includes DDSB's existing EDC account deficit of \$116.5 million and costs resulting from the future purchase of growth-related school sites based on increased land values, increased borrowing costs and the legislative cap on actual collections.

Details of the identified need are provided in the "Education Development Charge Background Study", dated February 13, 2024, and available on the DDSB's website at <https://www.ddsb.ca/en/about-ddsb/education-development-charges.aspx#2024>.



### 3.3 Stakeholders Meeting

On February 21, 2024, staff from DDSB, DCDSB, the Consultant (Quadrant Advisory Group Limited), the Appraiser (Robson Associates Inc.) and Legal Counsel (Brad Teichman of Overland LLP) met with stakeholder representatives from the development community. The purpose of the meeting was to hear any concerns and provide an opportunity for comments/questions prior to the public meetings held by both Boards on February 28, 2024.

### 3.4 Public Meetings

The Education Act requires a series of public meetings to receive community feedback. There were two public meetings held on February 28, 2024, and a third public meeting scheduled as part of the regular Board Meeting on April 15, 2024. Legislatively required notice of these meetings was published in the Toronto Star on January 24, 2024, and notice was also provided on the Board's website.

The February 28, 2024, public meetings were held jointly, in two parts, with DCDSB. Part 1 consisted of a policy review of the EDC requirements, followed by Part 2 that considered community feedback on the Background Study.

These public meetings provided an opportunity for Trustees, developers and members of the public to receive information, provide feedback and question the policy and background information presented regarding the Education Development Charges Review being undertaken by both DDSB and DCDSB.

At the February 28, 2024, public meetings no members of the public or the development community provided presentations, or input.

## 4.0 **Analysis**

### 4.1 Public Meeting Input

At the February 28, 2024 Public Meetings, there were no concerns raised by the public.

### 4.2 Future Meetings

Section 257.63(3) of the Education Act provides that where a proposed by-law is changed following a public meeting, a board must determine whether a further public meeting is required.

Given that no concerns have been raised, staff, in consultation with legal counsel, have concluded that no additional public meetings are necessary.

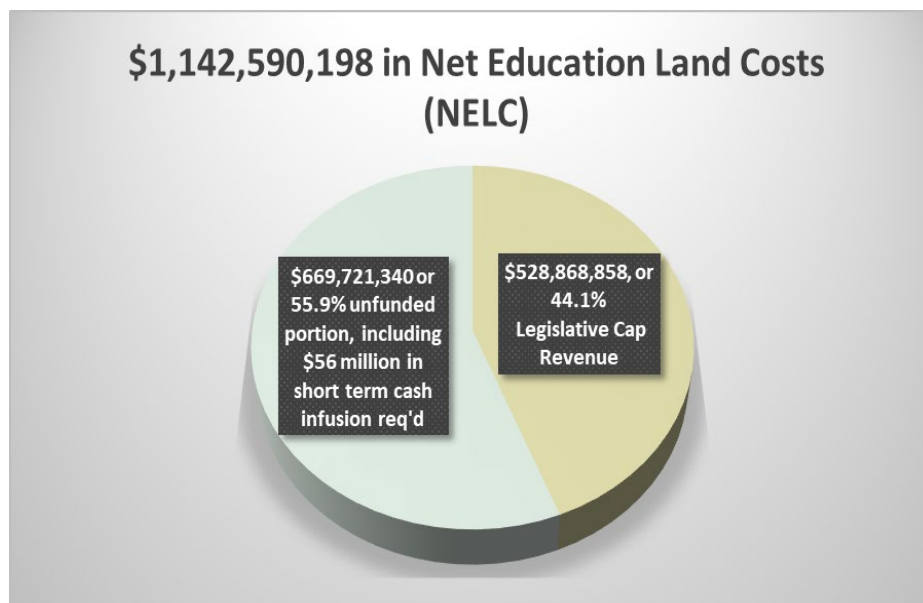
### 4.3 EDC Updates

Staff will continue to provide updates to Trustees as information is available. Given that EDCs are a means to gather funds to purchase school sites into the future, clarification on how to recover the shortfall in collections experienced during the Ministry of Education freeze on EDC rates will be required. This is a concern for all EDC-eligible boards and the Ministry of Education is aware of the concern as it continues to review the EDC Policy Framework. To date, no solution has been brought forward by the Ministry. This is of significant concern for DDSB, as the existing deficit in the EDC account is over \$116 million created by increased land prices over the past 5 years; increase in borrowing costs; and the legislative limitation imposed by the Ministry of Education via the \$300 per unit cap increase per year.

## 5.0 Financial Implications

### 5.1 Proposed EDC Rates and Actual Calculated Rates

The chart below sets out the total amount of revenue needed to acquire and prepare new school sites for DDSB over the next 15 years. Of the total \$1.14 billion required, 44.1% will be collected from EDCs as a result of the cap imposed by the Ministry of Education with 55.9% being unfunded.



The Consultant determined that DDSB can maximize revenue collection in a “capped” environment by collecting 94% of the total \$1.14 billion from residential development and 6% from non-residential development.

Based on this assumption, if the cap was not in place, \$1.07 billion would be collected from 85,649 residential units and \$0.68 billion would be collected from 32,035,300 square feet of non-residential GFA of space. The calculated EDCs are: \$12,540 per residential unit and \$2.14 per square foot of non-residential GFA. However, as set out below, the total revenue collection is restricted by the Ministry cap on collections where the per unit or per sq. ft. charge is limited to \$300 more than the existing residential EDC and \$0.10 more per sq. ft. of non-residential GFA if a non-residential EDC is also adopted.

	2024 EDC Calculated Rates	In-force By- law Rates to April 30, 2024	Year 1 EDC Rates May 1, 2024 to April 30, 2025	Year 2 EDC Rates May 1, 2025 to April 30, 2026	Year 3 EDC Rates May 1, 2026 to April 30, 2027	Year 4 EDC Rates May 1, 2027 to April 30, 2028	Year 5 EDC Rates May 1, 2028 to April 30, 2029
<b>Durham District School Board (94% residential and 6% non-residential shares)</b>							
<i>Residential EDC Rate per Dwelling Unit</i>	\$12,540	\$3,449	\$3,749	\$4,049	\$4,349	\$4,649	\$4,949
<i>Non-residential EDC Rate per Sq. Ft. of GFA</i>	\$2.14	\$0.00	\$0.10	\$0.20	\$0.30	\$0.40	\$0.50

The calculated EDC rate that should be in force will assist the Board in identifying any shortfalls in collections experienced during the Ministry of Education's continued review of the EDC policy framework.

## 6.0 **Evidence of Impact**

Adoption of the proposed successor by-law would result in maximizing the continued collection of EDCs (under current legislated caps), enabling DDSB to purchase school sites for new schools in new residential developments to ensure students attend school within their local community.

## 7.0 **Communication Plan**

Should the by-law be adopted on April 15, 2024, the in-force date will be May 1, 2024, to ensure that there is no gap in EDC collections between the existing by-law and the proposed new by-law.

As required by legislation and consistent with existing practice, notification of the by-law adoption and a copy of the signed by-law will be posted on the DDSB's website and shared electronically with the coterminous boards, the Ministry of Education, and all local municipalities within the DDSB's jurisdiction.

Notice of By-law Adoption and appeal period and a pamphlet summarizing the details, including the rates, will be developed and posted on the DDSB's website.

Section 257.64 of the Education Act provides for a 40-day appeal period from the day after the by-law is passed.

The Board will be kept informed of any appeals that may be filed with the Ontario Land Tribunal.

## 8.0 Conclusion/Recommendations

To date, there have been no concerns expressed regarding the continued collection of EDCs through the adoption of a successor by-law. The DDSB's current EDC By-law expires April 30, 2024. It is recommended that:

1. The Board resolves that no further public meeting, with respect to the proposed Education Development Charges By-law, is necessary.
2. The Board approves the 5-year Education Development Charges By-law in the form provided as Appendix A, to come into force on May 1, 2024, with an EDC rate of:
  - \$3,749.00 per dwelling unit increasing annually by \$300.00 on May 1<sup>st</sup>; and
  - \$0.10 per square foot of non-residential GFA increasing annually by \$0.10 on May 1<sup>st</sup>.

## 9.0 Appendices

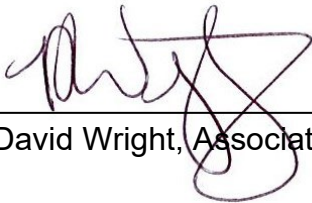
Appendix A – 2024 Education Development Charge By-law on Residential and Non-Residential construction

Appendix B – EDC Overview Chart

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary of the Board



David Wright, Associate Director, Corporate Services & Treasurer of the Board

**APPENDIX A**

**2024 EDUCATION DEVELOPMENT CHARGE  
PROPOSED RESIDENTIAL AND NON-RESIDENTIAL CHARGE  
BY-LAW**

**DURHAM DISTRICT SCHOOL BOARD****EDUCATION DEVELOPMENT CHARGES BY-LAW, 2024**

A by-law for the imposition of education development charges

**WHEREAS** section 257.54 (1) of the *Education Act* provides that a district school board may pass by-laws for the imposition of education development charges against land in its area of jurisdiction undergoing residential or non-residential development if there is residential development in the area of jurisdiction of the district school board that would increase education land costs and the residential or non-residential development require one or more of the actions identified in section 257.54(2) of the *Education Act*;

**AND WHEREAS** on April XX, 2024, the Minister of Education approved the Board's estimates which are prescribed under Section 10, paragraph 1 of Ontario Regulation 20/98;

**AND WHEREAS** the Durham District School Board has satisfied the conditions prescribed by section 10 of Ontario Regulation 20/98 in order for it to pass an education development charge by-law;

**AND WHEREAS** the Durham District School Board has conducted a review of its education development charge policies and held a public meeting on February 28, 2024, in accordance with section 257.60 of the *Education Act*;

**AND WHEREAS** the Durham District School Board has given a copy of the education development charge background study relating to this by-law to the Minister of Education and to each school board having jurisdiction within the area to which this by-law applies;

**AND WHEREAS** the Durham District School Board has given notice and held public meetings on February 28, 2024, and April 15, 2024, in accordance with section 257.63(1) of the *Education Act* and permitted any person who attended the public meetings to make representations in respect of the proposed education development charges;

**AND WHEREAS** the Durham District School Board has determined in accordance with section 257.63(3) of the *Education Act* that no additional public meeting is necessary in respect of this by-law;

**NOW THEREFORE THE DURHAM DISTRICT SCHOOL BOARD HEREBY ENACTS AS FOLLOWS:**

## PART I

### APPLICATION

#### **Defined Terms**

1. In this by-law,
  - (a) “Act” means the *Education Act*, R.S.O. 1990, c.E.2, as amended, or a successor statute;
  - (b) “agricultural use” means lands, buildings or structures used, or designed or intended for use for the purpose of a *bona fide* farming operation including, but not limited to, animal husbandry, dairying, fallow, field crops, removal of sod, forestry, fruit farming, horticulture, market gardening, pasturage, poultry keeping and any other activities customarily carried on in the field of agriculture;
  - (c) “Board” means the Durham District School Board;
  - (d) “development” includes redevelopment;
  - (e) “dwelling unit” means a room or suite of rooms used, or designed or intended for use by one person or persons living together in which culinary and sanitary facilities are provided for the exclusive use of such person or persons, and shall include, but is not limited to, a dwelling unit or units in an apartment, group home, mobile home, duplex, triplex, semi-detached dwelling, single detached dwelling, stacked townhouse and townhouse;
  - (f) “education land costs” means costs incurred or proposed to be incurred by the Board,
    - (i) to acquire land or an interest in land, including a leasehold interest, to be used by the Board to provide pupil accommodation;
    - (ii) to provide services to the land or otherwise prepare the site so that a building or buildings may be built on the land to provide pupil accommodation;
    - (iii) to prepare and distribute education development charge background studies as required under the Act;
    - (iv) as interest on money borrowed to pay for costs described in paragraphs (i) and (ii); and

- (v) to undertake studies in connection with an acquisition referred to in paragraph (i).
- (g) “education development charge” means charges imposed pursuant to this by-law in accordance with the Act;
- (h) “existing industrial building” means a building used for or in connection with,
  - (i) manufacturing, producing, processing, storing or distributing something,
  - (ii) research or development in connection with manufacturing, producing or processing something,
  - (iii) retail sales by a manufacturer, producer or processor of something they manufactured, produced or processed, if the retail sales are at the site where the manufacturing, production or processing takes place,
  - (iv) office or administrative purposes, if they are,
    - A. carried out with respect to manufacturing, producing, processing, storage or distributing of something, and
    - B. in or attached to the building or structure used for that manufacturing, producing, processing, storage or distribution;
- (i) “gross floor area of non-residential development” means in the case of a non-residential building or structure or the non-residential portion of a mixed-use building or structure, the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors at or above the average level of finished ground adjoining the building at its exterior walls, and, for the purpose of this definition, the non-residential portion of a mixed-use building is deemed to include one-half of any area common to the residential and non-residential portions of such mixed-use building or structure; and for greater certainty, “gross floor area of non-residential development” includes any part of a building or structure used for the parking or loading of motor vehicles;
- (j) “local board” means a local board as defined in the *Municipal Affairs Act*, other than a board defined in section 257.53(1) of the Act;
- (k) “mixed use” means land, buildings or structures used, or designed or intended for use, for a combination of non-residential and residential uses;
- (l) “non-residential building or structure” means a building or structure or portions thereof used, or designed or intended for use for other than residential use, and



includes, but is not limited to, an office, retail, industrial or institutional building or structure;

- (m) “non-residential development” means a development other than a residential development, and includes, but is not limited to, an office, retail, industrial or institutional development;
  - (n) “non-residential use” means lands, buildings or structures or portions thereof used, or designed or intended for use for other than residential use, and includes, but is not limited to, an office, retail, industrial or institutional use;
  - (o) “*Planning Act*” means the *Planning Act*, R.S.O. 1990, c. P.13, as amended;
  - (p) “Region” means the Regional Municipality of Durham;
  - (q) “Regulation” means Ontario Regulation 20/98, as amended, made under the Act;
  - (r) “residential development” means lands, buildings or structures developed or to be developed for residential use;
  - (s) “residential use” means lands, buildings or structures used, or designed or intended for use as a dwelling unit or units, and shall include a residential use accessory to a non-residential use and the residential component of a mixed use or of an agricultural use.
2. In this by-law where reference is made to a statute or a section of a statute such reference is deemed to be a reference to any successor statute or section.

### **Lands Affected**

3. (1) Subject to subsections 3(2) to 3(5), inclusive, this by-law applies to all lands in the Region excluding lands in the Municipality of Clarington.
- (2) This by-law shall not apply to lands that are owned by and are used for the purposes of:
- (a) the Region or a local board thereof;
  - (b) a municipality or a local board thereof;
  - (c) a board as defined in section 257.53(1) of the Act;
  - (d) a public hospital receiving aid under the *Public Hospitals Act*, R.S.O. 1990, c. P.40;

- (e) a religious organization, but only when used and occupied as the principal residence of the clergy associated with the religious organization;
  - (f) a seminary of learning maintained for philanthropic, religious or educational purposes that is exempt from taxation under the *Assessment Act*, the whole profits from which are devoted or applied to such purposes.
- (3) Subject to subsection (4), an owner shall be exempt from education development charges if a development on its lands would construct, erect, or place a building or structure, or make an addition or alteration to a building or structure for one of the following purposes:
- (a) a private school;
  - (b) a long-term care home, as defined in the *Fixing Long-Term Care Act, 2021*;
  - (c) a retirement home, as defined in the *Retirement Homes Act, 2010*;
  - (c) a hospice or other facility that provides palliative care services;
  - (e) a child care centre, as defined in the *Child Care and Early Years Act, 2014*;
  - (f) a memorial home, clubhouse or athletic grounds owned by the Royal Canadian Legion.
- (4) If only a portion of a building or structure, or an addition or alteration to a building or structure, referred to in subsection (3) will be used for a purpose identified in that subsection, only that portion of the building, structure, addition or alteration is exempt from an education development charge.
- (5) An owner shall be exempt from education development charges if the owner is,
- (a) a college of applied arts and technology established under the *Ontario Colleges of Applied Arts and Technology Act, 2002*;
  - (b) a university that receives regular and ongoing operating funds from the Government of Ontario for the purposes of post-secondary education;
  - (c) an Indigenous Institute prescribed for the purposes of section 6 of the *Indigenous Institutes Act, 2017*.

#### **Approvals for Development**

4. (1) Education development charges shall be imposed against all lands, buildings or structures undergoing residential development if the development requires one or more of the following:
- a) the passing of a zoning by-law or of an amendment thereto under section 34 of the *Planning Act*;

- b) the approval of a minor variance under section 45 of the *Planning Act*;
  - c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;
  - d) the approval of a plan of subdivision under section 51 of the *Planning Act*;
  - e) a consent under section 53 of the *Planning Act*;
  - f) the approval of a description under section 9 of the *Condominium Act, 1998*, S.O. 1998, c. 19; or
  - g) the issuing of a permit under the *Building Code Act, 1992*, S.O. 1992, c. 23 in relation to a building or structure.
- (2) In respect of a particular development an education development charge will be collected once, but this does not prevent the application of this by-law to future development on the same property.
5. (1) Education development charges shall be imposed against all lands, buildings or structures undergoing non-residential development which has the effect of creating gross floor area of non-residential development or of increasing existing gross floor area of non-residential development if the development requires one or more of the following:
- a) the passing of a zoning by-law or of an amendment thereto under section 34 of the *Planning Act*;
  - b) the approval of a minor variance under section 45 of the *Planning Act*;
  - c) a conveyance of land to which a by-law passed under subsection 50(7) of the *Planning Act* applies;
  - d) the approval of a plan of subdivision under section 51 of the *Planning Act*;
  - e) a consent under section 53 of the *Planning Act*;
  - f) the approval of a description under section 9 of the *Condominium Act, 1998*, S.O. 1998, c. 19; or
  - g) the issuing of a permit under the *Building Code Act, 1992*, S.O. 1992, c. 23 in relation to a building or structure.
- (2) In respect of a particular development an education development charge will be collected once, but this does not prevent the application of this by-law to future development on the same property.

6. The Board has determined that the residential development of land to which this by-law applies increases education land costs.

**Categories of Development and Uses of Land Subject to Education Development Charges**

7. Subject to the provisions of this by-law, education development charges shall be imposed upon all categories of residential development and non-residential development.
8. Subject to the provisions of this by-law, education development charges shall be imposed upon all uses of land, buildings or structures.

**PART II**

**EDUCATION DEVELOPMENT CHARGES**

**Residential Education Development Charges**

9. Subject to the provisions of this by-law, an education development charge per dwelling unit shall be imposed upon the designated categories of residential development and the designated residential uses of land, buildings or structures, including a dwelling unit accessory to a non-residential use, and, in the case of a mixed-use building or structure, upon the dwelling units in the mixed-use building or structure. The education development charge per dwelling unit shall be in the following amounts for the periods set out below:
- i) May 1, 2024 to April 30, 2025 - \$3,749.00 ;
  - ii) May 1, 2025 to April 30, 2026 - \$4,049.00;
  - iii) May 1, 2026 to April 30, 2027 - \$4,349.00;
  - iv) May 1, 2027 to April 30, 2028 - \$4,649.00;
  - v) May 1, 2028 to April 30, 2029 - \$4,949.00.

**Exemptions from Residential Education Development Charges**

10. (1) In this section,
- (i) “gross floor area” means the total floor area, measured between the outside of exterior walls or between the outside of exterior walls and the centre line of party walls dividing the building from another building, of all floors above the average level of finished ground adjoining the building at its exterior walls;
  - (ii) “other residential building” means a residential building not in another class of residential building described in this section;

- (iii) “semi-detached or row dwelling” means a residential building consisting of one dwelling unit having one or two vertical walls, but no other parts, attached to another structure;
  - (iv) “single detached dwelling” means a residential building consisting of one dwelling unit that is not attached to another building.
- (2) Subject to sections 10(3) and (4), education development charges shall not be imposed with respect to,
  - (i) the enlargement of an existing dwelling unit that does not create an additional dwelling unit;
  - (ii) the creation of one or two additional dwelling units in an existing single detached dwelling; or
  - (iii) the creation of one additional dwelling unit in an existing semi-detached dwelling, an existing row dwelling, or any other existing residential building.
- (3) Notwithstanding section 10(2)(ii), education development charges shall be imposed in accordance with section 9 if the total gross floor area of the additional unit or two additional dwelling units exceeds the gross floor area of the existing single detached dwelling.
- (4) Notwithstanding section 10(2)(iii), education development charges shall be imposed in accordance with section 9 if the additional dwelling unit has a gross floor area greater than,
  - (a) in the case of a semi-detached or row dwelling, the gross floor area of the existing dwelling unit; or
  - (b) in the case of any other residential building, the gross floor area of the smallest dwelling unit already contained in the residential building.
- (5) For the purposes of this section 10, an “additional dwelling unit” is a dwelling unit for which the application for the building permit for such additional dwelling unit is submitted no sooner than twelve months after the earliest of the dates on which any of the following events occurs:
  - (i) the issuance of a certificate of occupancy for the dwelling unit already in the building;
  - (ii) if no certificate of occupancy is issued by the area municipality, the occupancy of the dwelling unit already in the building, as established by proper evidence of such occupancy; or,

- (iii) the delivery of the certificate of completion, pursuant to subsection 13(3) of the Ontario New Home Warranties Plan Act, R.S.O. 1990, c. O.31, for the dwelling unit already in the building.
11. (1) Education development charges under section 9 shall not be imposed with respect to the replacement, on the same site, of a dwelling unit that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it uninhabitable.
- (2) Notwithstanding section 11(1), education development charges shall be imposed in accordance with section 9 if the building permit for the replacement dwelling unit is issued more than 2 years after,
- (a) the date the former dwelling unit was destroyed or became uninhabitable; or
  - (b) if the former dwelling unit was demolished pursuant to a demolition permit issued before the former dwelling unit was destroyed or became uninhabitable, the date the demolition permit was issued.
- (3) Notwithstanding section 11(1), education development charges shall be imposed in accordance with section 9 against any dwelling unit or units on the same site in addition to the dwelling unit or units being replaced. The onus is on the applicant to produce evidence to the satisfaction of the Board, acting reasonably, to establish the number of dwelling units being replaced.
- (4) Education development charges shall be imposed in accordance with section 12 where the dwelling unit described in section 11(1) is replaced by or converted to, in whole or in part, non-residential development.

#### **Non-Residential Education Development Charges**

12. Subject to the provisions of this by-law, an education development charge per square foot of gross floor area of non-residential development shall be imposed upon the designated categories of non-residential development and the designated non-residential uses of land, buildings or structures and, in the case of a mixed use building or structure, upon the non-residential uses in the mixed-use building or structure. The education development charge per square foot of gross floor area shall be in the following amounts for the periods set out below:
- i) May 1, 2024 to April 30, 2025 - \$0.10;
  - ii) May 1, 2025 to April 30, 2026 - \$0.20;
  - iii) May 1, 2026 to April 30, 2027 - \$0.30;
  - iv) May 1, 2027 to April 30, 2028 - \$0.40;
  - v) May 1, 2028 to April 30, 2029 - \$0.50.

**Exemptions from Non-Residential Education Development Charges**

13. Notwithstanding section 12 of this by-law, education development charges shall not be imposed upon a non-residential development if the development does not have the effect of creating gross floor area of non-residential development or of increasing existing gross floor area of non-residential development.
14.
  - (1) Education development charges under section 12 shall not be imposed with respect to the replacement, on the same site, of a non-residential building or structure that was destroyed by fire, demolition or otherwise, or that was so damaged by fire, demolition or otherwise as to render it unusable.
  - (2) Notwithstanding section 14(1), education development charges shall be imposed in accordance with section 12 if the building permit for the replacement non-residential building or structure is issued more than 5 years after,
    - (a) the date the former building or structure was destroyed or became unusable; or
    - (b) if the former building or structure was demolished pursuant to a demolition permit issued before the former building or structure was destroyed or became unusable, the date the demolition permit was issued.
  - (3) Notwithstanding section 14(1), if the gross floor area of the non-residential part of the replacement building or structure exceeds the gross floor area of the non-residential part of the building or structure being replaced, education development charges shall be imposed in accordance with section 12 against the additional gross floor area. The onus is on the applicant to produce evidence to the satisfaction of the Board, acting reasonably, to establish the gross floor area of the non-residential building or structure being replaced.
  - (4) Education development charges shall be imposed in accordance with section 9 if the non-residential building or structure described in section 14(1) is replaced by or converted to, in whole or in part, a dwelling unit or units.
15.
  - (1) If a development includes the enlargement of the gross floor area of an existing industrial building, the amount of the education development charge that is payable in respect of the enlargement shall be determined in accordance with the following rules:
    - (a) if the gross floor area is enlarged by 50 per cent or less, the amount of the education development charge in respect of the enlargement is zero;
    - (b) if the gross floor area is enlarged by more than 50 per cent, the amount of the education development charge in respect of the enlargement is the amount of

the education development charge that would otherwise be payable multiplied by the fraction determined as follows:

- (i) determine the amount by which the enlargement exceeds 50 per cent of the gross floor area before the enlargement;
  - (ii) divide the amount determined under paragraph (i) by the amount of the enlargement.
- (2) For the purposes of section 15(1) the following provisions apply:
- (a) the gross floor area of an existing industrial building shall be calculated as it existed prior to the first enlargement of such building for which an exemption under section 15(1) was sought;
  - (b) the enlargement of the gross floor area of the existing industrial building must be attached to such building;
  - (c) the enlargement must not be attached to the existing industrial building by means only of a tunnel, bridge, passageway, shared below grade connection, foundation, footing or parking facility, but must share a common wall with such building.

## **PART III**

### **ADMINISTRATION**

#### **Payment of Education Development Charges**

- 16. Education development charges are payable in full to the area municipality in which the development takes place on the date a building permit is issued in relation to a building or structure on land to which this education development charge by-law applies.
- 17. The treasurer of the Board shall establish and maintain an educational development charge account in accordance with the Act, the Regulation and this by-law.

#### **Payment by Services**

- 18. Notwithstanding the payments required under section 16, and subject to section 257.84 of the Act, the Board may, by agreement, permit an owner to provide land for pupil accommodation in lieu of the payment of all or a part of the education development charges.

#### **Collection of Unpaid Education Development Charges**

- 19. Section 349 of the *Municipal Act, 2001* applies with necessary modifications with respect to an education development charge or any part of it that remains unpaid after it is payable.



**Date By-law In Force**

20. This by-law shall come into force on May 1, 2024.

**Date By-law Expires-**

21. This by-law shall expire five years after the date it comes into force, unless it is repealed at an earlier date.

**2019 By-law Repealed**

22. The Durham District School Board Education Development Charges By-law No. 6 (2019) is repealed at the close of business on April 30, 2024.

**Severability**

23. In the event any provision, or part thereof, of this by-law is found by a court of competent jurisdiction to be ultra vires, such provision, or part thereof, shall be deemed to be severed, and the remaining portion of such provision and all other provisions of this by-law shall remain in full force and effect.

**Interpretation**

24. Nothing in this by-law shall be construed so as to commit or require the Board to authorize or proceed with any capital project at any time.

**Short Title**

25. This by-law may be cited as the Durham District School Board Education Development Charges By-Law No. 7 (2024).

ENACTED AND PASSED this 15th day of April, 2024.

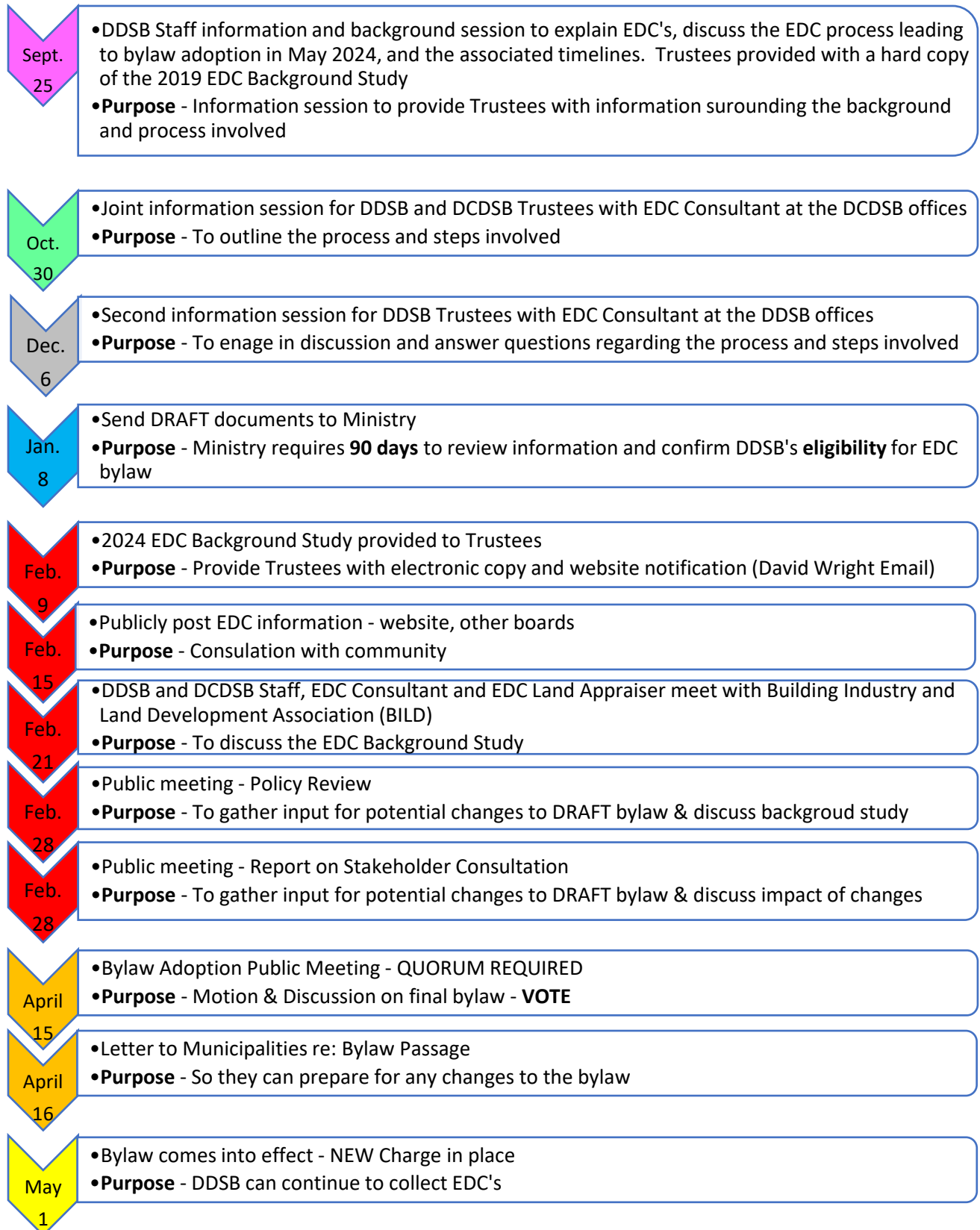
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Chairperson

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Director of Education  
and Secretary

## EDC OVERVIEW





**DURHAM DISTRICT SCHOOL BOARD  
ADMINISTRATIVE REPORT**

**REPORT TO:** Board of Trustees

**DATE:** April 15, 2024

**SUBJECT:** Integrity Commissioner Annual Report

**PAGE:** 1 of 1

**ORIGIN:** Patrick Cotter, General Counsel

**1.0 Purpose**

The purpose of this report is to provide the Board of Trustees with a copy of the annual report of the Integrity Commissioner, for the operating period of January 22, 2023, to January 21, 2024.

**2.0 Annual Report**

The terms of the Trustee Code of Conduct stipulate that the Integrity Commissioner is to provide the Board with an annual report on complaints received during the year that are not within the jurisdiction of the Integrity Commissioner.

A copy of the Integrity Commissioner Annual Report is attached as Appendix "A".

**3.0 Conclusion and/or Recommendations**

This report is provided for information.

**4.0 Appendices**

Appendix "A" - Durham District School Board Annual Report (File No. IC-29478-0224)  
for the Operating Period of January 22, 2023 to January 21, 2024

Report reviewed and submitted by:

A handwritten signature in black ink, appearing to be "P. Cotter", is written over a horizontal line.

Patrick Cotter, General Counsel



ADR  
CHAMBERS

Integrity Commissioner Office  
for Durham District School Board

MICHAEL L. MAYNARD

Integrity Commissioner

E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

March 26, 2024

**SENT VIA EMAIL TO:**

Mr. Patrick J. Cotter  
General Counsel  
Durham District School Board  
400 Taunton Road East  
Whitby, ON L1R 2K6  
[patrick.cotter@ddsb.ca](mailto:patrick.cotter@ddsb.ca)

Dear Mr. Cotter:

**Re: Durham District School Board Annual Report (File No. IC-29478-0224) for the Operating Period of January 22, 2023 to January 21, 2024**

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Thank you for the opportunity to act as the Integrity Commissioner (or “IC”) for the Durham District School Board over the past year. I am providing our Annual Report for the third operating period of January 22, 2023 to January 21, 2024.

The IC’s role is to help Trustees ensure that they are performing their functions in accordance with the School Board Member (Trustee) Code of Conduct (“Code”) and the *Municipal Conflict of Interest Act* (“Act”). The IC is available to educate and provide advice to Trustees on matters governing their ethical behaviour and compliance with the Code and Act.

The IC is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code by Trustees.

**Requests for Advice**

Five requests for advice were received from Trustees and responded to in writing during this operating period.

### **Code of Conduct Complaints**

Twelve formal complaints were received, processed for investigation, and reported upon or otherwise concluded during this operating period. Two of these complaints dealt with subject matter that was determined to be outside of our scope.

Seventeen formal complaints were received in the previous operating period, processed for investigation, and reported upon or otherwise concluded during this operating period.

We received five complaints that were not properly filed; the Complainants abandoned these complaints when asked to follow the Complaint Protocol for the proper filing of their Complaints.

### **Education and Training**

During this operating period, the IC presented an education seminar to the Trustees about the Code of Conduct and the role of the Integrity Commissioner.

### **Billing**

Billing for the year to date has totaled \$76,162.00, inclusive of HST.

### **Final Comments**

It has been a pleasure assisting the school board and its Trustees during this operating period. We look forward to continuing to provide the services of Integrity Commissioner to the DDSB in the forthcoming year.

Yours very truly,



Michael L. Maynard  
Office of the Integrity Commissioner

**REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE**  
**Thursday February 15, 2024, 6:30 P.M.**

**ROLL CALL:**

Eva Kyriakides, Association for Bright Children (ABC) SEAC Chair  
 sensaRAneb Burrell, Autism Ontario – Durham Chapter  
 Tara Culley, Durham Down Syndrome Association  
 Rowin Jarvis, Learning Disabilities Association of Durham Region  
 Elizabeth Daniel, Member at Large  
 Morgann Cameron, Member at Large  
 Charmain Brown, OPVIC Ontario Parents of Visually Impaired Children  
 Jennifer McLaughlin, Sawubona Africentric Circle of Support

Trustees: Donna Edwards Kelly Miller Debora Oldfield

Staff: Superintendent, Andrea McAuley  
 System Lead, Michelle Crawford-Eade  
 System Lead Conor Jinkinson

Recording Secretary: Lisa Wry

**1. Call to Order:**

SEAC Chair Eva Kyriakides called the meeting to order at 6:31 p.m.

**2. Land Acknowledgement:**

SEAC Chair Eva Kyriakides advised that the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples, and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

**3. DDSB Human Rights & Equity Statement**

The Durham District School Board recognizes Indigenous rights are distinct. In the exercise of those rights, Indigenous staff and students shall not be subject to action with the aim or effect of depriving these distinct rights.

The Durham District School Board is committed to learning and working environments that centre human rights and equity and are safe, welcoming, respectful, equitable, accessible, inclusive, and free from discrimination.

4. **Welcome Guests:** Rema Saati, Vice-Principal-Southwood Park, Lisa Wray, Vice-Principal-McLaughlin CVI.

**Regrets:** Rowin Jarvis, Morgann Cameron, Trustee-Kelly Miller.

**Absent:** Trustee Deb Oldfield.

5. **Approval of Agenda:**

That the agenda for February 15, 2024, be approved:

MOVED BY: Elizabeth Daniel

SECONDED BY: Charmain Brown

CARRIED

6. **Approval of the Minutes from January 18, 2024:**

That the minutes from January 18, 2024 be approved:

MOVED BY: Tara Culley

SECONDED BY: sensaRAneb Burrell

CARRIED

7. **Staff Reports:**

**Administration:**

Michelle Crawford Eade shared February's Inclusive Student Services Impact Update Volume 6 which focuses on Education and Community Partnership Programs (ECP).

Education Community Partnership Programs (ECPs) are collaborative partnerships between school boards and government-approved facilities such as children mental health agencies, hospitals, or youth detention centres. The Durham District School Board (DDSB) provides the educational component ("Education Program") while a community partners provide the care and/or treatment or rehabilitation ("ECP Services"). (MOE, 2023-24)

ECPs are an important resource for providing critical support to meet the needs of children and youth who cannot attend school due to their primary need for care, treatment and/or rehabilitation services and in facilitating transitions to future educational success.

An ECP is for children and adolescents who cannot attend their regular school because of their primary need for care, treatment and/or rehabilitation services.

**Board:** Trustee Donna Edwards shared with SEAC members that Board of Trustees received presentations and information at the Standing and Governance Committee meetings. At the Standing Committee meeting there was a presentation on the Math Achievement Action Plan. There was also a community presentation about the school boundary review for Vincent Massey. The boundary review has been engaged to address the need to redesignate some high growth areas of North Oshawa and West Whitby and Pickering, and to designate some holding schools to accommodate the growth. Discussed boundaries for the new North Oshawa school. Received a memo on the DDSB@Home transition pilot.

At the Governance meeting, Board members looked at the assessment policy which was deferred to the next governance meeting to allow for some research.

## 8. **Presentation/Working Session**

### 2024/2025 Inclusive Student Services/Special Education Plan-Consult

The Inclusive Student Services (ISS) team is planning for the 2024/2025 school year, which includes updating the ISS/Special Education Plan. This is when we look at what is working well and what work needs to be done. The ISS Impact Update is proving to be a helpful communication tool. We have noticed a need to update current information for parents/guardians/caregivers, pamphlets, and class information. Looking for feedback from SEAC around programs and supports as it relates to the Special Education Plan.

### [2023-2024 Inclusive Student Services-Special Education Plan](#)

- Standard 9: Special Education Placements
- Section C: SEAC

SEAC Chair Eva Kyriakides suggested that once reviewed thoughts/suggestions can be sent to Lisa Wry, and shared at the next SEAC meeting, March 21, 2024, when break out groups for discussion can be facilitated.

Some quick observations shared:

- Ensure information is parent friendly,
- Families may want to know the process in decision making.
- Consider links to cited legislation.
- Partial integration for the gifted program in secondary could be explained more thoroughly.
- The SERT is consultative in the regular classroom with indirect support placement.
- Link in the table of contents to go directly to the page.
- SEAC section-share that SEAC members provide consultation of policy and changes at the Board.
- Update association information-Durham Autism is now Autism Ontario-Durham Region
- Include that SEAC members are advocates for students and families.
- Contact your school and/or any members of SEAC.
- Suggestion that members add quotes -Trustees what they do on the SEAC and quotes from SEAC associations as to why they are a part of SEAC.

Superintendent Andrea McAuley asked members to consider if building a pamphlet would be helpful for families to understand the placement “Regular Classroom with Indirect Support” to provide a fulsome understanding of the wrap around supports of this classroom placement. Members agreed this would be helpful information for families to have in a pamphlet format.

## 9. **Open Discussion**

- Advocacy Engagement Event
  - Confirmation that the event would be held in September 2024.

## 10. **Business Arising from the Minutes**

- SEAC meeting schedule-reschedule of 2 meetings due to lack of quorum.
  - Suggestion to make one meeting for the advocacy night and another for preparation of the deputation to Education Finance.
- 2024-2025 School Year Calendars – Proposal for change to SEAC meetings
  - This is usually the time that dates are drafted for SEAC meeting in the



upcoming school year.

- Currently the Board of Trustees meet the first Monday of the month for Standing Committee and third Monday is the Board meeting. With SEAC taking place the third Thursday of the month, it means that information is getting to the Board two months behind when it is moved by SEAC.
- Request to move from Thursdays to Wednesdays and from the third week of the month to the first week of the month.
- Proposing trying this out for the 2024-2025 school year
- Proposal that it stay Thursday but move to the first of the month.
- Dates need to pass at SEAC by the March 2024 meeting.

#### 11. **Association Reports & Committee Reports**

- Highlight OPVIC
- Charmain Brown shared with the group the background and supports provided by the Ontario Parents of the Visually Impaired Children (OPVIC) Association.
- Grassroots organization started by parents of visually impaired children that were looking for connection.
- Started as a way for parents to connect as there are fewer students with vision loss/impairments and they are scattered throughout the region. This group helps parents come together in advocacy and support.
- Advocate the government for treatment supports.
- Learning from other families/parents/caregivers and providing support and information to one another.
- Moved to having a SEAC representative in each Board.
- Work in conjunction with Canadian National Institute for the Blind (CNIB)

The March association highlight will be Sawubona Africentric Circle of Support.

#### 12. **Correspondence**

- Letter to the Ministry from Peterborough Victoria Northumberland and Clarington Catholic District School Board (PVNCCDSB)-Supporting Students with Special Education Needs
- Consider writing a letter supporting the letter sent from the PVNCCDSB.
- Underfunding for Special Education programs effects all Boards.
- Transportation in northern Durham is a huge problem.
- The Ministry in some cases is using old census data to calculate funding.
- Letter about Transportation concerns in Durham Region will be shared at the next meeting.

#### 13. **Community Concerns**

- Durham Transit has added an additional bus for entry and exit times at Ajax HS.
- SEAC Chair Eva Kyriakides had a community concern about a student that left school property, in Ajax.
- Superintendent Andrea McAuley responded to recent concerns about students leaving property or elopement.
- System Lead Michelle Crawford-Eade was out with the school team after the incident reviewing the full safety plan programing and has been in continuous contact.
- There has been a directive given to the system, all schools, to review their planning for students leaving property or elopement.

- Who are your students?
- What are we doing to close those loops?
- What are the strategies?
- How are you communicating those strategies to staff including supply staff?

## 14. **Celebrations & Successes**

- Tara Culley shared that Adam is doing some integration, this semester he is taking a food and nutrition class, which he really enjoys, and is a huge motivator for him.
- Trustee Donna Edwards – celebrating that a student in Durham is attending the National Winter Games in Calgary competing in speed skating.
- Charmain Brown is celebrating that the school she works in has moved away from Black History Month to Black Joy - highlighting black Canadians that are current, and that students could contact/connect with. Seeing the positive difference in the students and their confidence.
- sensaRAneb Burrell quoted Dr. Martin Luther King “The time is always right to do what is right.”

## 15. **Next S.E.A.C Meeting**

- March 21, 2024

## 16. **Adjournment**

That the meeting does now adjourn at 8:09 p.m.

Adjournment called by SEAC Chair Eva Kyriakides

MOVED BY: Tara Culley      SECONDED BY: Rowin Jarvis

CARRIED

Report respectfully submitted by:

Eva Kyriakides, SEAC Chair

**Table 1- Action Plan**

ACTIVITY	RESPONSIBILITY	COMPLETION
Review Standard 9 & Section C of the ISS Special Education Plan	SEAC Members	March 21, 2024
Doodle Poll – for rescheduling meeting from September & December 2023	Lisa Wry – creation/sharing SEAC Members – response	Prior to March 21, 2024 meeting.
Creation of a placement brochure for Regular Class with Indirect Support	Andrea/Inclusive Student Services	For inclusion in the 2024-2025 Special Education Plan

# Inclusive Student Services Impact Update

2023-2024 • Volume 6

## Education Community Partnership Program (ECPP) Grove School

### What are Education Community Partnership Programs?

ECPPs are collaborative partnerships between school boards and government-approved facilities such as children mental health agencies, hospitals or youth detention centres. The DDSB provides the educational component ("Education Program") while a community partner provides the care and/or treatment or rehabilitation ("ECPP Services"). (MOE, 2023-24)

ECPPs are an important resource for providing critical support to meet the needs of children and youth who cannot attend school due to their primary need for care, treatment and/or rehabilitation services and in facilitating transitions to future educational success.

An ECPP is only for children and adolescents who cannot attend their regular school because of their primary need for care, treatment and/or rehabilitation services.

### Current Program and Enrolment Information

The ECPP programs facilitated by the DDSB, in partnership, currently supports 205 (December 2023) children and adolescents between the ages of 7 and 21.

### Program Impacts and Transitions

Transitions for children and youth accessing ECPP include pathways including return to home school, transition to services of another ECPP partners and/or SE class. Between September and December 2023), 9 students returned to their home school and 13 transitioned between ECPP programs/partners.

Supported by DDSB teachers through ECPP, secondary students completed 39 credits during the same time period.

"I can't stress the importance of Grove School. I am someone who needs lots of prompting to stay organized. Teachers only see my marks as average and that's all they look at. For me it is really hard to stay organized and I need a few accommodations and here I can get what I need. Thank you is all I can say. I am beyond grateful to get this help so I can be successful in main stream high school and post secondary."

—Grade 8 Grove School student

## DDSB Agency Partners

The DDSB currently partners with 13 community agencies in the provision of ECPP opportunities for children and adolescents to offer 50 program classes during the school year. This breadth of partnership and programs is the second largest ECPP in the province of Ontario. Many of the ECPPs also operate through the summer months (Summer 2023–17 programs in July and 12 programs in August). The geographical area for access for each partnership is the boundary of the community agency.

Partners for the 2023-2024 school year are (in alphabetical order):

Chimo Youth & Family Services, [chimoyouth.ca](https://chimoyouth.ca)

Collaborative Community Connections Ltd., [collaborativecommunityconnections.ca](https://collaborativecommunityconnections.ca)

Durham Family Court Clinic, [dfcc.org](https://dfcc.org)

Enterphase Child & Family Services, [enterphase.com](https://enterphase.com)

Fostering Family Relations Inc., [fosteringfamilyrelations.ca](https://fosteringfamilyrelations.ca)

Frontenac Youth Services, [frontenacyouthservices.org](https://frontenacyouthservices.org)

Kennedy House, [kennedyhouse.org](https://kennedyhouse.org)

Kinark Child & Family Services, [kinark.on.ca](https://kinark.on.ca)

Lake Ridge Community Support Services, [lrcss.com](https://lrcss.com)

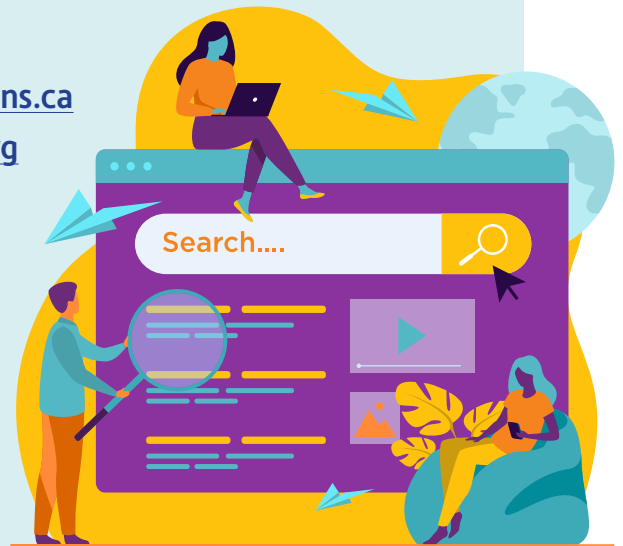
Lakeridge Health, [lakeridgehealth.on.ca](https://lakeridgehealth.on.ca)

Murray McKinnon Foundation, [murraymckinnon.ca](https://murraymckinnon.ca)

Ontario Shores Centre for Mental Health Sciences, [ontarioshores.ca](https://ontarioshores.ca)

Youth Connections Inc., [youthconnectionsinc.ca](https://youthconnectionsinc.ca)

More information about each community agencies can be found on the Grove School website at [grove.ddsb.ca](https://grove.ddsb.ca), or through connection direction with the organization.



## Ministry of Education ECPP Guide

The Ministry of Education provides support and evaluation of ECPP programs. Each program class is renewed on an annual basis. For further information about ECPP foundations, view the Ministry of Education [Guidelines for Approval and Provision of an ECPP 2023-24](#) document.



"Grove School has positively impacted me in many ways. The staff are very understanding of the situations that have impacted my ability to complete high school in a regular time frame. My mental health was put first which tremendously helped me in being able to complete my courses. My teacher and my mental health nurse were very accommodating and supportive throughout my time here and helped to keep me on track with my goals."

—Grade 12 Grove School student

“

“I want to share how my time at Grove School has been a great experience for me. My teachers and staff have helped me with everything I know to this day. I have learned to be more responsible for my actions thanks to my teachers and Child and Youth Workers.”

—Grade 12 Grove student

“Grove teachers are able to develop relationships with students that allow them to design lessons and learning opportunities that involve the interests of their specific students. We can work one on one with students on a daily basis to determine where the gaps are in their learning and we can concentrate our efforts on those curriculum expectations.

Grove teachers are expected to conduct meaningful assessments frequently to ensure the maximum growth for each student, many of whom only stay with us for a semester or less.

Grove teachers are at the forefront when it comes to providing students with opportunities for Social Emotional Learning and they often have developed strategies for students who have not had the opportunity to be appropriately assessed but still require accommodations to their educational programming. When Grove teachers work in collaboration with the Agency team, they can contribute to the emotional wellbeing of the student long after the student has left Grove school by providing strategies for self regulation which can lead to future academic success.

Grove teachers choose to show up everyday with a renewed sense of determination and they strive to make every child in their classroom be seen.”

—Grove teacher

“Grove School provides a sense of belonging for our students and represents a safe, and non-judgmental space where they can work on their academics with exceptional teaching and support staff. Grove empowers students to achieve their goals while learning valuable life skills.”

—Enterphase Child & Family Services Day Treatment Management,  
Jen Phillips and Marissa Simmons

“The Day Treatment Program provides the space for the youth in the program to work through mental health challenges with supportive staff. The staff’s approach of meeting the youth where they are at emotionally and academically has been successful with many of the youth in the programs.”

—Frontenac Family & Youth Services Manager, Melanie Brynaert

”

**For more information about the  
DDSB Inclusive Student Services Impact Update,  
please visit [DDSB Inclusive Student Services](#).**





## MEMORANDUM

**To:** Trustees

**Memo: No. 2324:29**

**From:** Trustee Donna Edwards

**Date:** April 15, 2024

**RE: OPSBA Report – Central East Meeting, April 6, 2024**

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### **Purpose**

The purpose of this memorandum is to provide the Board of Trustees with an update following the April 6, 2024, OPSBA Central East Region meeting which took place at Simcoe County District School Boards' (SCDSB) Education Centre and Outdoor Centre in Midhurst.

### **Summary**

OPSBA holds regional meetings twice a year for school board trustees to:

- Provide regional input on provincial policies and regulations;
- Share best practices by boards in the region;
- To share with OPSBA executive issues or matters affecting boards within the region; and,
- Provides an opportunity for boards within the region to network, share ideas and gather information on education issues.

Central East trustees participated in leadership activities at the Outdoor Center's Challenge Course, that demonstrated how SCDSB intertwine leadership, character education, Indigenous education, and equity into the curriculum.

SCDSB staff shared a presentation on their process for pairing outdoor learning with curriculum to engage learners in hands-on activities that are easily customized to meet the needs of all students.

Indigenous knowledge learning was shared by elders and knowledge keepers.

Partnerships within community organizations provide resources to the Outdoor Centres to make experiences relevant for students.

The SCDSB have specific outdoor education programming for Grades 2, 4 and 7. There are 25 staff trained to facilitate the Outdoor Challenge Course. Staff must recertify each year to facilitate the Challenge Course. The Challenge Course has many activities that can be customized depending on the grade, curriculum and abilities of students. Over 3200 students and 450 staff have participated in activities at the Outdoor Centre since its opening.

Trustees were split into groups and participated in outdoor activities. Staff demonstrated and spoke about how they could customize learning depending on the grade, curriculum, and abilities of students.

The rest of the meeting was held indoors. The following was discussed:

- National Food Program and how it may be rolled out to school boards.
- OPSBA's overview on the Ontario Provincial Budget and Grants for Students Needs.
- New OPSBA policies.
- Joint Canadian School Board Association Congress and OPSBA Annual General Meeting (AGM) being held July 2-5 in Toronto. Registration now open.
- Brief updates from individual Boards.





## MEMORANDUM

**To:** Trustees

**Memo: No. 2324:28**

**From:** Camille Williams-Taylor, Director of Education and Secretary to the Board  
Andrea McAuley, Superintendent of Education

**Date:** April 9, 2024

**RE:** Ministry of Education SIP & SEA Compliance Monitoring

**Background:**

The Ministry of Education is conducting compliance monitoring of all school boards for Special Incidence Portion (SIP) and Special Equipment Amount (SEA); these are two of the six allocations within the Special Education Grant component of funding for the District.

The Durham District School Board (DDSB) was one of the Districts selected for compliance monitoring for the 2023-2024 school year. The monitoring includes discussions with regards to the DDSB SIP 2022-2023 claims, SEA 2021-2022 claims and SEA Per Pupil Amount (SEA PPA) utilization.

The **Special Incidence Portion** funding is for students requiring support from two or more board personnel for the majority of the school day to support their access to programming based on health, safety or health and safety needs. The grant was claim-based for 2022-2023 and moved to a formula amount for the current school year.

Boards are provided with a **Specialized Equipment Amount (SEA)** funding specific to the purchase of equipment that may be required by students with special education needs. There are two components to this allocation: 1) Technology–Includes devices, tools needed to use/store devices, and training and 2) Non-Computer Based Equipment–Includes hearing and/or vision support equipment, personal care support equipment and/or physical assists support equipment. The Inclusive Student Services (ISS) Impact Update launched in September 2023, highlighting the use of SEA funds in the DDSB.

**[September 2023, ISS Impact Update - Vol. 1 - Specialized Equipment](#)**

The following is information from the Ministry of Education, the compliance and monitoring process, “gives the ministry an opportunity to gain an up-to-date understanding of the complexity of needs at a school board and at a sample of the school board’s schools and provides an understanding of how the school board plans for program/service supports and ensures compliance with Ministry policy as set out in the Ministry directives (Guidelines). The ministry monitoring exercise also provides a chance to address outstanding issues and

identify any areas in which policy adjustments may be considered. As such, monitoring exercises are a good feedback loop between the Ministry of Education and school boards.”

*Source:*

*Monitoring Compliance Questionnaire for the Special Incidence Portion and Special Equipment Amount, Ministry of Education, 2023-2024*

## **SIP & SEA Compliance Monitoring Process**

The monitoring exercise includes a virtual component and in-person site visits to two schools.

The virtual component of the process took place on March 22, 2024. Conor Jinkinson, System Lead, and Andrea McAuley, Superintendent, met with members of the Ministry of Education team for dialogue that included topics such as:

- Student needs trends related to those with complexity of strengths and support needs;
- Increasing technology and equipment needs;
- Inquiry into insights related to how the Ministry and school boards might define and identify students with complex and/or extraordinarily high needs consistently across the province, without increasing administrative burden; and,
- How students with complex and/or extraordinarily high needs (SIP), and those who require equipment and assistive technology (SEA), might be better supported within the existing funding envelope?

Donald A. Wilson Secondary School and Vaughan Willard Public School were selected by the Ministry of Education as the schools for on-site visits. The visits have been scheduled for April 19, 2024.

In addition to focusing the on-site visits on highlighting the excellence of Durham students, the visits centre on operational practices linking the Ministry of Education funding processes into the impact for students. Discussion and observation will include SIP and/or SEA related topics such as, not limited to:

- Student support and programming considerations
- SEA support team
- Professional learning for staff
- Equipment transfer, maintenance and repair
- Documentation storage and retention practices
- Effective practices and insights into further opportunities

## **Communication:**

Families in both school communities have or will receive the information about the upcoming onsite school visits.

## **Dates of Significance, April-May 2024**

### **April 2024**

Sikh Heritage Month

Genocide Awareness Month

April 1:	Easter Monday
April 2 :	United Nations World Autism Awareness Day
April 5:	Laylat-al-Qadr
April 9-10:	Eid-ul-Fitr (Islam)
April 9:	Vimy Ridge Day
April 12:	International Day of Pink
April 12:	International Day of Silence
April 13:	Tamil and Sinhala New Year
April 14:	Vaisakhi
April 21:	First Day of Ridvan
April 22-30:	Passover/Pesach
April 22:	International Earth Day
April 26:	Administrative Professionals Day

### **May 2024**

Speech, Language and Hearing Month

Asian and South Asian Heritage Month

Jewish Heritage Month

Dutch Heritage Month

May 1:	National Principals Day
May 5:	National Day of Awareness for Missing and Murdered Indigenous Women, Girls and 2SLGBTQI peoples
May 5-10:	Education Week
May 5:	Cinco De Mayo
May 5:	Easter (Orthodox)
May 5-6:	Yom HaShoah – Holocaust Memorial Day
May 6-10:	Children's Mental Health Week
May 12:	Mother's Day
May 15:	International Day of Families
May 16:	Support Staff Appreciation Day
May 17:	International Day Against Homophobia, Transphobia, Biphobia
May 18:	Tamil Genocide Remembrance Day
May 20:	Victoria Day
May 28-June 3:	National Accessibility Week
May 29:	Ascension of Bahá'u'lláh
May 31:	Red Shirt Day