



DURHAM DISTRICT SCHOOL BOARD

NOTICE OF MEETING

AUDIT COMMITTEE PUBLIC SESSION

Tuesday, March 25, 2025

Chairperson: Michelle Arseneault

Recording Secretary: Kristin Talbot

DATE: Tuesday, March 25, 2025

TIME: 6:00 p.m.

LOCATION: Virtual

ATTACHMENTS: Agenda

Copies to:

Committee Members

Director of Education

Associate Director of Corporate Services

Invited Board Staff

Invited Guests



Durham District School Board

Audit Committee Meeting

PUBLIC AGENDA

Tuesday, March 25, 2025

6:00 p.m.

Virtual

	<u>Presented By</u>	<u>Page</u>
1. Call to Order		
2. Land Acknowledgement	Chair	
3. Welcome to New Committee Members	D. Wright	
4. Declarations of Interest	Chair	
5. Motion to Approve the Agenda	Chair	
6. Motion to Approve the November 18, 2024 Audit Committee Public Meeting Minutes	Chair	1 - 2
7. Other Business	Chair	
8. Next Meeting – June 18, 2025		
9. Adjournment	Chair	



Durham District School Board

Audit Committee Meeting

DRAFT MINUTES

A PUBLIC meeting of the Audit Committee was held on Monday, November 18, 2024, in-person in room 1A and virtually via ZOOM.

1. Call to Order

Chair Arseneault called the meeting to order at approximately 6:55 p.m.

Committee Members Present:	Michelle Arseneault, Trustee Stephen Linton, Trustee Shailene Panylo, Trustee Jawwad Aslam, External Member (Virtual) Leslie Miller, External Member (Virtual)
Staff Present:	Camille Williams-Taylor, Director of Education and Secretary to the Board David Wright, Associate Director, Corporate Services and Treasurer of the Board Melissa Durward, Senior Manager of Finance Jennifer Machin, Senior Manager of Finance Sid Lashley, Internal Auditor (Virtual) Tara Knight, Manager of Accounting (Virtual)
Guests Present:	Trevor Ferguson, Deloitte (Virtual)
Recording Secretary:	Kristin Talbot, Executive Assistant

2. Land Acknowledgement

Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

4. Approval of the Agenda

MOVED by Shailene Panylo

That the agenda be approved as presented.

CARRIED.

5. Approval of the September 17, 2024 Audit Committee PUBLIC Meeting Minutes

MOVED by Stephen Linton

That the minutes be approved as presented.

CARRIED

6. Financial Process and the 2023-2024 Financial Statements

Melissa Durward reviewed the Audited Financial Report for the year-ended August 31, 2024.

MOVED by Shailene Panylo

That the Audit Committee recommend to the Board of Trustees that the 2023-2024 Financial Report of Durham District School Board, including transfers to and from internally restricted funds, be approved as presented.

CARRIED

7. Other Business

Jawwad Aslam inquired if DDSB was preparing for an audit by the Ministry due to the recent reporting of misuse of funds by other school boards. Associate Director Wright advised the Minister of Education held a meeting with school boards last week to confirm expectations around stewardship of resources. It is unclear at this point how school boards will be impacted by the Premier's requested audits of discretionary spending in school boards. There may be an audit or may just be semi-annual disclosure of specific expenditures. Information will be shared with the committee when it is available.

8. Next Meeting Date

March 25, 2025

9. Adjournment

The meeting was adjourned at 7:03 p.m.

Michelle Arseneault
Chair of the Committee