



**APPROVED Minutes – Governance and Policy Committee Meeting
Wednesday, October 30, 2024 7:00 p.m., Hybrid**

1. Call to Order

Trustee Kelly Miller, Committee Vice Chair, called the meeting to order at 7:04 p.m.

Members Present: Trustees Michelle Arseneault (virtual), Tracy Brown, Donna Edwards, Mark Jacula, Stephen Linton, Carolyn Morton, Deb Oldfield, Christine Thatcher, Student Trustees Kayla Hoare (virtual), Nitishan Poopalasundaram (virtual), Shampavi Vijayakumar (virtual)

Regrets: Trustee Emma Cunningham, Shailene Panylo

Staff Present: Director of Education Camille Williams-Taylor, Associate Director Jim Markovski, General Counsel Patrick Cotter, Senior Manager Dervla Kelly

Recording Secretary: Gillian Venning

2. Land Acknowledgment

Trustee Kelly Miller gave the Land Acknowledgement: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declarations of Interest

There were no declarations of interest.

4. Approval of Agenda

MOVED by Trustee Mark Jacula

THAT THE AGENDA BE APPROVED.

CARRIED

5. Minutes

(a) Draft minutes of the Governance and Policy Committee meeting of September 25, 2024

Trustee Donna Edwards requested that a minor amendment be made to the draft minutes to indicate that OPSBA members are elected at the Annual General Meeting, which does not always take place in June and may take place in July.

MOVED by Trustee Tracy Brown

THAT THE REVISED DRAFT MINUTES OF THE SEPTEMBER 25, 2024 GOVERNANCE AND POLICY COMMITTEE MEETING BE APPROVED.

CARRIED

6. Recommended Actions

(a) Revised Director of Education Performance Appraisal Policy

General Counsel Patrick Cotter provided an overview of the report, which proposes a minor amendment to the Director of Education Performance Appraisal Policy to ensure the language of the policy more closely aligns with applicable regulations.

Trustee questions were answered.

MOVED by Trustee Deb Oldfield

THE GOVERNANCE AND POLICY COMMITTEE APPROVE THE REVISIONS TO THE DIRECTOR OF EDUCATION PERFORMANCE APPRAISAL POLICY AS NOTED IN APPENDIX A, AND THAT THE MATTER PROCEED TO THE BOARD OF TRUSTEES FOR CONSIDERATION AT ITS NEXT MEETING.

CARRIED

(b) Revised Complaints Protocol

General Counsel Patrick Cotter provided an overview of the report, which proposes amendments to the Complaints Protocol of the Board Member Code of Conduct in response to legislative changes that will come into effect on January 1, 2025 to ensure alignment.

A recess was called at 7:20 p.m. due to technical difficulties.

7. Adjournment

MOVED by Trustee Tracy Brown

THAT THE MEETING ADJOURN AND AGENDA ITEM 6(b) BE DEFERRED TO THE DECEMBER 11, 2024 MEETING OF THE GOVERNANCE AND POLICY COMMITTEE.

CARRIED

The meeting adjourned at 7:38 p.m. due to technical difficulties.