



Board Meeting Agenda

October 19, 2020 — 7:00 p.m.

Chris Braney
Chair of the Board
City of Pickering

Niki Lundquist
Vice Chair of the Board
Town of Whitby

Christine Thatcher
Vice Chair, Standing
Committee
Town of Whitby

Patrice Barnes
Town of Ajax
Wards 1 & 2

Michael Barrett
City of Oshawa

Paul Crawford
City of Pickering

Donna Edwards
Town of Ajax
Ward 3

Darlene Forbes
Chair, Education Finance
City of Oshawa

Carolyn Morton
Townships of Brock,
Scugog & Uxbridge

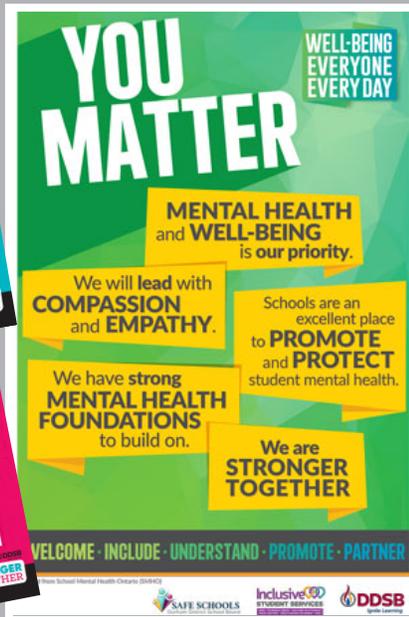
Ashley Noble
City of Oshawa

Scott Templeton
Town of Whitby

Aaliyah Jaleel
Student Trustee

Logan Keeler
Student Trustee

Arpita Savaliya
Student Trustee



DDSBS Safety Week

The Durham District School Board (DDSBS) raised awareness for Safety Week from September 21-25, 2020.

Staff and students used the week to focus on the new health and safety protocols and took time to do fire drills and have an open house online.

Over 100 attendees participated in DDSB's virtual Safety Week Administrators' Open House. The keynote speakers for the event were DDSB Mental Health Lead Steffanie Pelleboer and from Durham Region Health Department (DRHD), Program Manager, Regina Elliott and Public Health Nurse Sabrina Pirmohamed.

The presentations focused on the most recent health and safety procedures implemented due to COVID-19 in schools and how everyone can support the mental health and well-being of students and staff.



Durham District School Board
calendar.ddsbs.ca/meetings
Twitter: @Durhamdsb

AGENDA

**DURHAM DISTRICT SCHOOL
BOARD MEETING
Monday, October 19, 2020- 7:00 p.m.**

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|--|-------------|
| 1. <u>Call to Order</u> | |
| 2. <u>Declarations of Interest</u> | |
| 3. <u>Moment of Silence/Acknowledgement</u> | |
| <p>The Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation.</p> | |
| 4. <u>O Canada!</u> | |
| 5. <u>Adoption of Agenda</u> | |
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| (b) APPROVED Minutes of the Special Board Meeting of June 24, 2020; | 10 – 14 |
| (c) APPROVED Minutes of the Special Board Meeting of July 8, 2020; | 15 – 18 |
| (d) APPROVED Minutes of the Special Board Meeting of July 15, 2020; | 19 – 20 |
| (e) APPROVED Minutes of the Special Board Meeting of August 10, 2020; | 21 – 25 |
| (f) APPROVED Minutes of the Special Board Meeting of August 12, 2020; | 26 – 37 |
| (g) APPROVED Minutes of the Special Board Meeting of August 25, 2020; | 38 – 42 |
| (h) APPROVED Minutes of the Special Board Meeting of September 8, 2020;
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| (i) DRAFT Minutes of the Regular Board Meeting of September 21, 2020 | 47 – 62 |
| 6. <u>Community Presentations</u> | |
| 7. <u>Ministry Memorandums – Information Update</u>
(Acting Director Norah Marsh) | Verbal |
| 8. <u>Public Question Period</u> | |

AGENDA

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(b) Operational Plan 2020-2021: Activating Ignite Learning Strategic Plan (Acting Director Norah Marsh/ and Senior Staff)	65 – 87
10. <u>Report from the Committee of the Whole in Camera</u>	
11. <u>Good News from the System</u> (Acting Director Norah Marsh)	
12. <u>Recommended Actions</u>	
(a) Report: Standing Committee Meeting of October 5, 2020 (Trustee Niki Lundquist)	88 – 97
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(b) Unnamed North Ajax French Immersion Public School Boundary Consultation Process, Town of Ajax (Superintendents Mohamed Hamid/ Margaret Lazarus)	110 – 127
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14. <u>Correspondence:</u>	
(a) <u>Action Requested:</u>	
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i. Township of Scugog	149 – 150
15. <u>Other Business</u>	
16. <u>Adjournment</u>	

APPROVED

MINUTES

The Regular Meeting of the Board

Monday, June 15, 2020

A virtual Regular Meeting of the Durham District School Board was held on this date.

1. Call to Order:

The Chair called the meeting to order at 7:10 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett, Chris Braney, Paul Crawford, Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton, Christine Thatcher, Student Trustees Sally Meseret, Arlene Wang, Tyler West

Officials Present: Acting Director Norah Marsh, Interim Associate Director Carla Kisko, Acting Associate Director Jim Markovski, Superintendents Georgette Davis, Mohamed Hamid, Margaret Lazarus, Jamila Maliha, Andrea McAuley, Heather Mundy, Stephen Nevills, Legal Counsel Patrick Cotter, Communications Staff Robert Cerjenac, Peter Blake, Charles Senior

Recording Secretary: Kim Cox

2. Declarations of Interest

There were no declarations of interest at this time.

3. Moment of Silence/Acknowledgement

Chair Chris Braney advised that the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation.

4. O Canada

Regular Meeting of the Board Minutes
June 15, 2020

5. Adoption of Agenda

2020:69
MOVED by Trustee Donna Edwards
SECONDED by Trustee Scott Templeton

THAT THE AGENDA BE APPROVED.

CARRIED

2020:70
MOVED by Trustee Christine Thatcher
SECONDED by Trustee Paul Crawford

THAT THE FOLLOWING APPROVED MINUTES BE RECEIVED:

REGULAR BOARD MEETING OF APRIL 20, 2020; AND

THAT THE FOLLOWING DRAFT MINUTES BE APPROVED:

SPECIAL BOARD MEETING OF MAY 4, 2020; AND

REGULAR BOARD MEETING OF MAY 19, 2020.

CARRIED

6. Community Presentations

There were no community presentations at this time.

7. Ministry Memorandums – Information

Acting Director Norah Marsh advised trustees that the district has received positive news regarding the reopening of child care centres. She noted that the district is pleased to work with child care partners, and in collaboration with public health, ensure full-day licensed child care programs are able to reopen. Districts are also being asked to continue to not charge any accommodation costs during the summer months, as there will be increased operating costs for child care centres. The GSN memorandum has not been received yet but it is expected early this week.

8. Public Question Period

There were no public questions at this time.

Regular Meeting of the Board Minutes
June 15, 2020

9. Presentations

(a) Chairperson's Scholarship Award - 2020

Chair Chris Braney advised that every year since 2003, the Board has recognized a graduating student who exemplifies excellent leadership and citizenship and who has well represented student issues to others with the Chairperson's Scholarship. A committee comprised of Chair Chris Braney and Trustees Niki Lundquist, Carolyn Morton, Ashley Noble and Scott Templeton reviewed the nominations and awarded this year's Chairperson's Scholarship to Dhruv Upadhyay from Anderson CVI.

Dhruv Upadhyay has been a highly involved and contributing member of the Anderson community, both academically and socially. As President of the school's Eco Team, he worked hard to raise awareness about the environment. He founded the school's DECA chapter, where students have the opportunity to participate in case competitions with other schools. Whether it is supporting food drives for various initiatives as the school fundraising coordinator or as a SWIS ambassador, responsible for helping students new to Canada adapt to school life, Dhruv has made a lasting impact at his school and in the DDSB.

Dhruv will be going to the University of Waterloo this fall to study Mechatronic Engineering and we know he will continue to grow and lead as he enters the next step in his life.

(b) Student Trustee Recognition

Chair Chris Braney, on behalf of trustees, thanked outgoing Student Trustees, Sally Meseret, Tyler West and Arlene Wang for the work they have done this school year – advocating for their fellow students, truly making a difference and developing leadership skills that will last a lifetime. A short video from Student trustees Sally Meseret, Tyler West and Arlene Wang highlighted their experiences and offered some advice for next year's Student Trustees.

Chair Chris Braney indicated that it was a pleasure to have the students around the Board table this past school year. Their insights and hard work on behalf of their fellow students have made the Board better. A token of recognition has been mailed to each of the students.

(c) Culturally Responsive and Relevant Pedagogy and the Human Rights of 2SLGBTQ+ Students and Families

Superintendent Mohamed Hamid provided trustees with an update on the ongoing work to support 2SLGBTQ+ students and families in the Durham District School Board through a framework of Culturally Relevant and Responsive Pedagogy. He introduced Merrill Mathews, Administrative Officer, Camille Alli, Facilitator, and Lauren Chapple, Teacher who provided trustees with a PowerPoint presentation highlighting the framework for teaching

Regular Meeting of the Board Minutes
June 15, 2020

(c) Culturally Responsive and Relevant Pedagogy and the Human Rights of 2SLGBTQ+ Students and Families (Continued)

and learning that engages identities and intersectionality of all students. They described the engagement challenges posed by distance learning and the importance of Human Rights and equity. Raising the Pride flag showed that students are seen, valued and loved. A slide show from Grade 8 students shared student voice and solidarity with the 2SLGBTQ+ students. They also answered questions of trustees.

(d) Annual Operating Plan – End of year Update

Acting Director Norah Marsh, and the senior team, presented the end-of-year update regarding the Annual Operating Plan and captured the work completed from January to June 2020 highlighting the core priorities and operational goals.

(e) Anti-Black Racism Strategy Update

Superintendent Margaret Lazarus provided trustees with an update on the work that the district is doing as part of its ongoing efforts to address Anti-Black Racism and highlighted initiatives implemented to address the recent events that occurred in the United States. She introduced Merrill Mathews, Administrative Officer, Camille Alli, Facilitator, Chrystal Bryan, Principal and Jacqui Steer who provided a PowerPoint presentation regarding the critical response to the events and how the initiatives will support students who identify as Black. They noted the provision of resources and supports through the Equity, Safe Schools and Well-Being Departments, virtual school support, the invitation to Critical Courageous Conversations About Race resource, webinars, and the partnership with Ontario's Anti-Racism Directorate.

10. Report from the Committee of the Whole in Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with administrative transfers and placements, personnel issues, property matters and employee relations issues.

2020:71

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Darlene Forbes

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN CAMERA BE RECEIVED.

CARRIED

Regular Meeting of the Board Minutes
June 15, 2020

12. Good News from the System

Students Lilly and John, from Port Perry H.S., on behalf of the students and staff at the DDSB, shared the good news from across the system via video.

Maxwell Heights Secondary School Grade 10 student Jake Follest was instrumental in creating prototypes that led to the development of an emergency medical mask, in use at Manitoulin Health Centre. Jake also built the company's website.

Grade 5 student Sebastian Gordon, from Jack Miner Public School, took his classroom learning online, summarizing how plastic use matters, and connected it to climate change. Sebastian took to social media to connect with other learners, and even attracted the attention of Mythbusters Junior.

In May, Speech Language and Hearing Month was recognized to bring awareness to language, literacy, and communication challenges, and the importance of working with speech-language, and hearing professionals to support social and academic participation. The team used Instagram Live weekly, to engage and educate the public.

Dhruv Upadhyay, Azeem Mohammad and Student Trustee Tyler West, were recognized for receiving the prestigious Schulich Leaders Scholarship. They have been awarded \$100,000 each to pursue their post-secondary studies in STEM. Many graduating students are being recognized for their community service, leadership and hard work.

Beaverton Public School students Marley, Ellie, and Borden have been adding hand-drawn colourful and creative designs to otherwise plain scrub caps and headbands for frontline workers. Brooklin High School fashion teacher Valerie Hodowanski has also been helping her community, by making hand-made cotton masks and providing them at no cost.

On May 13th, schools across the district raised the PRIDE Flag demonstrating our core values of being better together even when we are apart. A message of "we support you, you belong here, you matter" was sent to LGBTQ students, staff and community members for International Day Against Homophobia, Biphobia, and Transphobia.

Andrew Cohen, music teacher at Ormiston Public School was congratulated for coming in third place at the Oshawa Music Awards, for Teacher of the Year.

Brooklin High School student Simon Cleghorn was recently interviewed by CTV News, explaining what it is like to be a graduating student during a pandemic. Simon demonstrated great confidence and poise as he responded to questions during his interview for a national TV audience.

In celebration of Asian and South Asian Heritage Month in May, Durham Educators' Network for South Asians – DENSA, hosted a virtual story time via Google Meet. DDSB educator and author Anjali Joshi shared her book *Sarla in the Sky* with over 100 participants tuning in.

Regular Meeting of the Board Minutes
June 15, 2020

12. Good News from the System (Continued)

In the last week of May, the Durham Black Educators' Network – DBEN, hosted their 10th annual And Still We Rise Secondary Conference virtually. DBEN student ambassadors led discussions on Black art and culture, well-being, self-care, and self-advocacy.

The Parents as Partners Symposium began with a livestreamed keynote speech from Dr. Ivan Joseph. Dr. Joseph shared insights into optimism and gratitude. The organizing committee is also releasing a speaker series of helpful videos covering a range of topics including healthy habits, and Indigenous education.

Dates of Significance:

June 17	SEAC Meeting
June 19	United Empire Loyalists' Day
June 21	Father's Day
June 21	National Indigenous Peoples Day
June 24	Last Day Secondary Schools
June 25	Last Day Elementary Schools
July 1	Canada Day
July 15	World Youth Skills Day
July 18	Nelson Mandela International Day
July 30	International Friendship Day
August 1	Emancipation Day
August 12	International Youth Day
August 19	World Humanitarian Day

10. Report from the Committee of the Whole In Camera (Continued)

Trustee Niki Lundquist indicated that there was one additional item to report from the Committee of the Whole In Camera meeting as follows:

The Board of trustees discussed and approved a mediation process for the Board to undertake, with the cost not to exceed \$16,000.

2020:72

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Darlene Forbes

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN CAMERA BE RECEIVED.

CARRIED

Regular Meeting of the Board Minutes
June 15, 2020

12. Recommended Actions

(a) Report: Standing Committee Meeting Minutes of June 1, 2020

Trustee Niki Lundquist presented the Standing Committee Meeting Minutes of June 1, 2020.

2020:73

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Patrice Barnes

THAT THE STANDING COMMITTEE MEETING MINUTES OF JUNE 1, 2020 BE RECEIVED.

CARRIED

(b) Report: SEAC Meeting of April 16, 2020

Trustee Donna Edwards presented the SEAC Meeting minutes of April 16, 2020.

2020:74

MOVED by Trustee Donna Edwards

SECONDED by Trustee Paul Crawford

THAT THE SEAC MEETING MINUTES OF APRIL 16, 2020 BE RECEIVED.

CARRIED

(c) Integrity Commissioner Adhoc Hiring Committee – Process for the Selection of an Integrity Commissioner

Trustee Scott Templeton presented the Integrity Commissioner Adhoc Hiring Committee's recommendations regarding the process for retaining a new Integrity Commissioner. He also answered questions of trustees.

2020:75

MOVED by Trustee Scott Templeton

SECONDED by Trustee Paul Crawford

THAT THE PROCESS FOR THE SELECTION OF AN INTEGRITY COMMISSIONER REPORT BE AMENDED TO INCLUDE A CRITERIA FOR THE 50 POINTS ALLOTTED TO THE PRESENTATION PORTION OF STAGE 3 OF THE PROCESS; AND

Regular Meeting of the Board Minutes
June 15, 2020

- (c) Integrity Commissioner Adhoc Hiring Committee – Process for the Selection of an Integrity Commissioner (Continued)

THAT THE POINT STRUCTURE FOR THE CRITERIA HEAVILY WEIGH THE QUALIFICATIONS AND FIT OF THE SERVICE PROVIDER.

CARRIED

13. Information Items

- (a) Update on Summer School 2020

Superintendent Stephen Nevills provided trustees with an update on the plans for Summer School 2020. Superintendents Andrea McAuley and Stephen Nevills also answered questions of trustees.

- (b) Quarterly Construction and Major Projects Progress

Interim Associate Director Carla Kisko provided trustees with an overview of the Quarterly Construction and Major Projects Progress report.

10. Report from the Committee of the Whole in Camera (Continued)

Trustee Niki Lundquist advised that there was an additional item to report from the Committee of the Whole In Camera meeting.

The Welcome Back to Learning BBQ will be cancelled this year and staff will explore other regional options for offering a BBQ in future years.

2020:76

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Darlene Forbes

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN CAMERA BE RECEIVED.

CARRIED

14. Committee Report

- (a) Equity & Diversity Ad Hoc Committee Meeting of June 4, 2020

Trustee Patrice Barnes provided trustees with an overview of the Equity & Diversity Ad Hoc Committee meeting held on June 4, 2020.

Regular Meeting of the Board Minutes
June 15, 2020

15. Correspondence

(a) Action Requested

There was no correspondence at this time.

(b) Other

16. Other Business

There was no Other Business at this time.

(a) Director Performance Review Adhoc Committee

Trustee Christine Thatcher presented trustees with the draft Director Performance Review Terms of Reference.

2020:77

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Paul Crawford

THAT THE DRAFT DIRECTOR PERFORMANCE REVIEW TERMS OF REFERENCE BE APPROVED.

CARRIED

16. Adjournment

2020:78

MOVED by Trustee Patrice Barnes
SECONED by Trustee Niki Lundquist

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 9:00 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

June 24, 2020

A virtual Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

The Chair called the meeting to order at 8:00 p.m.

Members Present: Trustees Chris Braney, Niki Lundquist, Christine Thatcher, Patrice Barnes, Michael Barrett, Paul Crawford, Donna Edwards, Darlene Forbes, Carolyn Morton, Ashley Noble, Scott Templeton, Student Trustees Sally Meseret, Arlene Wang and Tyler West

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Georgette Davis, Margaret Lazarus, Jamila Maliha, Andrea McAuley, Heather Mundy, Stephen Nevills, Communications Manager Peter Blake, General Counsel Patrick Cotter

Regrets: Superintendent Mohamed Hamid

Recording Secretary: Karen Douglas

2. Declarations of Interest

There were no declarations of interest at this time.

Chair Chris Braney advised that, at the request of Student trustee Sally Meseret, the Student Voice Motion will be added to the agenda under Item 3. (b).

Special Meeting of the Board Minutes
June 24, 2020

3. Recommended Actions

(a) Distance Learning Update #6

Acting Director Norah Marsh provided trustees with an overview of the memorandum and document received from the Ministry of Education on June 19, 2020, regarding the Reopening Plan for the 2020-2021 School Year. The document provides a general framework for consideration in local planning and sets specific due dates for planning to be complete and submitted to local public health departments. Plans need to be submitted to the Ministry of Education in July, for review and discussion and plans are due to local public health officials by August 4, 2020 for their input and approval. She highlighted information regarding the three possible attendance scenarios, EQAO assessments, literacy graduating requirements, community involvement hours, transportation, specialized equipment cleaning protocols, standard human resources practices, suspected COVID-19 exposure protocols, on-line board meetings, and student registration dates. She advised that draft plans for a return to school are underway and it is hoped that they will be ready for presentation to trustees at a Special Board meeting on July 8, 2020. Staff are actively working on preparing for the different scenarios outlined in the memo. She highlighted the summer institute that is being planned for educators, surveys that are being utilized to gather information from parents/students relating to their experiences in distance learning over the past several months, the position papers of ETFO and OSSTF, and federation relationships. The District continues to flag the importance of the modified school calendars with the Ministry, and it is hoped that information will be received shortly, as no school calendars have been approved to date. The District is asking families of students in modified schools whether they would prefer to resume remote learning initially and move to a physical presence when permission is received. The District continues to work with staff and local federations in terms of staff who have young children at home who will be returning to work, recognizing that this has already occurred for many families in the province in other sectors. Acting Director Norah Marsh responded to questions from Trustees.

(b) Student Voice Motion

Chair Chris Braney advised trustees that Student Trustee Sally Meseret will be proposing a motion regarding Student Voice. He noted that a mover and seconder is required prior to the motion being discussed.

Student Trustee Sally Meseret spoke to the motion highlighting its intent and outlining the elements contained within the motion. She also answered questions of trustees. Student Trustees Arlene Wang and Tyler West also spoke to the motion.

Special Meeting of the Board Minutes
June 24, 2020

(b) Student Voice Motion (Continued)

General Counsel Patrick Cotter provided trustees with an overview of the requirements to amend By-Law #14 and the possible violation of Section 55 of the Education Act. A discussion ensued.

2020:79

MOVED by Trustee Ashley Noble

SECONED by Trustee Niki Lundquist

WHEREAS: STUDENT TRUSTEES ARE ELECTED TO REPRESENT ALL STUDENTS IN HIGH SCHOOLS THROUGHOUT THE DURHAM REGION.

WHEREAS: INVESTING IN LEADERSHIP DEVELOPMENT IS PART OF THE DDSB'S STRATEGIC GOAL TO EMPOWER LEADERS WITHIN THE DURHAM DISTRICT SCHOOL BOARD.

WHEREAS: STUDENTS IN GRADES 7 AND 8 HAVE DEMONSTRATED AN INTEREST IN BEING PART OF SCHOOL BOARD DEMOCRATIC PROCESSES, AND WHEN PRESENTED WITH THE CHANCE HAVE POSED QUESTIONS, ATTENDED STUDENT SENATE, AND HAVE ACTIVELY SOUGHT OPPORTUNITIES TO BE INVOLVED WITH STUDENT ADVOCACY AND STUDENT LEADERSHIP AT THE BOARD.

WHEREAS: UNDER CURRENT PROCESS, STUDENTS IN GRADE NINE DO NOT HAVE THE OPPORTUNITY TO ELECT THE INDIVIDUAL REPRESENTING THEM AS SCHOOL BOARD STUDENT TRUSTEE.

WHEREAS: ENABLING STUDENTS IN GRADES 7 AND 8 TO VOTE FOR THEIR ELECTED STUDENT TRUSTEES WILL INCREASE ENGAGEMENT AND INVOLVEMENT OF A DIVERSITY OF PERSPECTIVE IN ALL FACETS OF STUDENT LEADERSHIP AT THE BOARD.

WHEREAS: PROVIDING STUDENTS WITHIN ALL ASPECTS OF THE SYSTEM THE ABILITY TO MEANINGFULLY ENGAGE IN SCHOOL BOARD LEADERSHIP PROCESSES ENABLES THEM TO BE AWARE OF OPPORTUNITIES AND GIVES THEM AMPLE TIME AND INSPIRATION TO BE ABLE TO PURSUE THEM AS THEY MOVE THROUGH THE EDUCATION SYSTEM.

WHEREAS: STUDENT TRUSTEES ARE INVITED TO SIT ON SCHOOL BOARD COMMITTEES, HOWEVER ARE NOT ALWAYS ABLE TO BE IN ATTENDANCE.

Special Meeting of the Board Minutes
June 24, 2020

(b) Student Voice Motion (Continued)

WHEREAS: STUDENT SENATORS ARE REPRESENTATIVES OF THEIR INDIVIDUAL SCHOOLS AND CURRENTLY ENGAGE IN SCHOOL BOARD WIDE LEADERSHIP.

WHEREAS: ELEMENTARY STUDENTS FACE UNIQUE CHALLENGES AND REQUIRE AN AVENUE TO SHARE THEIR COLLECTIVE EXPERIENCES TO INFORM POLICIES AND PRACTICES WITHIN THE DURHAM DISTRICT SCHOOL BOARD.

WHEREAS: PROVIDING MECHANISMS TO GARNER DIVERSE STUDENT VOICE WILL ENHANCE THE ABILITY OF STUDENT TRUSTEES, AND THE SCHOOL BOARD TO ASCERTAIN ACCURATE, INFORMED PERSPECTIVES PREDICATED ON A VARIETY OF STUDENT EXPERIENCES.

WHEREAS: ENGAGEMENT IS A STRATEGIC GOAL OF THE DDSB.

BE IT FURTHER RESOLVED THAT: STUDENT TRUSTEE ELECTION POLICY BE AMENDED FOR THE FRANCHISEMENT OF STUDENTS IN GRADE 7 TO VOTE IN STUDENT TRUSTEE ELECTIONS.

BE IT FURTHER RESOLVED THAT: SCHOOL BOARD COMMITTEE POLICY BE AMENDED TO ENABLE STUDENT SENATORS TO SERVE ON COMMITTEES OF THE BOARD IN LIEU OF STUDENT TRUSTEES, IF APPOINTED BY THE STUDENT SENATE AND/OR STUDENT TRUSTEES TO PROVIDE INPUT AND UNIQUE PERSPECTIVES.

BE IT FURTHER RESOLVED THAT: A POLICY IS DEVELOPED TO SUPPORT THE DEVELOPMENT OF AN ELEMENTARY STUDENT SENATE FOR STUDENTS WITHIN UPPER ELEMENTARY GRADES TO PROVIDE STUDENT PERSPECTIVES, FEEDBACK, AND ADVOCACY AS IS ENGAGED IN BY THE EXISTING STUDENT SENATE.

MOTION RULED OUT OF ORDER

Chair Chris Braney ruled the foregoing motion (2020:79) of Trustees Ashley Noble and Niki Lundquist Out of Order based on General Counsel advice.

Special Meeting of the Board Minutes
June 24, 2020

4. Adjournment

2020:80

MOVED by Trustee Carolyn Morton

SECONED by Trustee Donna Edwards

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 9:02 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

July 8, 2020

A virtual Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Trustee Chris Braney, Chair of the Board

The Chair called the meeting to order at 8:06 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett, Chris Braney, Paul Crawford, Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Christine Thatcher

Regrets: Trustee Scott Templeton

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Georgette Davis, Mohamed Hamid, Margaret Lazarus, Jamila Maliha, Andrea McAuley, Heather Mundy, Stephen Nevills, General Counsel Patrick Cotter, Communications Staff Robert Cerjanec, Peter Blake

Recording Secretary: Kim cox

2. Declarations of Interest

There were no declarations of interest at this time.

2020:81

MOVED by Trustee Christine Thatcher

SECONDED by Trustee Darlene Forbes

THAT THE AGENDA BE APPROVED.

CARRIED

Special Meeting of the Board Minutes
July 8, 2020

5. Information Items

(a) Update #2 – School Reopening

Acting Director Norah Marsh provided trustees with an update on contingency planning and provisions for the reopening of schools in September. She noted that the Minister of Education released the document, Reopening Plan for the 2020-2021 School Year which provides a general framework for consideration in local planning. She outlined the three possible scenarios highlighting the complexities of a modified day as it relates to health and safety of students, instructional blocks and the responsibility to uphold legal requirements including provincially-negotiated collective agreements. Superintendents Heather Mundy, Stephen Nevills and Jamila Maliha also provided trustees with information regarding some of the considerations and planning with respect to transportation, the intricacies of the elementary and secondary timetabling models, and an overview of the framework for remote learning including RealTime and FlexTime learning.

Acting Director Norah Marsh indicated that the district is working with our coterminous partner in establishing a model that must be approved by the Durham Region Health Department. She advised that the district is waiting for additional information from the Ministry relating to childcare in schools. The information will be shared when it is received. The group also answered questions of trustees.

3. Report from Committee of the Whole In Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with a personnel issue.

4. Recommended Actions

(a) Report: Education Finance Committee Meeting of July 8, 2020

2020:82

MOVED by Trustee Niki Lundquist
SECONDED by Trustee Ashley Noble.

THAT THE EDUCATION FINANCE COMMITTEE RECOMMEND THE PASSING OF THE BUDGET AS RECOMMENDED TO THE BOARD, BUT IN LIGHT OF THE LIMITED OPPORTUNITY FOR THE PUBLIC TO ENGAGE IN A CONSULTATIVE PROCESS, THE BOARD EXTEND THE OPPORTUNITY FOR ADDITIONAL INPUT IN WRITING TO BE PROVIDED NO LATER THAN JULY 13, 2020, AND

THAT THE BUDGET BE CONSIDERED AT A SPECIAL BOARD MEETING ON JULY 15, 2020.

CARRIED

Special Meeting of the Board Minutes
July 8, 2020

- (b) Report: Director's Performance Review Committee
New Policy – Director's Performance Review

Trustee Christine Thatcher presented the report of the Director's Performance Review Adhoc Committee. Trustees Christine Thatcher and Michael Barrett also answered questions of trustees.

2020:83

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Michael Barrett.

THAT THE DIRECTOR'S PERFORMANCE REVIEW POLICY BE APPROVED AS PRESENTED IN APPENDIX A OF THE REPORT.

CARRIED

- (c) Report: Integrity Commissioner Hiring Committee
Process for the Selection of an Integrity Commissioner

Trustee Donna Edwards, on behalf of Trustee Scott Templeton, presented the report of the Integrity Commissioner Adhoc Hiring Committee.

2020:84

MOVED by Trustee Donna Edwards
SECONED by Trustee Darlene Forbes

THAT THE BOARD AUTHORIZE THE COMMITTEE TO PROCEED AS OUTLINED WITHIN THE REPORT TO RETAIN THE SERVICES OF A NEW INTEGRITY COMMISSIONER; AND

THAT AT THE CONCLUSION OF THE PROCESS, THE COMMITTEE WILL REPORT TO THE BOARD WITH ITS RECOMMENDATION IN ACCORD WITH SECTION 2.1 OF BY-LAW #12.

CARRIED

- (d) School Year Calendar 2020-2021

Acting Associate Director Jim Markovski presented trustees with the revised 2020-2021 School Year Calendars. He also answered questions of trustees.

2020:85

MOVED by Trustee Carolyn Morton
SECONED by Trustee Patrice Barnes

Special Meeting of the Board Minutes
July 8, 2020

(d) School Year Calendar 2020-2021 (Continued)

THAT THE FOLLOWING BE APPROVED:

- (i) THE PROPOSED REGULAR SCHOOL YEAR CALENDAR FOR ELEMENTARY SCHOOLS'
- (ii) THE PROPOSED REGULAR SCHOOL YEAR CALENDAR FOR SECONDARY SCHOOLS;
- (iii) THE PROPOSED MODIFIED SCHOOL YEAR CALENDAR FOR C.E. BROUGHTON P.S., AND WINCHESTER P.S.;
- (iv) THE PROPOSED MODIFIED SCHOOL YEAR CALENDAR FOR BROCK H.S., HENRY STREET H.S., AND MAXWELL HEIGHTS S.S.; AND
- (v) THAT THIS INFORMATION BE FORWARDED TO THE MINISTRY OF EDUCATION BY JULY 10, 2020 FOR ALL FOUR SCHOOL YEAR CALENDARS SUCH THAT THE DURHAM DISTRICT SCHOOL BOARD IS COMPLIANT WITH THE RESPECTIVE DEADLINES AS OULINED IN REGULATION 304.

CARRIED

4. Adjournment

2020:86
MOVED by Trustee Michael Barrett
SECONDED by Trustee Carolyn Morton

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 9:14 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

July 15, 2020

A virtual Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Trustee Chris Braney, Chair of the Board

The Chair called the meeting to order at 6:02 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett, Chris Braney, Paul Crawford, Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton, Christine Thatcher

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Margaret Lazarus, Andrea McAuley, Stephen Nevills, General Counsel Patrick Cotter, Communications Staff Robert Cerjanec, Peter Blake, Finance Staff Jennifer Machin, Melissa Durward.

Regrets: Superintendents Georgette Davis, Mohamed Hamid, Jamila Maliha, Heather Mundy

Recording Secretary: Kim cox

2. Declarations of Interest

There were no declarations of interest at this time.

3. Report from Committee of the Whole In Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with appointments, personnel issues and employee relations issues.

2020:87

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Michael Barrett

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN-CAMERA BE RECEIVED.

CARRIED

Special Meeting of the Board Minutes
July 15, 2020

4. Recommended Actions

(a) Report: Education Finance Committee Meeting of July 8, 2020

Trustee Darlene Forbes presented the Report of the Education Finance Committee meeting of July 8, 2020. She noted that a revised budget document will be provided to trustees prior to it being posted on the website. Interim Associate Director Carla Kisko answered questions of trustees and a discussion ensued.

2020:88

MOVED by Trustee Darlene Forbes
SECONDED by Trustee Patrice Barnes

THAT THE 2020-2021 DRAFT BUDGET CONTAINING TOTAL REVENUES OF \$923,634,334 AND TOTAL EXPENSES OF \$923,634,334 BE APPROVED AS PRESENTED.

CARRIED

2020:89

MOVED by Trustee Donna Edwards
SECONDED by Trustee Darlene Forbes

THAT THE BOARD OF TRUTEES SEND A LETTER, ALONG WITH THE SUBMISSION OF THE BUDGET, TO THE MINISTER OF EDUCATION IDENTIFYING THE RISKS AND ISSUES RELATING TO COVID-19 THAT ARE COST PRESSURES FOR THE DURHAM DISTRICT SCHOOL BOARD.

CARRIED

4. Adjournment

2020:89

MOVED by Trustee Paul Crawford
SECONED by Trustee Ashley Noble

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 6:31 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

August 10, 2020

A virtual Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Trustee Chris Braney, Chair of the Board

The Chair called the meeting to order at 6:02 p.m.

Members Present: Trustees Patrice Barnes, Chris Braney, Paul Crawford, Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton, Christine Thatcher

Regrets: Trustee Michael Barrett

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Georgette Davis, Jamila Maliha, Andrea McAuley, Heather Mundy, Stephen Nevills, General Counsel Patrick Cotter, Communications Officer Robert Cerjanec

Regrets: Superintendents Mohamed Hamid, Margaret Lazarus

Recording Secretary: Kim Cox

2020:90

MOVED by Trustee Darlene Forbes

SECONDED by Trustee Christine Thatcher

THAT THE AGENDA BE APPROVED.

CARRIED

2. Declarations of Interest

There were no declarations of interest at this time.

3. Report from Committee of the Whole In Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with administrative transfers and placements.

Special Meeting of the Board Minutes
August 10, 2020

2020:91
MOVED by Trustee Niki Lundquist
SECONDED by Trustee Ashley Noble

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN-CAMERA BE RECEIVED.

CARRIED

4. Presentations

(a) Return to School Update

Acting Director Norah Marsh, Interim Associate Director Carla Kisko, Acting Director Jim Markovski, Superintendents Andrea McAuley, Georgette Davis, Heather Mundy, Stephen Nevills, and Communications Officer Robert Cerjanec provided trustees with a Return to School update highlighting the following:

- Timeline Overview
- Guiding Principles
- Health and Safety (Return to School Guide)
 - Ministry of Education Mask Policy
 - Daily Screening and Attendance
 - Enhanced Cleaning and Disinfection
 - Hand Hygiene and Respiratory Etiquette
 - Signage and Traffic Flow
 - Classroom Setup
 - Ventilation and Physical Infrastructure
 - COVID-19 procedure
- School Programming
 - Timetable Models
 - In-Person Learning
 - DDSB@Home
- Special Education
- Mental Health and Well-Being
- COVID-19 Protocols
 - Ministry Direction and Public Health
 - Health Room
- Ministry Funding (Health and Safety, Staffing and Programming)

Acting Director Norah Marsh acknowledged the cross section of staff members and all employee groups that have been dedicated to planning thus far, noting that there is still much to do to welcome students back. A commitment to the guiding principles and understanding the necessity to work with the individual needs of students is important for families as the district moves forward during these unusual times.

Special Meeting of the Board Minutes
August 10, 2020

(a) Return to School Update (Continued)

2020:92

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Scott Templeton

- (i) THE DDSB ADOPT THE PLAN AS PROVIDED IN RESPECT OF SECONDARY STUDENTS, WHICH PROVIDES FOR BOTH IN CLASS LEARNING AND VIRTUAL LEARNING OPPORTUNITIES AND SMALLER COHORTS, UNDERSTANDING THAT THE BOARD HAS BEEN DESIGNATED AS “ADAPTIVE/BLENDED” BY THE PROVINCE AND CANNOT, AT THIS TIME, RETURN TO 5 DAYS OF IN CLASS LEARNING FOR SECONDARY STUDENTS. SHOULD THE DDSB SEEK TO IMPLEMENT ADAPTATIONS OF THE PLAN, WHICH MAY BE NECESSARY TO ENSURE EQUITABLE ACCESS TO EDUCATIONAL OPPORTUNITIES, PARTICULARLY IN RURAL COMMUNITIES, THE BOARD OF TRUSTEES WILL BE APPRISED OF ANY INTENDED CHANGES TO THE PLAN AND INFORMED OF WHAT STEPS ARE BEING TAKEN TO ENSURE STUDENT AND STAFF SAFETY;
- (ii) THE DDSB ADOPT THE PLAN FOR VIRTUAL LEARNING FOR ELEMENTARY STUDENTS AND ADJUST ITS PLAN FOR STUDENTS ELECTING TO RETURN TO IN-PERSON LEARNING BY:
 - a. ENSURING ALL CLASSES ALLOW FOR THE DISTANCING OF STUDENTS, AT A MINIMUM OF ONE METER AS RECOMMENDED IN THE GUIDANCE DOCUMENTS RELIED UPON BY THE GOVERNMENT FOR OTHER ASPECTS OF ITS REOPENING PLAN;
 - b. TAKING WHATEVER STEPS ARE NECESSARY TO ENSURE A MINIMUM OF ONE METER SPACING FOR STUDENTS, INCLUDING, BUT NOT LIMITED TO, REORGANIZING CLASSES, PROVIDING PORTABLES, EXPLORING OPPORTUNITIES FOR USING COMMON SPACES AS CLASSROOMS, REDEPLOYING OR HIRING ADDITIONAL EDUCATIONAL STAFF, AND TAKING ANY OTHER STEPS THAT ARE OPERATIONALLY NECESSARY TO GIVE EFFECT TO SUBSECTION (II) (A);
- (iii) THE DDSB AUTHORIZES THE BOARD TO USE RESERVE FUNDS, OF UP TO 1% OF THE BOARD’S 2020 BUDGET, TO FACILITATE THE ADOPTION OF MITIGATION MEASURES TO KEEP STUDENTS AND STAFF AS SAFE AS POSSIBLE;
- (iv) THE DDSB CREATE A PROGRAM THAT ENCOURAGES MASK USE FOR ALL STUDENTS (SUBJECT TO THE DUTY TO ACCOMMODATE);

Special Meeting of the Board Minutes
August 10, 2020

(a) Return to School Update (Continued)

- (v) THE DDSB IMMEDIATELY PROVIDE A STRONGLY WORDED LETTER TO THE MINISTRY OF EDUCATION EXPRESSING ITS GRAVE CONCERN ABOUT THE FAILURE TO USE SMALL CLASS SIZES AS A PRIORITY SAFETY STRATEGY AND URGING THE GOVERNMENT TO IMMEDIATELY PROVIDE ALL FUNDING NECESSARY TO ALL SCHOOL BOARDS TO ENSURE THE FULL HIERARCHY OF SAFETY CONTROLS BE PUT IN PLACE AS SCHOOLS REOPEN, INCLUDING THE FUNDS TO PROVIDE ADDITIONAL STAFF TO CREATE SMALLER AND SAFER COHORTS IN ELEMENTARY SCHOOLS AND ADDITIONAL FUNDING FOR UPGRADES/IMPROVEMENTS TO VENTILATION IN DDSB SCHOOLS; AND
- (vi) THAT THE DDSB PUBLICLY RELEASE A COPY OF THAT LETTER, IN THE FORM OF A PRESS RELEASE.

MOTION POSTPONED LATER IN THE
MEETING (SEE FOLLOWING MOTION)

A discussion period ensued and Acting Director Norah Marsh and Interim Associate Director Carla Kisko responded to questions from trustees.

2020:93

MOVED by Trustee Paul Crawford

SECONDED by Trustee Christine Thatcher

THAT THE FOREGOING MOTION (2020:92) OF TRUSTEES NIKI LUNDQUIST AND SCOTT TEMPLETON BE POSTPONED TO A SPECIAL BOARD MEETING TO BE HELD ON WEDNESDAY, AUGUST 12, 2020 AT 10:00 A.M.

CARRIED LATER IN THE MEETING

A discussion period ensued and Acting Director Norah Marsh responded to questions from trustees.

The motion (2020:93) of Trustees Paul Crawford and Christine Thatcher was then put to a vote and CARRIED.

Acting Director Norah Marsh responded to questions of trustees regarding the Return to School Update.

(b) Durham Student Transportation Update

Kelly Mechoulan, CEO, Durham Student Transportation Services provided trustees with a PowerPoint update regarding COVID-19 Transportation for the 2020-2021 School Year and highlighted the following:

Special Meeting of the Board Minutes
August 10, 2020

(b) Durham Student Transportation Update (Continued)

- Routing Parameters
- Student Loading Capacity
- Special Education Classes and Transportation
- Transportation Survey to Parents/and Guardians
- Health and Safety, and PPE Requirements
- Health and Safety – Bus Poster
- Schools, School Buses and anticipated Traffic
- Driver Retention and Recruitment
- Transportation Re-Routing Work Plan

CEO Kelly Mechoulan, Acting Director Norah Marsh, Interim Associate Director Carla Kisko and Superintendent Heather Mundy also answered questions of trustees.

5. Adjournment

2020:94

MOVED by Trustee Donna Edwards

SECONED by Trustee Ashley Noble

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 9:30 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

August 12, 2020

A virtual Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Trustee Chris Braney, Chair of the Board

The Chair called the meeting to order at 10:07 a.m.

Members Present: Trustees Patrice Barnes, Michael Barrett, Chris Braney, Paul Crawford, Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton, Christine Thatcher

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Georgette Davis, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, General Counsel Patrick Cotter, Communications Officer Robert Cerjanec

Regrets: Superintendent Jamila Maliha

Recording Secretary: Kim Cox

2020:93

MOVED by Trustee Ashley Noble

SECONDED by Trustee Christine Thatcher

THAT THE AGENDA BE APPROVED.

CARRIED

2. Declarations of Interest

There were no declarations of interest at this time.

Special Meeting of the Board Minutes
August 12, 2020

3. Recommendation

(a) Return to School Update - Motion

Trustee Niki Lundquist presented the following motion:

2020:94

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Scott Templeton

- (i) That the DDSB adopt the plan as provided in respect of secondary students, which provides for both in class learning and virtual learning opportunities and smaller cohorts, understanding that the Board has been designated as “adaptive/blended” by the Province and cannot, at this time, return to 5 days of in class learning for secondary students. Should the DDSB seek to implement adaptations of the plan, which may be necessary to ensure equitable access to educational opportunities, particularly in rural communities, the Board of Trustees will be apprised of any intended changes to the plan and informed of what steps are being taken to ensure student and staff safety;
- (ii) That the DDSB adopt the plan for virtual learning for elementary students and adjust its plan for students electing to return to in-person learning by:
 - a. Ensuring all classes allow for the distancing of students, at a minimum of one meter as recommended in the guidance documents relied upon by the government for other aspects of its reopening plan;
 - b. Taking whatever steps are necessary to ensure a minimum of one meter spacing for students, including, but not limited to, reorganizing classes, providing portables, exploring opportunities for using common spaces as classrooms, redeploying or hiring additional educational staff, and taking any other steps that are operationally necessary to give effect to subsection (ii) (a);
- (iii) That the DDSB authorizes the Board to use reserve funds, of up to 1% of the Board’s 2020 budget, to facilitate the adoption of mitigation measures to keep students and staff as safe as possible;
- (iv) That the DDSB create a program that encourages mask use for ALL students (subject to the duty to accommodate);
- (v) That the DDSB immediately provide a strongly worded letter to the Ministry of Education expressing its grave concern about the failure to use small class sizes as a priority safety strategy and urging the government to immediately provide all funding necessary to all school boards to ensure the full hierarchy of safety controls be put in place as schools reopen, including the funds to provide

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

additional staff to create smaller and safer cohorts in elementary schools and additional funding for upgrades/improvements to ventilation in DDSB schools; and

- (vi) That the DDSB publicly release a copy of that letter, in the form of a press release.

MOTION AMENDED LATER IN THE MEETING (See Following Motions)

A discussion ensued and Acting Director Norah Marsh responded to questions from trustees.

2020:95
MOVED by Trustee Niki Lundquist
SECONDED by Trustee Scott Templeton

THAT THE FOREGOING MOTION (2020:94) OF TRUSTEES NIKI LUNDQUIST AND SCOTT TEMPLETON BE AMENDED BY REMOVING PART (ii) B. IN ITS ENTIRETY AND REPLACING IT WITH A NEW PART (ii) B. TO READ AS FOLLOWS:

- (ii) b. AUTHORIZING THE DIRECTOR OF EDUCATION TO IMPLEMENT ANY AND ALL MEASURES THAT THE DIRECTOR MAY DEEM NECESSARY AND APPROPRIATE TO BEST ENSURE A MINIMUM OF ONE-METER SPACING FOR STUDENTS, INCLUDING BUT NOT LIMITED TO MEASURES SUCH AS REORGANIZING CLASSES, PROVIDING PORTABLE CLASSROOMS, USING COMMON AREAS AS CLASSROOM SPACE, REDEPLOYING STAFF, HIRING ADDITIONAL SCHOOL STAFF, AND SUCH OTHER MEASURES AS THE DIRECTOR MAY DEEM APPROPRIATE.

CARRIED

2020:96
MOVED by Trustee Donna Edwards
SECONDED by Trustee Carolyn Morton

THAT THE FOREGOING MOTION (2020:94) OF TRUSTEES NIKI LUNDQUIST AND SCOTT TEMPLETON BE DIVIDED AND EACH PART CONSIDERED SEPARTELY.

CARRIED

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

Trustees considered and voted on each part of the motion separately beginning with Part (i) as follows:

- (i) That the DDSB adopt the plan as provided in respect of secondary students, which provides for both in class learning and virtual learning opportunities and smaller cohorts, understanding that the Board has been designated as “adaptive/blended” by the Province and cannot, at this time, return to 5 days of in class learning for secondary students. Should the DDSB seek to implement adaptations of the plan, which may be necessary to ensure equitable access to educational opportunities, particularly in rural communities, the Board of Trustees will be apprised of any intended changes to the plan and informed of what steps are being taken to ensure student and staff safety;

2020:97

MOVED by Trustee Christine Thatcher

SECONDED by Trustee Donna Edwards

THAT THE FOREGOING MOTION (2020:94) OF TRUSTEES NIKI LUNDQUIST AND SCOTT TEMPLETON BE AMENDED BY REMOVING THE FOLLOWING WORDS IN Part (i).

‘THAT THE DDSB ADOPT THE PLAN AS PROVIDED IN RESPECT OF SECONDARY STUDENTS, WHICH PROVIDES FOR BOTH IN CLASS LEARNING AND VIRTUAL LEARNING OPPORTUNITIES AND SMALLER COHORTS’

MOTION DEFEATED ON THE FOLLOWING RECORDED VOTE:

Yes

Donna Edwards
Christine Thatcher

No

Patrice Barnes
Michael Barrett
Chris Braney
Darlene Forbes
Niki Lundquist
Carolyn Morton
Ashley Noble
Scott Templeton

Abstain

Paul Crawford

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

Part (i) of the motion (2020:94) of Trustees Niki Lundquist and Scott Templeton was then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes		
Michael Barrett		
Chris Braney		
Paul Crawford		
Donna Edwards		
Darlene Forbes		
Niki Lundquist		
Carolyn Morton		
Ashley Noble		
Scott Templeton		
Christine Thatcher		

Trustees considered Part (ii) of the motion, as amended previously in the meeting, as follows:

- (ii) THAT the DDSB adopt the plan for virtual learning for elementary students and adjust its plan for students electing to return to in-person learning by:
- a. Ensuring all classes allow for the distancing of students, at a minimum of one meter as recommended in the guidance documents relied upon by the government for other aspects of its reopening plan;
 - b. Authorizing the Director of Education to implement any and all measures that the Director may deem necessary and appropriate to best ensure a minimum of one-meter spacing for students, including but not limited to measures such as reorganizing classes, providing portable classrooms, using common areas as classroom space, redeploying staff, hiring additional school staff, and such other measures as the Director may deem appropriate.

Acting Director Norah Marsh and Interim Associate Director Carla Kisko responded to questions from trustees.

Part (ii) of motion (2020:94) of Trustees Niki Lundquist and Scott Templeton, as amended, was then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE:

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes Michael Barrett Chris Braney Donna Edwards Darlene Forbes Niki Lundquist Carolyn Morton Ashley Noble Scott Templeton Christine Thatcher		Paul Crawford

Trustees considered Part (iii) of the motion as follows:

- (iii) That the DDSB authorizes the Board to use reserve funds, of up to 1% of the Board’s 2020 budget, to facilitate the adoption of mitigation measures to keep students and staff as safe as possible;

Acting Director Norah Marsh responded to questions from trustees.

2020:98
MOVED by Trustee Patrice Barnes
SECONDED by Trustee Michael Barrett

THAT PART (III) OF THE FOREGOING MOTION (2020:94) OF TRUSTEES NIKI LUNDQUIST AND SCOTT TEMPLETON BE AMENDED AS FOLLOWS:

THAT THE DDSB AUTHORIZES STAFF TO BE ABLE TO DEVELOP A PLAN TO UTILIZE RESERVE FUNDS, OF UP TO 1% OF THE BOARD'S 2020 BUDGET TO FACILITATE THE ADOPTION OF MITIGATION MEASURES TO KEEP STUDENTS AND STAFF AS POSSIBLE; AND

THAT STAFF PRESENT A PLAN BACK TO TRUSTEES FOR CONSIDERATION.

CARRIED ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes Michael Barrett Chris Braney Paul Crawford	Niki Lundquist Scott Templeton	

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Donna Edwards Darlene Forbes Carolyn Morton Ashley Noble Christine Thatcher		

The motion (2020:94) of Trustees Niki Lundquist and Scott Templeton was then put to a vote and CARRIED AS AMENDED ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes Michael Barrett Chris Braney Paul Crawford Donna Edwards Darlene Forbes ** Niki Lundquist Carolyn Morton Ashley Noble Scott Templeton Christine Thatcher		

Trustees considered Part (iv) of the motion as follows:

- (iv) That the DDSB create a program that encourages mask use for ALL students (subject to the duty to accommodate);

Part (iv) of the motion (2020:94) of Trustees Niki Lundquist and Scott Templeton was then put to a vote and CARRIED ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes Michael Barrett Chris Braney Paul Crawford Donna Edwards Darlene Forbes Niki Lundquist Carolyn Morton		

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

Yes

Ashley Noble
Scott Templeton
Christine Thatcher

Trustees considered Part (v) of the motion as follows:

That the DDSB immediately provide a strongly worded letter to the Ministry of Education expressing its grave concern about the failure to use small class sizes as a priority safety strategy and urging the government to immediately provide all funding necessary to all school boards to ensure the full hierarchy of safety controls be put in place as schools reopen, including the funds to provide additional staff to create smaller and safer cohorts in elementary schools and additional funding for upgrades/improvements to ventilation in DDSB schools; and

2020:99

MOVED by Trustee Michael Barrett

SECONDED by Trustee Niki Lundquist

THAT THE FOREGOING MOTION (2020:94) OF TRUSTEES NIKI LUNDQUIST AND SCOTT TEMPLETON BE AMENDED BY COMBINING PART (V) AND PART (VI) INTO ONE PART.

CARRIED ON THE FOLLOWING RECORDED VOTE:

Yes

No

Abstain

Patrice Barnes
Michael Barrett
Chris Braney
Paul Crawford
Donna Edwards
Darlene Forbes
Niki Lundquist
Carolyn Morton
Ashley Noble
Scott Templeton
Christine Thatcher

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

Trustees considered Part (v) of the motion, as amended, as follows:

That the DDSB immediately provide a strongly worded letter to the Ministry of Education expressing its grave concern about the failure to use small class sizes as a priority safety strategy and urging the government to immediately provide all funding necessary to all school boards to ensure the full hierarchy of safety controls be put in place as schools reopen, including the funds to provide additional staff to create smaller and safer cohorts in elementary schools and additional funding for upgrades/improvements to ventilation in DDSB schools; and

That the DDSB publicly release a copy of that letter, in the form of a press release.

CARRIED ON THE FOLLOWING RECORDED
VOTE:

Yes

No

Abstain

Patrice Barnes
Michael Barrett
Chris Braney
Paul Crawford
Donna Edwards
Darlene Forbes
Niki Lundquist
Carolyn Morton
Ashley Noble
Scott Templeton
Christine Thatcher

Trustee Darlene Forbes advised trustees that she wished to amend her response to the recorded vote taken earlier in the meeting as it relates to Part (iii) of the motion as amended. She indicated that she will change her vote from 'no' to 'yes.' The amendment is reflected (**) in the recorded vote taken earlier in the meeting.

The foregoing motion (2020:94) of Trustees Niki Lundquist and Scott Templeton, as amended, will read as follows:

- (i) That the DDSB adopt the plan as provided in respect of secondary students, which provides for both in class learning and virtual learning opportunities and smaller cohorts, understanding that the Board has been designated as "adaptive/blended" by the Province and cannot, at this time, return to 5 days of in class learning for secondary students. Should the DDSB seek to implement adaptations of the plan, which may be necessary to ensure equitable access to educational opportunities,

Special Meeting of the Board Minutes
August 12, 2020

(a) Return to School Update – Motion (Continued)

particularly in rural communities, the Board of Trustees will be apprised of any intended changes to the plan and informed of what steps are being taken to ensure student and staff safety;

(ii) That the DDSB adopt the plan for virtual learning for elementary students and adjust its plan for students electing to return to in-person learning by:

a. Ensuring all classes allow for the distancing of students, at a minimum of one meter as recommended in the guidance documents relied upon by the government for other aspects of its reopening plan;

b. Authorizing the Director of Education to implement any and all measures that the Director may deem necessary and appropriate to best ensure a minimum of one-meter spacing for students, including but not limited to measures such as reorganizing classes, providing portable classrooms, using common areas as classroom space, redeploying staff, hiring additional school staff, and such other measures as the Director may deem appropriate.

(iii) That the DDSB authorizes staff to be able to develop a plan to utilize reserve funds, of up to 1% of the Board's 2020 budget, to facilitate the adoption of mitigation measures to keep students and staff as safe as possible; and

That staff present a plan back to trustees for consideration.

(iv) That the DDSB create a program that encourages mask use for ALL students (subject to the duty to accommodate);

(v) That the DDSB immediately provide a strongly worded letter to the Ministry of Education expressing its grave concern about the failure to use small class sizes as a priority safety strategy and urging the government to immediately provide all funding necessary to all school boards to ensure the full hierarchy of safety controls be put in place as schools reopen, including the funds to provide additional staff to create smaller and safer cohorts in elementary schools and additional funding for upgrades/improvements to ventilation in DDSB schools; and

That the DDSB publicly release a copy of that letter, in the form of a press release.

Special Meeting of the Board Minutes
August 12, 2020

2020:100
MOVED by Trustee Michael Barrett
SECONDED by Trustee Niki Lundquist

THAT THE BOARD OF TRUSTEES INSTRUCT STAFF TO IMPLEMENT A GRADUATED RETURN TO SCHOOL OF JUNIOR KINDERGARTEN AND SENIOR KINDERGARTEN FOR A PERIOD OF TWO WEEKS.

CARRIED ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes		
Michael Barrett		
Chris Braney		
Paul Crawford		
Donna Edwards		
Darlene Forbes		
Niki Lundquist		
Carolyn Morton		
Ashley Noble		
Scott Templeton		
Christine Thatcher		

Trustees agreed that the Board will invite the Durham Region Chief Medical Officer of Health to a Board meeting to provide insight and information regarding the risks of students as it relates to transportation. Staff are also asked to provide information on what, if any, steps can be taken regarding busing in light of the service being provided by a consortium that is not the district.

Chair Chris Braney advised that the letter referenced in part (v) of the motion will be shared with trustees for review and input prior to it being sent to the Minister of Education.

5. Adjournment

2020:101
MOVED by Trustee Donna Edwards
SECONED by Trustee Niki Lundquist

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

Special Meeting of the Board Minutes
August 12, 2020

The meeting adjourned at approximately 12:50 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

August 25, 2020

A Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Trustee Chris Braney, Chair of the Board

The Chair called the meeting to order at 6:40 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett (virtual), Chris Braney, Paul Crawford (virtual), Donna Edwards (virtual), Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton (virtual), Christine Thatcher

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Jack Nigro, General Counsel Patrick Cotter, Communications Officer Robert Cerjanec

Recording Secretary: Kim Cox

2020:102

MOVED by Trustee Ashley Noble

SECONDED by Trustee Carolyn Morton

The agenda was amended to include the report from the Committee of the Whole In-Camera.

THAT THE AGENDA BE APPROVED AS AMENDED.

CARRIED

2. Declarations of Interest

There were no declarations of interest at this time.

Special Meeting of the Board Minutes
August 25, 2020

Report from Committee of the Whole In-Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with personnel issues.

2020:103

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Christine Thatcher

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN-CAMERA BE RECEIVED.

CARRIED

2020:104

MOVED by Trustee Ashley Noble

SECONDED by Trustee Patrice Barnes

THAT THE BOARD CONFIRM THAT THE DIRECTOR OF EDUCATION HAS THE DISCRETION TO CLOSE A SCHOOL OR SCHOOLS WITHIN THE JURISDICTION OF THE DURHAM DISTRICT SCHOOL BOARD SHOULD STAFF ABSENCES BE SUCH THAT THE SITUATION PRESENTS AN UNREASONABLE RISK TO THE HEALTH AND SAFETY OF PUPILS AND STAFF DURING THE COURSE OF THE DECLARED PANDEMIC EMERGENCY.

CARRIED

3. Information Items

(a) Durham Medical Officer of Health Briefing

Dr. Robert Kyle, Medical Officer of Health introduced Pepi McTavish, Assistant Medical Officer of Health, Lisa Fortuna, Director, Health Protection and Regina Elliott, Manager, School Health Program, Region of Durham. He provided trustees with opening remarks regarding the epidemiology of COVID-19 and noted the data tracker as the main means of communication about COVID-19 in real time. He provided an overview of: cases in Durham region, transmission in the community, MOE guidelines for reopening schools, the use of PPE, and guidance resources. The new draft school outbreak document details will be released shortly and planning is underway for support at the school level with school public health nurses.

Regina Elliott, Manager, School Health Program provided an overview of local epidemiology, the local policy decision-makers, and the role of health nurses within schools.

Special Meeting of the Board Minutes
August 25, 2020

(a) Durham Medical Officer of Health Briefing (Continued)

Dr. Robert Kyle answered questions of trustees relating to: infection statistics in those under 20 years of age, the 1-meter Sick Kids recommendation/guideline, safety measures that should be implemented for unmasked students that cannot maintain 1-meter of physical distancing, the implementation of further precautionary measures to protect staff, the use of masks for JK-grade 3, mandating mask use, mask use for students with special needs, layering health and safety measures for commercial establishments vs. schools, and outbreak management protocols.

Lisa Fortuna, Director, Health Protection advised trustees that the DSTS plan submitted was reviewed along with the provincial re-opening plan regarding transportation. She noted that the DDSB and the DCDSB are well aligned regarding recommendations. Distancing students on buses is a challenge and precautions are in place.

Chair Braney advised trustees that should they have additional questions for Dr. Kyle, Medical Officer of Health and his team, they can be submitted in writing for response.

Welcome

Acting Director Norah Marsh welcomed new superintendents Jack Nigro, Gary Crossdale and Erin Elmhurst to the district.

Update #4 to the Board

Acting Director Norah March provided trustees with an update on the work completed since June 19, 2020. She provided an overview of:

- Ministry Memo (Approach to Reopening Schools for the 2020-2021 School Year)
- The Development of Models Based on Ministry Memo
- Update Provided to Families and Staff
- Surveys Distributed to Families, Students and Staff on the Return to School
- Update to Families – School Year Calendars
- Ministry Memo (Guide to Reopening Ontario's Schools)
- Update Provided to Families and Staff
- Re-Development of Models
- Opt-Out of In-Person Learning Survey
- Return to School Website and FAQ
- Meeting with the Ministry of Education to Share Models
- Release of Models to Families and Staff
- Deadline to Opt-Out of In-Person Learning
- Re-Timetabling and Re-Staffing of Schools/Physical Safety Audit
- Ministry Memo (Remote Learning & Staggered Starts)
- Update to Families and Staff
- Update to Elementary Families on Two Week Staggered Start
- Update to Families and Staff
- Re-Staffing Continues and Addressing Classroom Spacing Issues

Special Meeting of the Board Minutes
August 25, 2020

Update #4 to the Board (Continued)

- Welcome Back materials to be Launched – Focusing on Safety and Well-Being
- Staff Safety Training and Professional Learning
- Modified Secondary Schools Start In-Person Learning
- First Day of Staggered Starts at In-Person Elementary. First day for Cohort A at In-Person Secondary Schools
- First Day of School for DDSB@Home Elementary and Secondary Schools

Acting Director Norah Marsh advised that the district is focused on anti-black racism and anti-oppression and staff will engage in compulsory learning. August training sessions for the new elementary math curriculum are unchanged from the June sessions. The district will not focus on the new elementary math curriculum, but rather the well-being of students, health & safety protocols and anti-black racism. When the elementary math curriculum arrives the district will work with staff to implement it.

(b) DDSB@Home Update

Superintendent Georgette Davis provided trustees with a PowerPoint update regarding DDSB@Home virtual school planning. She highlighted PPM 164, inclusive programming, supervision, teaching and support staff, resource acquisition and professional development. Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko and Superintendents Georgette Davis and Andrea McAuley also answered questions of trustees.

(c) Elementary Staffing and Enrolment 2020-2021

Acting Associate Director Jim Markovski provided trustees with an overview of elementary staffing and enrolment. The report included an update on elementary class sizes and the staffing required to support a minimum of 1-meter distancing between students in elementary classrooms during the COVID-19 pandemic. Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko and Superintendent Stephen Nevills also answered questions of trustees.

(d) Bell Times Update

Chief Administrative Officer Kelly Mechoulan, DSTS provided trustees with a school bell time update and an overview of student transportation for Fall 2020. Superintendent Heather Mundy and Chief Administrative Officer Kelly Mechoulan answered questions of trustees.

Special Meeting of the Board Minutes
August 25, 2020

4. Adjournment

2020:105

MOVED by Trustee Christine Thatcher

SECONED by Trustee Darlene Forbes

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 9:21 p.m.

Chair

Secretary

APPROVED

MINUTES

The Special Meeting of the Board

September 8, 2020

A Special Meeting of the Durham District School Board was held on this date in the Boardroom.

1. Call to Order:

Roll Call: Trustee Chris Braney, Chair of the Board

The Chair called the meeting to order at 8:05 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett, Chris Braney, Paul Crawford (virtual), Donna Edwards (virtual), Darlene Forbes (virtual), Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton, Christine Thatcher, Student trustees Aaliyah Jaleel, Logan Keeler, Arpita Savaliya

Officials Present: Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Jack Nigro, General Counsel Patrick Cotter, Communications Officer Robert Cerjanec

Recording Secretary: Kim Cox

2020:106

MOVED by Trustee Christine Thatcher

SECONDED by Trustee Carolyn Morton

THAT THE AGENDA BE APPROVED.

CARRIED

2. Declarations of Interest

There were no declarations of interest at this time.

Special Meeting of the Board Minutes
September 8, 2020

3. Report from Committee of the Whole In-Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with appointments and administrative transfers and placements. It was noted that General Counsel Patrick Cotter will retain an Interim Integrity Commissioner.

4. Recommended Action

(a) Return to School Update #5

Acting Director Norah Marsh provided trustees with a PowerPoint presentation highlighting COVID-19 Provincial Special Funding. She outlined the funding for custodial staff, health and safety training for OT's and casual staff, special education and mental health, enhanced cleaning, remote learning, ventilation in classrooms, teaching staff, transportation, technology, and school reopening emerging issues. She presented the Reserve Fund Mitigation Plan to seek authorization to access up to \$8.1 million from reserves to be used, as may be deemed necessary and appropriate by the Director of Education, to fund the Reserve Fund Mitigation Plan.

Acting Associate Director Jim Markovski provided trustees with an update on staffing thus far and highlighted the enrolment numbers for both elementary and secondary students for in-person and virtual learning.

Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko and Superintendents Mohamed Hamid and Andrea McAuley answered questions of trustees.

2020:107

MOVED by Trustee Niki Lundquist
SECONED by Trustee Ashley Noble

THAT THE BOARD AUTHORIZE ACCESS OF UP TO \$8.1 MILLION FROM RESERVES TO BE USED, AS MAY BE DEEMED NECESSARY AND APPROPRIATE BY THE DIRECTOR OF EDUCATION, TO FUND THE RESERVE FUND MITIGATION PLAN.

CARRIED

(b) Notice of Motion: Masks

Trustee Scott Templeton presented the following Notice of Motion:

Special Meeting of the Board Minutes
September 8, 2020

(b) Notice of Motion: Masks (Continued)

2020:108
MOVED by Trustee Scott Templeton
SECONED by Trustee Ashley Noble

THAT THE BOARD MANDATE ALL STUDENTS IN GRADES 1 TO 3 TO WEAR MASKS SUBJECT TO THE DUTY TO ACCOMMODATE.

MOTION POSTPONED LATER IN THE MEETING
(See Following Motions)

2020:109
MOVED by Trustee Ashley Noble
SECONED by Trustee Scott Templeton

THAT THE RULES OF PROCEDURE BE SUSPENDED IN ORDER TO WAIVE THE REQUIREMENTS OF FIVE DAYS NOTICE IN ORDER CONSIDER THE FOREGOING MOTION (2020:108) OF TRUSTEES SCOTT TEMPLETON AND ASHLEY NOBLE.

CARRIED ON A 2/3 MAJORITY VOTE

Trustees discussed the motion.

2020:110
MOVED by Trustee Paul Crawford
SECONED by Trustee Michael Barrett

THAT THE FOREGOING MOTION (2020:108) OF TRUSTEES SCOTT TEMPLETON AND ASHLEY NOBLE BE POSTPONED TO THE BOARD MEETING SCHEDULED TO BE HELD ON SEPTEMBER 21, 2020; AND

THAT A LETTER BE FORWARDED TO DR. ROBERT KYLE, MEDICAL OFFICER OF HEALTH, INQUIRING IF HE WOULD BE OPPOSED TO THE DURHAM DISTRICT SCHOOL BOARD PASSING SUCH A MOTION.

CARRIED

Chair Chris Braney confirmed that Trustees Ashley Noble and Carolyn Morton will serve on the Definitely Durham Selection Committee.

Special Meeting of the Board Minutes
September 8, 2020

5. Adjournment

2020:111

MOVED by Trustee Michael Barrett

SECONDED by Trustee Carolyn Morton

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 10:00 p.m.

Chair

Secretary

DRAFT

MINUTES

The Regular Meeting of the Board

Monday, September 21, 2020

A Regular Meeting of the Durham District School Board was held on this date in the Boardroom.

1. Call to Order:

The Chair called the meeting to order at 7:00 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett (virtual, left the meeting at 10:00 p.m.), Chris Braney, Paul Crawford (virtual, left the meeting at 9:55 p.m.), Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton (virtual), Christine Thatcher, Student Trustees Aaliyah Jaleel, Logan Keeler, Arpita Savaliya

Officials Present: Acting Director Norah Marsh, Interim Associate Director Carla Kisko, Acting Associate Director Jim Markovski, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Jack Nigro, Legal Counsel Patrick Cotter, Communications Staff Robert Cerjenac

Recording Secretary: Kim Cox

2. Declarations of Interest

There were no declarations of interest at this time.

3. Moment of Silence/Acknowledgement

Chair Chris Braney advised that the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation.

4. O Canada

Regular Meeting of the Board Minutes
September 21, 2020

5. Adoption of Agenda

2020:112

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Darlene Forbes

THAT THE AGENDA BE APPROVED.

CARRIED

2020:113

MOVED by Trustee Christine Thatcher

SECONDED by Trustee Ashley Noble

THAT THE FOLLOWING APPROVED MINUTES BE RECEIVED:

REGULAR BOARD MEETING OF MAY 19, 2020; AND

THAT THE FOLLOWING DRAFT MINUTES BE APPROVED:

REGULAR BOARD MEETING OF JUNE 15, 2020;

SPECIAL BOARD MEETING OF JUNE 24, 2020;

SPECIAL BOARD MEETING OF JULY 8, 2020;

SPECIAL BOARD MEETING OF JULY 15, 2020;

SPECIAL BOARD MEETING OF AUGUST 10, 2020;

SPECIAL BOARD MEETING OF AUGUST 12, 2020;

SPECIAL BOARD MEETING OF AUGUST 25, 2020; AND

SPECIAL BOARD MEETING OF SEPTEMBER 8, 2020.

CARRIED

6. Code of Conduct

Chair Chris Braney provided trustees with an overview of the Code of Conduct process as follows:

Whereas the Board has a Code of Conduct under the Education Act;

Regular Meeting of the Board Minutes
September 21, 2020

6. Code of Conduct (Continued)

Whereas an alleged breach of the Board's Code of Conduct was brought to the attention of the Board under s. 218.3(1) and the Board made inquiries into whether Trustee Noble breached the Code of Conduct under s. 218.3(2) of the Education Act and that inquiry is now complete;

Therefore, the Board will now determine whether Trustee Noble breached the Code of Conduct and if so that the Board determine the appropriate sanction.

If there is a finding of a breach, the Board will provide Trustee Noble with written notice of the finding and any sanction and must then consider any written submissions from Trustee Noble. If written submissions are made by Trustee Noble, the Board will make a further public determination on these matters and may confirm, vary or revoke the decisions made tonight.

There are two potential breaches of the Code of Conduct at issue:

1. Potential Breach #1:

Trustee Noble disclosed information to the prior Integrity Commissioner from an in-camera meeting. This is not an issue tonight. However, Trustee Noble denied to the Board of Trustees that she disclosed this information to the prior Integrity Commissioner. This is a potential breach of sections 6.3 and 6.7 of the Code of Conduct which provide as follows:

- 6.3 Trustees of the Board shall discharge their duties loyally, faithfully, impartially and in a manner that will inspire public confidence in the abilities and integrity of the Board.
- 6.7 No Trustee shall engage in conduct during meetings of the Board or committees of the Board, and at all other times that would discredit or compromise the integrity of the Board.

2. Potential Breach #2

The Board established a process for inquiry into the alleged breach which called for an independent investigator to meet with Trustee Noble. Trustee Noble declined to meet with the investigator but delivered emails to the investigator. This is a potential breach of section 6.53 of the Code of Conduct which provide as follows:

- 6.53 Trustees should respect the integrity of this Code of Conduct and are obliged to cooperate with inquiries conducted in accordance with the Complaints Protocol and any other procedures set by the Board for addressing complaints of a breach of this Code of Conduct. Any reprisal or threat of reprisal against a complainant or anyone else for providing relevant information to the Integrity Commissioner is prohibited. It is a violation of this Code of Conduct to obstruct the Integrity Commissioner in the carrying out of her or his responsibilities, for example, by destroying documents or erasing electronic communications.

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6. Code of Conduct (Continued)

Regarding Potential Sanction:

If the board determines that there has been a breach of the Board's Code of Conduct, the Education Act stipulates that Board may impose one or more of the following sanctions:

1. Censure of the member.
2. Barring the member from attending all or part of a meeting of the board or a meeting of a committee of the board.
3. Barring the member from sitting on one or more committees of the board, for the period of time specified by the board.

General Counsel Patrick Cotter responded to questions from trustees regarding the process.

Trustee Ashley Noble was not entitled to vote and abstained from the recorded votes taken later in the meeting regarding the Code of Conduct matter.

Vice Chair Niki Lundquist assumed the chair at 7:24 p.m.

2020:114

MOVED by Trustee Patrice Barnes

SECONDED by Trustee Michael Barrett

THAT THE BOARD NOW DETERMINE WHETHER TRUSTEE ASHLEY NOBLE BREACHED SECTIONS 6.3 AND 6.7 OF THE CODE OF CONDUCT.

CARRIED ON THE FOLLOWING RECORDED VOTE:

Yes

Patrice Barnes
Michael Barrett
Chris Braney
Donna Edwards
Darlene Forbes
Niki Lundquist
Carolyn Morton
Scott Templeton
Christine Thatcher

No

Paul Crawford

Abstain

Ashley Noble

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6. Code of Conduct (Continued)

2020:115
MOVED by Trustee Carolyn Morton
SECONDED by Trustee Michael Barrett

THAT THE BOARD NOW DETERMINE WHETHER TRUSTEE ASHLEY NOBLE BREACHED SECTION 6.53 OF THE CODE OF CONDUCT.

MOTION DEFEATED ON THE FOLLOWING TIE VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Patrice Barnes Michael Barrett Donna Edwards Carolyn Morton Christine Thatcher	Chris Braney Paul Crawford Darlene Forbes Niki Lundquist Scott Templeton	Ashley Noble

2020:116
MOVED by Trustee Darlene Forbes
SECONDED by Trustee Chris Braney

THAT THE BOARD NOW DETERMINE THAT THE APPROPRIATE SANCTION FOR TRUSTEE ASHLEY NOBLE RESULTING FROM THE BREACH OF THE CODE OF CONDUCT WILL BE CENSURE.

MOTION DEFEATED ON THE FOLLOWING RECORDED VOTE:

<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Michael Barrett Chris Braney Carolyn Morton Christine Thatcher	Patrice Barnes Paul Crawford Donna Edwards Darlene Forbes Niki Lundquist Scott Templeton	Ashley Noble

Chair Chris Braney assumed the Chair at 7:44 p.m.

7. Community Presentations

There were no community presentations at this time.

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8. Ministry Memorandums – Information

Acting Director Norah Marsh advised trustees that the district has received many ministry memorandums over the last month. She advised that new regulations remove the discretion of the principal to suspend students in K to Grade 3. Student incidents will now be handled through appropriate positive behaviour supports. Board practices will be updated to reflect the new directive.

9. Public Question Period

There were no public questions at this time.

10. Presentations

(a) Learning Disabilities Association Abilities Scholarship Award

Superintendent Andrea McAuley advised that the Learning Disabilities Association of Durham Region (LDADR) and the Durham District School Board (DDSB) partner to provide an annual \$1000.00 Abilities Scholarship Award. This scholarship recognizes a DDSB high school student who has a diagnosed Learning Disability and who will be continuing studies (apprenticeship, college or university) in the upcoming academic year. A committee comprised of members of the Learning Disabilities Association of Durham Region and Durham DSB SEAC reviewed the nominations to determine the recipient. Congratulations goes to the 2020 Abilities Scholarship recipient, Chloe Stanton from O'Neill CVI. Chloe's submission highlighted her journey as a learner including the challenges and successes related to having a Learning Disability. In September, Chloe will be continuing her studies at Algonquin College. A short video was played highlighting Chloe's accomplishments. Chloe read her submission letter for the information of trustees and thanked staff for their support.

(b) Return to School Update #6

Acting Director Norah Marsh provided trustees with a PowerPoint presentation highlighting the district's responsive systems in changing circumstances. She noted the focus on relationships, the foundation of mental health and well-being, affirming students' identities, building on students' current skills, knowledge and understandings and balancing operational capacity and contractual agreements while meeting evolving requests from families.

Acting Associate Director Jim Markovski provided trustees with an update on staffing, enrolment, class size for elementary and secondary schools and the responsiveness of the staffing model.

Superintendent Heather Mundy provided trustees with an update on the transition between in-person and DDSB@Home as there continues to be ongoing requests for enrollment at the virtual school.

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(b) Return to School Update #6 (Continued)

Superintendent Stephen Nevills provided trustees with an overview of transitional distance learning for both elementary and secondary students.

Acting Director Norah Marsh, Acting Associate Director Jim Markovski, Interim Associate Director Carla Kisko and Superintendent Georgette Davis answered questions of trustees.

(c) Mental Health & Well-Being

Superintendent Andrea McAuley provided trustees with information regarding the tiered approach to Mental Health and Well-Being supports in place for students across the Durham District School Board. She introduced Steffanie Pelleboer, Mental Health Lead, Steve Graffi, Chief of Psychological Services and Carolyn Ussher, Chief of Social Work Services who provided trustees with a PowerPoint presentation highlighting the Well-Being and Mental Health Strategic Plan and the tiered approach to meeting the mental health needs of students noting the following initiatives:

- You Matter: Mental Health and Well-Being Key Messages Poster
- The Foundations of a Mentally Healthy Classrooms
- Strategic Response to the Mental Health Needs of Students Returning to School

The group also answered questions of trustees.

13. Recommended Actions

(d) Accommodation Plan: Trends, Issues and Future Opportunities 2020-2024

Interim Associate Director Carla Kisko introduced Christine Nancekivell, Chief Facilities Officer, and provided trustees with information regarding short and long term accommodation, trends and school utilization information. They also answered questions of trustees.

2020:117

MOVED by Trustee Donna Edwards

SECONDED by Trustee Patrice Barnes

- (i) THAT THE DDSB CONTINUE TO SUBMIT PREVIOUSLY SUBMITTED BUSINESS CASES NOT FUNDED BY THE MINISTRY OF EDUCATION IN THE FALL OF 2019, AS OUTLINED IN DETAIL IN SECTION 4 OF THE ACCOMMODATION PLAN REPORT, INCLUDING:

- UNNAMED NORTH OSHAWA SS (OSHAWA) – GRADE 9 TO 12 REGULAR PROGRAM SCHOOL
- UNNAMED NORTH OSHAWA PS (SIMCOE AND CONLIN, OSHAWA) WITH A 4-ROOM CHILD CARE

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(d) Accommodation Plan: Trends, Issues and Future Opportunities 2020-2024
(Continued)

(ii) ADDITIONALLY, THAT THE DDSB SUBMIT THE FOLLOWING BUSINESS CASE:

- UNNAMED NORTH EAST OSHAWA PS (STEEPLECHASE STREET/SYMINGTON AVENUE)

(iii) THAT DDSB STAFF COMMENCE THE FOLLOWING BOUNDARY ADJUSTMENTS/REVIEWS IN THE FALL OF 2020, FOR APPROVAL IN JANUARY 2021 AND IMPLEMENTED FOR THE 2021-2022 SCHOOL YEAR:

- CLARA HUGHES PS, OSHAWA
- EAGLE RIDGE PS, AJAX
- MAPLE RIDGE PS AND CONSIDERATIONS FROM FSL REVIEW

(iv) THAT DURING THE 2020-2021 SCHOOL YEAR, STAFF WILL EXAMINE THE FUNDAMENTAL PRINCIPLES THAT SUPPORT THE GREATEST SUCCESS FOR SECONDARY STUDENTS. SPECIFICALLY, STAFF WILL REVIEW PROGRAMMING FOR A SECONDARY SCHOOL THAT FOCUSES ON GLOBAL COMPETENCIES AND THE USE OF TECHNOLOGY IN TEACHING AND LEARNING. THIS PROCESS WILL INFORM ACCOMMODATION REVIEW CONSIDERATIONS FOR THE FOLLOWING YEAR.

CARRIED

14. Information Items

(a) Quarterly Construction and Major Projects Progress

Interim Associate Director Carla Kisko introduced Christine Nancekivell, Chief Facilities Officer, and provided trustees with an overview of the Quarterly Construction and Major Projects Progress report.

11. Report from the Committee of the Whole in Camera

Trustee Niki Lundquist reported on the actions of the Committee of the Whole in Camera. Trustees dealt with property matters.

2020:118

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Patrice Barnes

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11. Report from the Committee of the Whole in Camera (Continued)

THAT THE REPORT FROM THE COMMITTEE OF THE WHOLE IN CAMERA BE RECEIVED.

CARRIED

12. Good News from the System

Grade 12 students Khloe and Jermaine, from Pine Ridge S.S., on behalf of the students and staff at the DDSB, shared the good news from across the system via video.

Students are excited to be back for the 2020/2021 school year, thanks to staff who've been working to create learning environments that are safe to help us succeed. When we look around our school, there are many eye-catching, health and safety posters, decals and stickers to help get used to what school looks like now. Thanks everyone!

- John Dryden Public School in Whitby is committed to creating a safe and welcoming environment for all staff, students and care givers. Students here are passionate about social justice and in that theme, the colours of the PRIDE flag have been painted on the crosswalk, highlighting the school's commitment to create a safe space year-round for everyone entering the school.
- In preparation for return to school, Facilities Services and Health and Safety organized and distributed a total of 862,194 Personal Protective Equipment items to schools, including masks, face shields, alcohol wipes, sanitizers and more! That's a lot of PPE!
- Some schools have been renovated thanks to the amazing Facilities Services team who completed a total of 62 renovation projects while we were on summer vacation. Some highlights include, a renovated washroom at Pickering High School, an accessibility ramp in the Glengrove Public School library, and a beautiful courtyard renovation at R.S. McLaughlin CVI.
- A big shout out goes out to Khloe Ramdhan, from Pine Ridge Secondary School. For the last two years, Khloe has collected and donated schools supplies from family and friends to fill backpacks distributed by the Durham Children's Aid Society to give to students in need.
- Thanks to the thoughtful and generous students at Ajax High School, who organized a car wash fundraiser to support the families impacted by the tragic explosion in Beirut, Lebanon. Great job everyone.

Regular Meeting of the Board Minutes
September 21, 2020

12. Good News from the System (Continued)

- DDSB alumni Chris Van Vliet, a four time Emmy award winner, TV Host, and Interviewer who attended Vaughan Willard Public School and Pine Ridge Secondary School was recently profiled in local papers for his ongoing success. He actually honed his craft by reading morning announcements and hosting events at school.
- Not only is Zion Leatham an alumnus of Dunbarton High School, he is also now a local hero. Zion saved the life of a man who almost drowned in Lake Ontario. The City of Pickering recognized his bravery with a certificate and word has it, that he will be nominated for a Civic Award in the future.
- This year, we celebrated 63 dedicated students for our annual Student Recognition Night Awards. Although the event was cancelled due to COVID-19, students still received their much-deserved awards. They overcame unforeseen obstacles and came out on the other side with beaming smiles and left a lasting impact on their school communities. Congratulations!
- Since April, the Make A Difference team has been mailing out grocery gift cards to DDSB families. To date, they have supported 1,963 students for a total of \$53,800 in donated grocery gift cards. Recently, Make A Difference teamed up with Penny Appeal Canada to organize the donation of school supplies to over 600 DDSB students. Incredible work!

Dates of Significance:

Sept. 17	Special Education Advisory Committee (SEAC) meeting
Sept. 18-20	Rosh Hashanah
Sept. 21-25	Safety Week
Sept. 21	International Day of Peace
Sept. 25	Franco-Ontarian Day
Sept. 27-28	Yom Kippur
Sept. 30	Orange Shirt Day
October	Islamic Heritage Month Hispanic Heritage Month Women's History Month LGBTQ+ History Month Disabilities Awareness Month Dyslexia Awareness Month
Oct. 2	National Custodial Workers' Day
Oct. 3-9	Sukkot
Oct. 5	World Teachers' Day
Oct. 5	Standing Committee Meeting
Oct. 5-9	Ally Week
Oct. 11	Simchat Torah

Regular Meeting of the Board Minutes
September 21, 2020

12. Good News from the System (Continued)

Oct. 11	National Coming Out Day
Oct. 11	International Day of the Girl
Oct. 12	Thanksgiving
Oct. 14	Virtual Parent Involvement Committee Mtg
Oct. 17	Special Education Advisory Committee (SEAC) meeting
Oct. 17	Navratri
Oct. 18	Birth of the Bab
Oct. 18	Birth of Bahá'u'lláh
Oct. 19	Board Meeting
Oct. 23-26	Durga Puja
Oct. 13-23	October Break – Modified Elementary Schools
Oct. 25	Dussehra
Oct. 27	Ontario Dress Purple Day
Oct. 29	Eid-Milad-un-Nabi Islam
Oct. 31	Samhain
Oct. 31	Halloween

13. Recommended Actions

(a) Report: Standing Committee Meeting Minutes of September 8, 2020

Trustee Niki Lundquist presented the Standing Committee meeting minutes of September 8, 2020.

2020:119

MOVED by Trustee Niki Lundquist

SECONDED by Trustee Donna Edwards

THAT THE STANDING COMMITTEE MEETING MINUTES OF SEPTEMBER 8,
2020 BE RECEIVED.

CARRIED

(b) Report: SEAC Meeting of May 21, 2020
Report: SEAC Meeting of June 18, 2020

Trustee Donna Edwards presented the SEAC meeting minutes of May 21, 2020 and June 18, 2020.

Regular Meeting of the Board Minutes
September 21, 2020

- (b) Report: SEAC Meeting of May 21, 2020 (Continued)
Report: SEAC Meeting of June 18, 2020

2020:120
MOVED by Trustee Donna Edwards
SECONDED by Trustee Christine Thatcher

THAT THE SEAC MEETING MINUTES OF MAY 21, 2020 AND JUNE 18, 2020 BE RECEIVED.

CARRIED

2020:121
MOVED by Trustee Donna Edwards
SECONDED by Trustee Christine Thatcher

THAT DONNA COOK WILL BE THE SEAC ALTERNATE FOR THE LEARNING DISABILITIES ASSOCIATION OF DURHAM REGION (LDADR).

CARRIED

2020:122
MOVED by Trustee Donna Edwards
SECONDED by Trustee Christine Thatcher

THAT THE BOARD, ON BEHALF OF SEAC, FORWARD A LETTER TO THE MINISTER OF EDUCATION REGARDING THE REQUEST FOR FALL 2020 PROCESS EXEMPTION: SPECIAL INCIDENCE PORTION SUBMISSION REQUIREMENTS.

CARRIED

- (c) Report: Education Finance Committee Meetings of July 2, 2020 and July 8, 2020

Trustee Darlene Forbes presented the Education Finance Committee meeting minutes of July 2, 2020 and July 8, 2020.

2020:123
MOVED by Trustee Darlene Forbes
SECONDED by Trustee Niki Lundquist

THAT THE EDUCATION FINANCE COMMITTEE MEETING MINUTES OF JULY 2, 2020 AND JULY 8, 2020 BE RECEIVED.

CARRIED

Regular Meeting of the Board Minutes
September 21, 2020

(e) Short-Term Borrowing Resolution

Interim Associate Director Carla Kisko provided trustees with information regarding a resolution for short-term borrowing for the 2020-2021 school year.

2020:124

MOVED by Trustee Donna Edwards

SECONDED by Trustee Darlene Forbes

THAT THE BORROWING RESOLUTION FOR THE 2020-2021 SCHOOL YEAR BE APPROVED.

CARRIED

(f) Mask Motion from September 8, 2020

Trustee Scott Templeton presented the following amended motion.

Trustees discussed process as it relates to the amendment and General Counsel Patrick Cotter responded to questions from trustees.

2020:125

MOVED by Trustee Scott Templeton

SECONDED by Trustee Ashley Noble

THAT THE BOARD'S RESOLUTION OF AUGUST 12, 2020, BE AMENDED BY DELETING PARAGRAPH (IV) WHICH PROVIDES THAT "THE DDSB CREATE A PROGRAM THAT ENCOURAGES MASK USE FOR ALL STUDENTS (SUBJECT TO THE DUTY TO ACCOMMODATE)" AND THAT THE FOLLOWING BE SUBSTITUTED: THAT THE BOARD MANDATE ALL STUDENTS IN GRADES 1 TO 3 TO WEAR MASKS SUBJECT TO THE DUTY TO ACCOMMODATE; AND

THAT THE DDSB CREATE A PROGRAM THAT ENCOURAGES MASK USE FOR ALL STUDENTS SUBJECT TO THE DUTY TO ACCOMMODATE.

MOTION DEFEATED LATER IN THE MEETING

Vice Chair Niki Lundquist assumed the chair at 9:43 p.m.

Regular Meeting of the Board Minutes
September 21, 2020

(f) Mask Motion from September 8, 2020 (Continued)

2020:126

MOVED by Trustee Ashley Noble

SECONDED by Trustee Carolyn Morton

THAT THE MEETING CONTINUE PAST 10:00 P.M.

CARRIED

The motion (2020:125) of Trustees Scott Templeton and Ashley Noble was then put to a vote and DEFEATED.

Chair Chris Braney assumed the chair at 10:00 p.m.

(g) Proposal that the DDSB Recommend that the Provincial Government Consider Attendance Requirements for Pupils Below Grade 4 in Light of Masking Requirements

This item was not considered at this time.

14. Information Items

(b) Crossing Guards

Trustee Donna Edwards provided trustees with background information as it relates to who is responsible for hiring and allocating school crossing guards. She noted that an issue has arisen as it relates to crossing guards in the Town of Ajax and advised that crossing guards are the responsibility of the municipality. On September 11, Chair Chris Braney and trustees Patrice Barnes and Donna Edwards were notified of an item to be discussed at the Town of Ajax General Governance Committee on September 4, as it relates to the elimination of all crossing guards, over the lunch period, in all but three locations. No consultation took place with DSTS or board staff. Trustee Donna Edwards requested that the local Town of Ajax Councillor refer the recommendations back to staff for the purpose of working with the DDSB and DCDSB to collect data and reconsider the recommendations. The General Governance Committee referred the matter back to staff and the matter will be reconsidered in November.

2020:127

MOVED by Trustee Donna Edwards

SECONDED by Trustee Patrice Barnes

THAT THE BOARD WRITE A LETTER TO THE TOWN OF AJAX AND ALL DURHAM DISTRICT SCHOOL BOARD MUNICIPALITIES THAT ACKNOWLEDGES THAT MUNICIPALITIES HAVE THE RESPONSIBILITY FOR CROSSING GUARDS UNDER THE HIGHWAY TRAFFIC ACT;

Regular Meeting of the Board Minutes
September 21, 2020

(b) Crossing Guards (Continued)

THAT SCHOOL BOARDS HAVE A SIGNIFICANT INTEREST IN THE
PLACEMENT AND RETENTION OF CROSSING GUARDS AS IT RELATES TO
STUDENT SAFETY; AND

THAT SCHOOL BOARDS WOULD LIKE TO BE INCLUDED IN THE
CONSULTATION PROCESS AS IT RELATES TO SCHOOL CROSSING GUARDS
TO ENSURE THE SAFETY OF STUDENTS WALKING TO AND FROM SCHOOLS.

CARRIED

(c) Attendance at Committee Meetings

Trustee Michael Barrett deferred this item to the next meeting.

15. Committee Report

(a) Equity & Diversity Ad Hoc Committee Meeting of September 16, 2020

Trustee Patrice Barnes provided trustees with an overview of the Equity & Diversity Ad Hoc
Committee meeting held on September 16, 2020.

16. Correspondence

(a) Action Requested

There was no correspondence at this time.

(b) Other

17. Other Business

There was no Other Business at this time.

18. Adjournment

2020:128
MOVED by Trustee Carolyn Morton
SECONED by Trustee Christine Thatcher

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

Regular Meeting of the Board Minutes
September 21, 2020

The meeting adjourned at approximately 10:15 p.m.

Chair

Secretary

THE DURHAM DISTRICT SCHOOL BOARD

ADMINISTRATIVE REPORT

REPORT TO - The Durham District School Board **DATE -** October 19, 2019
SUBJECT - Educational Services Staff Award 2020 **PAGE NO.** Page 1 of 2
ORIGIN - Norah Marsh, Acting Director of Education

1. Purpose

To inform the Board of the 2020 Educational Services Staff Award winner.

2. Background

At the June 2013 Board meeting, the Board approved the establishment of an annual Educational Services Staff Award. The award is to recognize a staff member/team affiliated with CUPE, consisting of office-clerical-technical staff, custodial and maintenance staff, and Educational Assistants. These staff support the safe operation of schools, keep schools clean and systems operating, and provide program support to teachers and students. The award provides the Board with the opportunity to recognize an educational services staff member who has made an exceptional contribution to the support of students, schools or the growth of others in the Board.

The winner receives an award and \$500 to be allocated by the winner in a manner related to his/her project/program or initiative.

3. Current Winner

A Committee consisting of the Vice Chair of the Board, Niki Lundquist, Trustee Christine Thatcher, Rod King, President of CUPE Local 218, and Kathryn Gooding, Chief Human Resources Officer, reviewed nominations and have selected Mike Carter, Chief Custodian at Carruther's Creek PS as the recipient for 2020. Mike Carter was nominated by numerous teachers, parents, administrators and retired administrators of Carruther's Creek P.S.

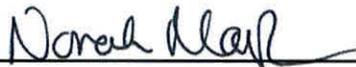
Mike Carter has been at Carruther's Creek PS since 2014. He has been described as a kind, caring, compassionate, dedicated and reliable staff member, who leads many programs with teachers such as the recycling club, Terry Fox Run, and the "boys on bikes" club during his lunch hour to teach bike safety to the youngest students. He greets each and every student and staff member he crosses paths with each day by name. From always being available to help staff when they need it, to being available within minutes of a phone call, he truly cares about the school.

3. Current Winner (Continued)

Mike Carter will do whatever it takes to ensure the health and safety of everyone in the school, and exemplifies positive leadership with his custodial team. Along with being a consummate professional, his dedication to the school extends well beyond his job description. He takes immense pride in the Carruther's Creek community and student body and has been described as much more than the custodian at a school; he is a mentor, teacher, friend and a pillar of the Carruthers' Creek community.

As an individual who demonstrated dedication, Mike Carter is a most deserving recipient of the Educational Services Staff Award.

Report reviewed and submitted by:



Norah Marsh, Acting Director of Education

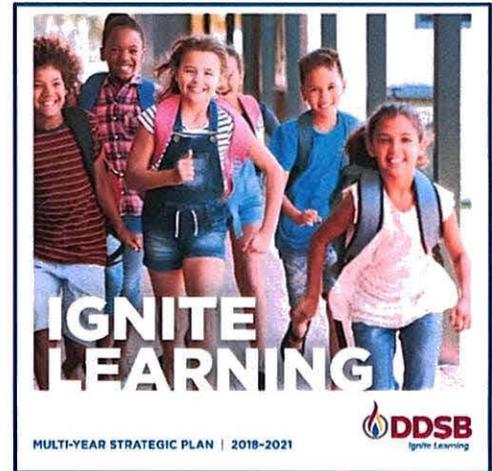
REPORT TO: Meeting of the Durham District School Board**DATE:** October 19, 2020**SUBJECT:** Operational Plan 2020-2021: Activating Ignite Learning Strategic Plan **PAGE NO.** 1 of 3**ORIGIN:** Norah Marsh, Director of Education, Secretary to the Board**1. Purpose**

To provide Trustees with the Ignite Learning Strategic Priorities and Operational Goals Action Plan to support the implementation of the Ignite Learning strategic priorities.

2. Background

2.1 The Durham District School Board (DDSB) adopted a 3-year Strategic Plan in 2018 which informs staff's annual operations.

The Strategic Priorities reflect student, staff and community voice. Based on feedback from the consultation process, Trustees collaborated with the senior staff and developed the following goals which inform projects, programs, learning, and initiatives.



Strategic Priority	Goals for Each Strategic Priority
Success	Set high expectations and provide support to ensure all students and staff reach their full potential every year.
Well-Being	Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.
Leadership	Identify future leaders, actively develop new leaders, and responsively support current leaders.
Equity	Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.
Engagement	Engage students, parents and community members to improve student outcomes and build public confidence.
Innovation	Re-imagine learning and teaching spaces through digital technologies and innovative resources.

3.0 Analysis:

- 3.1** The Ignite Learning Multi-Year Strategic Plan has become well known throughout the District and is prevalent in schools across the system.
- 3.2** Throughout the period of emergency school closures there was a focus on overarching principles that inform all the work within the Ignite Learning Multi-Year Strategic Plan: human rights and equity, mental health and well-being, and innovative learning. The system was able to move into meaningful and interconnected work as a result of this focus.
- 3.3** Moving forward into the 2020-2021 school year, the senior team had discussions in terms of how ambitious we should be, understanding that much of the new learning within the system is operational in nature and focused on the current realities of virtual schools, blended learning and physical school safety during a pandemic. We have aimed to stay ambitious, as much as possible, and build ongoing important work into the current context. We are intentionally pausing many of the regular activities during this period to assist with the most important work, but also to provide an opportunity to question what work will best serve the achievement of the strategic plan and how we grow that work in a collaborative environment.

For that reason, within this year's plan, there are multiple references to examining how we do our work in addition to articulation of the work itself. This year is an opportunity for us to re-set structures and cycles. It is appropriate to do that in the current context; moreover, it will serve us in future years by deepening trusting, collaborative and interdisciplinary networks to inform the continued work.

- 3.4** Attached to this Board Report is the Ignite Learning Strategic Priorities and Operational Goals Action Plan to support the implementation of the Ignite Learning strategic priorities (Appendix A).
- 3.5** The operational goals contained with the report will inform our engagement with the system. Following this board meeting, the senior team will implement with a focus on coherence and context. The plan will be shared with various stakeholder groups including our Keenanow Indigenous Educators Network (KIEN), Durham Black Educators Network (DBEN), Muslim Educators Network of Durham (MEND), Durham Educators Network for South Asians (DENSA), Pride Network, Accessibility Committee, the Equity and Diversity Committee, Parent Involvement Committee (PIC), Special Education Advisory Committee (SEAC), Regional School Community Council, Student Senate, unions and other student, parent/guardian, and staff communities. As part of our responsibility to engage the broader community it will continue to be made publicly available through the DDSB website.

4. Conclusion

1. As part of the Ministry process for accountability for multi-year strategic planning, staff will report back to the Board on the stage of implementation of the operational goals and provide supporting data in both January and June 2021.
2. This report and the Ignite Learning Strategic Priorities and Operational Goals Action Plan are presented to Trustees for information.

Appendix A: Ignite Learning Strategic Priorities and Operational Goals Action Plan

Report reviewed and submitted by:



Norah Marsh, Acting Director of Education and Secretary

Implementing the IGNITE LEARNING

Strategic Priorities and Operational Goals



<p>SUCCESS We value your achievements.</p>	<p>WELL-BEING We value how you feel.</p>	<p>LEADERSHIP We value how you grow.</p>	<p>EQUITY We value who you are.</p>	<p>ENGAGEMENT We value your involvement.</p>	<p>INNOVATION We value forward thinking.</p>
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DDSB MULTI-YEAR STRATEGIC PRIORITIES

ACTION PLAN
OCTOBER 2020



“Collaborative professionalism is a necessity rather than an option in the schools of today. Our problems are so great and our goals are so complex in today’s rapidly changing and uncertain world that we can no longer drive change from the top through stronger assessments, more specific standards or the establishment of teams and clusters to implement the relatively simple wishes of others. No profession, nor the people served by it, can progress without the ability and willingness of professionals to share their knowledge and expertise and to figure out complex problems of practice together. Learning for all requires [staff] who can and will work together in relationships of trust and solidarity, using methods that have impact. It is the job of leaders of all kinds to help them do that.”

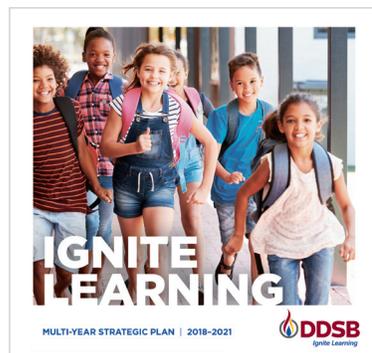
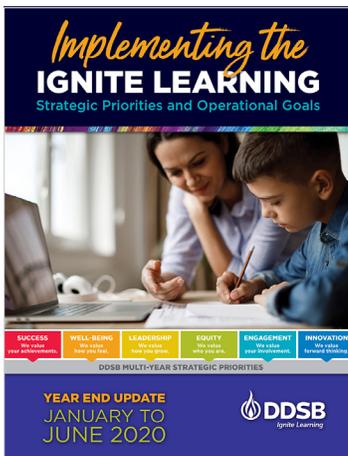
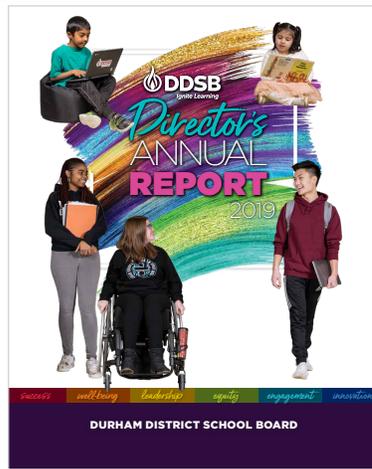
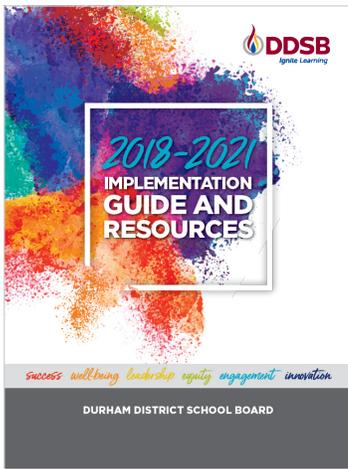
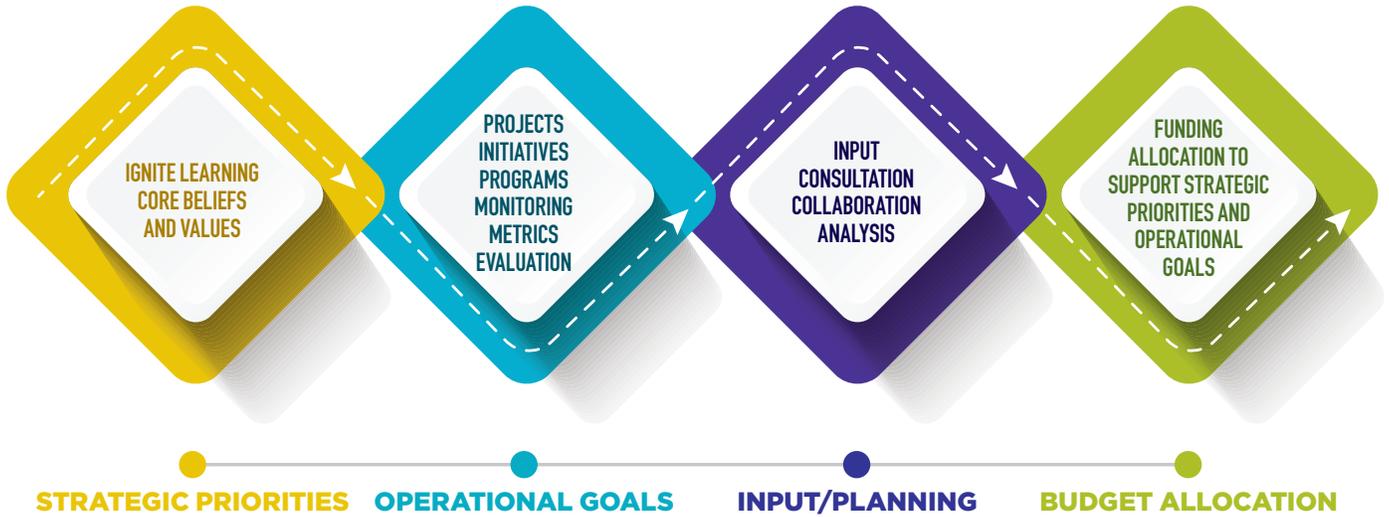
Andy Hargreaves and Michael T. O’Connor
© 2018 Centre for Strategic Education
Seminar Series Paper #274 April 2018



Multi-Year Strategic Planning

PUTTING THE DDSB OPERATIONAL GOALS INTO ACTION

TRUSTEES AND SENIOR TEAM Multi-Year Strategic Planning and Budget Allocation



Strategic Planning puts big thinking into action. It involves putting the pieces together into one coherent plan that will drive the organization forward.

*Multi-Year Strategic Planning Document, 2017
Ministry of Education*



*Adapted from
The Coherence Framework,
Michael Fullan*

Success

Set high expectations and provide support to ensure all students and staff reach their full potential every year.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Equity of Outcomes Through the Elimination of Applied Grade 9 Courses	<ul style="list-style-type: none"> • Provide foundational learning supports relating to assessment and evaluation in grades 7-12 including varied assessments and grading based on expectations • Ensure Universal Design for Learning and human rights principles are a component of all professional development (K-12) • Update Choosing my Success student transition guides to reflect shift in course types • Review and revise course outlines and develop assessment plans in grade 9 beginning with mathematics • Provide opportunity for parents/guardians to understand how approaches will be different given the focus of success for all in grade 9 academic and open courses 	<ul style="list-style-type: none"> • Principals identify that assessments are varied and demonstrate cultural relevance and the needs of special education learners • Course Outlines and Assessment Plans are developed for all grade 9 courses that reflect expectations-based grading based on the achievement charts • Verify that Universal Design for Learning and human rights principles are included in agendas of all professional development plans • Student Transition guides are updated 	1
			1
			1
			1
			1
Creating a Culture of Engaged Mathematics Learning	<p>Growing Familiarity with New Mathematics Curriculum</p> <ul style="list-style-type: none"> • Provide professional learning opportunities for teachers and principals on content, high-impact instructional and assessment practices, equitable and culturally relevant and responsive pedagogy in mathematics content, learning skills and work habits, along with differentiated support for students who may face barriers to achievement in math • Integrate the social-emotional learning strand of mathematics through an anti-oppressive lens to support student well-being and the belief that each student can be successful in mathematics • Support the deconstruction of how to instruct, assess and report learning skills and work habits in an anti-bias environment • Provide training and coaching to math teachers in specific schools • Provide parents/guardians with school-level opportunities to engage in their child's math learning • Leverage digital learning with a focus on formative assessment platforms 	<ul style="list-style-type: none"> • Number of teachers and principals who participated in professional learning opportunities • Report from Facilitator to Officer detailing plans and outcomes of training and coaching sessions • Teachers outline to Principals specific activities provided for parents to engage • Demonstrated achievement in learning skills and work habits 	1
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1			
<p>1 AWARENESS 2 BEGINNING IMPLEMENTATION 3 PARTIAL IMPLEMENTATION 4 FULL IMPLEMENTATION</p>			

Success

Set high expectations and provide support to ensure all students and staff reach their full potential every year.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Universal Design For Learning: Success for Special Education Learners	Strategies and Gap Closing for Students with Learning Disabilities <ul style="list-style-type: none"> • Focus on foundations of understanding of learning disabilities • Foundations of professional learning to distinguish understanding of learners (diagnosis and communication learning disability exceptionality) 	<ul style="list-style-type: none"> • Needs analysis for professional learning development • Student programming and assessment data collected • Analysis of programming (accommodations/modifications) and reflection on pathway planning • Secondary Student Voice input 	2
	Differentiated Programming for Students with Autism <ul style="list-style-type: none"> • Undertake a needs analysis for professional learning (speech pathologists and educators) • Create an “Essentials of Autism” professional learning series • Develop an assessment process for students who are non-verbal/minimally verbal 		2
Global Competencies for Success	<ul style="list-style-type: none"> • Focus on pedagogical and assessment practices that support the teaching and learning of global competencies • Analyze the relationship between current learning skills and work habits and embed them within the Global Competencies Framework • Revise vision of School Improvement Plans to School Learning Plans with a focus on the holistic development of all students through an asset-based lens 	<ul style="list-style-type: none"> • DDSB Global Competencies for Student Success Framework • Expectations for School Learning Plans established 	1
			1
			1
Corporate Services Excellence	<ul style="list-style-type: none"> • Conduct an operational and communication review of key service areas with a focus on staff satisfaction and well-being • Establish advocacy group with coterminous board to address inequities with the Ministry of Education’s Education Development Charge for sustainable growth 	<ul style="list-style-type: none"> • Scope of the operational review is created, including a plan of key project deliverables, timelines and measurements of success • Position paper is provided to Board of Trustees to determine next steps 	1
			1

1 AWARENESS	2 BEGINNING IMPLEMENTATION	3 PARTIAL IMPLEMENTATION	4 FULL IMPLEMENTATION
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well-being

Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Mentally healthy classrooms, schools, and workplaces	<ul style="list-style-type: none"> System-wide, year-long Mental Health and Well-Being Campaign focused on mental health literacy and capacity building to create the conditions that lead to safe, respectful, inclusive and welcoming learning and working environments through a tiered framework Develop critical consciousness of staff to better understand “Who” our students are through knowledge building, coaching/mentoring and job-embedded learning Implement a Mental Fitness Index Tool to inform Human Resources and Administrative Council planning in support of staff 	<ul style="list-style-type: none"> School Climate and Well-Being student survey with a focus on mattering and inclusive and equitable experiences. This work will be based on support from Dr. Gordon Flett. Mental health reflection tool that incorporates equity and mattering for teachers and students. Mental Fitness Index Results (baseline year) 	<p>2</p> <p>1</p> <p>1</p>
From Trauma Aware to Trauma Informed Practices	<ul style="list-style-type: none"> Building a foundation for trauma informed practices: Year 1 of 3 focus is on self awareness Equip and support staff with mental health resources and strategies 	<ul style="list-style-type: none"> Participation of staff in the learning and subsequent use of the strategies and reported self-reflection of impact 	<p>1</p> <p>2</p>

1 AWARENESS 2 BEGINNING IMPLEMENTATION 3 PARTIAL IMPLEMENTATION 4 FULL IMPLEMENTATION

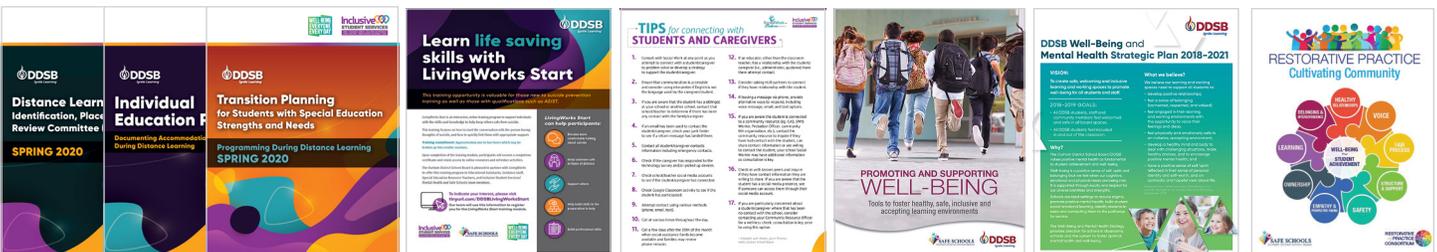


well-being

Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
<p>Positive School Climates</p>	<ul style="list-style-type: none"> • Redefine safe schools to include: freedom from discrimination, physical harm, emotional harm, social harm through: <ul style="list-style-type: none"> • Bias aware progressive discipline training • Promoting bully prevention and intervention • Violent Threat Risk Assessment training • Create and implement new suspension policy and procedure • Consult with an external expert advisor on early years to review, along with an interdisciplinary internal team, the conditions for a positive school experience and programming 	<ul style="list-style-type: none"> • Access to programming supports, suspension data, expulsion data attendance data, and violent incident data • Interdisciplinary work team review of research-based strategies for pro-social behaviours in the early years 	<p>1</p> <p>1</p> <p>1</p>

1 AWARENESS **2 BEGINNING IMPLEMENTATION** **3 PARTIAL IMPLEMENTATION** **4 FULL IMPLEMENTATION**



Leadership

75

Identify future leaders, actively develop new leaders and responsively support current leaders.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Develop Leaders and Aspiring Leaders of Equity and Inclusion	<ul style="list-style-type: none"> Expand the Aspiring Leaders Program with an emphasis on attracting those who identify as Indigenous and/or racialized Ensure workplace and employment practices are accessible to potential or current employees with disabilities Build foundational leadership skills and support multiple pathways to leadership by offering differentiated professional development experiences Recruit and support candidates, both internal and external, through the Transfer/Promotion Process Develop and facilitate on-boarding supports for new leaders with a focus on their understanding of being leaders of equity, inclusion and anti-oppression Implement system-level project management learning for those enrolled in their Supervisory Officers' Qualifications Program Engage with staff representatives to create a strategic response to foster collaborative cultures and celebrate leadership in all roles. 	<ul style="list-style-type: none"> Staff census: increase in diversity of staff Participation feedback on promotion process to ensure a more equitable and transparent process Number of professional learning sessions focused on accessibility, special education needs, anti-racism and anti-oppression strategies. Co-creation with staff in all roles of learning events that celebrates the narrative of leadership in a variety of roles that are inclusive of academic and operational functions. 	3
			2
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			1
Develop and Support New and Experienced Leaders	<ul style="list-style-type: none"> Coordinate and facilitate job-embedded Leadership Development Program for academic and operational aspiring leaders Develop a responsive Professional Development Series for School Administrators which supports current leaders in growing their capacity 	<ul style="list-style-type: none"> Implementation of mentorship survey to garner feedback from both mentors and mentees School leader participation in Professional Development Series 	1
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1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

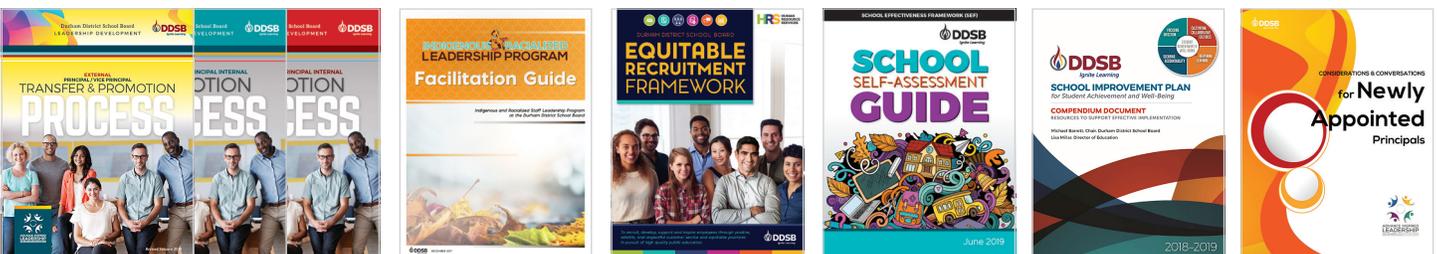
4 FULL IMPLEMENTATION

Leadership

Identify future leaders, actively develop new leaders and responsively support current leaders.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Responsive Leadership in Challenging Times	<ul style="list-style-type: none"> Facilitate Vice Principal Network through employing a job-embedded, professional learning model with the goals of building school-level leadership and management capacity Develop a Human Resources Return-to-Work Steering Committee to review current return-to-work processes, identify gaps, and collaborate regarding opportunities to support both staff returning from sick/injury related absences, and the leaders of those staff Equip leaders, through compassion fatigue and vicarious trauma training, with strategies that encourage resilience in leaders to assist them in supporting staff and the wider community in challenging times 	<ul style="list-style-type: none"> Increase successful outcomes of return-to-work plans in their support of staff Decrease WSIB claims and workplace injuries Participation by leaders in professional learning and self-reflection on impact of the training Mental fitness index survey results Safe and Respectful Workplace Procedures are created and implemented Implementation of cyclical cultural workplace assessments 	<p>3</p> <p>2</p>
	<ul style="list-style-type: none"> Review and revise policies/procedures as a whole for common understandings and use, identify gaps, embed human rights and equity principles, and ensure alignment with the Education Act 	<ul style="list-style-type: none"> A project plan with key deliverables and timelines will be implemented Revised Policy and Procedures Manual will be created 	<p>2</p> <p>1</p>

1 AWARENESS 2 BEGINNING IMPLEMENTATION 3 PARTIAL IMPLEMENTATION 4 FULL IMPLEMENTATION



Indigenous Education

Develop staff capacity to implement Indigenous practices that honour and engage Indigenous perspectives

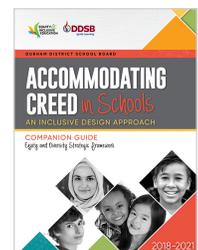
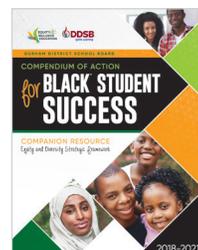
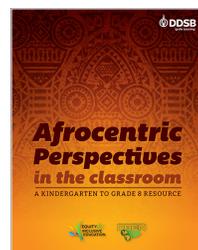
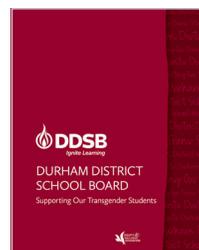
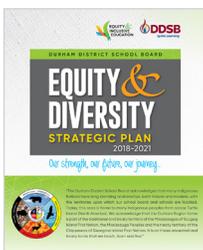
KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Deepen our system commitment to reconciliation and decolonization	<ul style="list-style-type: none"> Implement a procedure that requires the land acknowledgement to be delivered in every DDSB school daily In partnership with Outdoor Education, provide and create resources for educators which focus on land-based learning Increase Indigenous community engagement in curriculum development and delivery Support the development of curriculum resources that include residential school education, treaty education, Indigenous histories and contributions of Indigenous Peoples 	<ul style="list-style-type: none"> Evidence of land acknowledgement being included daily in schools Number of schools and educators accessing land-based learning opportunities School leader and educator feedback Indigenous student, family and community voice through focus group conversations and surveys 	<p>1</p> <p>2</p> <p>2</p> <p>3</p>
Identify, Address and Eliminate Anti-Indigenous Racism	<ul style="list-style-type: none"> Rewrite the Indigenous Education policy to reflect updated Ministry of Education policy, the Truth and Reconciliation Commission's Calls to Action and the United Nations Declaration on the Rights of Indigenous Peoples and provide related professional development opportunities Provide professional development opportunities that prioritizes true histories and current realities of Indigenous peoples, including and understanding of colonial structures in the past and present Develop an implementation plan for mandatory Grade 11 Indigenous English courses in all DDSB schools Deepen capacity building opportunities for Indigenous studies teachers to work alongside Indigenous scholars and Knowledge Keepers 	<ul style="list-style-type: none"> Updated Indigenous Education Policy Number of schools piloting Grade 11 Indigenous English Indigenous Student Voice Frequency of consultation that moves beyond culture Educator voice Number of teachers and principals who participated in professional learning opportunities 	<p>2</p> <p>2</p> <p>1</p> <p>3</p>

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION



Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
<p>Identify, Address and Eliminate Anti-Black Racism</p>	<ul style="list-style-type: none"> Continue to implement the work identified in the Compendium of Action for Black Student Success, including the following elements: <ul style="list-style-type: none"> Expand training for administrators, teachers, guidance counsellors, clerical staff, senior team and trustees Provide the contextualization of anti-Black racism in society and in education to build awareness and understanding; dismantling of racist structures in education in the training sessions Engage members of each training session with critical skills to address relevant issues related to their job: 	<ul style="list-style-type: none"> Integrate questions of self-assessment reflection tool for school leaders and teachers to assess impact of training strategy School Professional Learning reflects anti-Black racism as a focus School Climate data Graduation rates, suspension rates, credit accumulation (16/16 by the end of grade 10) and course selections for Black students proportionate to all students The number of SERT who identify as Black will be tracked Classroom resources will be more inclusive and reflective of the diversity that exists in the classroom and in the community Annual Learning Plan goals will be tracked to reflect learning in this area 	2
	<p>Guidance Counsellors:</p> <ul style="list-style-type: none"> Address graduation rates for Black students; the number of students in academic and applied courses; the number of Black students acquiring 16/16 credits at the end of grade 10 		2
	<p>SERTs:</p> <ul style="list-style-type: none"> Provide SERTs with an understanding of the impact of the IPRC process for Black students and to ensure that all avenues for improvement in student achievement have been pursued and addressed Provide skills to build trusting relationship between SERTs and Black families Increase the representation of SERTs who identify as Black 		1
	<p>Facilitators and Teachers:</p> <ul style="list-style-type: none"> Build awareness of how anti-Black racism presents in schools Dismantle white supremacy in literature/curriculum 		2
	<p>Administrators:</p> <ul style="list-style-type: none"> Participate in Bias-Free Progressive Discipline training Continue to build awareness of how anti-Black racism presents in schools 		1

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION

Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE	
Student Identity and Sense of Belonging: Student Census Analysis	<ul style="list-style-type: none"> Review of specific, team-based clinical practices and process from equity and identity lens to ensure equitable outcomes for all Develop and implement Anti-Bias/Anti-Racism Early Years Framework to guide Early Years Initiate discussions with teacher federation groups on ensuring Annual Learning Plan goals reflect learning in anti-Black racism 		1	
	<p>Deepen Culturally Responsive and Relevant Practice:</p> <ul style="list-style-type: none"> Redefine rigour through anti-oppressive learning Expand job-embedded, mentorship coaching with individual schools Conduct collaborative work with family of schools superintendents, equity department and administrators to identify next steps for individual schools 	<ul style="list-style-type: none"> Number of schools integrating Culturally Relevant and Responsive Pedagogy in curriculum and assessment School-wide initiatives reflect the diversity of students' identities and family structures Successful gathering of quantitative data around demographic patterns of student achievement and engagement in the DDSB and the development of a census action plan 	3	
	<p>Engage the community in preparation for launching disaggregated student census data</p> <ul style="list-style-type: none"> Community engagement sessions (in partnership with Affinity Networks) with report back of specific actions to build trust 		2	
	<p>Ensure inclusive and equitable access to opportunities that focus on school readiness, success and community connections including support of positive youth development</p> <ul style="list-style-type: none"> Professional development for administrators and educators on the Youth Poverty Strategy to reflect and unpack the effects of constructed poverty on student learning and overall development Regularly gather resources for the Make a Difference Resource Depot through community partnerships and communicate availability to educators Engage with Ontario Tech University to co-create a program for Teacher Candidates in Poverty and Classism in order to better serve DDSB priority schools 	<ul style="list-style-type: none"> System awareness of the Positive Youth Development Strategy and Make a Difference initiatives as measured by engagement 	2	

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION

Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.

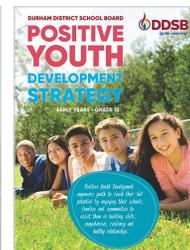
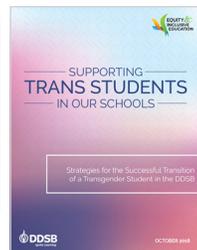
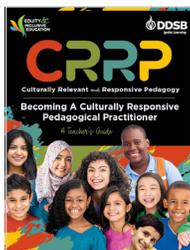
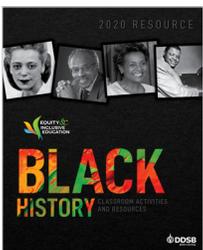
KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Human Rights Policy	<ul style="list-style-type: none"> Establish procedures to support respectful, safe, equitable, accessible, and inclusive learning and working environments free from all forms of discrimination and harassment Develop human rights issue resolution and complaints processes Develop an accountability framework to outline individual and organizational roles, responsibilities and accountability for human rights Develop training, tools and resources to support the implementation of the policy and procedures and to help identify, prevent and address discrimination, with a focus on proactive prevention and systemic approaches 	<ul style="list-style-type: none"> Increased community engagement through surveys and other consultation methods Human rights principles and considerations embedded into the implementation plans for operational goals and other initiatives 	<p>1</p> <p>1</p> <p>1</p> <p>1</p>
Hiring for Diversification of Staff	<ul style="list-style-type: none"> Expand equitable hiring practices across the system - to ensure that our staff is proportionally diversified in all areas/department of the board Ensure workplace and employment practices are accessible to potential or current employees with disabilities Develop a tool to help hiring panels consider human rights barriers and considerations in recruitment/promotion processes 	<ul style="list-style-type: none"> Position postings will reflect the goal of diversifying staff Data related to recruitment fairs Participation in training sessions 	<p>3</p> <p>3</p> <p>1</p>
Program Reviews	<ul style="list-style-type: none"> Implement French As a Second Language Program Review Consultation Provide recommendations to the Board of Trustees for sustainable French programming and stability of English programs Create project plan for Secondary School Review 	<ul style="list-style-type: none"> French as a Second Language Review Report Secondary School Review Plan key deliverables and timelines established 	<p>3</p> <p>2</p> <p>1</p>

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION



engagement

Engage students, parents and community members to improve student outcomes and build public confidence.

KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Collaborative professionalism protocols	<ul style="list-style-type: none"> Implement structures to encourage cross-disciplinary dialogue and initiatives Identify and create systemic structures that encourage innovation and transparent processes 	<ul style="list-style-type: none"> Chair of Affinity Networks will attend meetings with senior team members to impact culture President's Council will report on the usefulness of structures within the organization Departments will co-create learning opportunities Independent third-party review of collaborative culture 	<p>1</p> <p>2</p>
Engage and support parents/families to ensure student success and well-being	<ul style="list-style-type: none"> Plan with other departments to identify, plan, promote and execute parent/family engagement opportunities Create a one-stop parent/family resource webpage on the DDSB website that includes input from all departments including a focus on "Welcome to DDSB" for new families Provide ongoing, regular communication through a variety of virtual tools and platforms 	<ul style="list-style-type: none"> Parent/guardian surveys, School Community Council annual reports, and PRO Grants initiatives Parent/family resources page is current and responsive to our community Monitor methods of ongoing communication and parent/family access and/or feedback 	<p>2</p> <p>1</p> <p>2</p>
Responsive Corporate Services	<ul style="list-style-type: none"> Provide a transparent, accountable and sustainable balanced budget to stakeholders, which meets the requirements of the Ministry of Education. Integrate and connect the budget process to the multi-year Strategic Plan to support the direction and priorities of the DDSB and be responsive to the needs of students. Provide transparent, accountable and professionally compliant financial reports to the organization and the Ministry to ensure public confidence and trust in the Board Implement boundary reviews as approved by the Board of Trustees Provide reports to the Board of Trustees of stakeholder feedback 	<ul style="list-style-type: none"> Engagement of stakeholders in budget consultation process Engagement of stakeholders in boundary review consultations Boundary review recommendations provided to the Board of Trustees that include multiple options and analysis of each 	<p>3</p> <p>3</p> <p>2</p> <p>3</p>
<p>1 AWARENESS 2 BEGINNING IMPLEMENTATION 3 PARTIAL IMPLEMENTATION 4 FULL IMPLEMENTATION</p>			

engagement

Engage students, parents and community members to improve student outcomes and build public confidence.

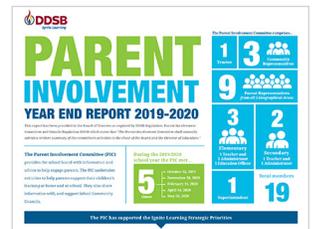
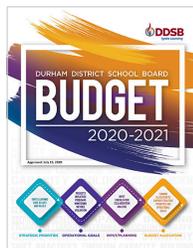
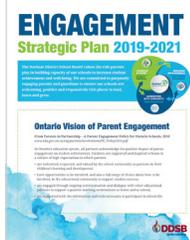
KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Programming and Services to meet the needs of students and families	<ul style="list-style-type: none"> Increase community awareness of the Special Education Advisory Committee Build opportunities for two-way communication with various committees and community partners 	<ul style="list-style-type: none"> Creation of an annual SEAC community engagement plan and public annual report Gather quantitative and qualitative data on interaction with various committees and community partners 	<p>2</p> <p>2</p>

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION



KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Innovative Learning Spaces: In-person and Virtual	<ul style="list-style-type: none"> Support all staff to complete technology training that leads to increased use of innovative pedagogy 	<ul style="list-style-type: none"> Metrics will include collection of coaching reports in both elementary & secondary, shared with principals as well as regular check ins with principals in order to plan for school-wide and bundled school PD Increase in percentage of completed 1st and 2nd year teachers, EAs and ECEs in device programs 	3
	<ul style="list-style-type: none"> Ensure onboarding of new teachers, Early Childhood Educators and Educational Assistants includes technological readiness for innovative pedagogy 		2
	<ul style="list-style-type: none"> Build connection that engages students in learning and collaboration in new spaces 		2
	<ul style="list-style-type: none"> Train and co-plan with support system leaders, central staff and administrators to effectively create and implement professional online learning using D2L/Brightspace and Google classroom 		2
	<ul style="list-style-type: none"> Co-plan and engineer more engaging and age-appropriate online classroom experiences for all students, but with a specific focus on k-3, seeding promising practices throughout the system 		2
Innovative Tools: Awareness and Learning	<ul style="list-style-type: none"> Support learning around what constitutes innovative tools and re-imagining use of in-person and virtual spaces 	<ul style="list-style-type: none"> Increased use by students and schools for ebook use Integration of overdrive and library software to allow all departments to purchase and provide professional resources to all personnel online. (ebooks, journals, traditional hardcover, etc) Increased SPARK metrics across the repository through the creation of a variety of Google Sites and SPARK resources 	3
	<ul style="list-style-type: none"> Complete training and implementation of new school library software and replacement software for PD Place and begin to focus integrating the tools into the Learning Hub for Professional Learning growth for all departments 		4
	<ul style="list-style-type: none"> Re-design through collaborative networks the SPARK Distance Learning Hub to integrate with other academic departmental SPARK resources 		3
	<ul style="list-style-type: none"> Support learning for understanding of rich use of innovative tools to support deep learning in both virtual and in-person classrooms 		2
	<ul style="list-style-type: none"> Ensure AODA requirements for websites and web content with internet accessibility standards and library materials are met 		3

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION

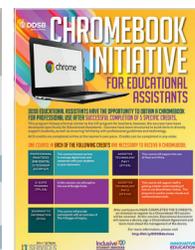
KEY INITIATIVES	ACTIONS	MEASUREMENT	STATUS/STAGE
Innovative Tools: Coherence Making	<ul style="list-style-type: none"> Continue to deepen the ability of departments to plan and implement online learning modules to create accountability and reporting mechanisms that each department will be able to access to ensure course quality and completion integrity 	<ul style="list-style-type: none"> Increased number of interdepartmental learning hub courses/workshops and learning opportunities A deepened understanding of D2L course building knowledge by central and lead staff interdepartmentally 	2
Innovative Pedagogies	<ul style="list-style-type: none"> Continue to integrate facilitator participation in interdepartmental co-planning and implementation of pedagogical initiatives (training, coaching, planning) as an innovative technology driven voice at each table with a focus on elementary mathematics and supporting equity training Prioritize the principles of Universal Design for Learning within initiatives to provide rich accommodations to support student success 	<ul style="list-style-type: none"> Metrics include capturing the number of interdepartmental shared initiatives More broadly, we will see a continuation of promising practices in mentoring, coaching and professional learning which reflects an integrated approach to pedagogy and universal design for learning 	2
			3

1 AWARENESS

2 BEGINNING IMPLEMENTATION

3 PARTIAL IMPLEMENTATION

4 FULL IMPLEMENTATION



Four Stages of IMPLEMENTATION

1

AWARENESS

- This stage focuses on recognizing and defining the problem
- Some initial planning is beginning to take place
- The majority of effort is on building system readiness for the new initiative

2

BEGINNING IMPLEMENTATION

- This stage is composed of professional learning, networking and inquiry about the problems of practice
- The initiative/strategy is being implemented in some locations with scaffolds gradually withdrawn
- There is a developing awareness of the initiative as a framework for effective practice

3

PARTIAL IMPLEMENTATION

- The initiative/strategy is being implemented in a number of sites across the system
- Staff are at various levels of understanding and engagement
- As in the Beginning Implementation stage, this phase of activity provides an opportunity for ongoing monitoring of key areas to inform and adapt implementation

4

FULL IMPLEMENTATION

- Most obstacles have been overcome and strategies for refining specific areas of the initiative have been identified through data collection and analysis
- The initiative has been integrated across the system and is commonplace
- Data and evidence from research is routinely used to inform and adapt the implementation, often in innovative ways to precisely meet the needs of the system

IGNITE LEARNING



SUCCESS

Set high expectations and provide support to ensure all students and staff reach their full potential every year



WELL-BEING

Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff

LEADERSHIP

Identify future leaders, actively develop new leaders and responsively support current leaders



EQUITY

Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement

ENGAGEMENT

Engage students, parents and community members to improve student outcomes and build public confidence

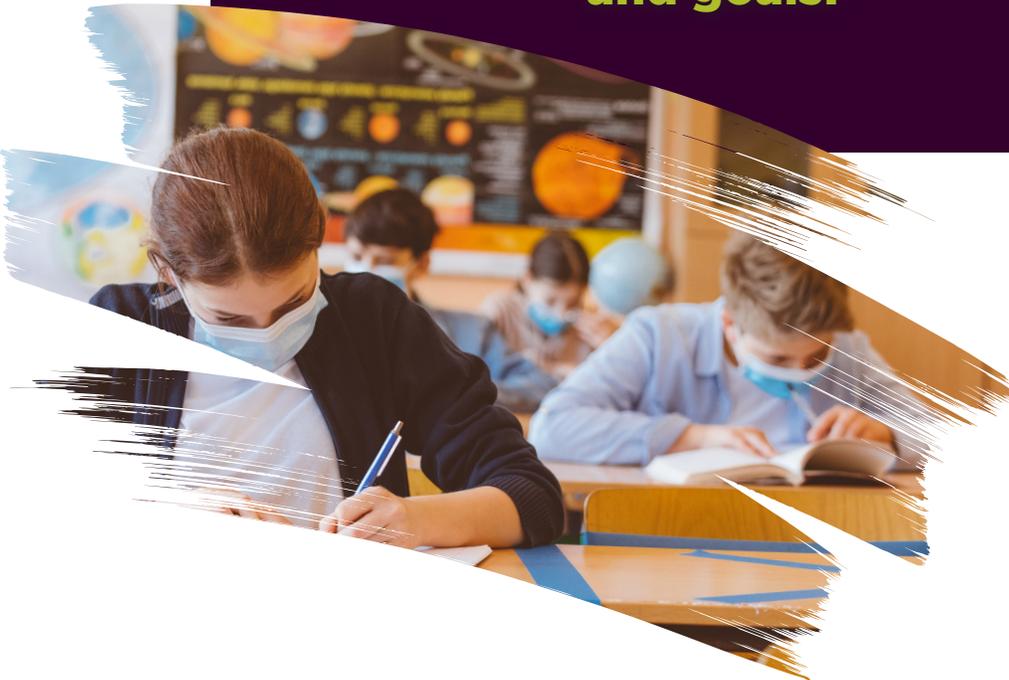


INNOVATION

Reimagine learning and teaching spaces through digital technologies and innovative resources



The annual operational action plan provides a blueprint for the implementation of the Ignite Learning priorities and goals.



GROW EVERY STUDENT STAFF SCHOOL YEAR

#WeAreDDSBS
stronger together

ddsbs.ca
DURHAM DISTRICT SCHOOL BOARD

(For Board Meeting Use)

DURHAM DISTRICT SCHOOL BOARD

MOTION

MOVED by: Trustee Donna Edwards

SECONDED by: _____

THAT THE BOARD PROCEED WITH COMMUNITY CONSULTATIONS
ON THE DEVELOPMENT OF A HUMAN RIGHTS POLICY.

(For Board Meeting Use)

DURHAM DISTRICT SCHOOL BOARD

MOTION

MOVED by: Trustee Donna Edwards

SECONDED by: _____

THAT TRUSTEE PATRICE BARNES BE APPOINTED AS THE ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION'S VOTING REPRESENTATIVE FOR THE DDSB FOR THE REMAINDER OF THE TERM.

(For Board Meeting Use)

DURHAM DISTRICT SCHOOL BOARD

MOTION

MOVED by: Trustee Carolyn Morton

SECONDED by: _____

THAT TRUSTEE CAROLYN MORTON BE APPOINTED AS THE
ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION'S NON-VOTING
REPRESENTATIVE FOR THE DDSB UNTIL THE END OF THE TERM.

Report of the Durham District School Board
 Standing Committee Public Session
 October 5, 2020

The regular meeting of the Standing Committee of the Durham District School Board was held in the Boardroom.

1. Call to Order:

The Chair called the meeting to order at 7:00 p.m.

Members Present: Trustees Patrice Barnes (virtual), Michael Barrett (virtual), Paul Crawford (virtual), Donna Edwards, Darlene Forbes (virtual), Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton (virtual), Christine Thatcher, Student Trustees Aaliyah Jaleel, Logan Keeler, Arpita Savaliya

Regrets: Trustee Chris Braney

Officials Present: Acting Director Norah Marsh, Associate Director David Wright, Interim Associate Director Carla Kisko, Superintendents Gary Crossdale Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Jack Nigro, General Counsel Patrick Cotter, Communications Staff Robert Cerjanec

Regrets: Acting Associate Director Jim Markovski

Recording Secretary: Kim Cox

2. Declarations of Interest

There were no declarations of interest at this time.

3. Motion to Approved the Agenda

2020:21
 MOVED by Trustee Christine Thatcher

THAT THE AGENDA BE APPROVED.

CARRIED

Standing Committee Meeting Minutes
October 5, 2020

Acting Director Norah Marsh introduced David Wright, new Associate Director, Corporate, and welcomed him to the Board.

Acting Director Norah Marsh acknowledged the departure of Superintendent Jamila Maliha as there was not an opportunity to do so at a Board meeting earlier. Unfortunately, Jamila was unable to join the meeting virtually, but her token of appreciation will be mailed to her.

4. Statement

Chair Niki Lundquist advised the following:

“On behalf of the Board of Trustees, we would like to make a statement to clarify any misconceptions arising from an article posted on September 21, 2020 on the news site: Durhamregion.com.

The Board’s termination of the prior Integrity Commissioner did not stop or obstruct any active investigations that she may have had underway. Any investigations that she was handling remain active and the complete file materials have been transferred to the Board’s Interim Integrity Commissioner, Jan Parnega, in accordance with the provisions of the board’s Code of Conduct.

The board of Trustees remains committed to holding each other to the highest standard of ethical conduct under the Code of Conduct.”

5. Departing Senior Team Members

Chair Niki Lundquist and Acting Director Norah Marsh presented Interim Associate Director Carla Kisko with a token of appreciation to acknowledge her contribution to the district during a particularly tumultuous year. Staff and students benefited through her stewardship and it was a privilege to work with her.

Interim Associate Director Carla Kisko thanked trustees, the senior team and her colleagues for their support.

The group participated in a photo opportunity.

6. Community Presentations

There were no community presentations at this time.

Standing Committee Meeting Minutes
October 5, 2020

7. DDSB Presentations

(a) DDSB@Home Update

Superintendent Georgette Davis provided trustees with an update regarding DDSB@Home virtual school planning. She introduced Danielle Denike, Elementary Principal, DDSB@Home, Paul Reid, Elementary Vice Principal, DDSB@Home, Tim Ralph, Administrative Officer, and Chris Conley, Research and Assessment Manager who provided trustees with a PowerPoint presentation highlighting the teaching and learning that has taken place in the last 20 days of DDSB@Home. They noted the focus on fostering partnerships, communication, communities, feedback from students, staff and families, well-being, RealTime/FlexTime learning, professional development needs and hardware needs. Superintendent Georgette Davis highlighted next steps, the need to address technical challenges, and working collaboratively with interdepartmental leadership teams. Acting Director Norah Marsh, Interim Associate Director Carla Kisko and Superintendent Georgette Davis answered questions of trustees.

8. Recommended Actions

(a) Community Consultation on the Development of a Human Rights Policy

Human Rights & Equity Advisor Devika Mathur provided trustees with a PowerPoint presentation to seek approval to proceed with community consultations on the development of a proposed Human Rights policy. She highlighted the proposed framework for the development of a Human Rights policy, legislative framework, considerations, key elements, organizational commitment rationale, objectives/purpose, proposed policy principles, and a summary of key consultations. Acting Director Norah Marsh and Human Rights & Equity Advisor Devika Mathur answered questions of trustees.

2020:22

MOVED by Trustee Donna Edwards

THAT THE BOARD PROCEED WITH COMMUNITY CONSULTATIONS
ON THE DEVELOPMENT OF A HUMAN RIGHTS POLICY.

CARRIED

Standing Committee Meeting Minutes
October 5, 2020

9. Information Item

(a) Student Trustee Report

Student trustee Logan Keeler advised that throughout this past month, the Student Trustees developed the overall structure of this year's Student Senate based on elements of the 2017-2021 DDSB Strategic Plan while also hosting the first ever virtual student senate symposium. The student senate, composed of 2-3 representatives from each DDSB secondary school, will be meeting on the third Monday of every month. The Student Trustees decided that they will continue focusing on Student Voice, Wellbeing, and Equity as the three working groups to ensure that they are engaging all aspects of the school experience.

Student Trustee Arpita Savaliya advised that on October 1, Student Trustees hosted the annual student senate symposium through google meets. There were 29 participants who engaged in a series of sessions including team bonding activities, working group brainstorming sessions, and regional breakout calls. Word clouds were used to collect senators' perception of student voice through which many respondents stated "powerful" and "important", and Google Jamboards were used for collaborative discussions about the working groups. In the regional breakouts students discussed how they are feeling about the return to school and the leadership initiatives that are currently in the works.

Student Trustee Aaliyah Jaleel advised that based on the feedback forms, the event was well-received, and students felt that communicating in smaller groups allowed their voices to be genuinely heard in a safe and comfortable environment. Student Trustees followed up with the proposal of interacting more frequently as a team. Understanding that optimism was the character trait of September, Student Trustees wanted to recognize all DDSB Schools, staff, and students for adapting to this new academic year with open minds and continuous enthusiasm.

(b) Update on Summer School 2020

Superintendent Stephen Nevills provided trustees with an update on enrolment and completion rates for Summer School 2020. He also answered questions of trustees.

(c) Parent Involvement Committee Report – 2020 - 2021

Superintendent Heather Mundy presented the membership for the DDSB Parent Involvement Committee (PIC) 2020-2021 for trustee information. She also answered questions of trustees.

Standing Committee Meeting Minutes
October 5, 2020

(d) Revised Student Device Plan

Interim Associate Director Carla Kisko provided trustees with an update on student and staff device stock levels and the new student device model with updated figures. She introduced David Rule, Chief Technology Officer, who highlighted the components of the plan including device deployment statistics, damage rates and the transition plan. Interim Associate Director Carla Kisko and Chief Technology Officer David Rule responded to questions from trustees.

(e) Attendance – Committee Meetings

This item was withdrawn.

(f) Update on Virtual Board Meetings

General Counsel Patrick Cotter provided trustees with an update regarding virtual meeting attendance. The emergency order regarding meeting attendance ended on September 1, 2020, therefore regular meeting attendance rules now apply. Pursuant to the Education Act, a member must attend three consecutive regular board meetings and attendance can be electronic and in-person. There is no provision in legislation for a member to be absent. The Human Rights Code contains the duty to accommodate if a member cannot attend three consecutive regular meetings.

(g) OPSBA Report

Trustee Donna Edwards advised trustees the following elections were confirmed at the OPSBA Annual General Meeting held virtually on September 26, 2020:

- Cathy Abraham, President
- Michael Barrett, First Vice President
- Kathleen Woodcock, Second Vice President
- Patrice Barnes, representative, Central East Region, Education Program Committee

Trustee Donna Edwards advised that she was successful in running for Regional Chair for the Central East Region and that her previous position of Voting Board of Director member will need to be filled until the organizational meeting scheduled to be held on December 7, 2020.

Standing Committee Meeting Minutes
October 5, 2020

(g) OPSBA Report (Continued)

2020:23

MOVED by Trustee Donna Edwards

THAT TRUSTEE PATRICE BARNES BE APPOINTED AS THE ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION'S VOTING REPRESENTATIVE FOR THE DDSB FOR THE REMAINDER OF THE TERM.

CARRIED

2020:24

MOVED by Trustee Christine Thatcher

THAT TRUSTEE CAROLYN MORTON BE APPOINTED AS THE ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION'S NON-VOTING REPRESENTATIVE FOR THE DDSB UNTIL THE END OF THE TERM.

CARRIED

10. Committee Reports

There were no Committee Reports at this time.

11. Correspondence

There was no correspondence at this time.

12. Other Business

There was no other business at this time.

13. Adjournment

2020:25

MOVED by Trustee Scott Templeton

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

Standing Committee Meeting Minutes
October 5, 2020

The meeting adjourned at approximately 8:41 p.m.

Chair

Secretary

REPORT OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
Tuesday, July 7, 2020 6:30 P.M.

An on-line meeting of the Special Education Advisory Committee was held on this date.

ROLL CALL:

Claudine Burrell, Autism Ontario – Durham Chapter
 Craig Cameron, Member At Large
 Tara Culley, Durham Down Syndrome Association
 Elizabeth Daniel, Ontario Association for Families of Children with Communication Disorders
 Rowin Jarvis, Learning Disabilities Association of Durham Region
 Kathy Kedey, VOICE for Deaf and Hard of Hearing Children
 Eva Kyriakides, Association for Bright Children (ABC) (SEAC Chair)
 Carolyn McLennon, Member At Large
 Hanah Nguyen, Easter Seals Ontario

Trustees: Donna Edwards Christine Thatcher

Staff: Superintendent Andrea McAuley
 Special Education Officer Michelle Crawford-Eade
 Chief Speech Language Pathologist Lisa Drake

Recording Secretary: Diane Kent

1. Call to Order:

SEAC Chair Eva Kyriakides called the meeting to order at 6:31 p.m.

2. Welcome Guests:

SEAC Chair Eva Kyriakides welcomed special guests; Carla Kisko Interim Associate Director of Corporate Services and Jennifer Machin, Senior Manager of Finance.

SEAC Chair Eva Kyriakides advised that the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

Report Special Education Advisory Committee (cont'd)
July 7, 2020

3. **Regrets:**

Absent:

- Craig Cameron, Member At Large

4. **Approval of Agenda:**

That the agenda for July 7, 2020 be approved.

MOVED BY: Trustee Christine Thatcher SECONDED BY: Carolyn McLennon

CARRIED

5. **Approval of the Minutes from June 18, 2020:**

That the minutes from June 18, 2020 be approved.

MOVED BY: Hanah Nguyen SECONDED BY: Trustee Donna Edwards

CARRIED

6. **Presentation:**

Superintendent Andrea McAuley introduced Interim Director of Corporate Services Carla Kisko and Senior Manager of Finance Jennifer Machin who provided SEAC members with a PowerPoint presentation on the Special Education Funding Model. Carla and Jennifer highlighted: special education grant; CUPE supports for students' fund; 2020-2021 special education revenues and expenditures; and priorities and partnership funding (PPF). The DDSB's Education Finance Committee - Public Sessions dates have been set for: July 2, July 8 and July 15, 2020. They also answered questions from SEAC members.

Education Finance Committee – Deputation

The Education Finance Committee Public Deputations meeting will be held on Wednesday, July 8, 2020. SEAC members provided input and additional feedback for the SEAC budget presentation that Tara Culley will be presenting on behalf of SEAC tomorrow evening. Superintendent Andrea McAuley and SEAC Chair Eva Kyriakides thanked Tara Culley for preparing and presenting the deputation.

Report Special Education Advisory Committee (cont'd)
July 7, 2020

7. Update: Summer Supports for Students:

Superintendent Andrea McAuley provided an update on the Ministry's Summer Learning and Mental Health funding in the amount of \$520,334.00 allocated to the Durham DSB.

Three Program Focus and Funding:

1. Regulated mental health professionals to provide direct supports to students on existing caseloads and to respond to crisis situations
 - DDSB Funded at: \$186,259.00
Highlights: Three Tier Model of Support
 - Tier One: Psychoeducational Podcasts on Mental Health topics
 - Tier Two, Three: Direct service support for students with mental health needs
 - Tier Three: Crisis response for students/families, including liaison with community partners.
 - Supports for Student Transitions – clinical consultancy team

Connect with our Mental Health Team

COVID-19 has changed many aspects of daily life and we want you to know that we're here to help.

Staff from DDSB Psychological Services and Social Work Services are available to speak with students or their parents/guardians when there is a need to talk things through or to seek more immediate advice about directions for support.

This is not a crisis service.

If the need or risk is imminent, contact 911 or call KidsHelpPhone at 1-800-668-6868.

Access to DDSB Psychological Services and/or Social Work staff will be provided through an online format or by telephone, during regular work hours (Monday-Thursday). If students, parents/guardians are interested in speaking with a clinician, they can click on the button below to fill out a short form. One of the team members will be in contact with them as soon as possible.



2. Staffing resources to support students with special education needs in both expanded and new summer program offerings including special education resources teachers and educational assistants.

Report Special Education Advisory Committee (cont'd)
July 7, 2020

7. Update: Summer Supports for Students: (cont'd)

- DDSB Funded at: \$162,003.00

Highlights:

- SERTs for Summer Learning including facilitation of a Virtual Learning Hub (Academic Resource) and Credit Recovery Specific support
- Educational Assistant Support
- DASS Program Support GLE supported students
- Interpreter Support (August Session/single student)

3. In person transition back to school programs and/or supports in the two weeks prior to the start of the 2020-2021 school year for students with special education needs and mental health concerns. School boards will have the flexibility to design programs within their funding allocation to address student need based on local priorities. Eligible expenditures: Educational Staff (teachers, educational assistants), Professional/Paraprofessional Staff (e.g., mental health professionals, speech-language pathologists, psychologists, child & youth workers etc.), program materials and Administrator/Supervisor expenses.

- DDSB Funded at: \$172,072.00

Highlight:

- School based model to provide transition support to 5-6 students of focus per school
- Support team includes Orientation & Mobility Specialist support, Transition Coordinator for Students with Developmental Disabilities and Integrated Clinical Team Support

8. Association Reports:

Autism Ontario – Durham Chapter

Autism Ontario Durham Chapter is hosting Zoom Bingo sessions during the month of July. Further registration details can be found on their Facebook page.

9. Next S.E.A.C. meeting – September 17, 2020

10. Adjournment:

That the meeting does now adjourn at 8:23 p.m.

MOVED BY: Tara Culley

SECONDED BY: Rowin Jarvis

CARRIED

Report respectfully submitted by: Eva Kyriakides, SEAC Chair

ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board

DATE: October 19, 2020

SUBJECT: **C.E. Broughton Public School
Modified Calendar Enrolment Update**

PAGE NO. 1 of 7

ORIGIN: Norah Marsh, Acting Director of Education
Georgette Davis, Family of Schools Superintendent
Christine Nancekivell, Chief Facilities Officer
Carey Trombino, Manager of Property and Planning

1. Purpose

The purpose of this report is to provide an update to Trustees on the enrolment statistics for September 2020's enrolment, highlighting the efforts to increase enrolment and the effect of those efforts.

2. Ignite Learning Strategic Priority/Operational Goals

Success and Well-Being:

- Set high expectations and provide support to ensure all students and staff reach their full potential every year.
- Provide safe, welcoming, inclusive learning spaces for all students and staff to support equitable outcome for all.

Engagement:

- Engage students, parents and community members to improve student outcomes and build public confidence.
- Use many ways to communicate with and receive feedback from the community.

3. Background

3.1 January 20, 2020 Recommendation Report and Trustee Motions

At the January 20, 2020 Board Meeting Trustees received the report entitled "C.E. Broughton Public School Modified Calendar Year, Town of Whitby, Recommendation Report". Trustees considered all input, including the Recommendation Report and passed the following resolutions:

- That the board continue operation of the modified calendar year program at C.E. Broughton Public School for the 2020-2021 and 2021-2022 school years;
- That the board immediately take every reasonable step to ensure the Durham District School Board Community be made aware of the program and have the opportunity to access it if they so choose; and (see Appendix A)

ADMINISTRATIVE REPORT

- That staff be directed to review enrolment statistics in the fall of 2020 and report back on the efforts to increase enrolment and the effect of those efforts.

3.2 C.E. Broughton Public School Modified Calendar Promotion

At the April 6, 2020 Standing Committee, a report entitled “Modified Calendar Promotion Update” was provided to Trustees outlining the various opportunities that were made available to the community while providing and receiving communication regarding C.E. Broughton Public School’s modified calendar year.

The communication in the April 6, 2020 report included:

- Public Relations
 - Posters for information night and promotion
 - Track website/Twitter responses
- Posting Posters
 - Information posters were provided to sales offices for new home development that included C.E. Broughton Public School as an option for registration
- IT Update on ‘Find My School’ program
 - C.E. Broughton Public School’s modified calendar year is shown as an option for elementary enrolment for all addresses
- Registration Data
 - Registrations were tracked
 - Plan for student supports
 - Support was provided for school staffing process

Since the April 6, 2020 update, staff have continued to promote the C.E. Broughton Public School modified calendar year by providing the following:

- A Modified Calendar Virtual Open House was held on Tuesday July 28, 2020 to provide families with information regarding what remote learning would look like. This was followed by a question and answer session.

4. Analysis

4.1 Official Enrolment Projections

The Official Enrolment Projections (OEP) for C.E. Broughton Public School modified calendar year, determined in conjunction with school registrations received was projected at 132 students, as October 31, 2020, as identified in Table 1 (extraction from the OEP).

DURHAM DISTRICT SCHOOL BOARD

ADMINISTRATIVE REPORT

Table 1

C.E. Broughton Public School
Modified Calendar

	JK	SK	1	2	3	4	5	6	7	8	Sp Ed JK/SK	Sp Ed 1-8	Total
October 2019	6	7	8	6	11	15	8	18	12	14	0	0	105
October 2020	20	8	13	13	10	13	15	10	19	11	0	0	132
October 2021	20	20	7	13	13	10	13	15	10	19	0	0	140
October 2022	20	20	17	7	13	13	10	13	15	10	0	0	138
October 2023	20	20	17	17	7	13	13	10	13	15	0	0	145
October 2024	20	20	17	17	17	7	13	13	10	13	0	0	147

* Please note that enrollment in JK will inform all future enrollment numbers.

4.2 September 17, 2020 Enrolment Count

As of September 17, 2020, there were 126 students enrolled in C.E. Broughton Public School's modified calendar year. The details are provided in Table 2.

Table 2

C.E. Broughton Public School - Modified Calendar Students
(September 17, 2020)

	In-Person Learning	DDSB@ Home Virtual	TOTAL Enrolment September 17, 2020	October 31, 2020 OEP*	Difference between Actual Enrolment and OEP
JK	18	4	22	20	2
SK	4	5	9	8	1
1	9	2	11	13	-2
2	6	3	9	13	-4
3	9	1	10	10	0
4	10	3	13	13	0
5	12	2	14	15	-1
6	10	1	11	10	1
7	17	3	20	19	1
8	5	2	7	11	-4
TOTAL	100	26	126	132	-6

*Official Enrolment Projection

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As identified in Table 2, 100 of C.E. Broughton Public School's modified calendar students choose in-person learning, while 26 students chose DDSB@Home virtual learning. C.E. Broughton Public School's 26 DDSB@Home students have been combined with Winchester PS's 32 modified calendar students, virtual at home learning, for a total of 58 students.

4.3 Class Sizes

Staffing and class sizes for the C.E. Broughton Public School's modified calendar students who made the decision for in-person learning instruction is outlined below, in Table 3.

Table 3

C.E. Broughton Public School - September 17 2020
Modified Calendar Year In School Staffing Summary

Staff	JK	SK	1	2	3	4	5	6	7	8	TOTAL
1	18	4									22
1			9	6							15
1					9	10					19
1							12	10			22
1									17	5	22
5	18	4	9	6	9	10	12	10	17	5	100

The September 17, 2020 data outlined in Table 3 is similar to the data reported in the January 20, 2020 report, as class sizes in C.E. Broughton Public School's modified calendar year continue to be smaller than the class size average.

The Durham District School Board 2020-2021 school year in-person average class size is as follows:

- FDK - 22.41
- Primary - 19.31
- Junior/Intermediate - 24.19

As identified in section 4.2, students in the modified calendar choosing DDSB@Home virtual learning, is made up of students from both C.E. Broughton Public School's and Winchester Public School's modified calendar students.

The staffing and class size information is provided in Table 4.

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Table 4

Modified Calendar Year* - September 17, 2020

DDSB@Home Staffing Summary

Staff	JK	SK	1	2	3	4	5	6	7	8	TOTAL
1	8	7	7								22
1				8	2	10					20
1							8	1	4	3	16
3	8	7	7	8	2	10	8	1	4	3	58

* enrolment includes both C.E. Broughton Public School and Winchester Public School modified students

As identified in Table 4, based upon the enrolment of C.E. Broughton Public School and Winchester Public School combined modified calendar students, the school organization resulted in triple (JK/SK/1, 2/3/4) and a quadruple grade split (5/6/7/8).

The Durham District School Board 2020-2021 school year DDSB@Home average class size is as follows:

- FDK – 28.95
- Primary – 20.78
- Junior/Intermediate – 29.6

The organization, as outlined in Table 4, allowed for the grade 2/3/4 split to meet with in-person average class size, however the FDK and Junior/Intermediate enrolment continues to be smaller than the 2020-2021 Durham District School Board class size averages.

Table 5 reflects the September 17, 2020 total enrolment of C.E. Broughton Public School. The enrolment includes both in-person and DDSB@Home enrolment for the two programs at C.E. Broughton Public School.

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Table 5

C.E. Broughton Public School- Total Students (In-person and DDSB@Home)
(September 17, 2020)

	Regular Calendar In-person	Regular Calendar DDSB@Home	Modified Calendar In-person	Modified Calendar DDSB@Home	TOTAL Enrolment September 17, 2020
JK	12	12	18	5	47
SK	10	10	4	4	28
1	12	12	9	2	35
2	11	13	6	3	33
3	17	8	9	1	35
4	9	8	10	3	30
5	11	13	12	2	38
6	16	5	10	1	32
7	12	8	17	3	40
8	7	12	5	2	26
TOTAL	117	101	100	26	344

5. Financial Implications

The Board is supporting the C.E. Broughton Public School's staffing complement, which is higher than the Durham District School Board average. We also require a Vice-Principal to support at C.E. Broughton Public School while the Principal is on modified breaks. We then hire staff to fulfil the Vice-Principal teaching duties.

6. Conclusion

Staff will continue to monitor the enrolment information and will present an updated report next fall, as outlined in the January 20, 2020 board approved motion.

7. Recommendation

This report is being provided to Trustees for information on enrolment statistics at C.E. Broughton Public School.

ADMINISTRATIVE REPORT

Report reviewed and submitted by:



Norah Marsh, Acting Director of Education



Georgette Davis, Superintendent of Education, Innovation

C.E. Broughton Public School Modified Calendar Year Promotion Timelines

On January 20, 2020, the Board of Trustees approved the following:

- THAT THE BOARD CONTINUE OPERATION OF THE MODIFIED CALENDAR YEAR PROGRAM AT C.E. BROUGHTON PUBLIC SCHOOL FOR THE 2020-2021 AND 2021-2022 SCHOOL YEARS;
- THAT THE BOARD IMMEDIATELY TAKE EVERY REASONABLE STEP TO ENSURE THE DURHAM DISTRICT SCHOOL BOARD COMMUNITY BE MADE AWARE OF THE PROGRAM AND HAVE THE OPPORTUNITY TO ACCESS IT IF THEY SO CHOOSE; AND
- THAT STAFF BE DIRECTED TO REVIEW ENROLMENT STATISTICS IN THE FALL OF 2020 AND REPORT BACK ON THE EFFORTS TO INCREASE ENROLMENT AND THE EFFECT OF THOSE EFFORTS.

C.E. Broughton Public School Modified Calendar Year Promotion Plan														
Action Items	Timelines	Responsibility	Completion Date	Notes										
Committee Meeting to Review Plan <ul style="list-style-type: none"> ○ Review board report ○ Review Trustee Recommendation ○ Plan next steps 	January, 2020 March, 2020	All	January 31, 2020	The committee used this opportunity to plan the timelines. Updates to be given March 2020 to plan next steps.										
Public Relations <ul style="list-style-type: none"> ○ Create posters for information night and promotion ○ Track website/Twitter responses 	February/March, 2020	Communications	February/ March, 2020	Communication was also prepared for Winchester Public School Modified Calendar <table border="1" style="margin-left: 20px; width: 100px;"> <tr> <td>Viewed</td> <td>Interactions</td> </tr> <tr> <td>Twitter</td> <td>3149</td> </tr> <tr> <td>Facebook</td> <td>9345</td> </tr> <tr> <td>Instagram</td> <td>1164</td> </tr> <tr> <td></td> <td>1033</td> </tr> </table>	Viewed	Interactions	Twitter	3149	Facebook	9345	Instagram	1164		1033
Viewed	Interactions													
Twitter	3149													
Facebook	9345													
Instagram	1164													
	1033													
Posting Posters <ul style="list-style-type: none"> ○ Posters posted at sales offices for new home developments 	February, 2020	Facilities Services	February 2020	Planning Department staff contacted sales offices across the Board's jurisdiction, providing 36 sales offices with updated information, to include C.E. Broughton Public School as an option for registration.										
IT <ul style="list-style-type: none"> ○ Update School Find Program 	February, 2020	Facilities/Operations	February 7, 2020	C.E. Broughton Public School shows as option for modified calendar during registration										
Registration Data <ul style="list-style-type: none"> ○ Track registrations, calls ○ Plan for student supports ○ Support for school staffing process 	February – June, 2020	School Principal Assessment/Accountability Operations Inclusive Student Services	Ongoing	Data will be revisited with September registration and attendance information. See Table 2 in report for details										

DURHAM DISTRICT SCHOOL BOARD

ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board **DATE:** October 19, 2020

SUBJECT: Unnamed North Ajax French Immersion PS **PAGE NO.** 1 of 12
Boundary Consultation Process
Town of Ajax

ORIGIN: Norah Marsh, Acting Director of Education
Mohamed Hamid, Family of Schools Superintendent
Margaret Lazarus, Family of Schools Superintendent
Christine Nancekivell, Chief Facilities Officer
Carey Trombino, Manager of Property and Planning
Jessica Peake, Accommodation Coordinator and Senior Planner

1. Purpose

The purpose of this report is to commence a public consultation process in accordance with Regulation School Boundaries with regards to establishing boundaries for Unnamed North Ajax French Immersion PS, located at 270 Williamson Drive West.

The Durham District School Board received approval and funding from the Ministry of Education to construct an elementary school located at 270 Williamson Drive West in Ajax. The school is scheduled to open September 2021. Appendix A identifies the location of the future school.

2. Ignite Learning Strategic Priority/Operational GoalsIncrease Student Achievement and Well-Being

- Align resources to where they are most needed to support equitable outcomes for all students.
- Provide safe, inclusive and respectful learning environments which support positive academic, mental and physical growth.

Constructively Engage the Community

- Use many ways to communicate with and receive feedback from the community.

3. Background

The Unnamed North Ajax French Immersion PS received approval and funding for the construction of the school as one of the Board's 2017 Business Case submissions to the Ministry of Education. The French as a Second Language (FSL) Review is currently underway. Based on the new school opening in September 2021, it has been acknowledged that the boundary consultation has to proceed before the outcome of the FSL Review recommendations, scheduled for November 2020. Through the FSL Review there could be adjustments to school programming that could affect Unnamed North Ajax French Immersion PS in the future.

ADMINISTRATIVE REPORT

Unnamed North Ajax FI PS Boundary Consultation Process Town of Ajax

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Staff reviewed four options for Unnamed North Ajax French Immersion PS. Two recommended options are identified with students currently accommodated at Michaele Jean PS and Cadarackque PS. Two other options, that included students from Maple Ridge PS and Sir John A. Macdonald PS, were reviewed. However, these are not identified as recommended boundary options for Unnamed North Ajax French Immersion PS. A map, outlining the location of Michaele Jean PS and Cadarackque PS, Maple Ridge PS and Sir John A. Macdonald PS, as well as the location of the Unnamed North Ajax French Immersion PS, is found in Appendix B.

All boundary options reviewed by staff for Unnamed North Ajax French Immersion PS are found in Appendices C and D (recommended options) and Appendices E and F (not recommended options). Staff have discussed the options with Ajax Trustees and Durham Student Transportation Services (DSTS) staff. As per Regulation School Boundaries, Superintendent Mohamed Hamid, Superintendent Margaret Lazarus, and Planning staff will discuss the proposed boundary options with the School Community Council (SCC) executive of Michaele Jean PS and Cadarackque PS, to further outline the options and receive any input.

The boundary process will be a virtual public consultation in the form of a PowerPoint presentation, available on the Board's website the day following this Board Report, October 20, 2020. The presentation will be available on the Board's website, accessible to the community, including parents/guardians of students to be affected by the proposal. Public input will be collected through various avenues including: a Thoughtexchange, email and voicemail. Based on community feedback and survey results, a follow-up PowerPoint presentation will be made available on the Board's website for additional community input and review.

Key dates for the above consultation, as noted above, are provided:

October 20, 2020 to November 9, 2020

- Feedback will be collected by email, phone line and Thoughtexchange.

November 16, 2020

- A second PowerPoint presentation will be available summarizing and addressing the concerns gathered to date.

November 16, 2020 to November 30, 2020

- Staff will collect feedback through the dedicated email and phone line based upon the second PowerPoint presentation and/or additional feedback received.

January 18, 2021

- A Recommendation report will be presented to Trustees summarizing all feedback collected and provide a recommended boundary, based upon the feedback, for Trustees consideration.

A dedicated email address and phone line will be established to allow the community including parent/guardians, students and concerned individuals to provide input.

A final report will be prepared by staff, taking into consideration all community feedback. The report will include a summary of community feedback received. This report is scheduled to be presented to Trustees on January 18, 2021, for their review, consideration and decision.

4. Analysis

4.1 Overview of Unnamed North Ajax French Immersion PS

Unnamed North Ajax French Immersion PS is being constructed to include 20 regular classrooms, 2 kindergarten rooms, Science, Art and Music rooms and 1 Child and Family Program room. The school will have a Ministry Capacity of 558 pupil places.

4.1.1 Schools

Students from the immediate neighbourhood area currently attend Michaelle Jean PS in Ajax, as identified in Appendix B.

4.1.2 Michaelle Jean PS

Michaelle Jean PS, located at 180 Williamson Drive East in Ajax, opened in September 2015 with a JK – Grade 8 enrolment of 663 students. It opened as a single-track French Immersion School and its boundary is outlined in Appendix B.

The current enrolment projections for Michaelle Jean PS *without* the opening of Unnamed North Ajax French Immersion PS are provided in Table 1.

Table 1

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Michaelle Jean PS	553	822	810	837	864	881	888
Utilization %		149%	146%	151%	156%	159%	161%
Portables (Actual & Projected)		12	9	10	11	12	12

4.1.3 Cadarackque PS

Cadarackque PS, located at 15 Miles Drive in Ajax, opened in September 1991 with an enrolment of 307 students. It is a dual track school with a small residential neighbourhood boundary, and a larger French Immersion boundary as outlined in Appendix B.

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The current enrolment projections for Cadarackque PS *without* the opening of Unnamed North Ajax French Immersion PS are provided in Table 2.

Table 2

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Cadarackque PS – RT		250	235	219	205	190	177
Cadarackque PS – FI		441	432	439	454	475	493
Cadarackque PS Total	570	691	667	658	659	665	670
Utilization %		121%	117%	115%	116%	117%	118%
Portables (Actual & Projected)		5	3	3	3	3	3

4.1.4 Maple Ridge PS

Maple Ridge PS, located at 2010 Bushmill Street in Pickering, opened in September 1988 with an enrolment of 435 students. Maple Ridge PS is a dual track school and its boundary is outlined in Appendix B.

The current enrolment projections for Maple PS *without* the opening of Unnamed North Ajax French Immersion PS are provided in Table 3.

Table 3

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Regular Track		219	193	174	166	152	144
French Immersion		448	481	534	55	611	627
Maple Ridge PS Total	441	667	674	708	741	763	781
Utilization %		151%	153%	161%	168%	173%	177%
Portables (Actual & Projected)		9	9	6	7	8	8

4.1.5 Sir John A. Macdonald PS

Sir John A. Macdonald PS, located at 777 Balaton Avenue in Pickering, opened in September 1969 with an enrolment of 776 students. Sir John A. Macdonald PS is a dual track school and its boundary is outlined in Appendix B.

The current enrolment projections for Sir John A. Macdonald PS *without* the opening of Unnamed North Ajax French Immersion PS are provided in Table 4.

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Unnamed North Ajax FI PS Boundary Consultation Process Town of Ajax

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Table 4

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Regular Track		163	166	164	159	153	148
French Immersion		183	180	195	208	212	226
Sir John A Macdonald PS	489	346	346	359	367	365	374
Utilization %		71%	71%	73%	75%	75%	76%
Portables (Actual & Projected)		0	0	0	0	0	0

4.2 Unnamed North Ajax French Immersion PS Projections

Four boundary Options for the Unnamed North Ajax French Immersion PS were reviewed and two options (Options A and B) have been provided for community consideration. Each of the options have been studied and the projected enrolments for the September 2021 school opening have been generated.

With the opening of Unnamed North Ajax French Immersion PS scheduled for September 2021, the enrolment projections for Unnamed North Ajax French Immersion PS, Michaele Jean PS, Cadarackque PS, Maple Ridge PS and Sir John A. Macdonald PS, are provided in Tables 5 to 8.

4.3 Overview – Option A

Option A proposes to include the west portion of Michaele Jean PS boundary as provided in Appendix C.

4.3.1 Enrolment Projections – Option A

Table 5

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021 **	October 2022	October 2023	October 2024
Unnamed North Ajax FI *	558			376	384	389	384
Utilization %				67%	69%	70%	69%
Portables (Actual & Projected)				0	0	0	0
Michaele Jean PS	553	822	810	501	520	532	544
Utilization %		149%	146%	91%	94%	96%	98%
Portables (Actual & Projected)		12	9	0	0	0	0

Note: Enrolment projections include growth from registered plans to date only.

*Based upon past new school openings, it is projected that Unnamed North Ajax French Immersion PS could attract approximately 40 new students per year.

**Grade 8's are included in the enrolment numbers for Unnamed North Ajax French Immersion PS.

ADMINISTRATIVE REPORT

Unnamed North Ajax FI PS Boundary Consultation Process Town of Ajax

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4.3.2 Impacts - Option A

- Provides enrolment relief to Michaele Jean PS
- No portables projected at Michaele Jean PS through to 2024
- Most students in the immediate neighbourhood of Unnamed North Ajax FI PS will be within walking distance (currently bussed)
- Potential for less congestion at Michaele Jean PS on and off site
- Unnamed North Ajax FI PS offers an Early Years Hub and Before and After School Program
- Michaele Jean PS offers a Before and After School Program only
- Pickering HS is the secondary feeder school

4.3.3 Staff Comment – Option A

Option A provides enrolment relief to Michaele Jean PS, no portables are projected at Michaele Jean PS through 2024, and most students in the immediate area will be within walking distance to Unnamed North Ajax French Immersion PS. Staff identify Option A as a recommended boundary option for Unnamed North Ajax French Immersion PS.

4.4 Overview – Option B

Option B proposes to include the west portion of Michaele Jean PS and the north-west portion of Cadarackque PS French Immersion boundary as provided in Appendix D.

4.4.1 Enrolment Projections – Option B

Table 6

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021 **	October 2022	October 2023	October 2024
Unnamed North Ajax FI *	558			512	527	542	544
Utilization %				92%	94%	97%	97%
Portables (Actual & Projected)				0	0	0	0
Michaele Jean PS	553	822	810	501	520	532	544
Utilization %		149%	146%	91%	94%	96%	98%
Portables (Actual & Projected)		12	9	0	0	0	0
Cadarackque PS - RT		250	235	219	205	190	177
Cadarackque PS - FI		441	432	313	321	332	343
Cadarackque PS Total	570	691	667	532	526	522	520
Utilization %		121%	117%	93%	92%	92%	91%
Portables (Actual & Projected)		5	3	0	0	0	0

Note: Enrolment projections include growth from registered plans to date only.

*Based upon past new school openings, it is projected that Unnamed North Ajax French Immersion PS could attract approximately 50 new students per year. **Grade 8's are included in the enrolment numbers for Unnamed North Ajax French Immersion PS.

4.4.2 Impacts - Option B

- Provides enrolment relief to Michaele Jean PS and Cadarackque PS
- No portables projected at either school through to 2024
- Most students in the immediate neighbourhood of Unnamed North Ajax FI PS are anticipated to be within walking distance (currently bussed)
- Potential for less congestion at Michaele Jean PS and Cadarackque PS on and off site
- Unnamed North Ajax FI PS offers an Early Years Hub and Before and After School Program
- Cadarackque PS offers a Childcare Centre and Before and After School Program
- Michaele Jean PS offers a Before and After School Program only
- Pickering HS is the secondary feeder school for both Michaele Jean PS and Cadarackque PS

4.4.3 Staff Comment – Option B

Option B provides enrolment relief to both Michaele Jean PS and Cadarackque PS, no portables are projected at either school through 2024, and most students in the immediate area will be within walking distance to Unnamed North Ajax French Immersion PS. Staff identify Option B as a recommended boundary option for Unnamed North Ajax French Immersion PS.

4.5 Overview – Option C

Option C proposes to include the west portion of Michaele Jean PS and a section of Maple Ridge PS French Immersion boundary as provided in Appendix E.

4.5.1 Enrolment Projections – Option C

Table 7

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021**	October 2022	October 2023	October 2024
Unnamed North Ajax FI*	558			486	505	516	519
Utilization %				87%	91%	92%	93%
Portables (Actual & Projected)				0	0	0	0
Michaëlle Jean PS	553	822	810	501	520	532	544
Utilization %		149%	146%	91%	94%	96%	98%
Portables (Actual & Projected)		12	9	0	0	0	0
Maple Ridge PS - RT		219	193	174	166	152	144
Maple Ridge PS - FI		448	481	434	464	494	512
Maple Ridge PS Total	441	667	674	608	630	646	656
Utilization %		151%	153%	138%	143%	146%	149%
Portables (Actual & Projected)		10	9	6	7	8	8

Note: Enrolment projections include growth from registered plans to date only.

*Based upon past new school openings, it is projected that Unnamed North Ajax French Immersion PS could attract approximately 50 new students per year.

**Grade 8's are included in the enrolment numbers for Unnamed North Ajax French Immersion PS.

4.5.2 Impacts - Option C

- Provides enrolment relief to Michaëlle Jean PS
- Minimal relief is provided to Maple Ridge PS
- No portable projected at either school through to 2024
- Most students in the immediate neighbourhood of Unnamed North Ajax FI PS are anticipated to be within walking distance (currently bussed)
- All students in the Maple Ridge PS boundary will continue to be bussed
- Potential for less congestion at Michaëlle Jean PS on and off site
- Unnamed North Ajax FI PS offers an Early Years Hub and Before and After School Program
- Maple Ridge PS offers a Childcare Centre and Before and After School Program
- Michaëlle Jean PS offers a Before and After School Program only
- Pickering HS is the secondary feeder school for Michaëlle Jean PS students
- Dunbarton HS is the secondary feeder school for Maple Ridge students, therefore students would be split between two secondary feeder schools

4.5.3 Staff Comment – Option C

Option C provides enrolment relief to Michaëlle Jean PS however, minimal relief is provided to Maple Ridge French Immersion PS program, by reducing the French Immersion enrolment by

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approximately 100 students. Portables continue to be required at Maple Ridge PS. This does not address the accommodation pressure at Maple Ridge PS. Therefore, staff are not recommending this option as a recommended option.

4.6 Overview – Option D

Option D proposes to include the west portion of Michaelle Jean PS and the north section of Sir John A. Macdonald PS French Immersion boundary as provided in Appendix F.

4.6.1 Enrolment Projections – Option D

Table 8

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021**	October 2022	October 2023	October 2024
Unnamed North Ajax FI*	558			461	470	476	466
Utilization %				83%	84%	85%	84%
Portables (Actual & Projected)				0	0	0	0
Michaelle Jean PS	553	822	810	501	520	532	544
Utilization %		149%	146%	91%	94%	96%	98%
Portables (Actual & Projected)		12	9	0	0	0	0
Sir John A Mac Donald PS - RT		163	166	164	159	153	148
Sir John A MacDonald PS - FI		183	180	120	132	135	154
Sir John A McDonald Total	489	346	346	284	291	288	302
Utilization %		71%	71%	58%	60%	59%	62%
Portables (Actual & Projected)		0	0	0	0	0	0

Note: Enrolment projections include growth from registered plans to date only.

*Based upon past new school openings, it is projected that Unnamed North Ajax French Immersion PS could attract approximately 50 new students per year.

**Grade 8's are included in the enrolment numbers for Unnamed North Ajax French Immersion PS.

4.6.2 Impacts - Option D

- Provides enrolment relief to Michaelle Jean PS
- Will significantly decrease Sir John A. Macdonald French Immersion program enrolment
- No portable projected at either school through to 2024
- Most students in the immediate neighbourhood of Unnamed North Ajax FI PS are anticipated to be within walking distance (currently bussed)
- All students in the Sir John A. Macdonald PS boundary will continue to be bussed
- Potential for less congestion at Michaelle Jean PS on and off site
- Unnamed North Ajax FI PS offers an Early Years Hub and Before and After School Program
- Sir John A. Macdonald PS offers a Before and After School Program only
- Michaelle Jean PS offers a Before and After School Program only

- Pickering HS is the secondary feeder school for Michaelle Jean PS and Sir John A. Macdonald PS

4.6.3 Staff Comment – Option D

Option D provides enrolment relief to Michaelle Jean PS however, proposing to redesignate students from Sir John A. Macdonald PS to Unnamed Ajax French Immersion PS would greatly reduce the enrolment in the French Immersion program at Sir John A. Macdonald PS. Therefore, staff are not recommending this option as a recommended option.

4.7 Other Sources of Enrolment

Based upon previous new DDSB school openings, a new facility attracts students from other sources including other publicly funded schools and private schools. Based upon past new school openings, it is projected that Unnamed North Ajax French Immersion PS could attract approximately 40 – 50 new students per year. These numbers have been included within Unnamed North Ajax French Immersion PS's enrolment projections.

4.8 Legacy Students

When new schools open, there is the option for existing Grade 7 students to allow them to remain at their current school, or to graduate at their new neighbourhood school (Unnamed North Ajax French Immersion PS). The trend over the last few years, has been for the Grade 7 students to move to the new school, rather than graduate at their current school.

The option to move to the new school, or stay at their current school, will be provided to all current Grade 7 students for their Grade 8 graduating year.

Based upon the current trends, the information provided in Tables 5 to 8 assumes that all current Grade 7 students will decide to attend Unnamed North Ajax French Immersion PS for their graduating year.

5. Financial Implications

There is a potential for a savings in transportation. Staff will evaluate the potential transportation savings and any additional financial implications when a staff recommended option is determined.

6. Evidence of Impact

Establishing boundaries to accommodate students in their neighbourhood school, will result in reduced transportation and portable needs.

7. Communication Plan

There will be a number of opportunities available to provide and receive communication:

- SCC Executive Meeting
- Virtual PowerPoint presentation
- Email, Voicemail and Thoughtexchange
- Report to be posted on the DDSB's website under 'About DDSB, School Properties, Boundary and Program Reviews'
- Final Report taking into consideration all community input presented January 18, 2021
- Newsletters available on the schools' website and available on DDSB's website under 'About DDSB, School Properties, Boundary and Program Reviews'

8. Conclusion

The Unnamed North Ajax French Immersion PS received Ministry of Education approval for construction as one of the Board's 2017 Business Case submissions. The school will alleviate accommodation pressures at Michaelle Jean PS as outlined in Option A, along with the potential for additional FI schools as outlines in the various options presented in Sections 4.2b) through 4.2d) in this report.

The new school, scheduled to open in September 2021, will be located at 270 Williamson Drive West in Ajax, as identified in Appendix A.

A PowerPoint presentation will be available on the Board's website as of October 20, 2020. The purpose of the public consultation is to provide information to the community, while also providing an opportunity to gather input. A dedicated email address and phone line will be established as another means to gather community input. A Thoughtexchange will also be available to receive input. All input will be compiled and presented in a report to Trustees for their decision on January 18, 2021.

Staff is seeking input from the community on two recommended options (Options A and B) as outlined in Section 4.3 and 4.4 of this report.

This report is provided for Trustee information.

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Unnamed North Ajax FI PS Boundary Consultation Process Town of Ajax

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9. Appendices

Appendix A – Location Map Unnamed North Ajax French Immersion PS

Appendix B – Schools Location Map Unnamed North Ajax French Immersion PS

Appendix C – Option A Proposed Unnamed North Ajax French Immersion PS Boundary Map

Appendix D – Option B Proposed Unnamed North Ajax French Immersion PS Boundary Map

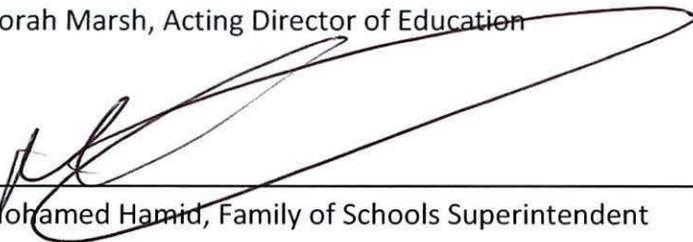
Appendix E – Option C Proposed Unnamed North Ajax French Immersion PS Boundary Map

Appendix F – Option D Proposed Unnamed North Ajax French Immersion PS Boundary Map

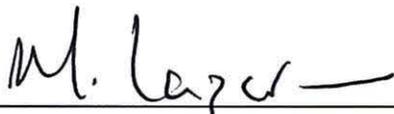
Report reviewed and submitted by:



Norah Marsh, Acting Director of Education



Mohamed Hamid, Family of Schools Superintendent

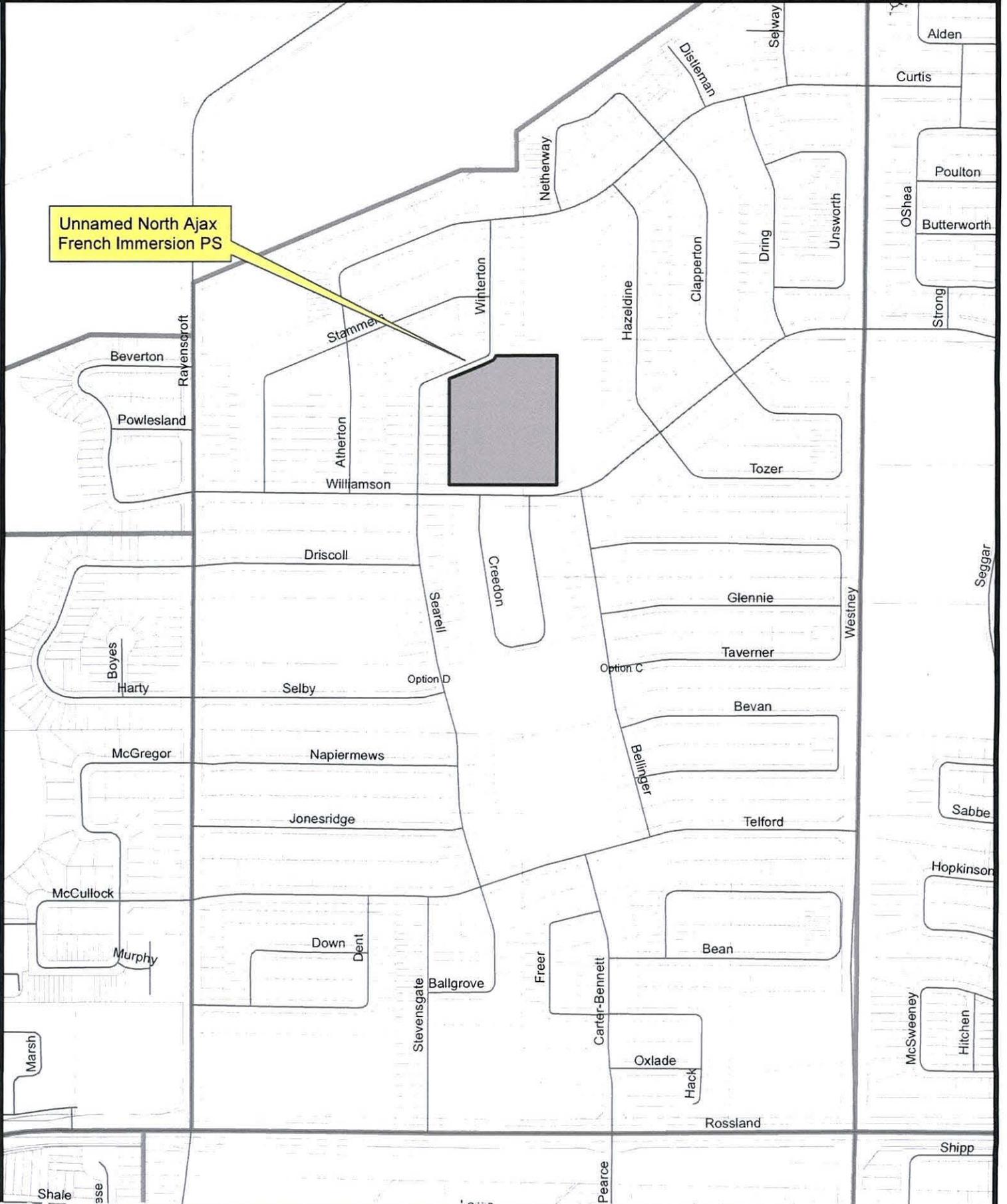


Margaret Lazarus, Family of Schools Superintendent

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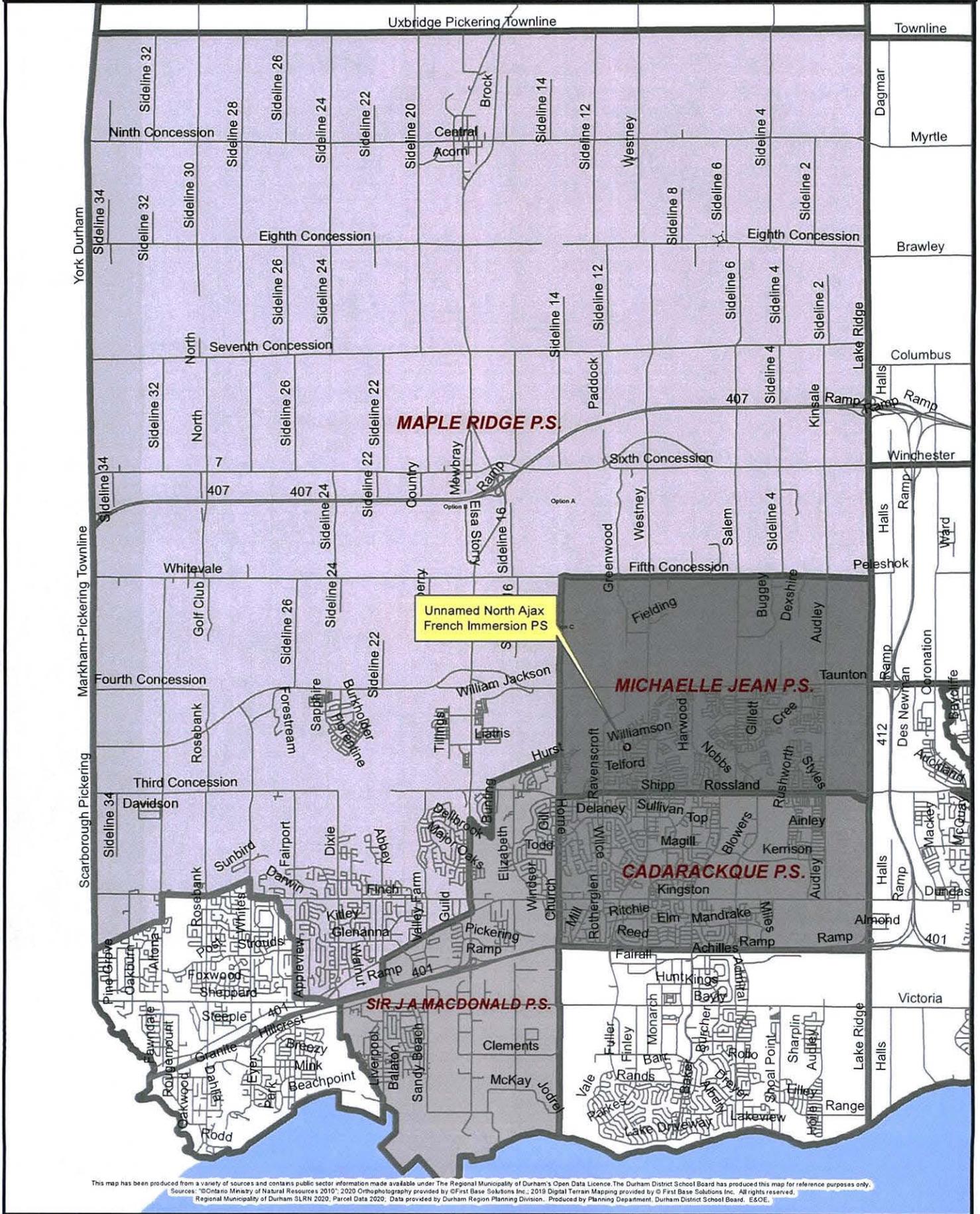
Location Map
Unnamed North Ajax French Immersion PS
270 Williamson Drive W.
Town of Ajax



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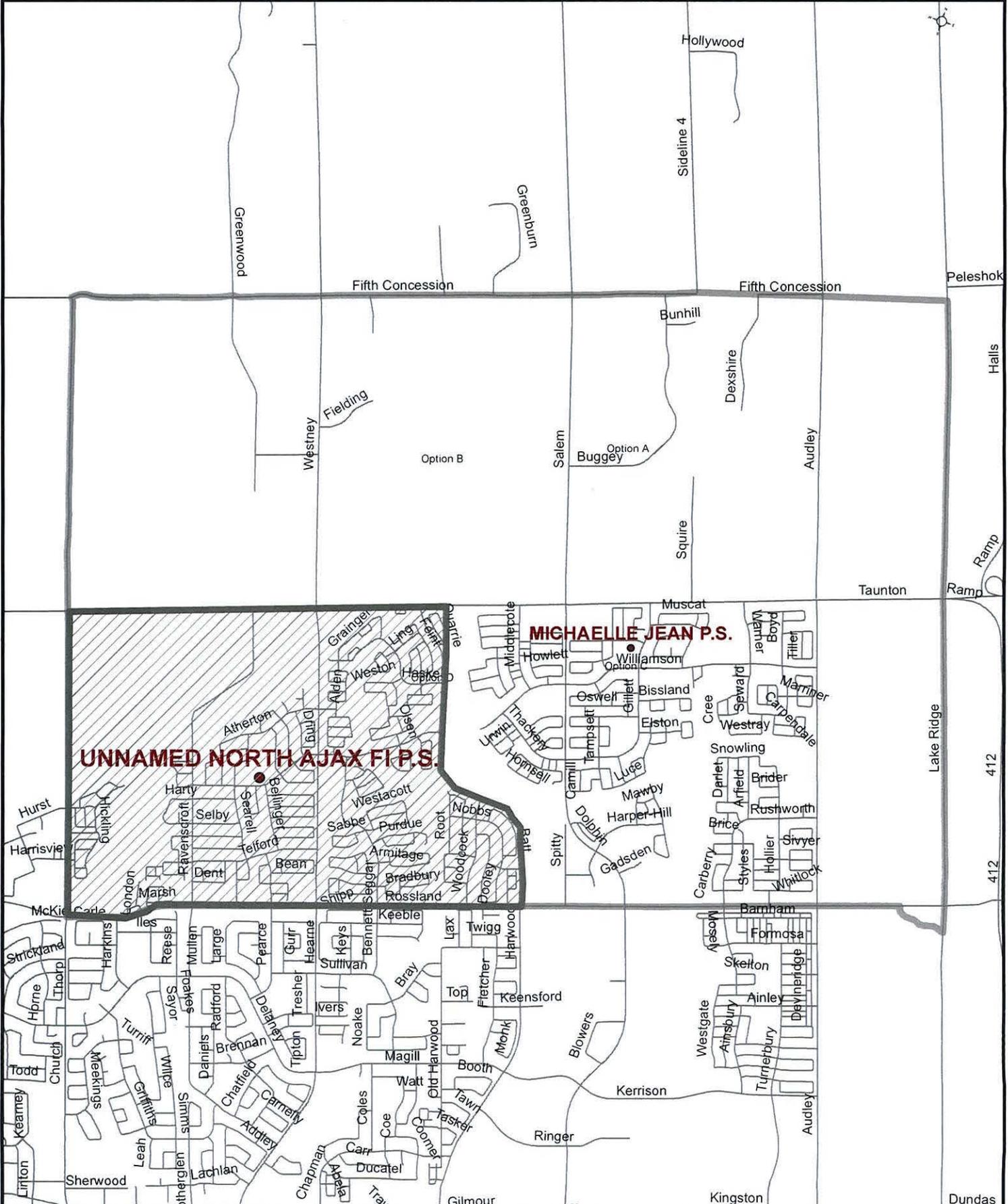
Schools Location Map
Unnamed North Ajax French Immersion PS



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Option A
Proposed Boundary Unnamed North Ajax French Immersion PS



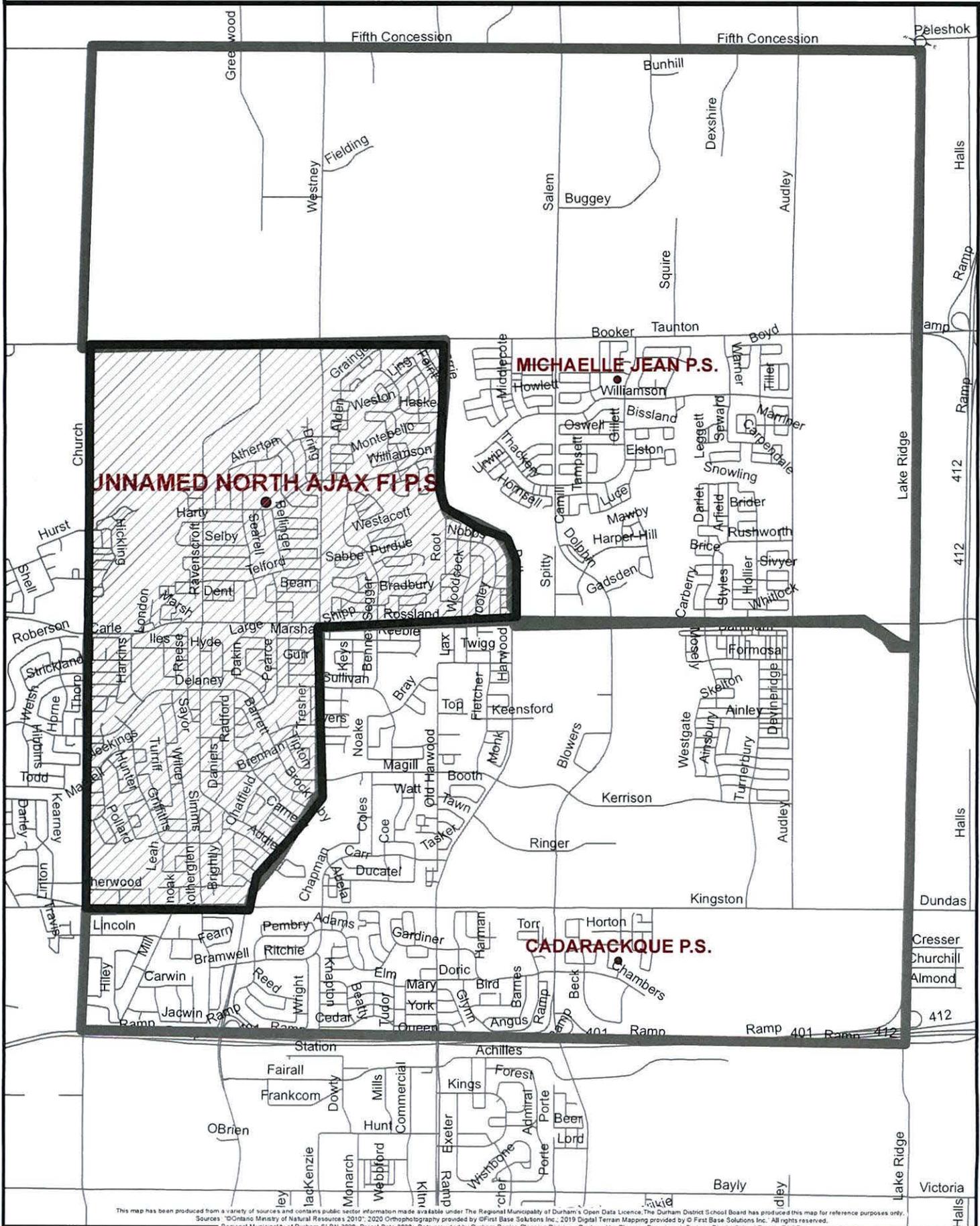
UNNAMED NORTH AJAX F.I.P.S.

MICHAELLE JEAN P.S.

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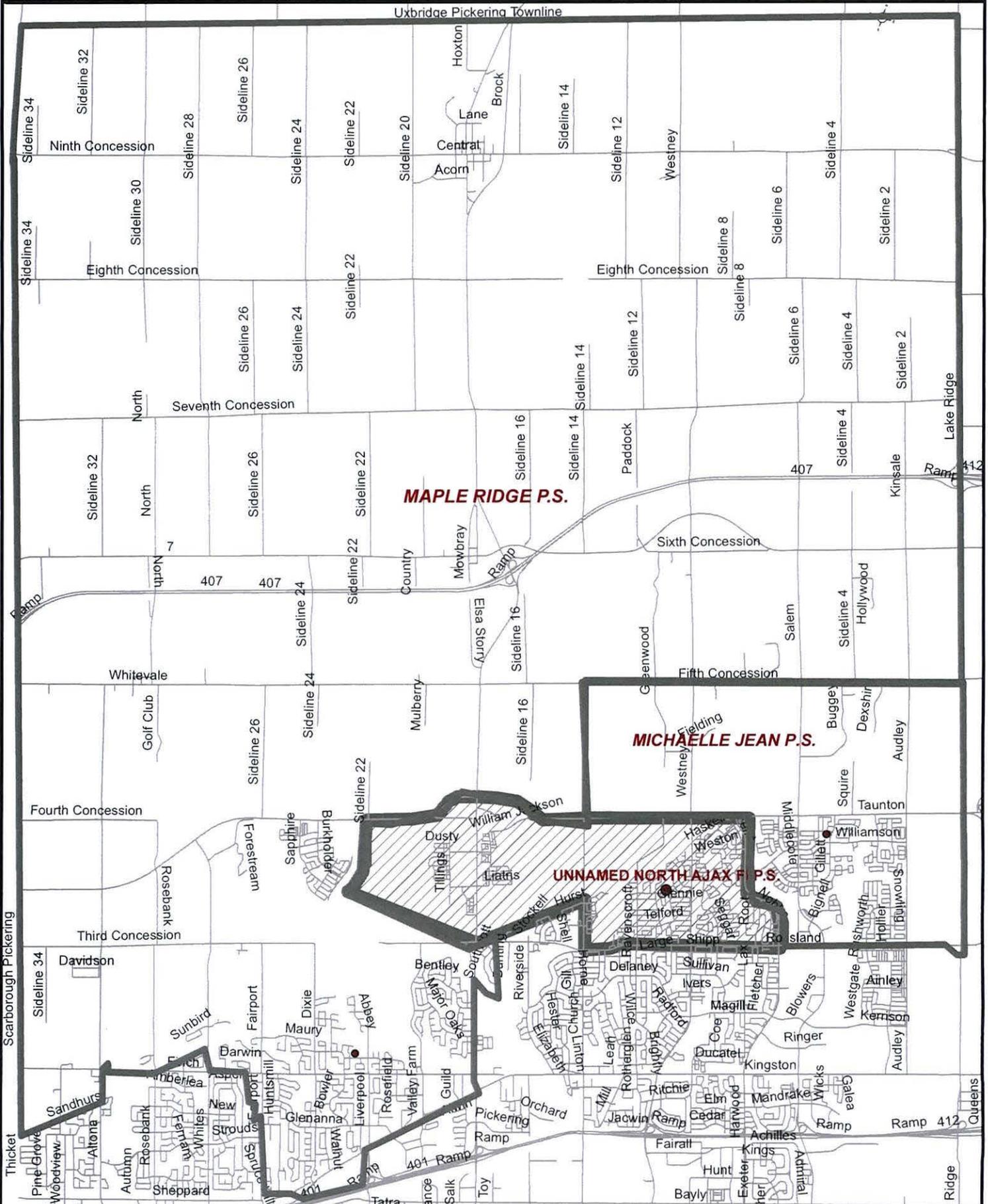
Option B
Proposed Boundary Unnamed North Ajax French Immersion PS



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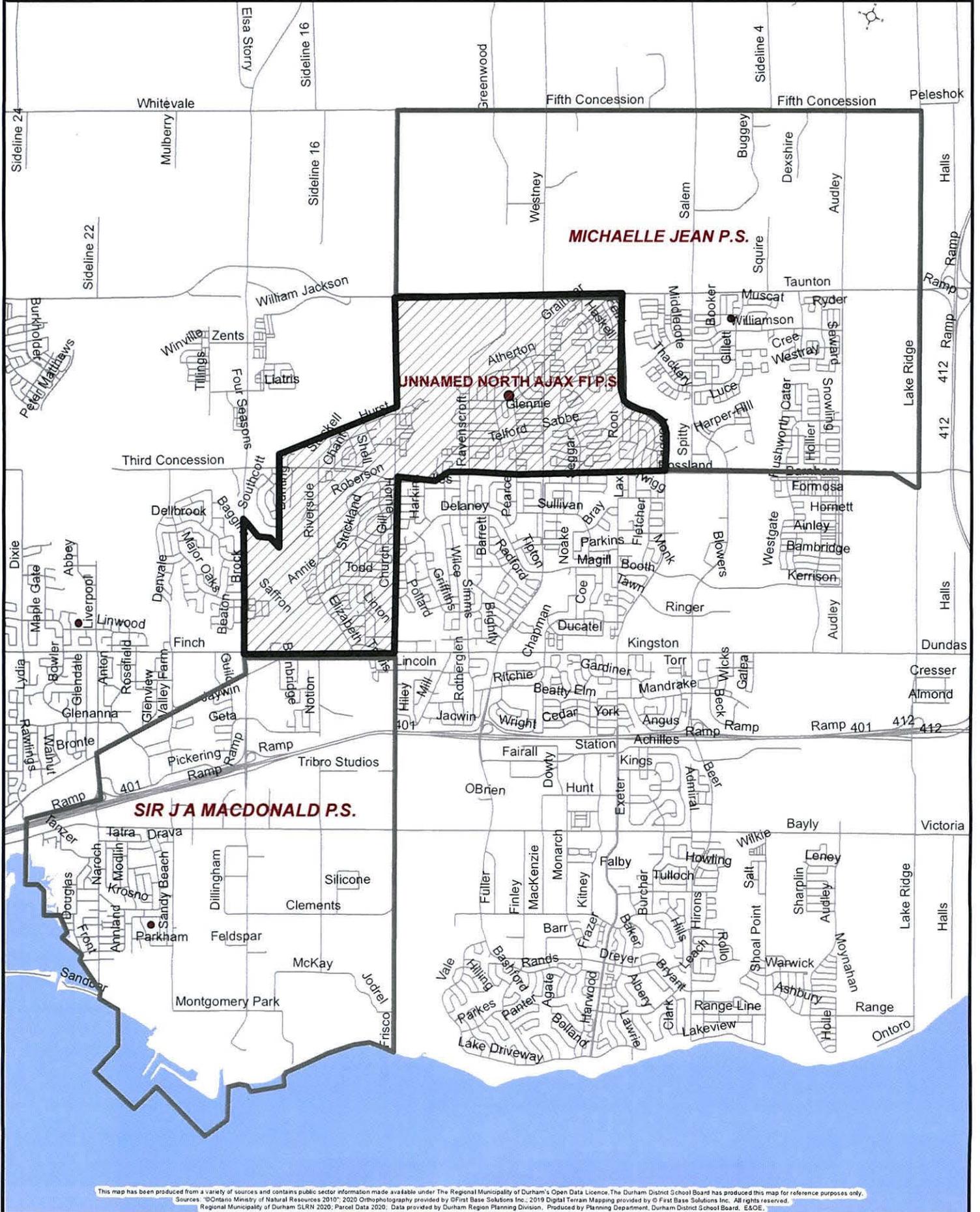
Option C
Proposed Boundary Unnamed North Ajax French Immersion PS



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Option D
Proposed Boundary Unnamed North Ajax French Immersion PS



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DURHAM DISTRICT SCHOOL BOARD

ADMINISTRATIVE REPORT

REPORT TO:	Durham District School Board	DATE:	October 19, 2020
SUBJECT:	Unnamed North Whitby PS (Samandria Avenue/Lazio Street) Boundary Consultation Process Town of Whitby	PAGE NO.	Page 1 of 11
ORIGIN:	Norah Marsh, Acting Director of Education Georgette Davis, Superintendent of Education Margaret Lazarus, Superintendent of Education Christine Nancekivell, Chief Facilities Officer Carey Trombino, Manager of Planning Anne Dobos, Senior Planner		

1. Purpose

The purpose of this report is to commence a public consultation process in accordance with Regulation School Boundaries with regards to establishing boundaries for Unnamed North Whitby PS at 51 Lazio Street in Whitby.

The Durham District School Board received approval and funding from the Ministry of Education to construct an elementary school on the south east corner of Samandria Avenue and Lazio Street, just east of Anderson Street, north of Taunton Road, in Whitby. The school is scheduled to open September 2021. Appendix A identifies the location of the future school.

2. Ignite Learning Strategic Priority/Operational GoalsIncrease Student Achievement and Well-Being

- Align resources to where they are most needed to support equitable outcomes for all students.
- Provide safe, inclusive and respectful learning environments which support positive academic, mental and physical growth.

Constructively Engage the Community

- Use many ways to communicate with and receive feedback from the community.

3. Background

The Unnamed North Whitby PS received approval and funding for the construction of the school as one of the Board's 2017 Business Case submissions to the Ministry of Education.

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Students proposed to attend Unnamed North Whitby PS are currently accommodated at Robert Munsch PS, Dr. Robert Thornton PS and Sir Samuel Steele PS, depending upon the recommended option. A map outlining the location of these holding schools (and their boundaries) as well as identifying the location of the Unnamed North Whitby PS, is found in Appendix B.

Staff reviewed various school boundary options and are providing two recommended options (Option A and Option B) for community input. Staff reviewed a third option, Option C, however this is not a recommended option. The proposed boundary options for Unnamed North Whitby PS are found in Appendices C, D and E. Staff have discussed the options with Whitby Trustees and Durham Student Transportation Services (DSTS) staff. As per Regulation School Boundaries, Superintendent Davis and Superintendent Lazarus and Planning staff will be meeting with the School Community Council (SCC) executives of Robert Munsch PS, Dr. Robert Thornton PS and Sir Samuel Steele PS to further outline the proposals and receive any input.

A Virtual Public Consultation in the form of a PowerPoint presentation will be available on the Board's website on October 20, 2020. The presentation will be available on the Board's website, accessible to the community, including parents/guardians of students to be affected by the proposal. Public input will be collected through various avenues including: a Thoughtexchange, dedicated email and voicemail. Based on community feedback, a follow-up PowerPoint presentation will be made available on the Board's website for additional community input and review.

A dedicated email address and phone line will be set up to allow the community including parent/guardians, students and concerned individuals to provide input. A Thoughtexchange will also be available to the community to provide their input.

A final report will be prepared by staff, taking into consideration all community feedback. The report will include a summary of community feedback received. This report is scheduled to be presented to Trustees on January 18, 2021, for their review, consideration and a decision.

Key dates for the above consultation as noted above are as follows:

October 20, 2020 to November 9, 2020:

- Feedback will be collected by email, phone line, and Thoughtexchange.

November 16, 2020:

- A second PowerPoint presentation will be available summarizing and addressing the concerns gathered to date.

November 16, 2020 to November 30, 2020:

- Staff will be collect feedback through the dedicated email and phone line based upon the second PowerPoint presentation and/or additional feedback received.

ADMINISTRATIVE REPORT

January 18, 2021:

- A Recommendation report will be presented to Trustees summarizing all feedback collected and provide a recommended boundary, based upon the feedback, for Trustees consideration.

4. Analysis

4.1 Overview of Unnamed North Whitby PS

Unnamed North Whitby PS is being constructed to include 23 classrooms and a 4-room Child Care (infant, toddler and two preschool rooms). The school will have a Ministry Capacity of 490 pupil places.

4.2 Holding Schools

Students from the immediate neighbourhood of the school currently attend Robert Munsch PS in Whitby, as identified in Appendix B. Within the proposed Unnamed North Whitby PS boundary, there is also a portion of land designated as holding at Dr. Robert Thornton PS, outlined in Appendix B. A portion of Sir Samuel Steele PS catchment area is proposed to attend Unnamed North Whitby PS, as outlined in Option B.

4.2.1 Robert Munsch PS

Robert Munsch PS, located at 20 Norista Street, Whitby opened September 2009. The school opened in the early phases of the neighbourhood with a JK – Grade 8 enrolment of 427 students. The neighbourhood, primarily made up of new housing, developed around the school and resulted in the current larger boundary as outlined in Appendix B.

The current enrolment projections for Robert Munsch PS WITHOUT the opening of Unnamed North Whitby PS are provided in Table 1.

Table 1

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Robert Munsch PS	559	702	655	626	598	565	525
Utilization %		125.58%	117.17%	111.99%	106.98%	101.07%	93.92%
Portables (Actual & Projected)		5	4	3	2	1	0

Note: Approximately 220 future elementary students from growth anticipated to commence within 3 years.

4.2.2 Dr. Robert Thornton PS

Dr. Robert Thornton PS, located at 101 Hazelwood Drive, Whitby opened in 1955, having had various additions through to 1998. The school accommodates a mature neighbourhood. The

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school has had space to accommodate the growth from development including lands within Unnamed North Whitby PS's proposed boundary, as outlined in Appendix B. The current enrolment projections for Dr. Robert Thornton PS WITHOUT the opening of Unnamed North Whitby PS are provided in Table 2.

Table 2

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Dr. Robert Thornton PS	420	333	336	328	325	333	326
Utilization %		79.29%	80.00%	78.10%	77.38%	79.29%	77.62%
Portables (Actual & Projected)		0	0	0	0	0	0

4.2.3 Sir Samuel Steele PS

Sir Samuel Steele PS, located at 55 Bakerville Street, Whitby is a 20 year old facility, with modern amenities. The school accommodates a variety of housing types. The school has maintained a consistent enrolment for many years. The location of Sir Samuel Steele PS is identified in the map in Appendix B.

The current enrolment projections for Sir Samuel Steele PS WITHOUT the opening of Unnamed North Whitby PS are provided in Table 3.

Table 3

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Sir Samuel Steele PS	469	497	494	472	458	449	442
Utilization %		105.97%	105.33%	100.64%	97.65%	95.74%	94.24%
Portables (Actual & Projected)		1	1	1	0	0	0

4.3 Unnamed North Whitby PS Projections

Three boundary Options for the Unnamed North Whitby PS were reviewed. Staff is seeking community input on two recommended options. Each of the Options have been studied and the projected enrolments for the September 2021 school opening have been generated for each of the options.

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4.4 Option A

4.4.1 Overview – Option A

This Option encompasses the holding areas that attend Robert Munsch PS and Dr. Robert Thornton PS, as provided in Appendix C.

4.4.2 Enrolment Projections – Option A

Table 4

	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Unnamed North Whitby PS*	490			332	320	320	323
Utilization %				67.76%	65.31%	65.31%	65.92%
Portables (Actual & Projected)				0	0	0	0
Robert Munsch PS	559	702	655	388	373	336	295
Utilization %		125.58%	117.17%	69.41%	66.73%	60.11%	52.77%
Portables (Actual & Projected)		5	2	0	0	0	0
Dr. Robert Thornton PS	420	333	336	274	270	282	273
Utilization %		79.29%	80.00%	65.24%	64.29%	67.14%	65.00%
Portables (Actual & Projected)		0	0	0	0	0	0

*Enrolment includes 40 students from other sources and assumes Grade 8's attend in 2021.

Based upon previous new DDSB school openings, a new facility attracts students from other sources including other publicly funded schools and private schools. Based upon past new school openings it is projected that Unnamed North Whitby PS could attract approximately 40 new students in the first year. These numbers have been included within Unnamed North Whitby PS's enrolment projections.

Option A includes the development anticipated from the lands north of the existing built up area north of the new school to just south of Highway 407. This future development area is part of the Brooklin Secondary Expansion Plan and is proposed to accommodate approximately 2000 residential units with an estimated student yield of 875 students. Staff expect this growth to commence in the next 5 years pending the economic stability and its impact on real estate development. Within these expansion lands, the Durham District School Board has an elementary school site designated.

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4.4.3 Impacts – Option A

- Provides enrolment relief to Robert Munsch PS and provides space to accommodate future growth within its own boundary and growth areas of Whitby.
- Dr. Robert Thornton PS can be utilized as a holding school for future Whitby growth.
- No portables projected at either school through 2024. Most students in the immediate neighbourhood surrounding school will be within walking distance of the school.
- Reduced congestion on and around the site at Robert Munsch PS.
- Reduced bus congestion around Dr. Robert Thornton PS.
- Unnamed North Whitby PS will provide a childcare centre, extended day daycare and before and after program.
- Robert Munsch PS offers before and after program only.
- Dr. Robert Thornton PS offers before and after program only.
- Sinclair SS continues to be the designated secondary school.

4.4.4 Staff Comment – Option A

Option A provides enrolment relief to Robert Munsch PS, with no portables being necessary through 2024. Most students in the immediate area will be able to walk to the Unnamed North Whitby PS, no longer being dependent on bussing.

4.5 Option B

4.5.1 Overview – Option B

This Option includes the enrolment from the Option A and adds students from a small portion of Sir Samuel Steele PS, as provided in Appendix D.

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Unnamed North Whitby PS Boundary Consultation Process Town of Whitby

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4.5.2 Enrolment Projections – Option B

Table 5	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Unnamed North Whitby PS*	490			359	347	347	351
Utilization %				73.27%	70.82%	70.82%	71.63%
Portables (Actual & Projected)				0	0	0	0
Robert Munsch PS	559	702	655	388	376	336	295
Utilization %		125.58%	117.17%	69.41%	67.26%	60.11%	52.77%
Portables (Actual & Projected)		5	2	0	0	0	0
Dr. Robert Thornton PS	420	333	336	274	270	282	273
Utilization %		79.29%	80.00%	65.24%	64.29%	67.14%	65.00%
Portables (Actual & Projected)		0	0	0	0	0	0
Sir Samuel Steele PS	469	497	494	445	431	422	414
Utilization %		105.97%	105.33%	94.88%	91.90%	89.98%	88.27%
Portables (Actual & Projected)		1	1	0	0	0	0

*Enrolment includes 40 students from other sources and assumes Grade 8's attend in 2021.

This area of Sir Samuel Steele PS is located in relatively close proximity to new school.

4.5.3 Impacts – Option B

- Provides enrolment relief to Robert Munsch PS and Sir Samuel Steele PS.
- No portables projected at any of the sites through 2024.
- Most students in the immediate neighbourhood surrounding school will be within walking distance of the school.
- Reduced congestion on and around the site at Robert Munsch PS.
- Reduced bus congestion around Dr. Robert Thornton PS.
- Unnamed North Whitby PS will provide a childcare centre, extended daycare and before and after program.
- Robert Munsch PS offers before and after program only.
- Dr. Robert Thornton PS offers before and after program only.
- Sir Samuel Steele PS offers before and after program only.
- Students from Sir Samuel Steele PS are bussed currently and it is anticipated that they will continue to require bussing with this option.
- Sinclair SS continues to be the designated secondary school.

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4.5.4 Staff Comment – Option B

Option B provides enrolment relief to Robert Munsch PS and Sir Samuel Steele PS with no portables projected through 2024. Most students in the immediate area will be able to walk to the Unnamed North Whitby PS, no longer being dependent on bussing. The inclusion of the neighbourhood along the east side of Thicksen Road is a natural progression of the development area immediately north. Staff identify Option B as a recommended boundary option for Unnamed North Whitby PS.

4.6 Option C

4.6.1 Overview – Option C

This Option includes the enrolment from Option B and adds students from the remaining portion of the area of the Sir Samuel Steele PS boundary that lies north of Taunton Road, as provided in Appendix E.

4.6.2 Enrolment Projections – Option C

Table 6	Capacity	Actual	Projections				
		October 2019	October 2020	October 2021	October 2022	October 2023	October 2024
Unnamed North Whitby PS*	490			379	387	380	380
Utilization %				77.35%	78.98%	77.55%	77.55%
Portables (Actual & Projected)				0	0	0	0
Robert Munsch PS	559	702	655	388	376	336	295
Utilization %		125.58%	117.17%	69.41%	67.26%	60.11%	52.77%
Portables (Actual & Projected)		5	2	0	0	0	0
Dr. Robert Thornton PS	420	333	336	274	270	282	273
Utilization %		79.29%	80.00%	65.24%	64.29%	67.14%	65.00%
Portables (Actual & Projected)		0	0	0	0	0	0
Sir Samuel Steele PS	469	497	494	407	391	389	385
Utilization %		105.97%	105.33%	86.78%	83.37%	82.94%	82.09%
Portables (Actual & Projected)		1	1	0	0	0	0

*Enrolment includes 40 students from other sources and assumes Grade 8's attend in 2021.

ADMINISTRATIVE REPORT

4.6.3 Impacts – Option C

- Provides enrolment relief to Robert Munsch PS and Sir Samuel Steele PS.
- No portables projected at any of the sites through 2024.
- Most students in the immediate neighbourhood surrounding school will be within walking distance of the school.
- Reduced congestion on and around the site at Robert Munsch PS.
- Reduced bus congestion around Dr. Robert Thornton PS.
- Unnamed North Whitby PS will provide a childcare centre, extended daycare and before and after program.
- Robert Munsch PS offers before and after program only.
- Dr. Robert Thornton PS offers before and after program only.
- Sir Samuel Steele PS offers before and after program only.
- Sinclair SS continues to be the designated secondary school.
- Students who reside in the north-west section of Taunton and Garrard, who currently are designated to Sir Samuel Steele PS, if redesignated to the Unnamed North Whitby PS would incur greatly increased travel times.

4.6.4 Staff Comment – Option C

Option C includes students currently designated to Sir Samuel Steele PS. The inclusion of the neighbourhood at the north-west corner of Taunton Road and Garrard Road would result in increased transportation times for the students. It is much more efficient for these students to remain at Sir Samuel Steele PS therefore staff did not recommend Option C as a recommended option.

4.7 Legacy

When new schools open, there is the option for the Grade 7 students to allow them to remain at their current (holding) school, or to graduate at their new neighbourhood school (Unnamed North Whitby PS). The trend, over the last few years, has been for the Grade 7 students to move to the new school, rather than graduate at their current (holding) school.

The option to move to the new school, or stay at their current school, will be provided to all current Grade 7 students for their Grade 8 graduating year.

Based upon the current trends the information provided in Section 4 assumes that all current Grade 7 students (Grade 8 for 2021/2022) will decide to attend Unnamed North Whitby PS for their graduating year. These students are included in the projected enrolments for all Options provided.

5. Financial Implications

There could be a savings in transportation. Staff will evaluate the potential transportation savings and any additional financial implications when a staff recommended option is determined.

6. Evidence of Impact

Establishing boundaries to accommodate students in their neighbourhood school, resulting in reduced transportation at schools currently holding students (Robert Munsch PS and a portion of Dr. Robert Thornton PS).

7. Communication Plan

There will be a number of opportunities available to provide and receive communication:

- SCC Executive Meeting
- Virtual PowerPoint presentation
- Email, Voicemail and Thoughtexchange
- Report to be posted on the DDSB's website under 'About DDSB, School Properties, Boundary & Program Review'
- Final Report taking into consideration all community input presented January 18, 2021
- Newsletters available on the schools' website and available on DDSB's website under 'About DDSB, School Properties, Boundary & Program Review'

8. Conclusion

The Unnamed North Whitby PS received Ministry of Education approval for construction as one of the Board's 2017 Business Case submissions. The school will alleviate accommodation pressures at Robert Munsch PS for the development proposed in the area.

The new school, scheduled to be open September 2021, will be located on the south east corner of Samandria Avenue and Lazio Street at 51 Lazio Street in Whitby, as identified on Appendix A.

A PowerPoint presentation will be available on the Board's website as of October 20, 2020. The purpose of the public consultation is to provide information to the community, while also providing an opportunity to gather input. A dedicated email address and phone line will be established as another means to gather community input. A Thoughtexchange will also be available to receive input. All input will be compiled and presented in a report to Trustees for their decision on January 18, 2021.

ADMINISTRATIVE REPORT

Unnamed North Whitby PS Boundary Consultation Process Town of Whitby

Page 11 of 11

Staff is seeking input from the community on two recommended options as outlined in Section 4.4 and 4.5 of this report.

This report is provided for Trustee information.

9. Appendices

Appendix A – Location Map Unnamed North Whitby PS (Samandria Avenue/Lazio Street)

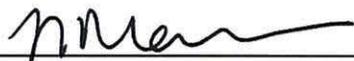
Appendix B – Schools Location Map

Appendix C – Option A: Proposed Unnamed North Whitby PS Boundary Map

Appendix D – Option B: Proposed Unnamed North Whitby PS Boundary Map

Appendix E – Option C: Proposed Unnamed North Whitby PS Boundary Map

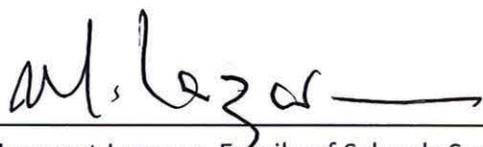
Report reviewed and submitted by:



Norah Marsh, Acting Director of Education



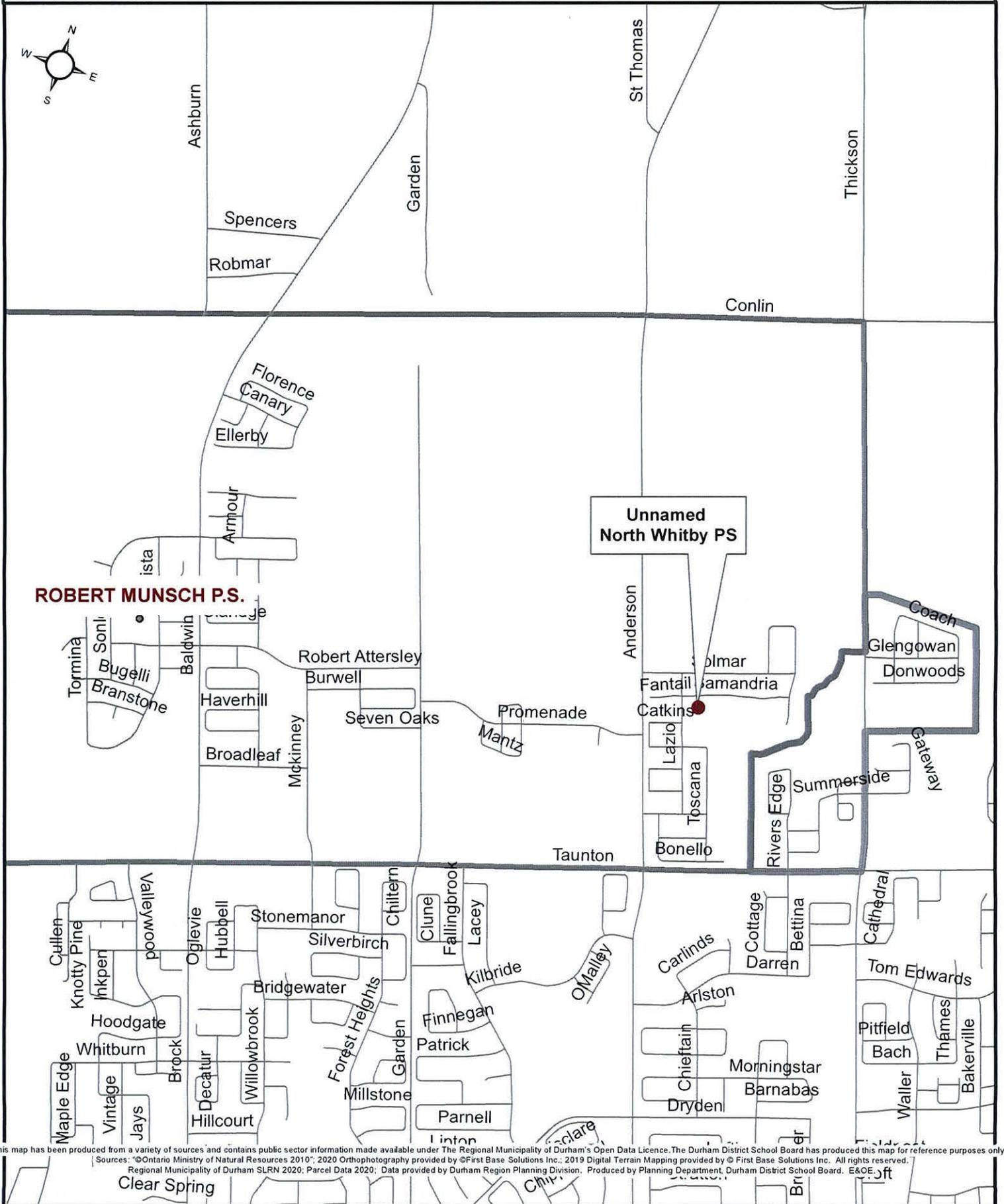
Georgette Davis, Family of Schools Superintendent



Margaret Lazarus, Family of Schools Superintendent



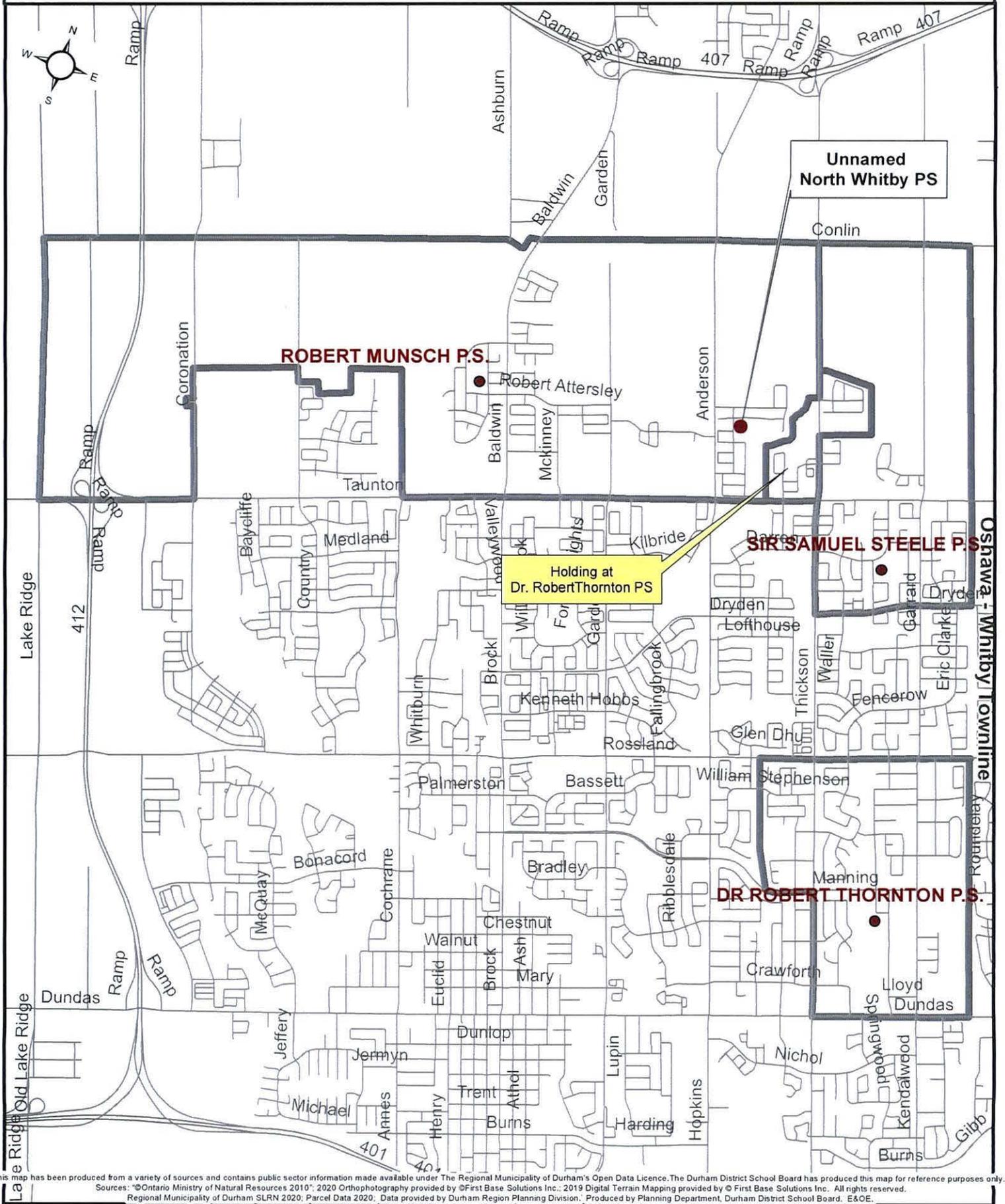
Location Map Unnamed North Whitby PS 51 Lazio Street, Whitby



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 Regional Municipality of Durham SLRN 2020; Parcel Data 2020; Data provided by Durham Region Planning Division. Produced by Planning Department, Durham District School Board. E&OE.



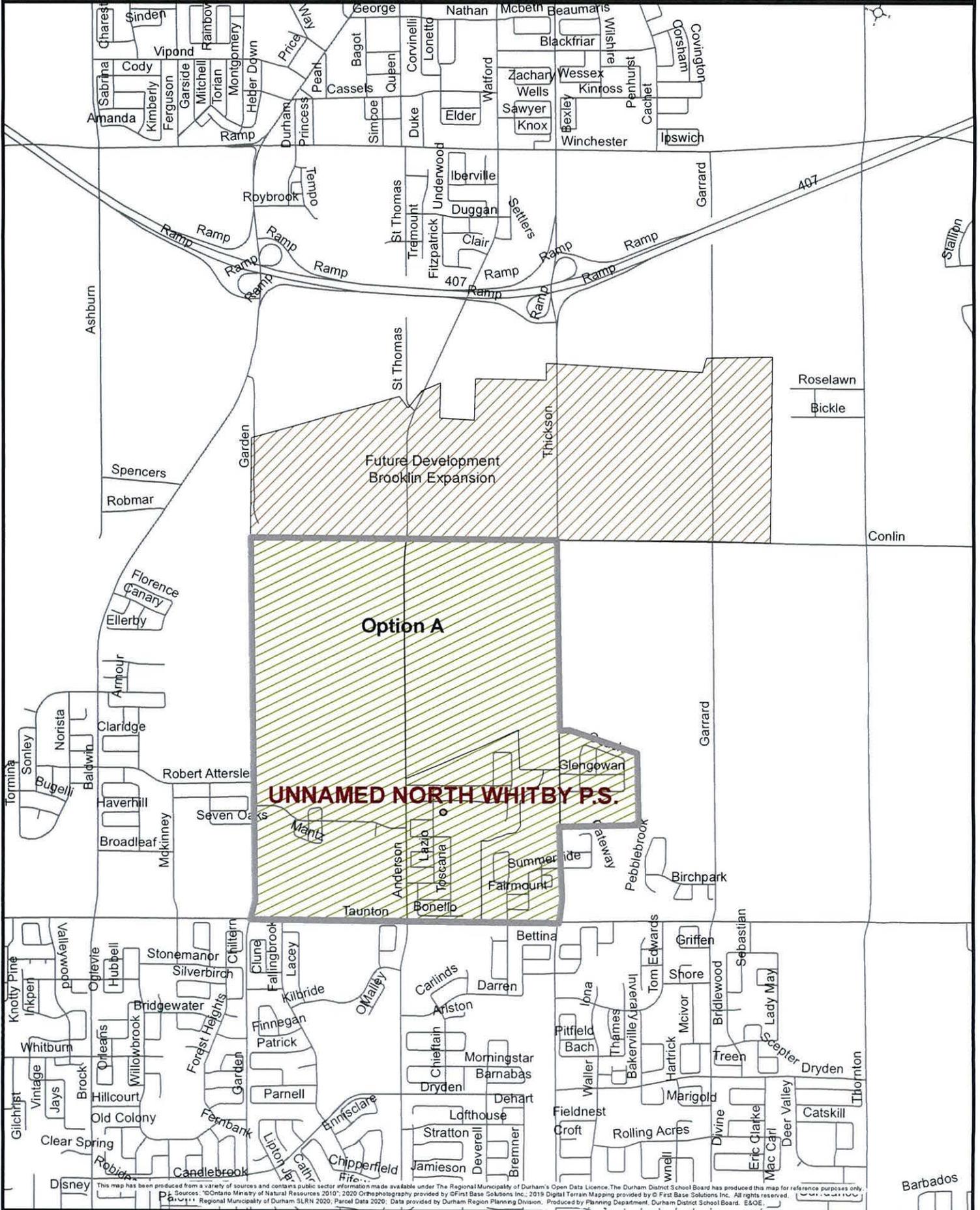
Current School Boundaries Dr. Robert Thornton PS, Robert Munsch PS and Sir Samuel Steele PS



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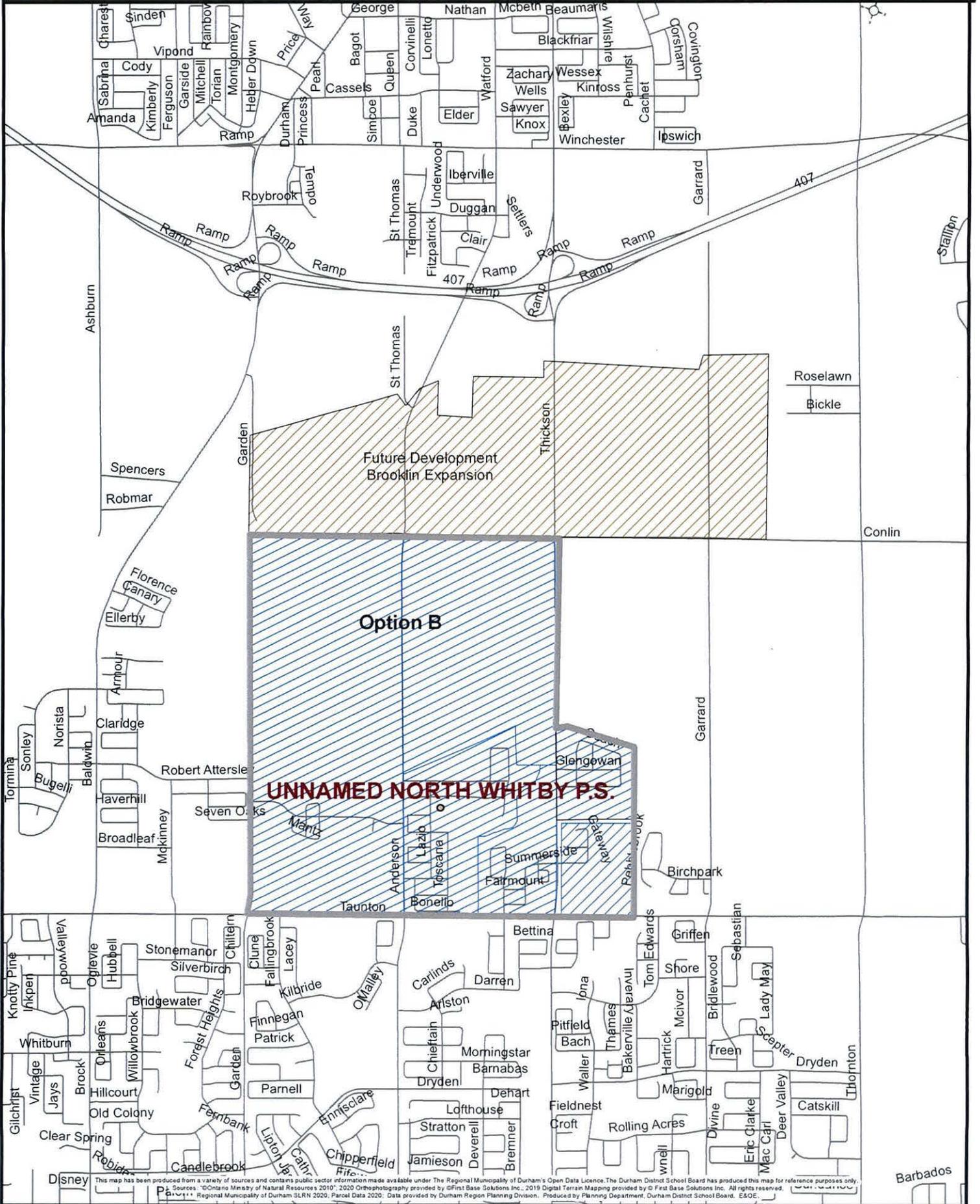
Proposed Boundary Option A
Unnamed North Whitby PS



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Proposed Boundary Option B
Unnamed North Whitby PS



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DURHAM DISTRICT SCHOOL BOARD

ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board

DATE: October 19, 2020

SUBJECT: Staffing and Enrolment 2020-2021

PAGE NO. 1 of 5

ORIGIN: Norah Marsh, Acting Director of Education
Jim Markovski, Acting Associate Director - Academic Services
David Wright, Associate Director - Corporate Services
Paul Brown, Education Officer – Operations

1. Purpose

The purpose of this report is to provide Trustees with an overview of elementary and secondary enrolment and staffing.

2. Ignite Learning Strategic Priority/Operational Goals

Success - *Set high expectations and provide support to ensure all students and staff reach their full potential every year.*

Equity: *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Well-Being - *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Engagement- *Engage students, parents and community members to improve student outcomes and build public confidence.*

3. Background

According to Ministry of Education requirements for 2020-2021, school boards are obligated to organize their kindergarten and elementary classes so that, on a board-wide basis:

- 90% of kindergarten (FDK) classes have 29 or fewer students;
- 100% of kindergarten classes have 32 or fewer students;
- 90% of primary classes have 20 or fewer students;
- 100% of primary classes have 23 or fewer students;
- 100% of combined Grade 3-4 classes have 23 or fewer students;
- average class size for junior/intermediate classes is 24.5 students.

4. Analysis

4.1 Primary Class Size (PCS) and Junior/Intermediate Classes

Based upon the September 29 data collection date, the DDSB is compliant with all of the above PCS requirements. On a board-wide basis:

- 100% of kindergarten classes have 29 or fewer students;
- more than 90% of primary classes have 20 or fewer students;
- 100% of primary classes have 23 or fewer students;
- 100% of combined Grade 3-4 classes have 23 or fewer students;
- average class size for junior/intermediate classes is 22.1 students.

All Primary Class Size targets (PCS) set by the Ministry of Education have been achieved.

The DDSB experienced an increase in elementary enrolment. Student population in elementary increased by 746 students over the original March enrolment projections (which are utilized for budget calculation purposes).

Area	Original Enrolment Projection (OEP)	Actual Enrolment September 2020 (Excluding DDSB@Home)	Variance
Ajax	11,502	8,041	3,461
Brock	1,149	1,060	89
Oshawa	14,398	10,878	3,520
Pickering	7,175	5,483	1,692
Scugog	1,756	1,549	207
Uxbridge	1,725	1,581	144
Whitby	13,041	10,333	2,708
TOTAL	50,746	38,925	11,821

Please note that Original Enrolment Projections (OEP) include all DDSB elementary students. The Actual Enrolment does not include students in DDSB@Home Elementary. The September student count for DDSB@Home - Elementary is 12,567.

**DURHAM DISTRICT SCHOOL BOARD
ADMINISTRATIVE REPORT**

Elementary Enrolment 2020-2021

Original Enrolment Projection - March 2020	Actual Enrolment - September 2020	Variance
50,746	51,492	746

4.2 Kindergarten

There has been an increase in kindergarten for the 2020-2021 school year. Kindergarten enrolment has increased by **177** students over the original projections.

Kindergarten Data

The board-wide kindergarten class size average is **22.2**

Board Data	
# of Junior Kindergarten Students	4,430
# of Senior Kindergarten Students	4,764
Total # of Kindergarten Students	9,194

4.3 Secondary

Secondary Enrolment

For 2020-2021, DDSB secondary schools are staffed at the class size average of 23:1. Secondary regular in-person classes are restricted to a maximum of 15 students per class facilitated through the introduction of cohorts

Secondary enrolment decreased from the Original Enrolment Projections.

Secondary Enrolment 2020-2021

Original Enrolment Projection - March 2020	Actual Enrolment - September 2020	Variance
21,557	21,741	184

The number of students attending DDSB@Home - Secondary is 3,221.

5. Financial Implications

All Primary Class Size targets (PCS) set by the Ministry of Education have been achieved. School Boards can be subject to cash flow penalties if PCS targets are not met.

6. Evidence of Impact**Elementary**

The increase in enrolment, and the necessity to meet social distancing regulations of 1 metre between students, the DDSB added 128 classroom staff (including in-person and virtual schools) to the original staff allocation.

Secondary

Due to timetabling pressures and the shift in students from in-person schools to DDSB@Home Secondary, an additional 42 FTE teachers were added to the secondary virtual school to accommodate student course selections.

7. Communication Plan

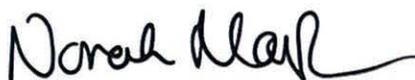
Elementary Staffing updates were shared on a regular basis with Principals, Superintendents, Facilities Services, Business, and Human Resource Services.

On October 19, the Elementary Staffing Primary Class Size Report is presented at the Board Meeting.

8. Conclusion

The DDSB's ability to meet Ministry of Education requirements for Primary Class Size was accomplished through a collaborative approach that included elementary Principals and Vice Principals working cooperatively with the Operations Department, Facilities Services, the Business Department, and Human Resources Services. Furthermore, the Operations Department, Facilities Services, the Business Department, and Human Resources Services met weekly to ensure the efficient staffing of all elementary and secondary schools.

Report reviewed and submitted by:



Norah Marsh, Acting Director of Education



Jim Markovski, Acting Associate Director – Academic Services



David Wright, Associate Director – Corporate Services

October 7, 2020

Lisa Millar, Director of Education
Durham District School Board
400 Taunton Road East
Whitby, ON
L1R 2K6

Dear Ms. Millar:

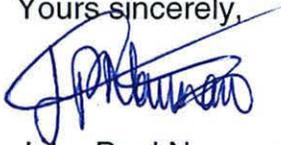
**Re: By-Law 50-20 to Designate Epsom Public School, 16051 Marsh Hill Road,
Port Perry, as a Property of Cultural Heritage Value or Interest**

Please be advised that at the September 28, 2020 meeting, the Council of the Township of Scugog passed the above captioned By-Law to designate Epsom Public School 16051 Marsh Hill Road, Port Perry, Ontario, as a property of cultural heritage value or interest under Part IV of the *Ontario Heritage Act* (the Act). An excerpt from the minutes is attached.

Please note that the By-Law has been forwarded to the Township Solicitor to be registered on title.

Should you have any questions in this regard, please do not hesitate to contact me.

Yours sincerely,



John Paul Newman
Director of Development Services/Clerk

Encl.

cc: Ontario Heritage Trust
Development Services Department
Scugog Heritage Advisory Committee

10.1.21 Healthy Lake Scugog Steering Committee - September 15, 2020**Resolution CR-2020-266****Moved by:** Councillor Ross**Seconded by:** Councillor Brown

THAT the Minutes of the Healthy Lake Scugog Steering Committee Meeting of September 15, 2020, be received.

Carried**10.2 Reports****10.2.1 COMS-2020-048 - Scugog Community Recreation Centre Meeting Room Rental for Flu Shot Clinic, COMS-2020-048****Shawna Cornish, Manager of Recreation and Culture****Resolution CR-2020-267****Moved by:** Councillor Ross**Seconded by:** Councillor Brown

1. **THAT** Report COMS-2020-048, SCRC Meeting Rooms Rental for Flu Shot Clinic , be received; and
2. **THAT** the rental fees for two meeting rooms at the SCRC in the amount of \$10,332.50 plus H.S.T. be waived.

Carried**10.4 By-Laws****10.4.1 By-Law No. 50-20 - Being a By-Law to Designate 16051 Marsh Hill Road, Port Perry, as being of Heritage Value or Interest****Resolution CR-2020-268****Moved by:** Councillor Brown**Seconded by:** Councillor McDougall

THAT By-Law No. 50-20, be read a First, Second, and Third time and finally passed this 28th day of September, 2020, and the Mayor and Clerk are hereby directed to sign same and affix the Corporate seal thereto.