



Board Meeting Agenda

January 22, 2024 - 7:00 p.m.



Michelle Arseneault
Trustee
Town of Whitby

Tracy Brown
Trustee
Town of Whitby

Emma Cunningham
Trustee
City of Pickering

Donna Edwards
Trustee
Town of Ajax

Stephen Linton
Trustee
City of Pickering

Kelly Miller
Trustee
Town of Ajax

Carolyn Morton
Trustee
Townships of Brock, Scugog & Uxbridge

Deb Oldfield
Vice Chair of the Board
Trustee
City of Oshawa

Shailene Panylo
Trustee
City of Oshawa

Linda Stone
Trustee
City of Oshawa

Christine Thatcher
Chair of the Board
Trustee
Town of Whitby

Jill Thompson
Trustee
(First Nations Representative)

Ben Cameron
Student Trustee

Kayla Hoare
Student Trustee

Neha Kasoju
Student Trustee

Durham District School Board
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Code of Conduct for Public Meetings 2023-2024



The Durham District School Board is committed to public participation at board and committee meetings, and to ensuring a safe and respectful environment for students, parents/guardians, trustees, staff, and community members in attendance.

All meetings of the Board of Trustees follow formal parliamentary procedures in accordance with DDSB by-laws, policies, procedures, and protocols that must be adhered to by all participants.

All participants attending public meetings must be courteous and respectful at all times.

Disruptions of the meeting will not be tolerated and may result in a request to leave the meeting.

Abusive, discourteous, and/or aggressive behaviour will not be tolerated.

Threats, intimidating language and/or behaviour and any attempt to assault any person is prohibited and may result in criminal charges.

Possessing any form of a weapon while in attendance at a public meeting is prohibited. Security personnel are authorized to exercise discretion to request the inspection of any bag, briefcase, backpack, purse or any other item brought onto DDSB property to ensure a safe and respectful environment.

All individuals attending in-person will be asked to sign-in and show photo identification for the purposes of verifying their identity. Individuals that do not wish to sign in may choose to participate in the meeting virtually through the livestream.

Meetings are recorded by the DDSB for the purposes of the livestream and for security purposes. Those in attendance at meetings are prohibited from using their own recording devices.

Violations of this Code of Conduct will not be tolerated under any circumstances and may result in a person being directed to leave, restricting/prohibiting attendance at future meetings and/or all DDSB properties, or being subject to criminal charges depending on the nature of the conduct.

DURHAM DISTRICT SCHOOL BOARD

BOARD MEETING

Monday, January 22, 2024 - 7:00 p.m.

	PAGE
1. <u>Call to Order</u>	
2. <u>Land Acknowledgement</u>	Verbal
<p>The Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.</p>	
3. <u>O Canada</u> (R. H. Cornish Public School)	
4. <u>Declarations of Interest</u>	Verbal
5. <u>Adoption of Agenda</u>	Verbal
6. <u>Minutes</u>	
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7. <u>Ministry Memorandums-Information Update</u> (Director Camille Williams-Taylor)	Verbal
8. <u>Public Question Period</u>	Verbal
9. <u>Report from the Committee of the Whole in Camera</u> (Trustee Deb Oldfield)	Verbal

10.	<u>Good News from the System</u> (Director Camille Williams-Taylor)	Verbal
11.	<u>Recommended Actions</u>	
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12.	<u>Information Items</u>	
(a)	Director's Annual Report - 2023 (Director Camille Williams-Taylor, Executive Lead Robert Cerjanec)	86-87
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(f)	Governance and Policy Committee Report, September 27, 2023 (Trustee Emma Cunningham)	131-136
(g)	Trustee Attendance Records (Chair Christine Thatcher)	137-140
(h)	Trustee Expenses 2022-2023 (Associate Director David Wright)	141-147
(i)	Director's Performance Appraisal Report	Verbal

(Trustee Carolyn Morton)

(j) OPSBA Report Verbal
(Trustee Donna Edwards)

13. Memos

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14. Correspondence

(a) Ministry of Education Response to September 26, 2023 DDSB Letter 150-151

15. Days of Significance 152

16. Adjournment Verbal

APPROVED-AMENDED

MINUTES

The Regular Meeting of the Board

Monday, October 16, 2023

A Regular Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Chair Donna Edwards called the meeting to order at 7:07 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham (virtual), Stephen Linton (virtual, left meeting at 7:55 p.m.), Kelly Miller (virtual), Carolyn Morton, Deb Oldfield, Shailene Panylo (virtual), Christine Thatcher, Linda Stone (virtual, left meeting at 8:12 p.m.), Jill Thompson (virtual), Student Trustees Ben Cameron, Kayla Hoare, Neha Kasoju

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Director David Wright (virtual), Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Martine Robinson, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter, Human Rights and Equity Advisor Devika Mathur, Legal Counsel Phanny Im

Recording Secretary: Gillian Venning

2. Land Acknowledgement

Chair Donna Edwards gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. O Canada

4. Declarations of Interest

There were no declarations of interest at this time.

5. Adoption of Agenda

2023:RB100

MOVED by Trustee Michelle Arseneault

SECONDED by Trustee Tracy Brown

THAT THE AGENDA BE APPROVED.

CARRIED

6. Minutes

2023:RB101

MOVED by Trustee Carolyn Morton

SECONDED by Trustee Christine Thatcher

THAT THE FOLLOWING APPROVED MINUTES BE RECEIVED:

(a) THE REGULAR BOARD MEETING MINUTES OF JUNE 19, 2023

(b) THE SPECIAL BOARD MEETING MINUTES OF JULY 10, 2023.

(c) THE SPECIAL BOARD MEETING MINUTES OF AUGUST 2, 2023.

AND THAT THE FOLLOWING DRAFT MINUTES BE APPROVED:

(d) THE REGULAR BOARD MEETING MINUTES OF SEPTEMBER 18, 2023

CARRIED

7. Ministry Memorandums-Information Update

Director Camille Williams-Taylor provided trustees with the following update:

I'd like to begin this update by acknowledging the devastation in the Middle East. When geopolitical conflicts and situations of violence occur, the impact is often traumatic for students, families, educators and communities, both globally and locally.

Communications and resources have been shared with schools, staff and families on how to support students and staff who may be directly or indirectly connected to the Middle East and Israeli, Palestinian, Jewish, and Muslim communities who are coping with distress arising from these incidents. As the situation continues to evolve, so too will our models of support for those in the DDSB community.

Tomorrow is Early Childhood Educators and Child Care Worker Appreciation Day. We recognize and appreciate the valuable contributions of Child Care Workers and Early Childhood Educators across our schools in classrooms and child care centres and the impact they have on children, families, and communities. Thank you to the Early Learning and Child Care heroes that make a difference in the DDSB each day.

Today is the beginning of Local Government Week. In partnership with the Ontario Public School Boards' Association, school boards across the province will participate in events and classroom-based learning that aims to raise civic awareness among students, emphasizing the vital role that government plays in our community, including through elected officials like school board trustees.

Later this week the DDSB will host its first Black Student Alliance Conference here at the Education Centre for student leaders who are interested in networking with other Black Student Alliance's across the district. This conference aims to create an empowering space for Black student leaders where they can gain skills to amplify their voice, vision, and agency within their local school communities. Students will have opportunities for district-wide peer networking, school related action planning, reflecting on their own wellness and accessing wellness supports through an identity-based lens.

On October 24, DDSB's annual Volunteer of Distinction ceremony will take place. 2023 marks the return to an in-person event and we are proud to recognize the contributions of 116 individuals to their local school communities. Each year all schools are encouraged to nominate one volunteer member of their community who has demonstrated a commitment to the school through their active involvement in programs and initiatives toward the betterment of the school for students, staff and families. We are grateful for the work of volunteers across the district and for their efforts to ensure schools are welcoming places for all students, staff and families.

Across Ontario, Dress Purple Day is taking place on October 27. As part of the campaign led by Ontario's Children's Aid Societies, we encourage everyone in the DDSB community to wear purple to help raise awareness about the important role that individuals and communities play in supporting vulnerable children, youth, and families.

Take Our Kids to Work Day is coming up on November 1. Grade 9 students will have an opportunity to spend a day in the life of a working professional. Students will be hosted by parents, relatives or friends in a variety of workplaces, including here at the Education Centre, where staff will spend time with students sharing career pathway stories to assist them in exploring career-related activities and ideas for their futures. Grade 9 students and families interested in participating or finding out more information about Take Our Kids to Work Day are encouraged to contact their school office or guidance staff.

Lastly, fall administration of the Ontario Secondary School Literacy Test (the OSSLT) for students in Grade 10 is coming up in November at all DDSB secondary schools. All students must work toward the literacy graduation requirement by participating in the OSSLT or by completing the Ontario Secondary School Literacy Course. Schools will communicate detailed information about literacy test dates and supports available in the coming weeks.

8. Public Question Period

Dylan Reynolds joined the meeting virtually and asked a question regarding enrollment at secondary schools in Pickering. Staff responded to the question.

Tim Morgan submitted a question regarding DDSB's Human Rights, Anti-Discrimination and Anti-Racism Policy and Procedures, that was read into the record by staff. Staff responded to the question.

Susan Fan submitted a question regarding DDSB's Human Rights, Anti-Discrimination and Anti-Racism Policy and Procedures, that was read into the record by staff. Staff responded to the question.

9. Report from the Committee of the Whole In Camera

- (a) Trustee Christine Thatcher reported that the Committee of the Whole met in closed session on October 16, 2023 and discussed matters involving;

The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian and the acquisition or disposal of a school site.

2023:RB102

MOVED by Trustee Christine Thatcher

SECONDED by Trustee Deb Oldfield

THAT THE BOARD APPROVE THE ACTIONS AND ADOPT ANY RESOLUTIONS OF THE OCTOBER 16, 2023, COMMITTEE OF THE WHOLE, CLOSED SESSION MEETING.

CARRIED

10. Good News from the System

Khalid and Justin from Romeo Dallaire Public School shared good news from across the system on behalf of DDSB students.

11. DDSB Presentations

(a) Educational Services Staff Award

Chair Donna Edwards shared that the annual Educational Services Staff Award recognizes a DDSB staff member/team affiliated with CUPE, consisting of office-clerical-technical staff, custodial and maintenance staff, and Educational Assistants. In addition to the recognition of winning the annual Educational Services Staff Award, recipients receive \$500 toward a project or initiative of their choice.

Karen Pender, Educational Assistant at Lakewoods PS is the award recipient for the 2022-2023 school year. Director Camille Williams-Taylor, representing the Senior Team, acknowledged the compassion and community spirit of Karen as well as her service to the students, families and staff of Lakewoods Public School. Karen has selected the Lakewoods Public School Breakfast Program to receive the \$500 program support.

(b) Ontario Public School Board Association (OPSBA) Achievement Award

Trustee Deb Oldfield presented the Achievement Award on behalf of OPSBA to lead custodian Frank Lew who is being recognized for his exemplary commitment and dedication to the Greenbank Public School community.

12. Recommended Actions

(a) Report and Adoption of Any Resolutions: Standing Committee Meeting Minutes of October 2, 2023

Trustee Christine Thatcher shared with trustees the minutes of the Standing Committee meeting on October 2, 2023.

2023:RB103

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Michelle Arseneault

THAT THE BOARD NOW RECEIVE THE MINUTES OF THE OCTOBER 2, 2023 STANDING COMMITTEE MEETING AND THE COMMITTEE OF THE WHOLE CLOSED SESSION MEETING.

CARRIED

(b) Recommendations from the Governance and Policy Committee Meeting, September 27, 2023

Trustee Tracy Brown brought forward the following recommendations from the Governance and Policy Committee.

i. Timing of Organizational Meeting and Clarification of Other Meeting Dates (Revised Consolidated Bylaws)

General Counsel Patrick Cotter reviewed proposed amendments to the Bylaws and the meeting schedule. Trustee questions were answered.

2023:RB104

MOVED by Trustee Tracy Brown
SECONDED by Trustee Michelle Arseneault

THAT THE BOARD OF TRUSTEES CONSIDER AND ADOPT AMENDMENTS TO SECTIONS 3.1.1, 3.2.1, 4.2.4 AND 5.5.1 OF THE CONSOLIDATED BYLAWS AS SET OUT IN THE REPORT.

CARRIED

2023:RB105

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Tracy Brown

THAT THE BOARD OF TRUSTEES CONSIDER AND ADOPT A REVISED MEETING SCHEDULE, SUCH THAT THE MEETINGS OF NOVEMBER 20, 2023 AND DECEMBER 4, 2023 FLIP AND THAT NOVEMBER 20 BECOMES THE ORGANIZATIONAL MEETING AND DECEMBER 4 BECOMES THE REGULAR BOARD MEETING.

CARRIED

ii. July 10, 2023 Resolution: COVID-19 Update

2023:RB106

MOVED by Trustee Tracy Brown

SECONDED by Trustee Deb Oldfield

THAT THE BOARD OF TRUSTEES RESCIND THE JANUARY 5, 2022 RESOLUTION OF THE BOARD WHICH PROVIDED AS FOLLOWS:

- A) THAT THE DIRECTOR OF EDUCATION, AND/OR HER DESIGNATES, TAKE ALL REASONABLE STEPS TO PUBLICLY REPORT DATA, TO THE EXTENT IT IS AVAILABLE, ON CONFIRMED AND PRESUMED CASES IN DDSB SCHOOLS;
- B) THAT THE DDSB ENSURE FAMILIES AND STAFF HAVE A MECHANISM FOR SELF-REPORTING FOR THOSE WHO HAVE ACCESS TO TESTS;
- C) THAT THE BOARD PROVIDE INFORMATION ON SCHOOL AND CLASS CLOSURES AND UNUSUAL RATES OF ABSENTEEISM IN SCHOOL COMMUNITIES;
- D) AND SHOULD THE GOVERNMENT ALTER ITS DIRECTION ON THE COLLECTION OF THIS DATA, THE BOARD WILL REVISIT ITS POSITION.

CARRIED

iii. Revised Privacy Policy and Rescission of Regulation

2023:RB107

MOVED by Trustee Tracy Brown

SECONDED by Trustee Christine Thatcher

THAT THE BOARD OF TRUSTEES RESCIND THE PRIVACY POLICY AND REGULATION AND ADOPT THE NEW PRIVACY POLICY AS NOTED IN THE REPORT.

CARRIED

iv. Revised Trustee Criminal Reference Checks Policy and Rescission of Regulation

2023:RB108

MOVED by Trustee Tracy Brown

SECONDED by Trustee Carolyn Morton

THAT THE BOARD OF TRUSTEES RESCIND THE TRUSTEE CRIMINAL REFERENCE CHECKS POLICY AND REGULATION AND ADOPT THE NEW TRUSTEE CRIMINAL REFERENCE CHECKS POLICY AS NOTED IN THE REPORT.

CARRIED

(c) Consideration of Integrity Commissioner Findings

General Counsel Patrick Cotter provided trustees with information and context as to the process to be followed by the Board of Trustees in considering a report from the Integrity Commissioner.

2023:RB109
MOVED by Trustee Deb Oldfield
SECONDED by Trustee Christine Thatcher

THAT TRUSTEE STONE HAS BREACHED THE CODE OF CONDUCT, SPECIFICALLY SECTIONS 6.1, 6.3, 6.4, 6.8, 6.11, AND 6.44 OF THE CODE OF CONDUCT, WHEN SHE POSTED THE TWEETS AND RETWEETS SET OUT IN THIS REPORT.

Trustee Deb Oldfield called for a recorded vote.

The above motion (2023:RB109) was carried on the following recorded vote.

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Tracy Brown		Stephen Linton	Michelle Arseneault
Emma Cunningham			
Kelly Miller			
Carolyn Morton			
Deb Oldfield			
Shailene Panylo			
Christine Thatcher			
Jill Thompson			
Donna Edwards			

Student Trustee Non-Binding Vote

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Ben Cameron			
Kayla Hoare			
Neha Kasoju			

Student Trustee Ben Cameron put forward the following motion and it was moved by Trustee Deb Oldfield.

2023:RB110
MOVED by Trustee Deb Oldfield
SECONDED by Trustee Tracy Brown

THAT THE BOARD OF TRUSTEES:

- a) CENSURE TRUSTEE STONE;
- b) BAR TRUSTEE STONE FROM ATTENDING ALL OF THE BOARD MEETING OF DECEMBER 4, 2023, AND;
- c) BAR TRUSTEE STONE FROM SITTING ON ALL COMMITTEES OF THE BOARD FOR THE PERIOD STARTING APRIL 1, 2024 AND ENDING DECEMBER 31, 2024.

Trustee Emma Cunningham called for a recorded vote.

The above motion (2023:RB110) was carried on the following recorded vote.

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Tracy Brown		Stephen Linton	Michelle Arseneault
Emma Cunningham			
Kelly Miller			
Carolyn Morton			
Deb Oldfield			
Shailene Panylo			
Christine Thatcher			
Jill Thompson			
Donna Edwards			

Student Trustee Non-Binding Vote

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Ben Cameron			
Kayla Hoare			
Neha Kasoju			

13. Information Items

(a) Governance and Policy Committee Report, May 24, 2023

Trustee Tracy Brown provided trustees with the May 24, 2023, Governance and Policy Committee meeting report.

(b) Audit Committee Meeting Summary

Associate Director David Wright provided trustees with the summary from the September 20, 2023 Audit Committee meeting public session.

(c) Annual Audit Committee Report to the Board of Trustees

Associate Director David Wright provided trustees with an update on the Durham District School Board's Annual Audit Committee Report to the Board of Trustees, for the year ended August 31, 2023.

(d) Annual Audit Committee Report to the Ministry of Education

Associate Director David Wright provided trustees with an update on the Durham District School Board's Annual Audit Committee Report to the Board of Trustees, for the year ended August 31, 2023, to be provided to the Ministry of Education.

(e) OPSBA Report

Regular Meeting of the Board Minutes
October 16, 2023

Trustee Emma Cunningham shared with trustees that in November OPSBA is hosting an advocacy day at Queen’s Park where school board trustees will have an opportunity to discuss challenges and successes with local MPPs.

14. Days of Significance

The dates of significance were shared with trustees for information.

15. Adjournment

2023:RB111
MOVED by Trustee Donna Edwards


THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 8:27 p.m.



Chair



Secretary

10 APPROVED

MINUTES

The Special Meeting of the Board

Monday, November 6, 2023

8:00 p.m.

A Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Chair Donna Edwards

The Chair called the meeting to order at 9:06 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham, Stephen Linton, Kelly Miller, Carolyn Morton, Deb Oldfield, Shailene Panylo, Christine Thatcher, Student Trustee Ben Cameron, Kayla Hoare, Neha Kasoju

Regrets: Trustees Jill Thompson, Linda Stone

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Director David Wright, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy (virtual), Stephen Nevills, Martine Robinson, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Kathy Fitzpatrick

2. Declarations of Interest

There were no declarations of interest at this time.

3. Land Acknowledgement

Chair Donna Edwards gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

4. Adoption of Agenda

2022:SB41

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Stephen Linton

THAT THE AGENDA BE APPROVED.

CARRIED

5. Recommended Action

(a) Consideration of Submissions re: Code of Conduct

On October 16, 2023, the Board found that Trustee Stone breached the Code of Conduct.

As required under the Education Act, the Board provided Trustee Stone with written notice of the findings of the breach and of the sanctions and an opportunity to make written submissions to the Board.

Written submissions were received on October 30, 2023.

The Education Act requires that the Board consider the written submissions and to either confirm or revoke the determination as to the breach and, if the determination of breach is confirmed, to then confirm, vary or revoke the sanctions.

At the Board meeting held on October 16, 2023, the Board considered the report of the Integrity Commissioner dated October 5, 2023, and the Board determined as follows:

That Trustee Stone has breached the Code of Conduct, specifically sections 6.1, 6.3, 6.4, 6.8, 6.11, and 6.44 of the Code of Conduct, when she posted the tweets and retweets set out in the report. In addition, the Board determined to impose the following sanctions:

1. That the Board of Trustees censure Trustee Stone;
2. That Trustee Stone be barred from all of the Board Meeting of December 4, 2023;
3. That the Board of Trustees bar Trustee Stone from sitting on all Committees of the Board, for the period of April 1, 2023 to December 31, 2024.

Special Meeting of the Board Minutes
November 6, 2023

2023:SB42
MOVED by Trustee Deb Oldfield
SECONDED by Trustee Shailene Panylo

THAT THE BOARD UPHOLD THE FINDING OF BREACHES MADE IN OCTOBER 2023.

THAT TRUSTEE STONE HAS BREACHED THE CODE OF CONDUCT, SPECIFICALLY SECTIONS 6.1, 6.3, 6.4, 6.8, 6.11, AND 6.44 OF THE CODE OF CONDUCT, WHEN SHE POSTED THE TWEETS AND RETWEETS SET OUT IN THE REPORT.

Trustee Deb Oldfield called for a recorded vote.

The above motion (2023:SB115) was carried on the following recorded vote.

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Tracy Brown	Michelle Arseneault	Jill Thompson	
Emma Cunningham			
Stephen Linton			
Kelly Miller			
Carolyn Morton			
Deb Oldfield			
Shailene Panylo			
Christine Thatcher			
Donna Edwards			

Student Trustee Non-Binding Vote

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Ben Cameron			
Kayla Hoare			
Neha Kasoju			

2023:SB43
MOVED by Trustee Deb Oldfield
SECONDED by Trustee Shailene Panylo

THAT THE BOARD UPHOLD THE SANCTIONS IMPOSED ON TRUSTEE STONE ON OCTOBER 16, 2023 WHICH INCLUDE:

1. THAT THE BOARD OF TRUSTEES CENSURE TRUSTEE STONE;
2. THAT TRUSTEE STONE BE BARRED FROM ALL OF THE BOARD MEETING OF DECEMBER 4, 2023;

Special Meeting of the Board Minutes
November 6, 2023

- 3. THAT THE BOARD OF TRUSTEES BAR TRUSTEE STONE FROM SITTING ON ALL COMMITTEES OF THE BOARD, FOR THE PERIOD OF APRIL 1, 2024 TO DECEMBER 31, 2024.

That the forgoing motion (2023:SB116) be amended to change the date from December 31, 2024 to June 30, 2024.

2023:SB44

MOVED by Trustee Kelly Miller

SECONDED by Trustee Stephen Linton

- 3. THAT THE BOARD OF TRUSTEES BAR TRUSTEE STONE FROM SITTING ON ALL COMMITTEES OF THE BOARD, FOR THE PERIOD OF April 1, 2024 to JUNE 30, 2024.

After a discussion took place with trustees, Trustee Kelly Miller withdrew the foregoing motion.

2023:SB45

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Shailene Panylo

THAT THE BOARD UPHOLD THE SANCTIONS IMPOSED ON TRUSTEE STONE ON OCTOBER 16, 2023 WHICH INCLUDE:

- 1. THAT THE BOARD OF TRUSTEES CENSURE TRUSTEE STONE;
- 2. THAT TRUSTEE STONE BE BARRED FROM ALL OF THE BOARD MEETING OF DECEMBER 4, 2023;
- 3. THAT THE BOARD OF TRUSTEES BAR TRUSTEE STONE FROM SITTING ON ALL COMMITTEES OF THE BOARD, FOR THE PERIOD OF APRIL 1, 2024 TO DECEMBER 31, 2024.

Trustee Deb Oldfield called for a recorded vote.

The above motion (2023:SB118) was carried on the following recorded vote.

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Tracy Brown	Michelle Arseneault	Jill Thompson	
Emma Cunningham			
Stephen Linton			
Kelly Miller			
Carolyn Morton			
Deb Oldfield			
Shailene Panylo			
Christine Thatcher			
Donna Edwards			

Student Trustee Non-Binding Vote

<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstained</u>
Ben Cameron			
Kayla Hoare			
Neha Kasoju			

(b) Special Advisory Committee (SEAC) Alternate Membership Recommendation Re: Autism Ontario

Trustee Deb Oldfield shared that the following motion was carried, and the resolutions were adopted at the SEAC meeting on October 19, 2023;

That Board of Trustees approve the SEAC recommendation that Maritza Basaran be approved as the Alternate Representative for Autism Ontario.

2022:RB46
MOVED by Trustee Deb Oldfield
SECONDED by Trustee Kelly Miller

THAT THE BOARD ADOPT THESE RESOLUTIONS OF THE OCTOBER 19, 2023 SEAC COMMITTEE.

CARRIED


6. Adjournment


2022:SB47
MOVED by Trustee Emma Cunningham
Seconded by Trustee Carolyn Morton

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at 9:40 p.m.


Chair


Secretary

APPROVED

MINUTES

Organizational Meeting of the Board Monday, November 20, 2023

The Inaugural Meeting of the Durham District School Board was held on this date, in the Boardroom.

1. Call to Order:

The Secretary to the Board Camille Williams-Taylor called the meeting to order at 7:20 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham, Donna Edwards, Stephen Linton, Kelly Miller, Carolyn Morton, Deb Oldfield, Shailene Panylo, Linda Stone (left at 8:21 p.m.), Christine Thatcher, Student Trustees Ben Cameron

Regrets: Trustee Jill Thompson, Student Trustees Kayla Hoare, Neha Kasoju

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Directors Jim Markovski, David Wright, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Kathy Fitzpatrick

2. Land Acknowledgement

Director Camille Williams-Taylor advised that the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. O Canada

Glen Dhu Public School Choir

Trustees Tracy Brown and Michelle Arseneault introduced, welcomed and thanked the Glen Dhu Public School Junior/Intermediate Choir who performed O Canada. The choir is led by Emily Parliament and assisted by Melissa Arkell. The choir also performed the song, "Nothing's Gonna Stop Me".

4. Declarations of Interest

There were no declarations of interest at this time.

5. Adoption of Agenda

2022:RB112

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Stephen Linton

THAT THE AGENDA BE APPROVED.

CARRIED

6. Election of Chair of the Board of Trustees

Director Camille Williams-Taylor informed trustees of the process for the election of the Board's Chair under the Board's By-Laws. Nominations were called for the position of Chair of the Durham District School Board.

2022:RB113

TRUSTEE KELLY MILLER NOMINATED TRUSTEE DONNA EDWARDS FOR THE POSITION OF CHAIR OF THE BOARD OF TRUSTEES FOR THE DURHAM DISTRICT SCHOOL BOARD. TRUSTEE DONNA EDWARDS ACCEPTED THE NOMINATION.

2022:RB114

TRUSTEE TRACY BROWN NOMINATED CHRISTINE THATCHER FOR THE POSITION OF CHAIR OF THE BOARD OF TRUSTEES FOR THE DURHAM DISTRICT SCHOOL BOARD. TRUSTEE CHRISTINE THATCHER ACCEPTED THE NOMINATION.

Subsequent to three calls for additional nominations by Director Camille Williams-Taylor, and there being none, nominations for the position of Chair were closed.

Trustee Christine Thatcher was elected to the position of Chair of the Board of Trustees. Following a brief recess, Trustee Christine Thatcher, the newly elected Chair assumed the Chair and conducted the remainder of the meeting.

Chair Thatcher thanked Trustees for electing her to the position of Chair of the Board of Trustees.

7. Election of Vice Chair of the Board of Trustees

Chair Christine Thatcher called for nominations for the position of Vice Chair of the Board of Trustees.

2022:115

TRUSTEE EMMA CUNNINGHAM SELF-NOMINATED FOR THE POSITION OF VICE CHAIR OF THE BOARD OF TRUSTEES.

2022:116

TRUSTEE KELLY MILLER NOMINATED TRUSTEE CAROLYN MORTON FOR THE POSITION OF VICE CHAIR OF THE BOARD OF TRUSTEES. TRUSTEE CAROLYN MORTON ACCEPTED THE NOMINATION.

2022:117

TRUSTEE TRACY BROWN NOMINATED TRUSTEE DEB OLDFIELD FOR THE POSITION OF VICE CHAIR OF THE BOARD OF TRUSTEES. TRUSTEE DEB OLDFIELD ACCEPTED THE NOMINATION.

Subsequent to three calls for additional nominations by Chair Christine Thatcher and there being none, nominations for the position of Vice Chair were closed.

Trustee Deb Oldfield was elected to the position of Vice Chair of the Board of Trustees.

8. Election of Committee of the Whole, Standing Committee Vice Chair

Chair Christine Thatcher called for nominations to the position of Committee of the Whole, Standing Committee Vice Chair.

2022:118

TRUSTEE EMMA CUNNINGHAM SELF-NOMINATED FOR THE POSITION OF VICE CHAIR OF THE STANDING COMMITTEE.

2022:119

TRUSTEE CAROLYN MORTON SELF-NOMINATED FOR THE POSITION OF VICE CHAIR OF THE STANDING COMMITTEE.

2022:120

TRUSTEE TRACY BROWN SELF-NOMINATED FOR THE POSITION OF VICE CHAIR OF THE STANDING COMMITTEE.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Vice Chair of the Standing Committee were closed.

Trustee Tracy Brown was elected Vice Chair of the Standing Committee.

9. Election of Education Finance Chair

Chair Christine Thatcher called for nominations to the position of Chair of the Education Finance Committee.

2022:121

TRUSTEE CAROLYN MORTON SELF-NOMINATED FOR THE POSITION OF CHAIR OF EDUCATION FINANCE COMMITTEE.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Chair of Education Finance Committee were closed.

Trustee Carolyn Morton was acclaimed Chair of Education Finance Committee.

10. Election of Education Finance Vice Chair

Chair Christine Thatcher called for nominations to the position of Vice Chair of the Education Finance Committee.

2022:122

TRUSTEE DONNA EDWARDS SELF-NOMINATED FOR THE POSITION OF VICE CHAIR OF THE EDUCATION FINANCE COMMITTEE.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Vice Chair of Education Finance Committee were closed.

Trustee Donna Edwards was acclaimed Vice Chair of Education Finance Committee.

11. Election of Governance and Policy Committee Chair

Chair Christine Thatcher called for nominations to the position of Chair of the Governance and Policy Committee.

2022:123

TRUSTEE EMMA CUNNINGHAM SELF- NOMINATED FOR THE POSITION OF CHAIR OF GOVERNANCE AND POLICY COMMITTEE.

TRUSTEE KELLY MILLER NOMINATED TRUSTEE DONNA EDWARDS FOR THE POSITION OF CHAIR OF GOVERNANCE AND POLICY COMMITTEE. TRUSTEE DONNA EDWARDS DECLINED THE NOMINATION.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Chair of Governance and Policy Committee were closed.

Trustee Emma Cunningham was acclaimed Chair of Governance and Policy Committee.

12. Election of Governance and Policy Committee Vice Chair

Chair Christine Thatcher called for nominations to the position of Vice Chair of the Governance and Policy Committee.

2022:124

TRUSTEE KELLY MILLER SELF-NOMINATED FOR THE POSITION OF VICE CHAIR OF GOVERNANCE AND POLICY COMMITTEE.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Vice Chair of Governance and Policy Committee were closed.

Trustee Kelly Miller was acclaimed Vice Chair of the Governance and Policy Committee.

13. Statutory/Other Committee Elections

Audit Committee

The following trustees will continue as the Audit Committee trustees members for 2024.

Trustee Michelle Arseneault
Trustee Stephen Linton
Trustee Shailene Panylo

Chair Christine Thatcher called for nominations and/or volunteers for the following committees:

(a) Special Education Advisory Committee (SEAC) Trustee Members

2022:RB125

TRUSTEE DONNA EDWARDS SELF-NOMINATED FOR THE POSITION OF SEAC TRUSTEE MEMBER.

2022:RB126

TRUSTEE KELLY MILLER SELF-NOMINATED FOR THE POSITION OF SEAC TRUSTEE MEMBER.

2022:RB127

TRUSTEE DEB OLDFIELD SELF-NOMINATED FOR THE POSITION OF SEAC TRUSTEE MEMBER.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of SEAC Trustee Member were closed.

Trustees Donna Edwards, Kelly Miller and Deb Oldfield were acclaimed to the position of SEAC Trustee Members.

(b) Supervised Alternative Learning (SAL) Trustee Members

2022:RB128

TRUSTEE CAROLYN MORTON NOMINATED TRUSTEE MICHELLE ARSENEAULT FOR THE POSITION OF SUPERVISED ALTERNATIVE LEARNING TRUSTEE MEMBER. TRUSTEE MICHELLE ARSENEAULT ACCEPTED THE NOMINATION.

2022:RB129

TRUSTEE MICHELLE ARSENEAULT NOMINATED TRUSTEE CAROLYN MORTON FOR THE POSITION OF SUPERVISED ALTERNATIVE LEARNING TRUSTEE MEMBER. TRUSTEE CAROLYN MORTON ACCEPTED THE NOMINATION.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Supervised Alternative Learning Trustee Member were closed.

Trustees Michelle Arseneault and Carolyn Morton were acclaimed to the position of

Organizational Meeting of the Board
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Supervised Alternative Learning Trustee Member.

2022:RB130

TRUSTEE KELLY MILLER SELF-NOMINATED FOR THE POSITION OF ALTERNATE SUPERVISED ALTERNATIVE LEARNING TRUSTEE MEMBER.

2022:RB131

TRUSTEE DONNA EDWARDS SELF-NOMINATED FOR THE POSITION OF ALTERNATE SUPERVISED ALTERNATIVE LEARNING TRUSTEE MEMBER.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of alternate Supervised Alternative Learning Trustee Member were closed.

Trustees Donna Edwards and Kelly Miller were acclaimed to the position of alternate Supervised Alternative Learning Trustee Member.

(c) Parent Involvement Committee (PIC)

2022:RB132

TRUSTEE TRACY BROWN NOMINATED TRUSTEE MICHELLE ARSENEAULT FOR THE POSITION OF PARENT INVOLVEMENT COMMITTEE TRUSTEE MEMBER. TRUSTEE MICHELLE ARSENEAULT ACCEPTED THE NOMINATION.

2022:RB133

TRUSTEE EMMA CUNNINGHAM NOMINATED TRUSTEE STEPHEN LINTON FOR THE POSITION OF PARENT INVOLVEMENT COMMITTEE TRUSTEE MEMBER. TRUSTEE STEPHEN LINTON DECLINED THE NOMINATION.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of Parent Involvement Committee Trustee Member were closed.

Trustee Michelle Arseneault was acclaimed to the position of Parent Involvement Committee Trustee Member.

2022:RB134

TRUSTEE KELLY MILLER SELF-NOMINATED FOR THE POSITION OF ALTERNATE PARENT INVOLVEMENT COMMITTEE TRUSTEE MEMBERS.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of alternate Parent Involvement Committee Trustee Member were closed.

Trustee Kelly Miller was acclaimed as alternate Parent Involvement Committee Trustee Member.

- (d) Ontario Public School Boards' Association (OPSBA) Trustee Voting Member

2022:RB135

TRUSTEE CAROLYN MORTON NOMINATED TRUSTEE DONNA EDWARDS FOR THE POSITION OF OPSBA VOTING TRUSTEE. TRUSTEE DONNA EDWARDS ACCEPTED THE NOMINATION.

Subsequent to three calls for additional nominations by Vice Chair Christine Thatcher, and there being none, nominations for the position of the OPSBA Trustee Voting Member were closed.

Trustee Donna Edwards was acclaimed as the OPSBA Trustee Voting Member. Trustee Donna Edwards will exercise the Board's voting right.

2022:RB136

TRUSTEE CAROLYN MORTON NOMINATED TRUSTEE KELLY MILLER FOR THE POSITION OF OPSBA TRUSTEE ALTERNATE VOTING MEMBER. TRUSTEE KELLY MILLER ACCEPTED THE NOMINATION.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of the OPSBA Trustee Alternate-Voting Member were closed.

Trustee Kelly Miller was elected as the non-voting OPSBA Trustee Member.

2022:RB137

TRUSTEE MICHELL ARSENEAULT SELF-NOMINATED FOR THE POSITION OF ALTERNATE OPSBA TRUSTEE.

TRUSTEE CAROLYN MORTON SELF-NOMINATED FOR THE POSITION OF ALTERNATE OPSBA TRUSTEE.

Subsequent to three calls for additional nominations by Chair Christine Thatcher, and there being none, nominations for the position of alternate OPSBA Trustee Member were closed.

Trustees Michelle Arseneault and Carolyn Morton were acclaimed as alternate OPSBA Trustees.

14. Draft Board and Committee Meeting Dates 2023

Chair Christine Thatcher presented the Draft Board and Committee Meeting Dates for 2024. There being no objections to the meeting dates, it was approved as presented.

2022:RB138
MOVED by Chair Christine Thatcher

CARRIED

17. Adjournment

2022:RB139
MOVED by Chair Christine Thatcher

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 8:34 p.m.



Chair



Secretary

24 APPROVED

MINUTES

The Special Meeting of the Board

Monday, November 20, 2023

7:00 p.m.

A Special Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Roll Call: Chair Donna Edwards

The Chair called the meeting to order at 7:06 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham, Stephen Linton, Kelly Miller, Carolyn Morton, Deb Oldfield, Shailene Panylo, Linda Stone, Christine Thatcher, Student Trustees Ben Cameron

Regrets: Trustees Jill Thompson, Student Trustees Kayla Hoare, Neha Kasoju

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Director David Wright, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Martine Robinson, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Kathy Fitzpatrick

2. Declarations of Interest

There were no declarations of interest at this time.

3. Land Acknowledgement

Chair Donna Edwards gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

4. Adoption of Agenda

2022:SB47

MOVED by Trustee Emma Cunningham
SECONDED by Trustee Tracy Brown

THAT THE AGENDA BE APPROVED.

CARRIED

5. Recommended Action

(a) Financial Process and the 2022-2023 Financial Statements

Associate Director David Wright introduced Senior Manager of Finance Melissa Durward who provided trustees with an overview of the 2022-2023 Financial Statements.

2022:SB48

MOVED by Trustee Carolyn Morton
SECONDED by Trustee Michelle Arseneault

IT IS RECOMMENDED THAT THE BOARD OF TRUSTEES APPROVE THE 2022-2023 AUDITED FINANCIAL STATEMENTS OF DURHAM DISTRICT SCHOOL BOARD, INCLUDING TRANSFERS TO AND FROM INTERNALLY RESTRICTED FUNDS.

CARRIED

6. Information Items

(a) Audit Committee Meeting Summary

Associate Director David Wright provided trustees with the summary from the November 9, 2023, Audit Committee meeting public session.

(b) Audit Committee External Members-Terms of Appointment

Associate Director David Wright provided trustee with information regarding the Audit Committees, External Members' term of appointment.

Trustee questions were answered.

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7. Adjournment

2022:SB49
MOVED by Trustee
Seconded by Trustee Shailene Panylo

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at 715 p.m.


Chair


Secretary

DRAFT

MINUTES

**The Regular Meeting of the Board
Monday, December 4, 2023**

A Regular Meeting of the Durham District School Board was held on this date.

1. Call to Order:

Chair Christine Thatcher called the meeting to order at 7:05 p.m.

Members Present: Trustees Michelle Arseneault, Tracy Brown, Donna Edwards, Stephen Linton, Kelly Miller, Carolyn Morton, Deb Oldfield, Student Trustees Ben Cameron, Kayla Hoare (virtual), Neha Kasoju (virtual)

Regrets: Trustees Emma Cunningham, Shailene Panylo, Jill Thompson

Not in Attendance: Trustee Linda Stone

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Directors Jim Markovski and David Wright, Superintendents Gary Crossdale, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Kathy Fitzpatrick

2. Land Acknowledgement

Chair Christine Thatcher gave the Land Acknowledgment: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. O Canada

Trustee Stephen Linton introduced the video recording of O Canada performed by the Dunbarton High School students which included singers Grace and Avantika and pianist Allison.

Regular Meeting of the Board Minutes
December 4, 2023

Trustee Tracy Brown welcomed and introduced teachers Lisa Beveridge and Denica MacDonald and the Grade 7 and 8 Stomp Group from Robert Munsch Public School, who shared an exciting rhythmic performance for trustees and staff.

4. Declarations of Interest

There were no declarations of interest at this time.

5. Adoption of Agenda

2023:RB112

MOVED by Trustee Michelle Arseneault

SECONDED by Trustee Deb Oldfield

THAT THE AGENDA BE APPROVED.

CARRIED

6. Minutes

2023:RB113

MOVED by Trustee Tracy Brown

SECONDED by Trustee Carolyn Morton

THAT THE FOLLOWING APPROVED MINUTES BE RECEIVED:

(a) THE REGULAR BOARD MEETING MINUTES OF SEPTEMBER 18, 2023

AND THAT THE FOLLOWING DRAFT MINUTES BE APPROVED:

(b) THE REGULAR BOARD MEETING MINUTES OF OCTOBER 16, 2023

(c) THE SPECIAL BOARD MEETING MINUTES OF NOVEMBER 6, 2023.

(d) THE SPECIAL BOARD MEETING MINUTES OF NOVEMBER 20, 2023.

(e) THE SPECIAL BOARD MEETING MINUTES OF NOVEMBER 20, 2023
ORGANIZATIONAL BOARD MEETING.

CARRIED

7. Ministry Memorandums-Information Update

Director Camille Williams-Taylor provided trustees with the following update:

Good evening and welcome to the final regular board meeting of the 2023 calendar year. As 2023 comes to a close in just a few short weeks, it's an ideal time to reflect on the first few months of the school year.

It has been my great pleasure this fall to be in schools visiting students and staff engaged in teaching and learning, and to have participated in events, observances and celebrations alongside families and our community.

As we navigate many topics in our school communities, our focus is on supporting the well-being of students and staff – working collaboratively to be proactive and responsive to the diverse needs of our community.

Last week the Ministry of Education announced the introduction of mandatory learning through Grade 10 Canadian History about the 1932-1933 Holodomor famine, or the Great Ukrainian Famine and its impact on the Ukrainian community in Canada. The new curriculum will be introduced in schools in September 2025.

I hope this holiday season, everyone in our community finds an opportunity, however big or small, to spend time with friends and loved ones, celebrating the things that are important and special to them.

8. Public Question Period

Dylan Reynolds joined the meeting virtually and asked a question regarding DDSB@Home. Staff responded to the question.

Devon McDonald submitted a question regarding public access to illness absence data, that was read into the record by staff. Staff responded to the question.

Camille Alli submitted a question regarding Dates of Significance, that was read into the record by staff. Staff responded to the question.

9. Report from the Committee of the Whole In Camera

Trustee Deb Oldfield reported that the Committee of the Whole met in closed session on December 4, 2023, and discussed matters involving;

Decisions in respect of negotiations with employees of the Board.

2023:RB114

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Tracy Brown

THAT THE BOARD APPROVE THE ACTIONS AND ADOPT ANY RESOLUTIONS OF THE DECEMBER 4, 2023, COMMITTEE OF THE WHOLE, CLOSED SESSION MEETING.

CARRIED

10. Good News from the System

Jayden and Ella from Dunbarton High School shared good news from across the system on behalf of DDSB students.

11. Recommended Actions

(a) Report and Adoption of Any Resolutions: Standing Committee Meeting Minutes of November 6, 2023

Trustee Deb Oldfield brought forward two motions.

2023:RB115

MOVED by Trustee Deb Oldfield

I MOVE THAT THE BOARD ADOPT THE RESOLUTIONS OF THE OCTOBER 16, AND NOVEMBER 20, 2023, COMMITTEE OF THE WHOLE CLOSED SESSION MEETING.

CARRIED

Trustee Deb Oldfield shared with trustees the minutes of the November 6, 2023 meeting, the motion that was carried, and the resolution that was adopted at the Standing Committee meeting on November 6, 2023;

THE CREATION BY THE BOARD OF TRUSTEES OF AN ANTI-BLACK RACISM ADVISORY COMMITTEE. UNDER THE DDSB BYLAWS, AN ADDITIONAL ADVISORY COMMITTEE CAN BE INITIATED BY A RESOLUTION OF THE BOARD OF TRUSTEES. ADVISORY COMMITTEES PROVIDE PUBLIC RECOMMENDATIONS TO THE BOARD ON MATTERS OF POLICY AND CAN INCLUDE TRUSTEE AND/OR STAFF AND COMMUNITY REPRESENTATION/ STUDENT VOICE AT THE DISCRETION OF THE COMMITTEE. SUCH A COMMITTEE MAY INVOLVE A SIGNIFICANT TIME COMMITMENT OF ANY DESIGNATED TRUSTEE(S).

2023:RB116

MOVED by Trustee Deb Oldfield

SECONDED by Trustee Stephen Linton

I MOVE THAT THE BOARD APPROVE THE MINUTES OF NOVEMBER 6, 2023 AND ADOPT THE ABOVE RESOLUTION.

CARRIED

(b) Election of Ignite Durham Learning Foundation (IDLF), Trustee Representative

Chair Christine Thatcher called for nominations for the position of IDLF Trustee Representative.

2023:RB117

TRUSTEE DEB OLDFIELD NOMINATED TRUSTEE MICHELLE ARSENEAULT FOR THE POSITION OF IDLF TRUSTEE REPRESENTATIVE. TRUSTEE MICHELLE ARSENEAULT ACCEPTED THE NOMINATION.

2023:RB118

TRUSTEE DONNA EDWARDS SELF-NOMINATED FOR THE POSITION OF IDLF TRUSTEE REPRESENTATIVE.

Subsequent to three calls for additional nominations by Chair Christine Thatcher and there being none, nominations for the position of IDLF Trustee Representative were closed.

Trustee Michelle Arseneault was elected to the position of IDLF Trustee Representative.

13. Information Items

(a) Capital Priorities Program, 2023-2024 Submission

Associate Director David Wright introduced Head of Facilities Services Lisa Bianca who provided trustees with information on the project submissions for the Ministry of Education's 2023-2024 request for capital projects, including child care, submitted to the Ministry on October 20, 2023.

Trustee questions were answered.

(b) Unnamed North Oshawa PS-Boundary Review

Associate Director David Wright introduced Head of Facilities Services Lisa Bianca who provided trustees with information on the Public Consultation Process to establish boundaries for Unnamed North Oshawa Public School, located at Windfields Farm Drive West and Wintergrace Avenue. The boundary review is scheduled to commence December 2023 and is in accordance with the DDSB's School Boundaries Regulation. The Unnamed North Oshawa PS is currently under construction and is scheduled to open for the 2024–2025 school year.

Trustee questions were answered.

(c) Vincent Massey PS-Boundary Review

Associate Director David Wright introduced Head of Facilities Services Lisa Bianca who provided trustees with information on the public consultation and boundary review process for Vincent Massey Public School in accordance with the Durham District School Board's School Boundaries Regulation. A boundary revision at Vincent Massey PS is required due to ongoing accommodation pressures at the school.

The boundary review process is scheduled to begin December 5, 2023. The new Vincent Massey PS boundary would be effective for the 2024-2025 school year pending approval by the Board of Trustees at the conclusion of the boundary review process.

Trustee questions were answered.

- (d) Special Education Advisory Committee (SEAC Report, June 22, 2023, October 19, 2023)

Trustee Kelly Miller presented the SEAC meeting minutes to trustees for information.

Trustee questions were answered.

- (e) OPSBA Report

Trustee Donna Edwards, Kelly Miller and Student Trustee Ben Cameron provided trustees with an overview of the OPSBA meetings that took place November 25-27, 2023.

The Public Education Symposium registration is open for Trustees. The symposium is taking place on January 25-26, 2024.

- 14. Memos

The memos were shared with trustees for information.

- 15. Correspondence

The correspondence was shared with trustees for information.

- 16. Days of Significance

The dates of significance were shared with trustees for information.

- 17. Adjournment

2023:RB119
MOVED by Trustee Christine Thatcher
SECONDED by

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 8:31 p.m.

Chair

Secretary

**Report of the Durham District School Board
Standing Committee Public Session
January 8, 2024**

A meeting of the Standing Committee of the Durham District School Board was held on this date.

1. Call to Order:

The Chair, Deb Oldfield called the meeting to order at 7:02 p.m.

Roll Call: Chair Deb Oldfield

Members Present: Trustees Michelle Arseneault, Tracy Brown, Emma Cunningham, Donna Edwards (virtual), Stephen Linton (virtual), Kelly Miller (virtual), Carolyn Morton, Deb Oldfield, Shailene Panylo (virtual), Student Trustees Ben Cameron (virtual), Kayla Hoare, Neha Kasoju (virtual, arrived 7:09 p.m., left 7:57 p.m.)

Regrets: Trustee Jill Thompson

Not In Attendance: Trustee Linda Stone

Officials Present: Director of Education and Secretary to the Board Camille Williams-Taylor, Associate Directors Jim Markovski, David Wright, Superintendents Michael Bowman, Georgette Davis, Erin Elmhurst, Mohamed Hamid, Margaret Lazarus, Andrea McAuley, Heather Mundy, Stephen Nevills, Kandis Thompson, Executive Lead Robert Cerjanec, General Counsel Patrick Cotter

Recording Secretary: Gillian Venning

2. Land Acknowledgement

Chair Deb Oldfield gave the Land Acknowledgment: The Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island. We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declarations of Interest

There were no declarations of interest at this time.

4. Motion to Approve the Agenda

2024:SC34

MOVED by Trustee Deb Oldfield

SECONDED by Trustee

THAT THE AGENDA BE AMENDED TO INCLUDE PICKERING CREEKWOOD SCHOOL AS ITEM 8(b) UNDER RECOMMENDED ACTIONS.

CARRIED

2024:SC35

MOVED by Trustee Tracy Brown

SECONDED by Trustee Carolyn Morton

THAT THE AMENDED AGENDA BE APPROVED.

CARRIED

5. DDSB Presentations

(a) Effective Literacy Instruction

Superintendent Erin Elmhurst introduced Lanya Lewis, Teaching and Learning System Lead, Lisa Virtua, Speech and Language Pathologist, Lyanne Hussey, Literacy Coach, and Jason Himsl, English Facilitator, who provided trustees with a presentation and overview of effective literacy instruction in the DDSB related to the implementation of the updated language curriculum.

Trustee questions were answered.

6. Director's Update

Director Camille Williams-Taylor provided trustees with the following update:

Good evening and welcome to our first meeting of 2024. I hope everyone in our community found an opportunity over the past few weeks to re-energize for what I hope will be a great rest of the school year.

Last month before the winter break, the Ministry of Education announced curriculum updates that will be implemented in September of 2024. New and updated course curriculum includes de-streamed Grade 9 Geography, Grade 9 and 10 Business Studies, Grade 9 and 10 Technological Education and Grade 10 Career Studies courses. More information to assist schools, students and families with the 2024-25 course selection process and implementation planning will be shared as it becomes available from the Ministry of Education in the coming months.

Standing Committee Meeting Minutes January 8, 2024

This evening staff will share the final draft of the content for the new Ignite Learning Multi-Year Strategic Plan. The proposed new multi-year strategic plan is a culmination of more than a year of work. Trustees charted a course for this work in partnership with staff and our community. The extensive consultation process engaged and collaborated with many individuals and groups connected to the DDSB and what we learned has informed this proposed path for the next 5 years.

Kindergarten registration for the 2024-25 school year officially begins tomorrow, January 9. Kindergarten at the DDSB is a child-centred, play-based educational program that provides children with a strong start in school and in life. Families can register their little ones online by visiting the DDSB website.

7. Recommended Actions

(a) Ignite Durham Learning Foundation, Charity of Choice

Trustee Donna Edwards introduced the item, noting that the Ignite Durham Learning Foundation (IDLF) is the only charitable organization whose sole purpose is to support DDSB students, and the intent of this proposal is not to limit individual schools or the school board from supporting other charities.

Trustee questions were answered.

2024:SC36

MOVED by Trustee Donna Edwards

SECONDED by Trustee Carolyn Morton

THAT THE DDSB BOARD OF TRUSTEES RECOGNIZE IGNITE DURHAM LEARNING FOUNDATION (IDLF) AS THE CHARITY OF CHOICE FOR DDSB. THE DDSB WILL PROMOTE THE IDLF AS THE CHARITY OF CHOICE TO STAFF, STUDENTS AND ITS COMMUNITY MEMBERS WHEREVER POSSIBLE.

CARRIED

(b) Pickering Creekwood School

Trustee Emma Cunningham shared that some residents of Pickering have expressed concern about the recent DDSB decision to relocate the site of a future school at Tillings Rd to a nearby location in Ajax. Staff noted that as part of the next quarterly construction update report to the Board on January 22, 2024, information on the Creekwood project will be included.

Trustee questions were answered.

2024:SC37

MOVED by Trustee Emma Cunningham

SECONDED by Trustee Christine Thatcher

Standing Committee Meeting Minutes
January 8, 2024

THAT THE BOARD OF TRUSTEES ASK STAFF TO DEVELOP A PUBLIC MEMO ABOUT THE CREEKWOOD SCHOOL RELOCATION TO ANSWER THE FOLLOWING QUESTIONS:

- WHAT CONCERNS DID THE MINISTRY OF THE ENVIRONMENT RAISE ON THE MOST RECENT REPORT?
- WHY CAN'T WE WAIT FOR THE NEXT SET OF RESULTS BEFORE COMMITTING TO THE RELOCATION?
- HOW THIS WILL REDUCE CROWDING AT NEIGHBOURING SCHOOLS?
- PROJECTED TIMELINES

CARRIED

8. Information Items

(a) Student Trustee Report

Student Trustees provided the following update:

In December, the Senate tackled pivotal topics, including OSSLT timing, the Multi-Year Strategic Plan and access to high school opportunities. As secondary school students prepare for exams and wrap up semester one this month, we emphasize mental well-being and encourage students to reach out to school staff for support. We are enthusiastic about the opportunities 2024 holds.

Trustee questions were answered.

(b) Ignite Learning Multi-Year Strategic Plan (Final Draft)

Director of Education Camille Williams-Taylor introduced Executive Lead Robert Cerjanec and external consultants Josh and Katie who have helped to guide trustees and staff over the past year on the path to development of the new Multi-Year Strategic Plan that included an extensive consultation process with all members of the DDSB community. Together they provided a presentation sharing information on the process through which the DDSB's new MYSP has been developed, culminating in the final draft report being presented. The final MYSP will be presented to the Board of Trustees on January 22, 2024 for approval with design, branding, communication and implementation to follow.

Trustee questions were answered.

(c) Student Census 2023

Superintendent Margaret Lazarus introduced Sean McCormack, Anti-Oppression System Lead and Chris Conley, Manager of Research and Strategic Analytics, who provided a presentation summarizing the administration of the 2023 Student Census, including the purpose of conducting the census, survey questions, response rates, areas of success and opportunities for future improvements, response data and ways the data will be used.

Trustee questions were answered.

(d) School Year Calendar Planning 2024-2025

Associate Director Jim Markovski shared information with trustees on the planning and consultation process underway towards development of the 2024-2025 school year calendars, including an expanded community consultation process and development of. Consultation process results along with draft calendars for consideration will be presented to the Board of Trustees on February 20, 2024.

Trustee questions were answered.

(e) OPSBA Report

On behalf of Trustee Donna Edwards, Vice Chair Deb Oldfield shared that there is no update at this time and reminded trustees that the OPSBA Public Education Symposium is taking place later this month.

9. Adjournment

2024:SC38

MOVED by Trustee Christine Thatcher

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at approximately 8:35 p.m.

Chair

Secretary



DRAFT Minutes - Governance and Policy Committee Meeting
Wednesday, December 13, 2023, 7:30 p.m., Hybrid

1. Call to Order

Trustee Emma Cunningham, Committee Chair, called the meeting to order at 7:41 p.m.

Members Present: Trustees Tracy Brown, Donna Edwards (virtual), Stephen Linton, Kelly Miller, Carolyn Morton, Deb Oldfield, Christine Thatcher, Student Trustee Ben Cameron

Regrets: Trustees Michelle Arseneault, Shailene Panylo, Jill Thompson, Student Trustees Kayla Hoare, Neha Kasoju

Not in Attendance: Trustee Linda Stone

Staff Present: Director of Education Camille Williams-Taylor, Associate Director Jim Markovski (virtual), General Counsel Patrick Cotter, Executive Lead Robert Cerjanec, Superintendent Heather Mundy, Senior Manager Lisa Coppins, Policy Analyst Ahmad Khawaja (virtual)

Recording Secretary: Gillian Venning

2. Land Acknowledgment

Trustee Emma Cunningham gave the Land Acknowledgement: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declarations of Interest

There were no declarations of interest.

4. Approval of Agenda

The agenda was approved as presented.

5. Approval of Minutes – September 27, 2023

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Kelly Miller

THAT THE DRAFT MINUTES OF THE SEPTEMBER 27, 2023 GOVERNANCE AND POLICY COMMITTEE MEETING BE APPROVED.

CARRIED

6. Recommended Actions

(a) Rescission of Accessible Customer Service Policy and Regulation

Heather Mundy, Superintendent of People and Culture introduced the report, noting that staff have undertaken a review of the Accessible Customer Service Policy and Regulation and they are now being recommended for rescission as the Human Rights, Anti-Discrimination and Anti-Racism Policy govern those matters and would now take precedence on matters related to accessibility, which has led to policy redundancies. Superintendent Mundy advised that consultation regarding the recommendation to rescind the policy and regulation included the Special Education Advisory Committee (SEAC), the Accessibility Committee and others. Following a 2021 accessibility audit, it was recommended that DDSB contain all matters related to operationalizing accessibility in a single document where possible. As part of this review process, a new Accessibility Procedure has been created and all relevant operational provisions from the policy and regulation have been moved into the new procedure.

Trustee questions were answered.

Trustee Edwards expressed concern that consultation regarding the recommendation to rescind the policy and regulation was not fulsome enough and not noted in the minutes of the SEAC meeting. It was suggested that staff take the recommendation back to SEAC and other accessibility partners to confirm their awareness and support before bringing this recommendation back to the Committee for consideration.

MOVED by Trustee Donna Edwards
SECONDED by Trustee Deb Oldfield

IT IS RECOMMENDED THAT RESCISSION OF THE ACCESIBLE CUSTOMER SERVICE POLICY AND REGULATION BE DEFERRED UNTIL SUCH TIME THAT CONSULTATION WITH SEAC AND OTHER ACCESSIBILITY PARTNERS TAKE PLACE BEFORE BEING CONSIDERED BY THE COMMITTEE.

DEFEATED

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Carolyn Morton

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE ACCESSIBLE CUSTOMER SERVICE POLICY AND REGULATION BE RESCINDED AND THAT THE MATTER BE CONSIDERED AT THE NEXT MEETING OF THE BOARD OF TRUSTEES.

DEFEATED

(b) Rescission of Advocacy Policy

General Counsel Patrick Cotter introduced the report, noting that staff have undertaken a review of the Advocacy Policy and that it has been deemed redundant and is therefore recommended for rescission. It was noted that OPSBA is the only official advocating body of the DDSB and that rescission of this policy would not preclude the DDSB from supporting advocacy through the payment of membership fees to appropriate organizations.

Trustee questions were answered.

MOVED by Trustee Donna Edwards
SECONDED by Trustee Christine Thatcher

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE ADVOCACY POLICY BE RESCINDED AND THAT THE MATTER PROCEED TO THE NEXT MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION.

CARRIED

(c) Revised Public Concerns Policy and Rescission of Regulation

Executive Lead Robert Cerjanec introduced the report, noting that staff have undertaken a review of the Public Concerns Policy, Procedure and Regulation. Proposed amendments to the policy were summarized, including relevant provisions being retained from the regulation that is now recommended for rescission and a name change to the Public Concerns and Engagement Policy. The review process was undertaken collaboratively with the Associate Director of Equitable Education and the Superintendent of Family and Community Engagement, and as a result of the review, the accompanying procedure has been amended to include any operational provisions contained in the regulation and to align with current best practice.

Trustee questions were answered.

MOVED by Trustee Carolyn Morton
SECONDED by Trustee Christine Thatcher

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE PUBLIC CONCERNS POLICY BE AMENDED IN ACCORDANCE WITH THE TERMS OF

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APPENDIX B AND THE PUBLIC CONCERNS REGULATION BE RESCINDED AND THAT THE MATTER PROCEED TO THE NEXT MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION.

CARRIED

(d) Revised Consolidated Bylaws – Advisory Committees

General Counsel Patrick Cotter introduced the report, noting that staff have undertaken a review of sections of the Bylaws pertaining to Advisory Committees and that amendments are being proposed to introduce a more robust structure, with increased participation of trustees and staff, to increase efficacy and engagement of Advisory Committees.

Trustee questions were answered.

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Carolyn Morton

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE CONSOLIDATED BYLAWS BE AMENDED IN ACCORDANCE WITH THE TERMS OF APPENDIX A AND THAT THE MATTER PROCEED TO THE NEXT BOARD MEETING FOR CONSIDERATION.

CARRIED

7. Information Items

(a) Revised Consolidated Bylaws – Agenda Planning and Public Question Period

Executive Lead Robert Cerjanec introduced the report, noting that this item is on the agenda at the request of a trustee and with the consent of the Committee Chair, staff are providing the applicable sections of the Consolidated Bylaws related to agenda planning and public question period to assist trustees in reviewing the relevant sections of the Bylaws. As part of the request, staff have provided proposed draft revisions to sections of the Bylaws applicable to agenda planning.

Discussion took place and trustee questions were answered.

MOVED by Trustee Christine Thatcher
SECONDED by Trustee

~~IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT SECTION 5.5.4 OF THE CONSOLIDATED BYLAWS BE AMENDED TO INCLUDE THAT THE CHAIR OF THE BOARD HAS THE DISCRETION TO INVITE CHAIRS OF ANY~~

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~~COMMITTEES OF THE BOARD TO ATTEND ALL OR PART OF AN AGENDA PLANNING MEETING.~~

Student Trustee Ben Cameron suggested that the motion be amended so that it can be considered at the next meeting of the board of trustees.

The above foregoing motion was amended:

MOVED by Trustee Tracy Brown
SECONDED by Trustee Deb Oldfield

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT SECTION 5.5.4 OF THE CONSOLIDATED BYLAWS BE AMENDED TO INCLUDE THAT THE CHAIR OF THE BOARD HAS THE DISCRETION TO INVITE CHAIRS OF ANY COMMITTEES OF THE BOARD TO ATTEND ALL OR PART OF AN AGENDA PLANNING MEETING AND THAT THE MATTER BE CONSIDERED AT THE NEXT MEETING OF THE BOARD OF TRUSTEES.

CARRIED

MOVED by Trustee Christine Thatcher
SECONDED by Trustee Stephen Linton

IT IS RECOMMENDED THAT SECTION 5.13.16 OF THE CONSOLIDATED BYLAWS BE AMENDED TO INCLUDE LANGUAGE THAT INDIVIDUAL TRUSTEES MAY RESPOND TO QUESTIONS AT BOARD MEETINGS FOR THE PURPOSES OF CLARIFICATION.

DEFEATED

MOVED by Trustee Deb Oldfield
SECONDED by Trustee Carolyn Morton

IT IS RECOMMENDED THAT STAFF BRING FORWARD A REPORT AND RECOMMENDED LANGUAGE ON THE ISSUE OF BEING ABLE TO REQUEST CLARIFICATION OF SPEAKERS AND PRESENTERS AT BOARD MEETINGS.

CARRIED

(b) Policy Review Process and Plan

Executive Lead Robert Cerjanec introduced the report, noting that it summarizes the process through which policies, procedures and regulations are reviewed and developed. The report also includes a policy review schedule for the period of January to June 2024 as well as a listing of all policies that have not been reviewed in the past five years and all regulations that remain in place.

Trustee questions were answered.

(c) Board Motions: November 15, 2022 – November 6, 2023

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Executive Lead Robert Cerjanec introduced the report, noting that it provides all material resolutions adopted by the Board of Trustees during the first year of the current four year term, during the period of November 15, 2022 to November 6, 2023. This report will be presented annually to the Governance and Policy Committee.

Trustee questions were answered.

8. Adjournment

MOVED by Trustee Kelly Miller

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at 9:03 p.m.



DURHAM DISTRICT SCHOOL BOARD

January 22, 2024, Board Meeting

RESOLUTIONS: DECEMBER 13, 2023

GOVERNANCE AND POLICY COMMITTEE MEETING

To view the December 13, 2023 Governance and Policy Committee meeting agenda package which includes reports on the items below, please visit:

<https://calendar.ddsb.ca/meetings/Detail/2023-12-13-1930-Governance-and-Policy-Committee-Meeting/c8fb8606-6720-42bc-8af5-b0d2014f5036>

1. Rescission of Advocacy Policy

MOVED by Trustee Donna Edwards

SECONDED by Trustee Christine Thatcher

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE ADVOCACY POLICY BE RESCINDED AND THAT THE MATTER PROCEED TO THE NEXT MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION.

CARRIED

2. Revised Public Concerns Policy and Rescission of Regulation

MOVED by Trustee Carolyn Morton

SECONDED by Trustee Christine Thatcher

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE PUBLIC CONCERNS POLICY BE AMENDED IN ACCORDANCE WITH THE TERMS OF APPENDIX B AND THE PUBLIC CONCERNS REGULATION BE RESCINDED AND THAT THE MATTER PROCEED TO THE NEXT MEETING OF THE BOARD OF TRUSTEES FOR CONSIDERATION.

CARRIED

3. Revised Consolidated Bylaws: Advisory Committees and Agenda Planning

MOVED by Trustee Christine Thatcher

SECONDED by Trustee Carolyn Morton

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE CONSOLIDATED BYLAWS BE AMENDED IN ACCORDANCE WITH THE TERMS OF APPENDIX A AND THAT THE MATTER PROCEED TO THE NEXT BOARD MEETING FOR CONSIDERATION.

CARRIED

MOVED by Trustee Tracy Brown

SECONDED by Trustee Deb Oldfield

IT IS RECOMMENDED THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT SECTION 5.5.4 OF THE CONSOLIDATED BYLAWS BE AMENDED TO INCLUDE THAT THE CHAIR OF THE BOARD HAS THE DISCRETION TO INVITE CHAIRS OF ANY COMMITTEE OF THE BOARD TO ATTEND ALL OR PART OF AN AGENDA PLANNING MEETING AND THAT THE MATTER BE CONSIDERED AT THE NEXT MEETING OF THE BOARD OF TRUSTEES.

CARRIED



POLICY

COMMUNITY

Public Concerns and Engagement

1.0 ~~Rationale~~ ^{OBJECTIVE} Guiding Principles:

The Durham District School Board is committed to encouraging a strong relationship with parents/guardians, students and community members and to foster fair, respectful and effective engagement.

2.0 ~~2.0~~ Policy Objective

2.1 The objective of this policy is to outline the DDSB’s commitment to addressing public concerns from the DDSB community.

2.2 It is not the intention of this Policy to supersede or duplicate other resolution processes identified in other DDSB Policies, Procedures, or Guidelines (e.g., Accommodation Review Committee, Identification, Placement and Review Committee, discipline processes, etc.) or those established by law.

2.3 This policy is to be interpreted and applied in accordance with the District’s commitment to promoting and upholding Indigenous rights and human rights in all of its learning and working environments. This includes anti-colonial, anti-discriminatory and anti-racist approaches and actions to provide services and employment that are safe, welcoming, respectful, inclusive, equitable, accessible and free from discrimination and harassment consistent with the DDSB’s Indigenous Education Policy, the Human Rights, Anti-Discrimination and Anti-Racism Policy (the “Human Rights Policy”), the Safe and Respectful Workplace and Harassment Prevention Policy and related procedures.

3.0 Policy

Policy Concerns

3.1 Public concerns around Board policy, are addressed through a variety of means, including through Statutory and Advisory Committees that make recommendations to the Board, and also through more direct public engagement at Board Meetings and Committee of the Whole – Standing meetings in accordance with the processes outlined in the Board’s Consolidated Bylaws.

Operational Concerns

3.2 Every day, parents/guardians, volunteers, ~~educator~~teachers, and ~~employee~~support staff work together to support student achievement and well-being. -The working relationship between ~~parents/guardian~~home and ~~employee~~school must be strong and collaborative. -It is a shared responsibility and tThis relationship can be strengthened through open, receptive, responsive and honest two-way communication.

3.3 However, it is acknowledged that fFrom time to time, there may be a misunderstanding, a lack of communication, or a serious situation which needs attention. -When this happens, everyone must work together in an effort to resolve the matter. -A parent/guardian/~~community member~~stakeholder has the right

to express concerns, an employee-teacher has the right to respond, and the DistrictBoard has a responsibility ~~obligation~~ to engage on such issues in support of of students, parents/guardians, and staff.

3. 4 The Director of Education shall adopt procedures and/or protocols, as the Director may deem appropriate, to establish a transparent and fair process for addressing parent/guardian/community concerns based on the following:

1. The processDurham District School Board is to be guided by and compliant with applicable legislation, DDSB's policies and procedures, contractual obligations and the Board's multi-year strategic plan.the system plan and belief statements while addressing public concerns.
2. The process is to be transparent, fair and recognize that effectively addressing Durham District School Board believes that the process to resolve public concerns is an opportunity to improve relationships with DDSBour parents/guardians, students and community., and will endeavour to resolve a concern in an expeditious manner, balanced with the need for due process and adequate time for investigation and information gathering.
3. The process must recognize the need for procedural fairness, timeliness and the effective use of staff time and resources.
4. Concerns are often best It is the practice of the Durham District School Board that public concerns and questions should be addressed at the organizational level closest to the issue.

4.0 Evaluation

4.1 This policy may be reviewed and updated as may be deemed necessary or appropriate, but it shall be reviewed at least every 5 years.

5.0 Reference Documents

5.1 School Community Councils and Parent Involvement Committee Policy
Indigenous Education Policy
Human Rights, Anti-Discrimination and Anti-Racism Policy
Safe and Respectful Workplace and Harassment Prevention Policy

5.2 Human Rights Inclusive Design and Accommodation Procedure
Student/Family Human Rights, Issue, Incident, and Complaint Resolution Procedure
School Community Councils Procedure

5.3 Ontario Human Rights Code

Appendix:

None

Effective Date

2015-09-21

Amended/Reviewed

2018-06-26

2024-XX-XX



BYLAWS

Consolidated Bylaws

4.5 Advisory Committees

4.5.1 In addition to the Statutory Committees set out in section 4.3 above, there shall be an Equity and Diversity Advisory Committee and an Indigenous Advisory Committee (which shall be referred to as the Indigenous Advisory Circle) and such other Advisory Committees as the Board may establish from time to time. The establishment of any new Advisory Committee is contingent upon the Director of Education confirming to the Board of Trustees that adequate staff support is or can be available for the committee.

Any new Advisory Committee(s) established during the term of office of a Board of Trustees shall terminate at the conclusion of the term of office for that Board of Trustees.

4.5.2 The purpose of an these Advisory Committee_s is to consider and make policy recommendations to the Board, on any matter(s) within the jurisdiction of the Board, that the Board may determine in setting the Terms of Reference for the committee. The Board may, at its discretion, seek recommendations from the committee as to terms of reference, which must, in any case, be approved by the Board of Trustees. -committee to establish.-The Board may amend the Terms of Reference for an Advisory Committee at any time.

Advisory Committees may, through the non-voting staff member(s) on the Committee, deliver oral or written reports to the Director of Education on non-policy/operational matters. -may deem appropriate and to make policy recommendations to the Board

-The membership and composition of these committees, as well as the election of a Chair, shall be left to the committee but members shall include at least one Trustee and/or staff member, at the discretion of the Advisory Committee.

For all Advisory Committees except the Indigenous Advisory Circle, the following terms and conditions shall apply:

The Director of Education shall engage appropriate community members to inform a recruitment and selection strategy, including selection criteria, for each Advisory Committee and shall make recommendations to the Board in that regard. The recommendations shall include the proposed number of Advisory Committee members. The Board shall, by ordinary resolution, approve the recruitment and selection strategy, and number of members, for each Advisory Committee. Following such approval, and subject to the Board of Trustees appointing the 2 Trustee non-

voting members, the Director or delegate(s) will form the committee.

In all cases, Advisory Committees are to include 2 Trustees and 1 staff person as non-voting members of the Committee. The Director has the discretion to assign one additional staff person as a non-voting member. Trustee members will be selected annually at the Organizational Meeting, failing which they may be selected at any regular or special meeting of the Board.

The chair of an Advisory Committee shall be a community member selected by the committee. Draft agendas and meeting times and locations shall be approved by at least one non-voting member of the committee before circulation.

Community members on any Advisory Committee must participate in an orientation session which is to include mandatory anti-bias and anti-oppression training and must agree to be bound by a Code of Conduct for Advisory Committee members developed by the Director of Education.

Any report from an Advisory Committee to the Board of Trustees shall be made by the non-voting DDSB staff member(s) assigned to the committee, who may engage another member or other members of the Advisory Committee in presenting the report to the Board. The Director of Education may deliver an independent report at the same time, or subsequently, addressing or commenting upon any recommendations brought forward by an Advisory Committee.

Advisory Committees are not committees of the Board under the Education Act and are not subject to public meeting requirements. The non-voting staff member(s) of the committee, in consultation with the chair of the committee, may determine to open any meeting to the public.



BYLAWS

Consolidated Bylaws

5.5 Scheduling and Agendas

- 5.5.4 The Chair and the Vice-Chair of the Board and the Chair and Vice-Chair of the Committee of Whole – Standing together with the Director of Education and such other staff as the Director may engage from time to time, shall hold at least one session per month (either in-person or electronically) to consider and discuss the agendas for upcoming Board and Committee of the Whole – Standing meetings. The Chair of the Board has the discretion to invite chairs of any committee of the Board to attend all or part of an agenda planning meeting. An additional Trustee shall be entitled to attend at each meeting. Attendance shall be scheduled annually following the Organizational Meeting with Trustees being scheduled in reverse alphabetical order.

DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board

DATE: January 22, 2024

SUBJECT: Ignite Learning Multi-Year Strategic Plan 2024-2028 **PAGE:** 1 of 9

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
Robert Cerjanec, Executive Lead, Strategic Initiatives and External Relations

1.0 Purpose

The purpose of this report is to present the Durham District School Board's new Ignite Learning Multi-Year Strategic Plan 2024-2028 to the Board of Trustees for consideration.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Leadership – *Identify future leaders, actively develop new leaders and responsively support current leaders.*

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

Innovation – *Re-imagine learning and teaching spaces through digital technologies and innovative resources.*

3.0 Background and Analysis

The Ontario Education Act requires that every school board develop a Multi-Year Strategic Plan (MYSP) spanning a minimum of three years. The purpose of the MYSP is to help school boards articulate shared values, set long-term commitments, and establish strategic priorities. It is a compass that guides collective actions for ongoing improvement across the learning organization.

DDSB's previous Ignite Learning Multi-Year Strategic Plan was adopted in September 2018 following a thorough consultation across our community. As the 2021 expiry of the plan approached, the Board of Trustees approved an extension of an additional two years to help provide stability for the District during the COVID-19 pandemic.

The work to establish the Durham District School Board's (DDSB) new strategic plan began in the fall of 2022. Reports were presented to the Board of Trustees on October 3, 2022, November 21, 2022, April 17, 2023, June 19, 2023, November 6, 2023, and January 8, 2024.

Throughout an extensive public consultation phase that took place from May to October of 2023, we appreciated hearing the aspirations, priorities, and feedback of students, parents, guardians, caregivers, staff, trustees, partners, unions/federations, leadership associations, advisory and community groups and others to help us answer big questions like:

- What do we want our schools to be?
- What do we want for students who enter our schools?
- What brought staff to the work of education, and what will keep them here?
- How can we build confidence of families and the public?

Development of the MYSP followed four phases, each briefly summarized below. The full timeline of MYSP development is included in Appendix A.

Figure 1: MYSP Development Phases and Timeline



Phase 1 – Review, Reflect and Visioning

Visioning sessions took place through April 2023, where Trustees, Student Trustees and senior staff engaged in workshops guided by the consultant to review the current MYSP, share aspirations and begin identifying priorities for the next term.

Following introductory and visioning sessions, a Trustee Working Group was formed to guide the strategic plan consultation and development process.

The Trustee Working Group was open to all trustees and student trustees. The working group met on the following dates:

Table 1: Trustee Working Group Engagement Summary

Meeting Date
April 12, 2023
April 18, 2023
May 8, 2023
October 4, 2023
November 8, 2023
December 18, 2023

The Trustee Working Group provided direction and clear feedback around the expectations for consultation, which resulted in a detailed and multilayered plan that was launched in May 2023.

A Staff Working Group was also formed to ensure effective resourcing and coordination of the consultative process, communication plan, operational alignment and the back-end work required to develop the strategic plan. The Staff Working Group coordinated the feedback from the Trustee Working Group, and with the guidance of the external facilitator, shaped that feedback into a draft for trustee consideration. The Staff Working Group was made up of system staff representing:

- People and Culture
- Human Rights and Equity
- Teaching and Learning
- System Leads/Administrators
- Managers

The group met on the following dates:

Table 2: Staff Working Group Engagement Summary

Meeting Date
April 26, 2023
May 3, 2023
October 5, 2023
November 22, 2023
December 1, 2023
December 11, 2023

Phase 2 – Consulting and Gathering Information

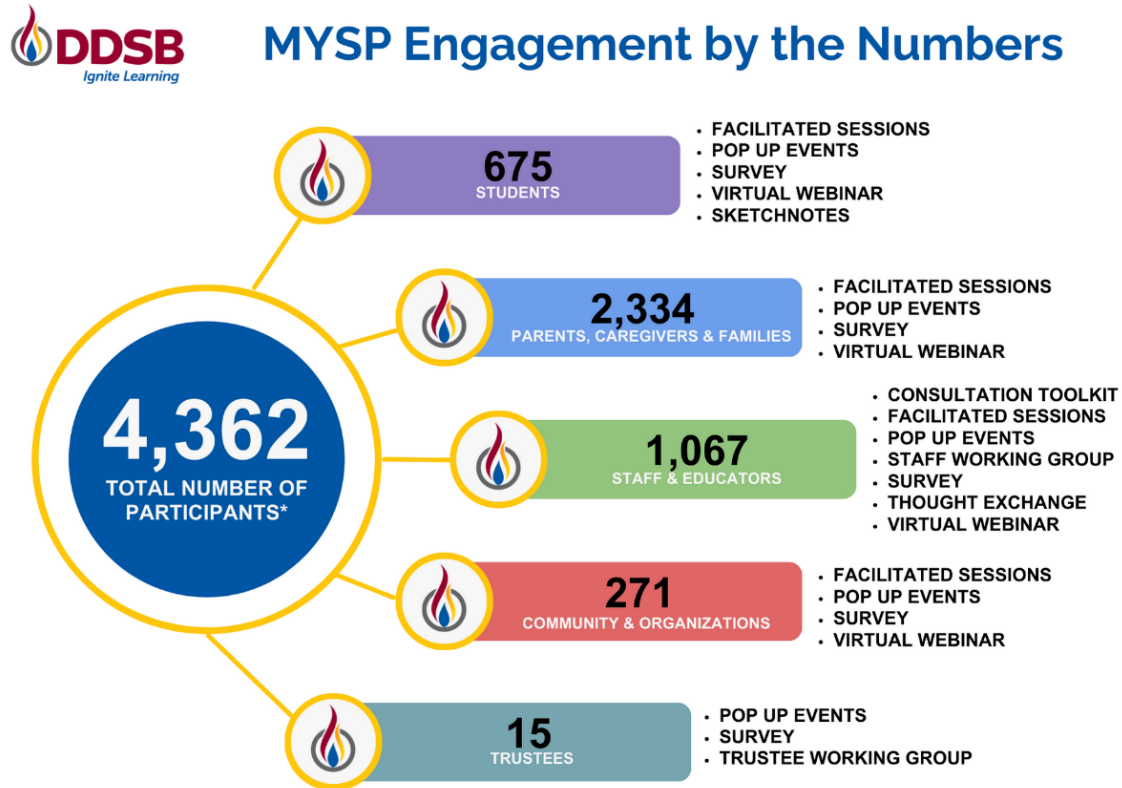
The consultation period was launched in mid-May and closed in mid-October of 2023. A detailed summary of engagement including methods of consultation, audience and type of feedback received is included in the [Phase 2 Consultation Report](#), which was presented to the Board as part of the November 6 and January 8 reports.

Consultation strategies were informed by findings from external and internal board scans, aspirational thinking, and the lived experience of students, families, staff, and community members. The goal of the consultation phase was to involve and collaborate with as many individuals and groups connected to the DDSB as possible for the purpose of creating a strengthened plan developed through multiple engagement pathways.

Throughout Phase 2, the consultation process remained dynamic and progressive, with efforts taken to address any gaps in feedback. Follow-ups and additional reach outs took place in early-September to coincide with the start of the new school year to ensure that many groups and individuals had an opportunity to participate.

Staff and Trustee Working Group members provided suggestions and guidance on how to incorporate the feedback gathered into the new draft plan.

Figure 2: Engagement Summary



* Participants were able to provide feedback in multiple forums

Phase 3 – Synthesis and Development

Themes

Following completion of the consultation phase, all feedback was analyzed and nine initial themes were drawn from the data:

- Indigenous Rights and Ways of Knowing
- Advancing Equity
- Dissatisfaction and Disengagement
- Learning and Living in Community
- Meaningful Learning
- Multiple Pathways
- Multi-Year Strategic Plan Structure and Monitoring
- Staff Support and Development
- Well-being and Knowing Your Students

Phase 3 spanned a critical time for the working groups in progressing towards the final steps of MYSP development, which included a November 30, 2023 Virtual Public Information Session where draft directions for the new MYSP were shared publicly. Following feedback received on the November 6, 2023 MYSP Update Report and during the November 30 webinar, working groups continued synthesis and distillation of the nine themes into a conceptual draft that saw multiple iterations and content specific recommendations towards the final draft MYSP.

Multi-Year Strategic Plan Final Draft

As presented to the Board of Trustees on January 8, 2024 for final discussion and feedback, the new MYSP includes three strategic priorities, three guiding principles and nine strategic objectives that represent the culmination of over a year of work which will guide us forward through the end of 2028:

Strategic Priorities identify the goals of the District:

Meaningful Learning

Connected Communities

Well-Being

Guiding Principles underpin and guide all of the work we will do and make the strategic priorities possible as outcomes:

We recognize and uphold distinct Indigenous Rights

We affirm and uphold Human Rights

We care about and strive to Know Each Other

Strategic Objectives connect to each of the three priorities and direct the actions and measures to be included in the MYSP:

Meaningful Learning

- Provide high quality teaching and learning for every student and staff member
- Centre students and match educational experiences to their interests and goals to prepare them for a changing world
- Recognize and support staff as professionals and collaborators

Connected Communities

- Engage students, families, staff, and community members as valued contributors to our growing community
- Build trust and a shared purpose through listening, communication, and action
- Foster opportunities to meet, learn from and inspire each other

Well-Being

- Create safe, caring, and respectful environments where people can thrive
- Support the physical and mental health of students and staff
- Honour every individual's identity and inherent dignity

Term of New MYSP: 5 years, 2024 to 2028

Staff recommend that the DDSB's new MYSP span five years from its adoption:

- Year 1 – building awareness – baseline or change due to alignment
- Year 2 – full implementation – first point of change due to practice
- Year 3 – second point of change showing direction
- Year 4 – third point of change showing trend
- Year 5 – consultations for new MYSP

Years 1 and 5 are orientation years for MYSP consultation and communication processes. A plan spanning less than 5 years becomes challenged by whether there is enough time for the actions to reasonably have had an impact or, if there is impact, there are not enough years to establish both a direction and a trend.

Phase 4 – Communication, Implementation and Monitoring

Following approval of the new MYSP by the Board of Trustees, Phase 4 will formally begin. Ongoing and future discussions will focus on monitoring, implementation and design elements that illustrate the connection and interrelatedness between the new strategic priorities.

Development of a District and community-wide rollout plan for the new MYSP is underway that will spread awareness of the new plan, reiterate key messages and embed the new plan in everything the DDSB does. The communications plan will consist of various forms of internal and external communication including e-mails, social media, web content, advertising, pitches to media outlets, videos and new virtual and printed materials that will be shared through departments and schools.

The monitoring plan will outline the relationship between the organizational priorities, clear actions, expected outcomes, metrics, schedules, responsibilities and accountability for review and reporting.

The senior team will collaborate and determine the key operational initiatives needed to implement the MYSP. This work will take place throughout winter and spring 2024 and will be presented to the Board of Trustees as part of our regular operational planning.

4.0 Financial Implications

A budget of \$95,000 has been allocated to the MYSP process and is estimated to include all costs associated with facilitation of consultations and the creation of the new strategic plan.

5.0 Evidence of impact

Staff will report on progress of implementation of the new MYSP and actions taken towards the identified goals through an annual operational plan development and reporting process.

6.0 Conclusion

It is recommended that the Board of Trustees adopt the DDSB's new Ignite Learning Multi-Year Strategic Plan for the period of 2024 to 2028.

7.0 Appendices

Appendix A: MYSP Development Roadmap

Appendix B: MYSP 2024-2028 Brochure (under separate cover)

Report reviewed and submitted by:



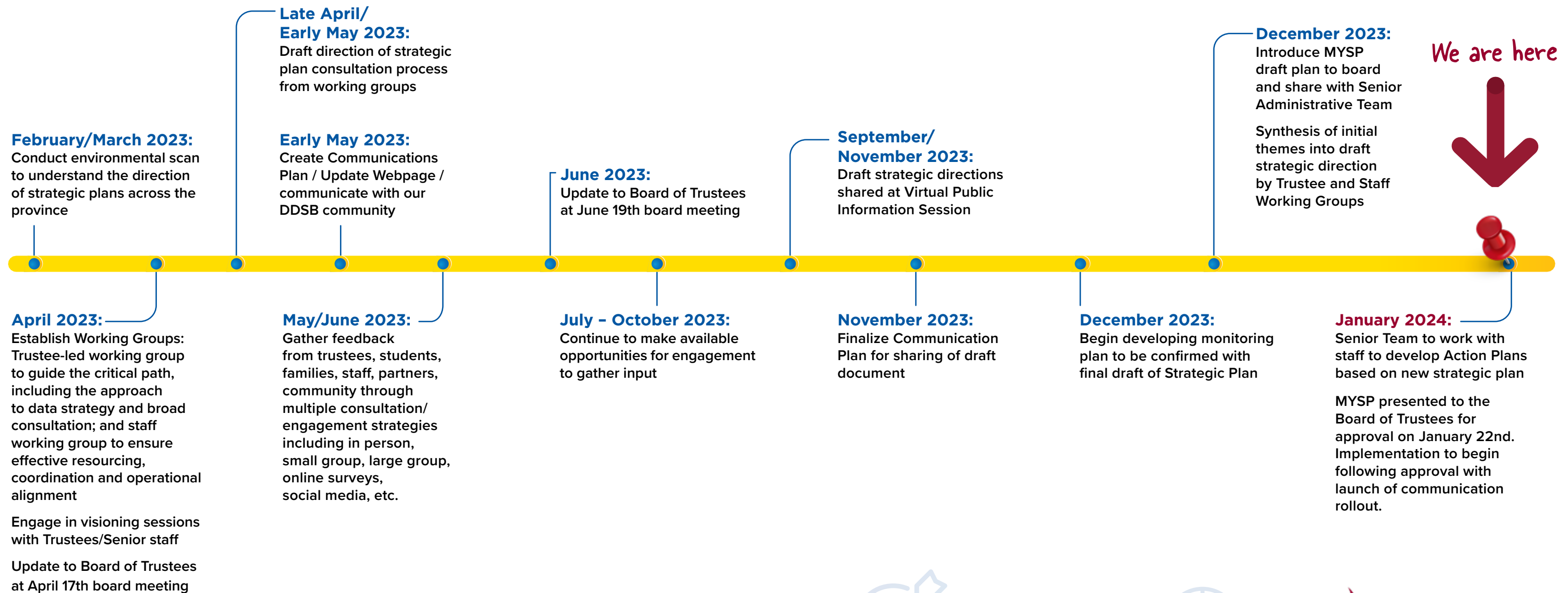
Camille Williams-Taylor, Director of Education and Secretary to the Board



Robert Cerjanec, Executive Lead, Strategic Initiatives and External Relations

Durham District School Board

Multi-Year Strategic Plan Road Map



**DURHAM DISTRICT SCHOOL BOARD
ADMINISTRATIVE REPORT****REPORT TO:** Durham District School Board**DATE:** January 22, 2024**SUBJECT:** Potential Renaming of Lord Elgin Public School**PAGE:** 1 of 6**ORIGIN:** Camille Williams-Taylor, Director of Education and Secretary to the Board
Stephen Nevills, Superintendent of Education**1.0 Purpose**

The purpose of this report is to provide information from the community consultation process and bring forward a recommendation to the Board of Trustees for the potential renaming of Lord Elgin Public School.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – Set high expectations and provide support to ensure all staff and students reach their potential every year.

- Students will be empowered to thrive at school and in life.

Well-being – Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.

- Create safe, inclusive, and respectful learning environments which support positive academic, mental, and physical growth.

Equity – Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.

- Schools, curriculum content, learning materials, assessment and evaluation practices, teaching styles, and classroom practices will reflect multiple social realities and perspectives to identify and eliminate barriers to learning.
- Ensure equitable access, and practices are reflected in our policies and programs to create an inclusive environment where all stakeholders have a sense of belonging and feel that they matter.

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

- Actively seek opportunities to engage community partners in purposeful interactions that benefit all members of the Durham District School Board's (DDSB) diverse community.
- Responsively meet the needs of all families by valuing their expertise and voice.

3.0 Background

- 3.1 The Durham District School Board recognizes Indigenous rights are distinct. In the exercise of those rights, Indigenous staff and students shall not be subjected to actions with the aim or effect of depriving these distinct rights.
- 3.2 The Durham District School Board is committed to learning, and working environments that center on human rights and equity and are safe, welcoming, respectful, equitable, accessible, inclusive, and free from discrimination.
- 3.3 Lord Elgin Public School, located at 24 Ontario St. in Ajax was opened by the DDSB in 1969. The school was named after a historic figure, James Bruce, 8th Earl of Elgin and Governor General of Canada during the period 1847-1854. A concern was brought forward by the community questioning the appropriateness of maintaining the use of Lord Elgin's name given that there are historical connections to Lord Elgin's support towards the creation of the residential school system.
- 3.4 In accordance with section 5.3 of the Naming of Schools Policy, if a written request is received to rename an existing school, the Director shall bring a report forward to Trustees to determine whether the request meets one or more of the renaming criteria stipulated in section 5.4 of the Policy. In addition, either the Board or Administrative Council may, on their own initiative, determine that one or more of the renaming criteria stipulated in section 5.4 of the Policy are engaged.
- 3.5 Based on the renaming criteria under section 5.4 of the Policy, the current name of the school in question does not align with the Board's commitment and duty-bearer responsibilities to Indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination and equitable and inclusive education.
- 3.6 Following a report to the Board of Trustees on February 21, 2023 (Appendix A), the Board passed a motion to approve the establishment of a School Naming Committee for Lord Elgin Public School in accordance with the Naming of Schools Policy.
- 3.7 As per the Naming of Schools Procedure:
"In accordance with the School Naming Policy, and as and when that Policy requires the establishment of a School Naming Committee, a School Naming Committee shall be struck to name a new or consolidated school, or to rename an existing school with the approval of the Board."

3.8 The School Naming Committee met on Thursday, September 14, 2023, Tuesday, October 17, 2023, and Thursday, November 30, 2023, and was comprised of the following members:

- Donna Edwards – Ajax Trustee
- Kelly Miller – Ajax Trustee
- Seth O. – Student, Grade 8
- Nylah A. – Student, Grade 8
- Christine Bowins – School Community Council Member
- Michelle Warr – School Community Council Member
- Crystal Anderson – Community Representative
- Julia Seaton – Community Representative
- Claire Kearns – Indigenous Education Advisory Circle Member
- Kim Argier – School Principal
- Quincy James – Equitable System Lead, Ajax
- Stephen Nevills – Superintendent of Education

3.9 Criteria Guidelines as per Naming of Schools Policy:

- The objective of this policy is to establish the process and parameters for the naming or renaming of schools that support the Board's commitment and duty-bearer responsibilities to Indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination, and equitable and inclusive education and to inform Board Procedure to operationalize this Policy.
- DDSB recognizes that Indigenous rights are inherent and distinct. Recommendations of possible names for schools will not infringe or otherwise offend the inherent rights of Indigenous Peoples and will support the rights of all student and employees to learning and working environments that are free from discrimination.
- The name for a school shall align with the points above and include:
 - The name of a renowned individual of historical significance whose contribution to the local community, Canadian society or to the world is recognized and valued and would be seen by the community as representative of the values of the DDSB; or
 - The name of a geographic landmark associated with the location of the school including a street name and the name of the community including any historical name for the community or area; or
 - The name of a significant Canadian event.

3.10 The School Naming Committee invited community members to submit names for the school as per the Naming of Schools Procedure:

- The School Naming Committee shall undertake a process to receive submissions from the broader school community.
- Only submissions that adhere to the guidelines in sections 5.6 and 5.7 of the Policy will be considered. All submissions should include background information and context as may be appropriate to support the submission.

4.0 **Analysis**

4.1 Submissions:

There were fifty-three names submitted, including duplicates. Three of the names were the names of current DDSB schools. Forty-five of the proposed names met the Naming of Schools criteria.

4.2 Participant information from each survey, including number of student and adult participants, percentages of those seeking a name change, location of respondents, school of student respondents, data on whether adult respondents have children at Lord Elgin PS and other contextual data can be found in Appendix B (Round 1) and Appendix C (Round 2). Page 2 of Appendix C includes the percentages of survey participants who suggested the school should not be renamed.

4.3 Committee Decision Making Process:

The short-listing of submitted names was completed using the following process:

- The committee reviewed the Naming of Schools Policy and Procedure.
- Round 1 of community consultation took place with a survey open to the public for three weeks. (September 18 – October 6, 2023).
- At the close of Round 1, each committee member received information containing the submissions of proposed school names that had been collected.
- After reviewing the names, members of the committee in attendance completed a secure survey process facilitated by the DDSB Research and Strategic Analytics department to select their top choices.
- Following the initial voting, a shortlist of eight names was selected and later shortened to a list of five names to go out to the community for consultation for Round 2.
- Round 2 of community consultation took place with a survey open to the public for three weeks. (October 30 – November 17, 2023).
- Following Round 2 consultation, the School Naming Committee met a final time to discuss the results of the survey and come to a consensus regarding proposed school names for Trustee consideration.

- Following open discussion among School Naming Committee members, the three names coming forward for consideration in alphabetical order are: Ajax Wartime Public School, Harwood Public School, and Ontario Street Public School.

4.4 Committee Considerations:

The School Naming Committee considered all data gathered through the community consultation process in order to ensure that the final recommendations were responsive to community voice, both student and adult.

4.5 Committee Decision:

4.5.1 The following name was selected as the recommended choice of the committee members:

- Ontario Street Public School

The following names were selected as the second and third choices:

- Harwood Public School
- Ajax Wartime Public School

4.5.2 Background information for Ontario Street Public School: This name is based on where the school is located (24 Ontario Street, Ajax ON). The word Ontario comes from the Iroquois word "kanadario", meaning "sparkling water".

Committee Rationale: This name represents the most popular result from the public consultation and reflects the street the school is situated on. Choosing this name would be advocating for the community's top choice.

4.5.3 Background information for Harwood Public School: This name is based on location; the school is located on Ontario Street near Harwood Avenue South. Harwood Avenue is named for Admiral Henry Harwood, commander of a squadron which included HMS Ajax. The word Harwood derives from Old English meaning "wood of the hares" (har=hare + wood).

Committee Rationale: The name represents the second most popular result from the public consultation and reflects the history of the area.

4.5.4 Background information for Ajax Wartime Public School: This name is a reflection and in honour of Ajax's wartime history including the HMS Ajax wartime ship and the many local streets named after HMS officers.

Committee Rationale: This name represents the third most popular result from the public consultation and reflects the history of the area.

4.6 Timeline:

Any school name change initiated will take effect as of the beginning of the 2024-2025 school year.

5.0 **Final Implications**

The cost associated with changing signage and activities to reflect a school's new name is estimated to be between \$50,000 and \$75,000. These costs are covered through central budget and will not impact the individual school budget.

6.0 **Conclusion**

As outlined in the Naming of Schools Policy, the current name of the school in question does not align with the Board's commitment and duty-bearer responsibilities to Indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination and equitable and inclusive education. Given this, the Board initiated a School Naming Committee in accordance with the Policy for the purpose of gathering public and community feedback on a possible name change through a consultation process.

The Board of Trustees will need to determine to change the name of the school or maintain the current name of the school; and if a name change is to take place, choose a name from those recommended by the School Naming Committee as outlined in this report.

7.0 **Recommendation**

It is recommended that the Board of Trustees choose to change the name of Lord Elgin Public School, and select the first choice of the School Naming Committee, Ontario Street Public School, as the new name of the school.

8.0 **Appendices**

APPENDIX A: Report to Board on February 21, 2023

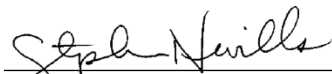
APPENDIX B: School Naming Survey Feedback – ROUND 1

APPENDIX C: School Naming Survey Feedback – ROUND 1 & 2 consolidated

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



Stephen Nevills, Superintendent of Equitable Education

**DURHAM DISTRICT SCHOOL BOARD
ADMINISTRATIVE REPORT**

REPORT TO: Durham District School Board **DATE:** February 21, 2023

SUBJECT: Naming of Schools Policy – Lord Elgin Public School **PAGE:** 1 of 3

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
 Jim Markovski, Associate Director of Equitable Education
 Stephen Nevills, Superintendent of Equitable Education

1.0 Purpose

The purpose of this report is to seek approval from the Board of Trustees to establish a School Naming Committee to make recommendations to the Board in accordance with the Naming of Schools Policy (Appendix A) and Procedure (Appendix B) in response to a community request to rename Lord Elgin Public School.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

- Students will be empowered to thrive at school and in life.

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

- Create safe, inclusive, and respectful learning environments which support positive academic, mental, and physical growth.

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

- Schools, curriculum content, learning materials, assessment and evaluation practices, teaching styles and classroom practices will reflect multiple social realities and perspectives to identify and eliminate barriers to learning.
- Ensure equitable access and practices are reflected in our policies and programs to create an inclusive environment where all stakeholders have a sense of belonging and feel that they matter.

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

- Actively seek opportunities to engage community partners in purposeful interactions that benefit all members of the Durham District School Board's (DDSB) diverse community.
- Responsively meet the needs of all families by valuing their expertise and voice.

3.0 Background

The DDSB is committed to protecting, upholding, and promoting Indigenous rights, human rights and equity in all of its learning and working environments. Lord Elgin Public School in Ajax was opened by the DDSB in 1969. The school was named after a historic figure, James Bruce, 8th Earl of Elgin and Governor General of Canada during the period 1847-1854. A concern has been brought forward by a community member who has questioned the appropriateness of maintaining the use of Lord Elgin's name given that there are historical connections to Lord Elgin's support towards the creation of the residential school system.

4.0 Analysis

Under section 5.3 of the Naming of Schools Policy, if a written request is received to rename an existing school, the Director shall bring a report forward to Trustees to determine whether the request meets one or more of the renaming criteria stipulated in section 5.4 of the Policy. In addition, either the Board or Administrative Council may, on their own initiative, determine that one or more of the renaming criteria stipulated in section 5.4 of the Policy are engaged.

Based on the renaming criteria under section 5.4, the current name of the school in question does not align with the Board's commitment or legal responsibilities to Indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination and equitable and inclusive education. As such, we are asking for a motion to engage the Naming of Schools Policy and strike a School Naming Committee. The School Naming Committee shall reflect the diverse communities that DDSB serves and will be composed of:

- (a) The area trustees. Where there is only one area trustee or one or more area trustee is not able to participate, other trustees will be added so that there are no fewer than two;
- (b) The Superintendent of Education/Area, and appropriate supporting Officer;
- (c) The Principal designate;
- (d) Two School Community Council representative(s) or one School Community Council member representing each of the amalgamating communities;
- (e) Two Student Council representative(s) representing school or schools or one Student Council representative from the schools that are being consolidated;
- (f) Two school community members invited by the Superintendent of Education/Area in consultation with the Trustees;
- (g) A member of the Indigenous Advisory Circle;
- (h) Where a member has a conflict of interest i.e., descendent or an immediate family member of a name put forward, that person shall not be a member of the committee.

The Naming of Schools Procedure will inform the process that will be undertaken, and the outcome/recommendations will be brought forward to the Board of Trustees for consideration.

5.0 Financial Implications

The cost associated with changing signage and activities to reflect a new school name is estimated to be between \$50,000 - \$75,000.

6.0 Conclusion and/or Recommendations

That the Board of Trustees approve the establishment of a School Naming Committee for Lord Elgin Public School in accordance with the Naming of Schools Policy. f

7.0 Appendices

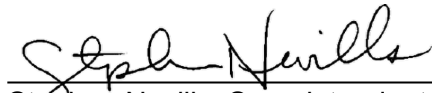
Appendix A - Naming of Schools Policy
Appendix B - Naming of Schools Procedure

Report reviewed and submitted by:

Camille Williams-Taylor, Director of Education and Secretary to the Board



Jim Markovski, Associate Director of Equitable Education



Stephen Nevills, Superintendent of Education



POLICY

Business – School Operations

Naming of Schools

1.0 Rationale

- 1.1 The naming of a school and the consideration of a potential school re-naming are important for the school community. A policy for school naming ensures community involvement and a transparent, equitable, accessible and reasonable process.
- 1.2 Durham District School Board (DDSB) believes that school names should promote a safe, equitable, welcoming, respectful and inclusive environment for teaching and learning. DDSB respects the diverse identities, strengths, experiences and perspectives of our communities and values their contribution to school naming.

2.0 Objective

- 2.1 The objective of this policy is to establish the process and parameters for the naming or re-naming of schools that supports the Board's commitment and legal responsibilities to Indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination, and equitable and inclusive education and to inform Board Procedure to operationalize this Policy.
- 2.2 Durham District School Board recognizes that Indigenous rights are inherent and distinct. Recommendations of possible names for schools will not be such as to infringe or otherwise offend the inherent rights of Indigenous Peoples and will support the rights of all student and employees to an environment that is free from discrimination.

3.0 Definitions

In this Policy,

- 3.1 Board refers to the Board of Trustees for Durham District School Board.
- 3.2 District refers to the corporate entity of Durham District School Board.
- 3.3 Staff refers to any individual who is employed by DDSB.

4.0 Responsibilities

- 4.1 Trustees: For the purposes of this policy, Trustees are responsible for setting the strategic direction of the Board and developing and maintaining policies. They are also responsible for monitoring and evaluating the effectiveness of policies developed by the Board in supporting the Multi-Year Strategic Plan.
- 4.2 Director of Education: For the purposes of this policy, the operations of the District are the responsibility of the Director of Education (and designates) and include measures to operationalize and ensure compliance with Board Policy by adapting and implementing appropriate Procedures and by providing professional learning and training to staff to support implementation. A focus on enhancing understanding of Indigenous rights, human rights, anti-oppression, anti-racism and anti-discrimination, and addressing discriminatory assumptions, stereotypes, biases, barriers, experiences and outcomes is required.

5.0 Policy

- 5.1 To name a new or consolidated school, a School Naming Committee shall be established to provide a short-list of recommendations to the Board based on the naming conventions set forth in sections 5.6 and 5.7 of this Policy and consistent with the terms of any procedure adopted under this policy.
- 5.2 The School Naming Committee shall reflect the diverse communities DDSB serves and be comprised of the area Trustees (no fewer than two Trustees), and the Family of Schools Superintendent, together with those representatives from the community and the school's staff and students as may be selected in accordance with the procedure adopted under this Policy.
- 5.3 If a written request is received to rename an existing school, the Director shall bring a report to Trustees to determine whether the request meets one or more of the renaming criteria stipulated in section 5.4 of this Policy. In addition, either the Board or Administrative Council may, on their own initiative, determine that one or more of the renaming criteria stipulated in section 5.4 of this Policy are engaged. The rationale for a name change, the composition of the School Naming Committee and a financial analysis of the associated costs will be included in the report to Trustees. If, in any case, one or more of the renaming criteria are engaged, a School Naming Committee will be established to provide a short list of recommendations to the Board based on the naming conventions set forth in sections 5.6 and 5.7 of this Policy and consistent with the terms of any procedure adopted under this Policy.
- 5.4 A school shall be eligible to be renamed under this policy if:
- a) The current name does not align with the Board's commitment or legal responsibilities to Indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination and equitable and inclusive education; or
 - b) the current name constitutes a significant departure from generally-recognized standards of public behaviour which is seen to undermine the credibility, integrity or relevance of the Board's contemporary values; or
 - c) the current name was appropriated from a culture or community without the necessary engagement and consultation with representatives from the community; or
 - d) The Board, in conjunction with the school community, has developed a new identity for the school.

- 5.5 Notwithstanding the establishment of a School Naming Committee, the Committee has the discretion to recommend that the name of school remain unchanged. Further, the Board may choose to accept or reject any recommendation of a School Naming Committee but shall not choose any name not on the short-list of names recommended by the School Naming Committee.
- 5.6 The name for a school shall align with 2.1 and 2.2 of this Policy and include:
- a) the name of a renowned individual of historical significance whose contribution to the local community, Canadian society or to the world is recognized and valued and would be seen by the community as representative of the values of the DDSB; or
 - b) The name of a geographic landmark associated with the location of the school including a street name and the name of the community including any historical name for the community or area; or
 - c) The name of a significant Canadian event.
- 5.7 In no case, shall any school be named after a corporation, a sitting politician, a current employee of the Board, a member of the Board, or a member of the immediate family of the foregoing.

6.0 Evaluation

- 6.1 This Policy is subject to review and revision as may be deemed appropriate by the Board, but it shall be brought to the Board for review at least every five years.

7.0 Reference Documents

- 7.1 Procedures
- Naming of Schools

Appendix:

None

Effective Date

1985-06-10

Amended/Reviewed

2003-09-03

2003-11-17

2006-08-02

2013-05-22

2013-11-20

2021-04-19

Naming of Schools

1.0 Rationale

- 1.1 The naming of a school and the consideration of a potential school re-naming are important for the school community. A policy for school naming ensures community involvement and a transparent, equitable, accessible, and reasonable process.
- 1.2 Durham District School Board (DDSB) believes that school names should promote a safe, equitable, welcoming, respectful and inclusive environment for teaching and learning. DDSB respects the diverse needs and identities of our communities and values their contribution to school naming.

2.0 Objective

- 2.1 The objective of this procedure is to operationalize the Policy on Naming of Schools by outlining the process for naming new schools or the renaming of existing schools that supports the Board's commitment and legal responsibilities to indigenous rights, human rights, anti-oppression, anti-racism, anti-discrimination, and equitable and inclusive education and to authorize the creation of a Board Procedure to operationalize this Policy.

3.0 Definitions

In this Procedure,

- 3.1 Board refers to the Board of Trustees for DDSB.
- 3.2 District refers to the corporate entity of the Durham District School Board.
- 3.3 Staff refers to any individual who is employed by the DDSB.
- 3.4 Administration refers to any individual or group constituted under the Education Act and in a position of authority by the DDSB to implement, administer, or manage policies and procedures of the Ontario Ministry of Education and the DDSB.
- 3.5 School Community refers to students, staff, and stakeholders specifically affiliated with an individual school.

4.0 Responsibilities

- 4.1 Director of Education: For the purposes of this procedure, the Director of Education will monitor the progress of the School Naming Committee and ensure that representation and timelines are met.
- 4.2 Superintendent of Education: For the purposes of this procedure, the Superintendent of Education will ensure a successful School Naming Committee is formed and follows the procedural steps for school naming with an emphasis on school-community engagement.
- 4.3 Principal: For the purposes of this procedure, the Principal will be an active member of the School Naming Committee and will serve as a conduit to ensure the school community is well informed of all developments.

5.0 Guidelines and Considerations

- 5.1 The District is committed to providing services and workplaces that are safe, welcoming, respectful, inclusive, equitable and accessible, and that are free from discrimination and harassment under the Ontario Human Rights Code.
- 5.2 Durham District School Board recognizes that Indigenous rights are inherent and distinct. Recommendations of possible names for schools will not be such as to infringe or otherwise offend the inherent rights of Indigenous Peoples and will support the rights of all student and employees to an environment that is free from discrimination.

6.0 Procedures

- 6.1 In accordance with the School naming Policy, and as and when that Policy requires the establishment of a School Naming Committee, a School Naming Committee shall be struck to name a new or consolidated school, or to rename an existing school with the approval of the Board.
- 6.2 The School Naming Committee shall first and foremost reflect the diverse communities that DDSB serves and be composed of:
 - (a) The area trustees. Where there is only one area trustee or one or more area trustee is not able to participate, other trustees will be added so that there are no fewer than two;
 - (b) The Superintendent of Education/Area, and appropriate supporting Officer;
 - (c) The Principal designate;
 - (d) Two School Community Council representative(s) or one School Community Council member representing each of the amalgamating communities;
 - (e) Two Student Council representative(s) representing school or schools or one Student Council representative from the schools that are being consolidated;
 - (f) Two school community members invited by the Superintendent of Education/Area in consultation with the Trustees;
 - (g) A member of the Indigenous Advisory Circle;
 - (h) Where a member has a conflict of interest i.e. descendent or an immediate family member of a name put forward, that person shall not be a member of the committee.
- 6.3 No two members of the committee shall be members of the same immediate family.
- 6.4 All members of the committee are voting members.
- 6.5 The Family of Schools Superintendent will Chair the Committee and will be a non-voting member.

6.6 Role of the Naming Committee

The School Naming Committee shall undertake a process to receive submissions from the broader school community.

The School Naming Committee will review and consider submissions made to it and narrow them for a second round of consultation with the school community.

In circumstances where renaming a school is being considered, the committee will consider all voices and perspectives, including the community(ies) that raised the concern.

Only submissions that adhere to the guidelines in section 5.6 and 5.7 of the Policy as highlighted below will be considered. All submissions should include background information and context as may be appropriate to support the submission.

The Family of Schools Superintendent will bring forward a report to Board with the top three choices from the School Naming Committee to the Board of Trustees with a rationale for all three choices. The report should indicate the top choice of the School Naming Committee for the Board of Trustees' consideration. The Family of Schools Superintendent will ensure that a rigorous vetting process has taken place, to ensure all choices put forward for consideration reflect the values of the district.

6.7 Once the Board of Trustees selects the name or new name for the school, all materials produced with that name will include the Durham District School Board logo.

7.0 Reference Documents

7.1 Policies

- Naming of Schools

Appendix:

None

Effective Date

1987-03-23

Amended/Reviewed

1998-10-05

2003-04-22

2003-09-03

2003-11-17

2006-08-02

2010-03-22

2013-05-22

2013-11-21

2018-10-15

2021-04-19



School Naming Committee Survey – Lord Elgin P.S. School Community Feedback – Round 1 Results Summary October 2023

The Durham District School Board (DDSB) School Naming Committee launched an online survey seeking submissions for potential new names for Lord Elgin Public School in Ajax. Participants were also asked to indicate if they would like to keep the current name of the school. The survey was voluntary, and the responses will be kept confidential. Access to the survey was available from September 19th – October 6th, 2023, and 278 completed responses were received.

Figure 1
DDSB Students (n=36)
Do you think Lord Elgin P.S. in Ajax should be renamed?

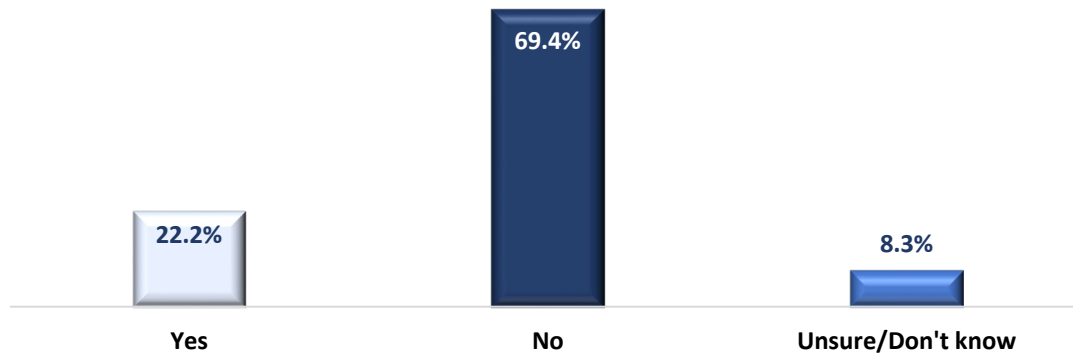


Figure 2
Adult Participants (n=242)
Do you think Lord Elgin P.S. in Ajax should be renamed?

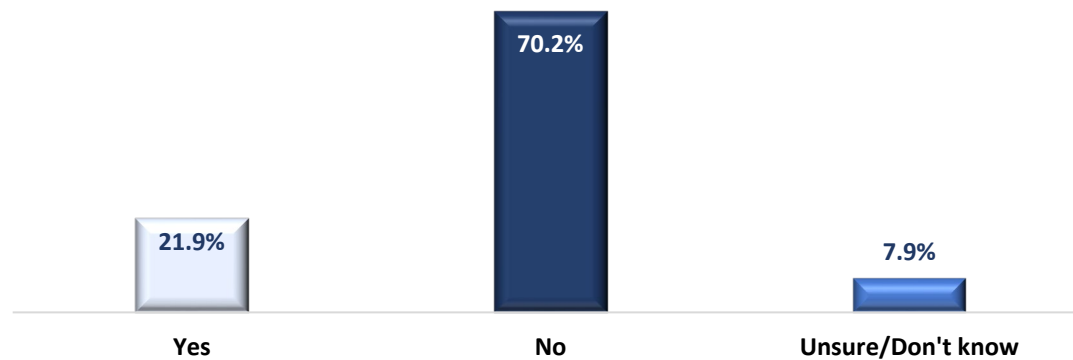
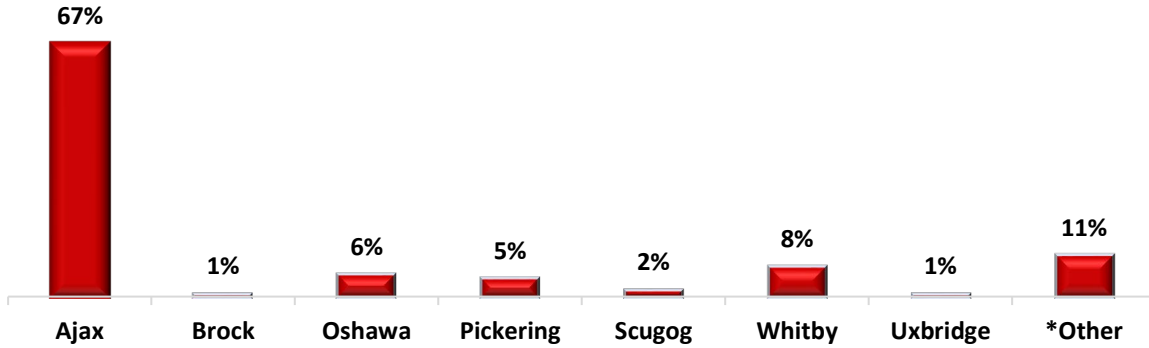
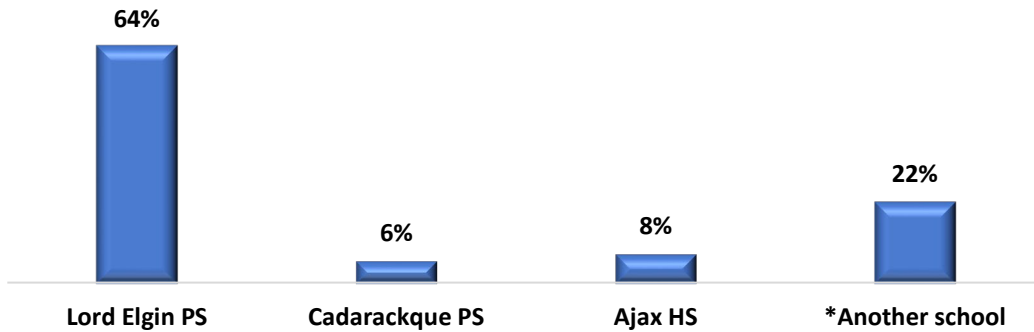


Figure 3
Location participants live in.
 n=277



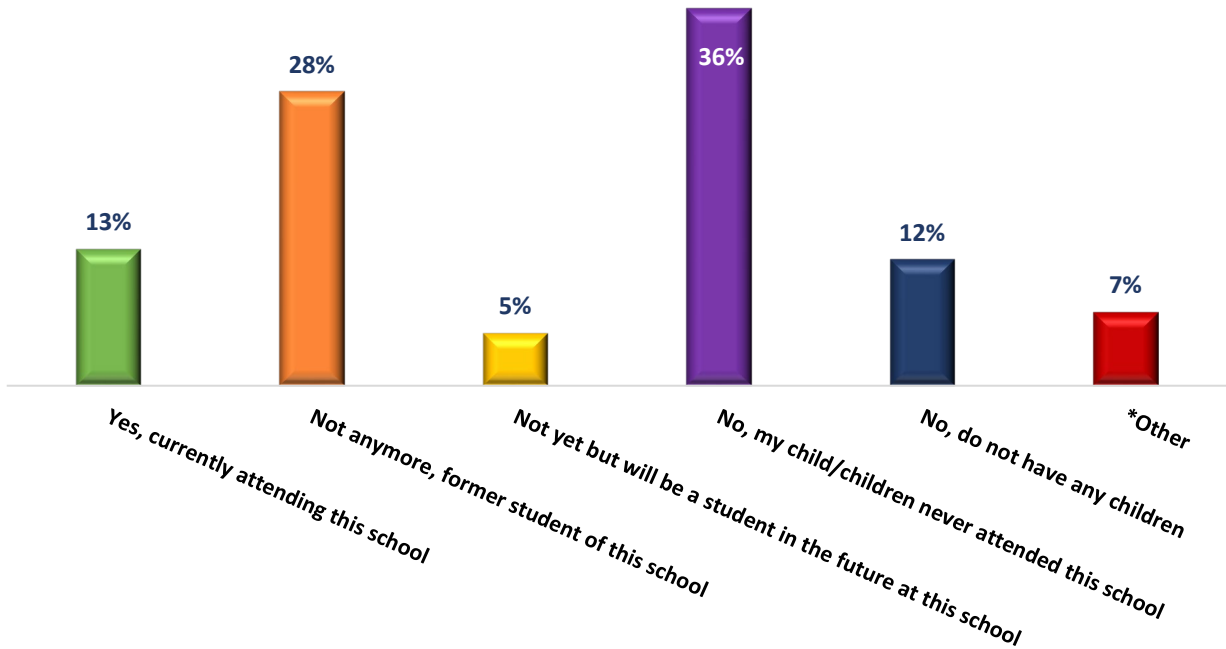
*Other locations not listed: Brampton, Brandon MB, Clarington, Courtice, East York, Kawartha Lakes, Lindsay, Marmora, Millbrook, Minden, Newcastle, Oakville, Orangeville, Scarborough, Toronto, Vaughan

Figure 4
Participants who are current DDSB Students and the school they attend.
 (n=36)



*Another school not listed: Bolton C Falby PS (special needs), Dunbarton HS, J. Clarke Richardson Collegiate, Julie Payette PS, Maxwell Heights SS, Westney Heights PS

Figure 5
Does a child/children in your household attend Lord Elgin PS?
Select all that apply.
 282 responses (n=241)



*Other (please specify):

- Educator at school
- I teach here
- I attended 1950-1956
- We used to live in Ajax but moved to Whitby
- I am Anishinaabe
- Kids attend schools in Brock
- I have two children who are not yet school age, and we hope to move to Ajax by the time they start school.
- Former teacher + children attended
- My daughter went there
- I grew up in Ajax and attended this school
- I went to this school as a child
- Waste of taxpayer's hard-earned money
- Someone that thinks this is not right



School Naming Committee – Lord Elgin PS Public Consultation – Surveys Results Summary

During the fall of 2023 two survey were conducted to collect feedback from the school community and members of the public on the possible renaming of Lord Elgin PS.

The Round 1 Survey ran from September 19, 2023 to October 6, 2023. The focus of the survey was to provide an opportunity for participants to submit alternative school names for consideration by the School Naming Committee.

The Round 2 Survey ran from October 30, 2023 to November 17, 2023. Included in the survey was the potential names shortlisted by the School Naming Committee for consideration by the Board if the renaming process was to be undertaken by the Trustees.

Participants

Table 1: Location where participants live.

Round 1 Survey n=241		Round 2 Survey n=122	
67.0%	Ajax	90%	Ajax
0.7%	Brock	0%	Brock
6.2%	Oshawa	2%	Oshawa
4.7%	Pickering	2%	Pickering
1.8%	Scugog	1%	Scugog
0.7%	Uxbridge	0%	Uxbridge
8.0%	Whitby	3%	Whitby
10.9%	Other location not listed: Brampton, Brandon MA, Cambridge, Clarington Courtice, Edmonton AB, Kawartha Lakes, Lindsay, London, Marmora, Millbrook, Minden, Newcastle, Oakville, Orangeville, Scarborough, Toronto, Vaughan,	2%	Other location not listed: Bowmanville, Clarington, outside Durham

Table 2: School student participants currently attend.

Students – Round 1 Survey n=36		Students – Round 2 Survey n=21 (17%)	
63.9%	Lord Elgin PS	100%	Lord Elgin PS
5.6%	Cadarackque PS		
8.3%	Ajax High School		
22.2%	Another school not listed: Bolton S Falby PS, DHS, J. Clarke, Julie Payette PS, Maxwell Heights PS, Westney Heights PS, USS		

Table 3: Adult participants sorted by participant group

Adults – Round 1 Survey n=238		Adults – Round 2 Survey n=100	
13.4%	*Parent/caregiver of a current Lord Elgin PS student(s)	57.0%	*Parent/caregiver of a current Lord Elgin PS student(s)
28.6%	Parent/caregiver of a former Lord Elgin PS student(s)	13.0%	Parent/caregiver of a former Lord Elgin PS student(s)
4.6%	Parent/caregiver of a future Lord Elgin PS student(s)	9.0%	Parent/caregiver of a future Lord Elgin PS student(s)
36.6%	Parent/caregiver whose child/children attended another school (not Lord Elgin PS)	7.0%	Parent/caregiver of students that attend another school (not Lord Elgin PS)
12.2%	Adult that do not have children	6.0%	Adult that do not have children
4.6%	Other: staff at Lord Elgin PS (current and former), former students, community member	8.0%	Other: staff at Lord Elgin PS or childcare provider, former students of Lord Elgin, community members

*Parents/caregivers of current Lord Elgin PS student(s) had the option to indicate if they are also a parent/caregiver of a former and/or future student of Lord Elgin PS. For the purposes of the analysis, those that selected multiple options have been categorized as parent/caregiver of current Lord Elgin student(s).

Do you think Lord Elgin Public School in Ajax should be renamed?

Note: This question was asked on both the Round 1 Survey and the Round 2 Survey.

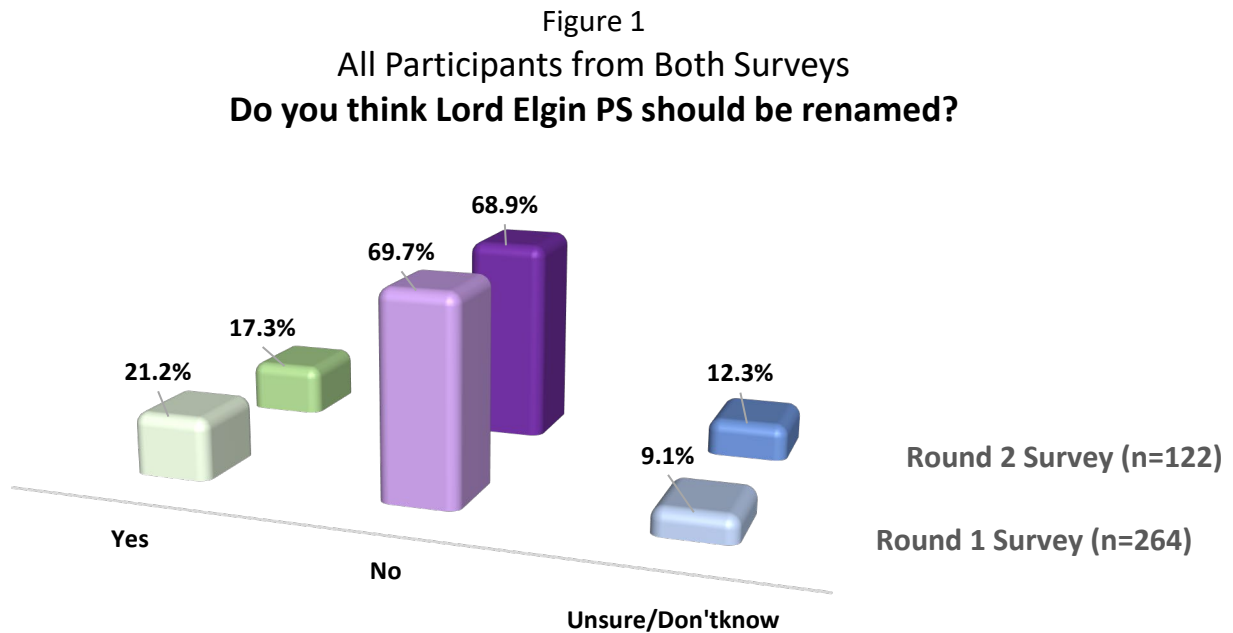
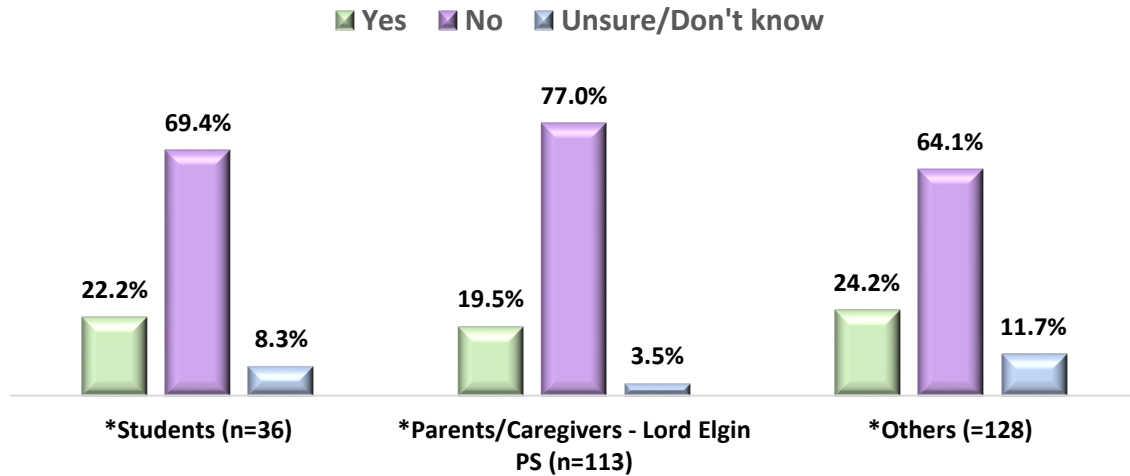


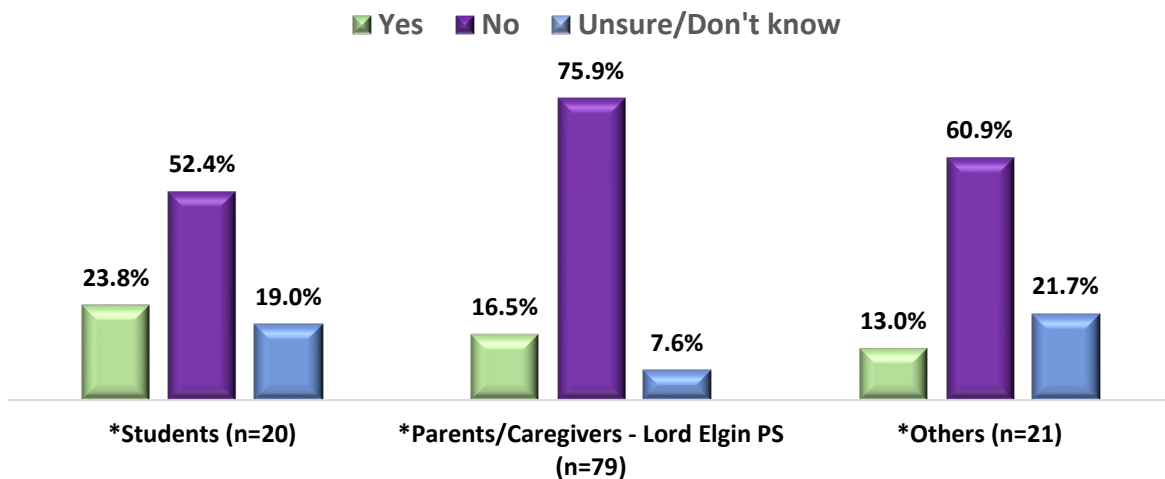
Figure 2
 Round 1 Survey By Participant Groups (n=264)
 Do you think Lord Elgin PS should be renamed?



*Parents/Caregivers of current, former and/or future Lord Elgin PS students

*Others: parents/caregivers of students attending other schools, staff at Lord Elgin PS (current and former), former students, community member

Figure 3
 Round 2 Survey By Participant Groups (n=120)
 Do you think Lord Elgin PS should be renamed?



*Students: all students who participated in Round 2 Survey are currently attending Lord Elgin PS.

*Parents/Caregivers of current, former and/or future Lord Elgin PS students

*Others: DDSB Staff, Parents/Caregivers of Students attending other schools, members of the public.

Please select your preference for a school name

Note: This question was asked only on the Round 2 Survey and included the top 5 school names determined by the School Naming Committee from the names submitted through the Public Consultation Round 1 Survey.

Figure 4
All Participants (n=119)
Select your preference for a school Name

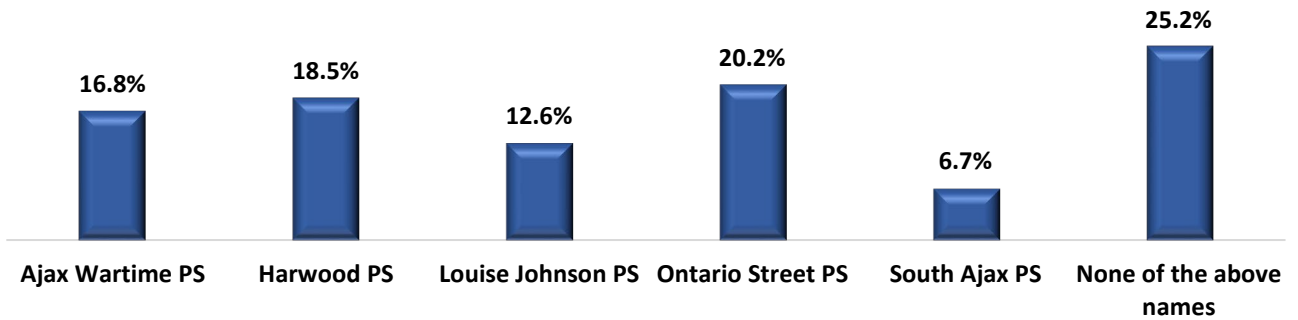


Figure 5
Adult Participants (n=98)
Select your preference for a school Name

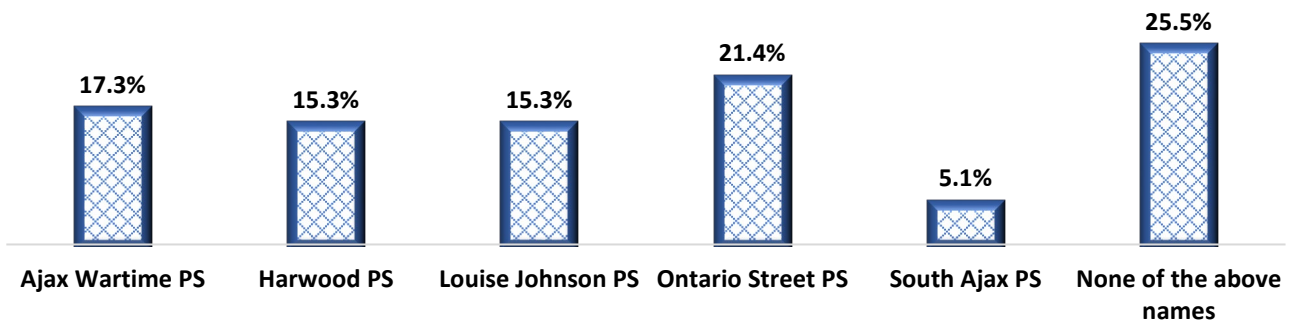
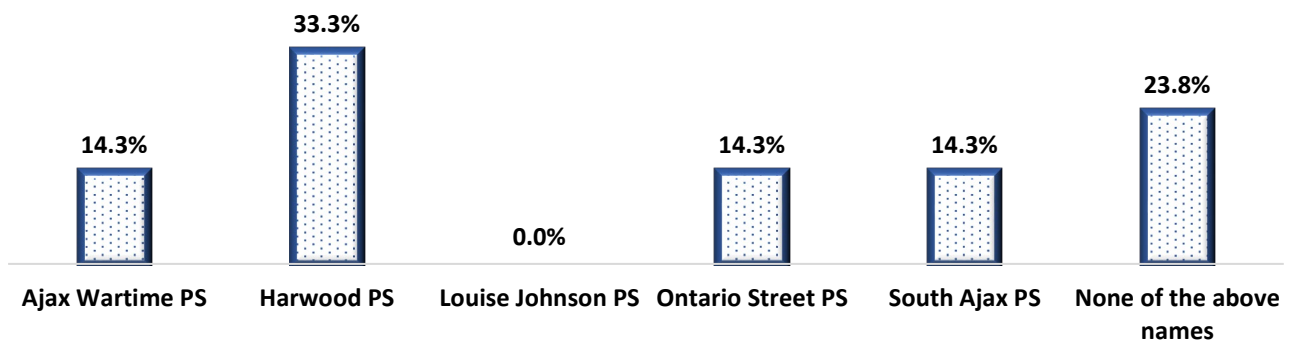


Figure 6
Students (n=21)
Select your preference for a school Name



DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board **DATE:** January 22, 2024

SUBJECT: April 2024 Professional Activity Day Proposed Date Change **PAGE:** 1 of 3

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
 David Wright, Associate Director of Corporate Services and Treasurer of the Board
 Jim Markovski, Associate Director, Equitable Education
 Kerri Stewart, Manager of Health and Safety

1.0 Purpose

The purpose of this report is to seek approval from the Board of Trustees to reschedule the April 19, 2024 PD Day to April 8, 2024. This request is related to a potential health and safety risk that is associated with the solar eclipse that will occur on April 8, 2024.

2.0 Ignite Learning Strategic Priority/Operational Goals

Well-being – Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.

3.0 Background

School year Calendar Approval

Regulation 304 of the Education Act requires school boards to annually submit proposed school year calendars to the Ministry of Education for approval. The 2023/2024 school year calendar for the Durham District School Board was approved by the Board of Trustees and the Ministry of Education in the Winter/Spring of 2023. Regulation 304 allows school boards to make alterations to the dates of scheduled Professional Activity Days. Any changes to Professional Activity Days will need to be shared with all stakeholder groups, including the Ministry of Education and families as early as possible.

Solar Eclipse

A total solar eclipse happens when the moon passes between the sun and earth, completely blocking the face of the sun. The sky will darken as if it were dawn or dusk. These events can pose potential risks and severe damage to eyesight if proper precautions are not taken. Viewing the sun directly during an eclipse can lead to solar retinopathy, permanently damaging the retina's light-sensitive cells.

On April 8, 2024, a total solar eclipse will cross North America, passing over southern Ontario. Durham Region will experience a deep partial solar eclipse with the timing of this event presenting a significant concern. The solar eclipse in the Durham Region will begin at approximately 2:00 p.m. and end around 4:30 p.m., corresponding with student dismissal times.

In addition to the physical risks associated with viewing the solar eclipse directly without proper protection, a period of increased darkness will occur, presenting additional challenges for students during dismissal time. This peak period of darkness (referred to as the mid-eclipse) will occur at approximately 3:20 p.m., which presents safe dismissal concerns for many school sites.

4.0 **Analysis**

Durham Region Health Department understands that there are significant risks associated with unprotected viewing of the solar eclipse and are supportive of the DDSB's desire to mitigate potential risks.

Several Ontario school boards have made the precautionary decision to amend their School Year Calendar to move their April Professional Activity Day to April 8, 2024. To date, the Limestone District School Board has adjusted a previously scheduled PA Day from April 12 to April 8 for this reason. The Peterborough Victoria Northumberland Clarington Catholic District School Board, the Kawartha Pine Ridge District School Board, the Renfrew County Catholic District School Board, and the Renfrew County District School Board, have all rescheduled their PA Day from April 26 to April 8 citing safety concerns surrounding the total solar eclipse. The Halton District School Board has rescheduled their PA Day from April 22 to April 8 because of potential concerns related to the solar eclipse. As this is a Professional Activity Day and not a Board Designated Holiday or Scheduled School Holiday, April 8, 2024 is a regular working day for school staff.

This solar event represents a learning opportunity. The DDSB Health & Safety Department will provide educational resources to school communities that will support learning connected to the curriculum and outline safety tips related to the event. The following websites include important safety information about solar eclipses:

- [Canadian Society of Optometrists: Solar Eclipse Safety, January 2024](#)
- [Government of Canada: Canadian Space Agency, Total Solar Eclipse of April 8, 2024](#)
- [NASA: 2024 Total Solar Eclipse](#)

5.0 **Financial Implications**

There is a possibility that this recommendation may incur additional transportation costs. The DDSB strives, where possible, to align our school year calendars with the Durham Catholic District School Board (DCDSB). As our busing arrangements are integrated with the DCDSB, there is a financial cost of \$147,123.00 per day if the DDSB runs school buses without DCDSB's participation. The Durham District School Board is currently consulting with the Durham Catholic District School Board to potentially align the April Professional Activity Day in order to avoid any additional cost.

6.0 **Evidence of impact**

Shifting the Professional Activity Day from April 19, 2024 to April 8, 2024 is a proactive preventative measure the Board can take to support the safety and well-being of students, families, and staff.

7.0 **Communication Plan**

As per Regulation 304 of the Education Act, any approved change to the school year calendar will be communicated to parents/guardians and the Ministry of Education as soon as possible. Communication of the change to DDSB students, staff, and families will occur through various communication means, which will include a system message, a letter to families, posting on DDSB/school websites, and social media.

8.0 Conclusion

If the solar eclipse were to occur at an earlier time during the school day, the associated risks for students could be easily managed. However, the timing of this event during dismissal time presents several concerns as outlined within this report.


9.0 Recommendations

To proactively plan for the safety of our students and the challenges families may experience, it is recommended that the Board of Trustees approve moving the scheduled Professional Activity Day from April 19, 2024 to April 8, 2024.

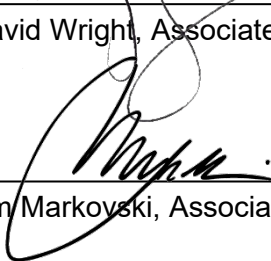
Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



David Wright, Associate Director of Corporate Service



Jim Markovski, Associate Director of Equitable Education

**DURHAM DISTRICT SCHOOL BOARD
ADMINISTRATIVE REPORT**

REPORT TO: Durham District School Board **DATE:** January 22, 2024
SUBJECT: 2023 Director's Annual Report **PAGE:** 1 of 2
ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board

1.0 Purpose

The purpose of this report is to provide the Board of Trustees with the 2023 Director's Annual Report.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Leadership – *Identify future leaders, actively develop new leaders and responsively support current leaders.*

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

Innovation – *Re-imagine learning and teaching spaces through digital technologies and innovative resources.*

3.0 Background

Pursuant to the provisions of section 283(2) of the Education Act, the Chief Executive Officer of the Board shall, within the policies established by the Board, develop and maintain an effective organization and the programs required to implement such policies. The Chief Executive Officer is required to submit to the Board a report on the actions taken during the preceding 12 months and to also submit a copy of this report to the Minister of Education.

4.0 Analysis

This report is an opportunity to reflect on the successes, challenges and opportunities for growth and improvement the District has experienced in 2023. New for this year, the report has been moved entirely to a web-based version to reflect our commitment to continued innovation and evolution of practice. The full report is available at <https://www.ddsbanualreport.ca/>.

The Director's Annual Report provides a snapshot of some of the many initiatives and events that took place in our schools and workplaces, demonstrating our ongoing commitment to providing learning and working spaces where everyone is welcomed and provided with the tools and opportunities needed to achieve their goals.

5.0 Financial Implications

There are no financial implications to report as a result of the 2023 Director's Annual Report.

7.0 Communication Plan

The 2023 Director's Annual Report webpage will be posted publicly and will be circulated to all staff and community members through email, social media and school websites. The report will be provided to the Minister of Education in accordance with the Education Act.

8.0 Conclusion

This report is provided to Trustees for information.

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



REPORT TO: Durham District School Board

DATE: January 22, 2024

SUBJECT: 2022-2023 Durham Student Transportation Services Annual Report

PAGE: 1 of 1

ORIGIN: Kelly Mechoulan, DSTS Chief Administrative Officer

1. **Purpose**

The purpose of this report is to provide Durham District School Board's Board of Trustees with the 2022-2023 Durham Student Transportation Services (DSTS) annual report.

2. **Background**

Since the 2014-2015 school year, DSTS has produced an Annual Report as information for community and education partners. This information is posted on the DSTS website at www.dsts.on.ca/information. The 2022-2023 Annual Report is included as Appendix A.

2022-2023 highlights include:

- Route/Operator Statistics
- Start –Up Communication
- Student Safety Programs
- Rationale of Distance Measurement used by DSTS
- Request to Review or Reconsider Transportation Arrangements
- School Bus Weather Zones
- Key Performance Indicators (KPI's)

3. **Conclusion**

This report is provided to the Board of Trustees for information.

4. **Appendices**

Appendix A – 2022-2023 Durham Student Transportation Services Annual Report

Report presented by:

Kelly Mechoulan, DSTS Chief Administrative Officer



DSTS

Durham Student Transportation Services



Annual Report
2022-2023

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CAO and Governance Committee Update

The 2022-2023 Durham Student Transportation Services (DSTS) Annual Report highlights DSTS' successes and ongoing initiatives as it continually strives to fulfill its mandate and improve the level of service to all transported students in Durham Region. DSTS continues to focus on providing safe and customer-service-oriented services to and from school every day.

A few highlights from our 2022-2023 school year include:

- Routing and Technology continued to be a priority through the implementation of further mapping capabilities to address a growing region and enhance the accuracy of DSTS operations.
- Completion of a system-wide bell time review to maximize the usage of the DSTS school bus fleet and assist with ensuring school bus driver availability for as many bus routes as possible.
- Piloting additional technology on school buses to enhance the efficiency of bussing operations and provide additional information to parents/guardians on route status.
- Working with bus operators to develop routing and employment strategies to address the province-wide bus driver shortage.
- DSTS and member school boards continue to develop a partnership with Durham Regional Transit (DRT) to promote affordable and high-quality public transit options for secondary students throughout the region.
- Continued emphasis on School Bus Safety including enhanced safety reviews of school bus stop locations including school bus operational safety, roadway conditions, and traffic assessments throughout the region.

Governance Committee Members

Chair of the Board, DDSB

Chair of the Board, DCDSB

Director of Education, DDSB

Director of Education, DCDSB

Mission Statement

The Durham Student Transportation Services is committed to supporting the education of students by providing safe, equitable, effective, and efficient transportation to its Member Boards.

Vision Statement

DSTS, with its partners, will enhance each student's school day by providing safe and customer service-oriented services to and from school every day.

2022-2023 Highlights

Route/Operator Statistics

DSTS has contract services with four bus operator companies. A total of 494 buses were contracted to the following bus operators:

- Century Transportation Ltd.
- Durhamway Bus Lines Inc.
- First Student Canada
- Stock Transportation Ltd.

Start-Up Communication

DSTS understands that today's stakeholders require many different communication options to stay informed of School Bus information for their students. DSTS offers the following communication tools to our schools and family community:

- Interactive Voice Relay System for both inbound and outbound communications.
- DSTS Website has undergone multiple improvements and integrations with our transportation routing solution. Parents can log in using student info to view transportation data.
- Subscription services for Route delays. Parents can choose to receive email notifications when their student's route is running late. Over 18,787 parents have taken advantage of this service to date.
- Twitter, all delays and cancelations are posted to our Twitter feed. DSTS currently has almost 6,145 followers and growing.

Student Safety Programs

Student Safety is a paramount priority for DSTS. In 2022-2023 DSTS provided the following safety programs in a virtual format.

- The Safe Rider Program – Buster the Bus (JK-3)
- The Rider Role Model Program (Grade 4-8)
- School Bus Evacuation Program (Available to all schools/grades)

The safety of transported students is the highest priority for DSTS. In all aspects of school bus service, from route planning and design through daily operations, safety is always the first consideration. As an extension of the classroom, students play a large role in contributing to the safety of the bus. The same conduct expected by the school is also expected by the bus driver.



Rationale of Distance Measurement used by DSTS

Durham Student Transportation Services (DSTS) uses Durham Regional digital maps that are imported into our routing software “Bus Planner”. Distances are calculated through our routing software based on the walking properties set to each individual regional road segment. Walkability is managed by DSTS staff using geographic knowledge of the areas and database information obtained from the Region. The database shows all the sidewalks and pedestrian walkways within the Region. DSTS consistently reviews areas to ensure walkability and distance calculations are accurate. Accurate distance measurements are key to ensuring our walk policy is applied in a fair and consistent manner for all schools of the Durham District and Durham Catholic School Board students. To ensure consistency in distance measurement DSTS utilizes one measurement obtained from “Bus Planner”.



Request to Review Bus Stop Location

DSTS is responsible for selecting bus stop locations within the service area in accordance with the walk-to-stop distance procedures. DSTS is not responsible for providing door-to-door transportation. Whenever possible, community collector stops are used.

DSTS maintains an average walk-to-stop distance of 400 meters to a maximum walk-to-stop distance of 800 meters where possible. The distance is calculated on DSTS geometrics software between the place of residence and the bus stop based on the shortest distance on a road network and may include municipal walkways. For the safety of all students on board the bus, school bus stops are not in areas such as cul-de-sacs or dead-end streets. DSTS does not enter private property and roads, such as long rural driveways, gated communities, and townhouse/apartment complexes.

DSTS reserves the right to determine if the roadway is suitable for travel, given road conditions and necessary space requirements factoring in the turning radius of large school vehicles. Parents may request a review of bus stop location through the DSTS website at www.dsts.on.ca

Request to Reconsider Transportation Arrangements

Parents or guardians who disagree with the way in which the Transportation policy has been applied by DSTS may request a reconsideration of transportation arrangements. The process by which to file a request for reconsideration is outlined on the Durham Student Transportation Services website at www.dsts.on.ca.

Requests for reconsideration must be made in writing by a parent or guardian directed to the Chief Administrative Officer of DSTS. The request should include a detailed description of the situation and/or events. If the parent or guardian is not satisfied with the response from the Chief Administrative Officer, they may request reconsideration of the decision in writing to the Administrative Committee of DSTS.

School Bus Weather Zones

For transportation purposes, the Durham Region has been divided into four zones outlined in the illustrated map.

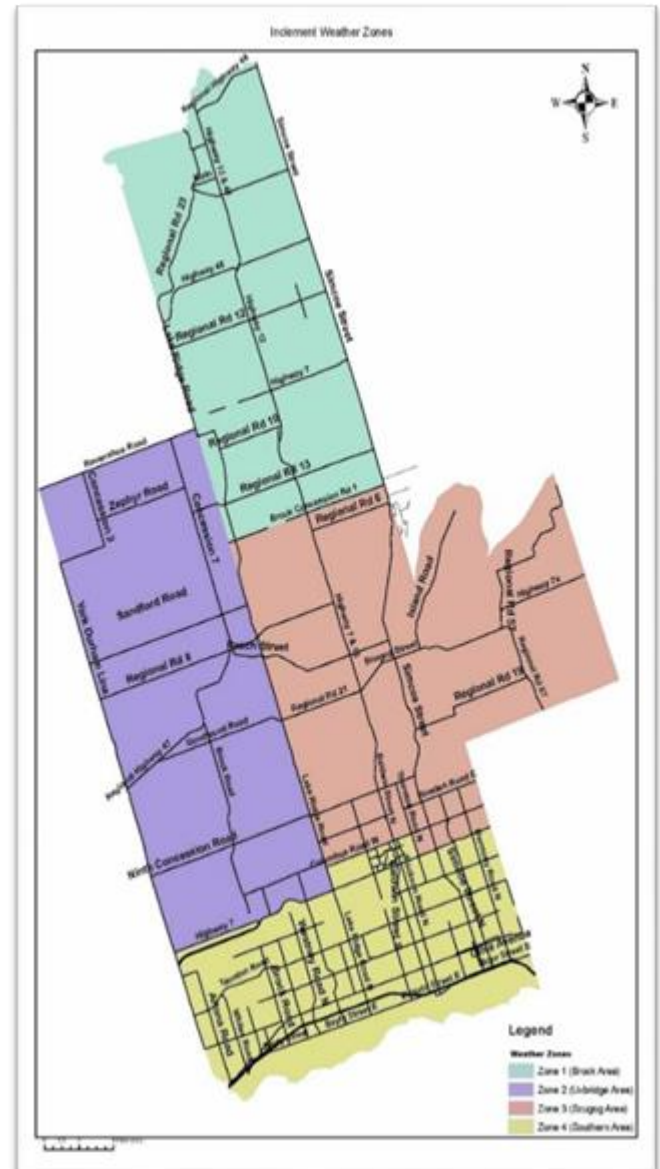
Zone 1- Brock Township

Zone 2-Uxbridge Township

Zone 3-Scugog Township

Zone 4-Pickering, Ajax, Whitby, Oshawa

Depending on the location and type of weather occurrence, transportation may be cancelled for a specific zone. A listing of all schools and their weather zone are listed on the DSTS website. Any weather-related bus cancellations are announced in the early morning hours to local radio and TV stations. All cancellation information is posted to the DSTS and School Board websites and social media.

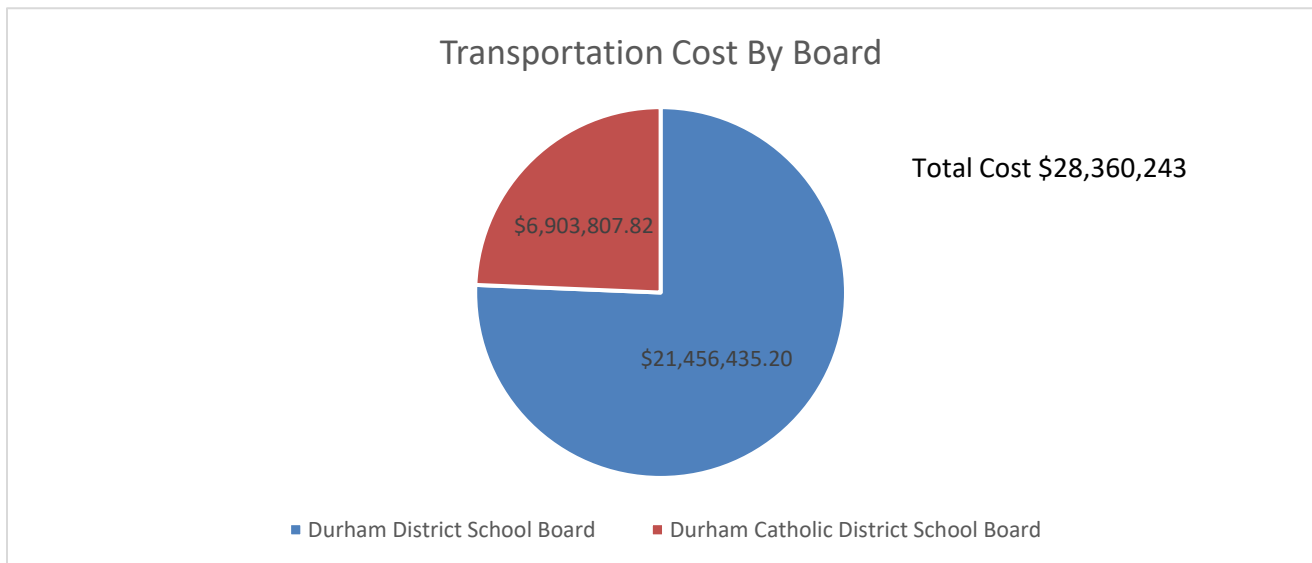


Key Performance Indicators (KPI's)

Transportation KPI's contained within the report are based on data exported as of June 2023 from the DSTS student transportation routing software Bus Planner. Student data is provided to DSTS through regular downloads from each board's student information system, PowerSchool.

Transportation Costs by Board

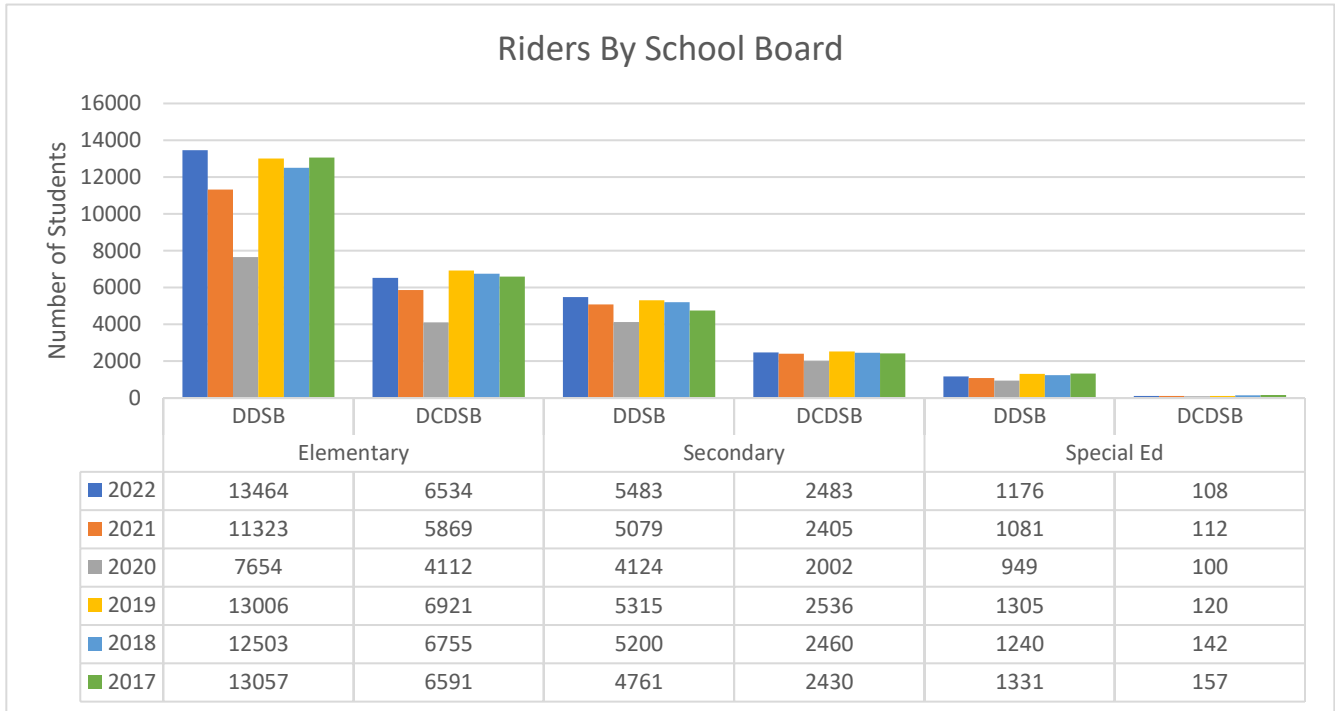
The chart below outlines the 2022-2023 transportation costs by member board:



**Transportation costs only, administration costs are excluded.*

Transported Students by Board

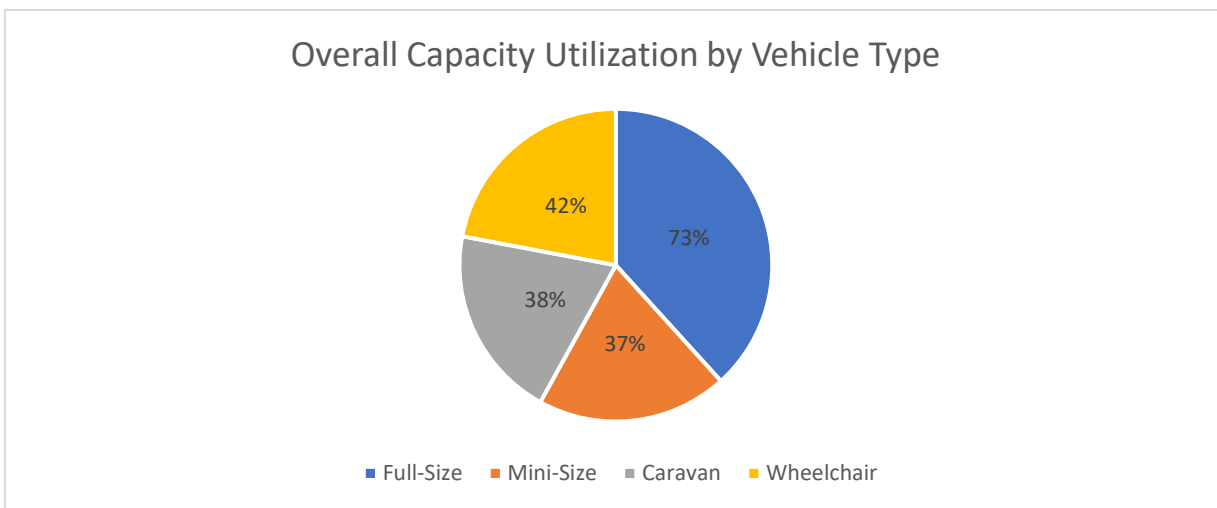
In the 2022-2023 school year, DSTS transported a total of 29,248 students. The chart below outlines the number of students transported by member school board by panel.



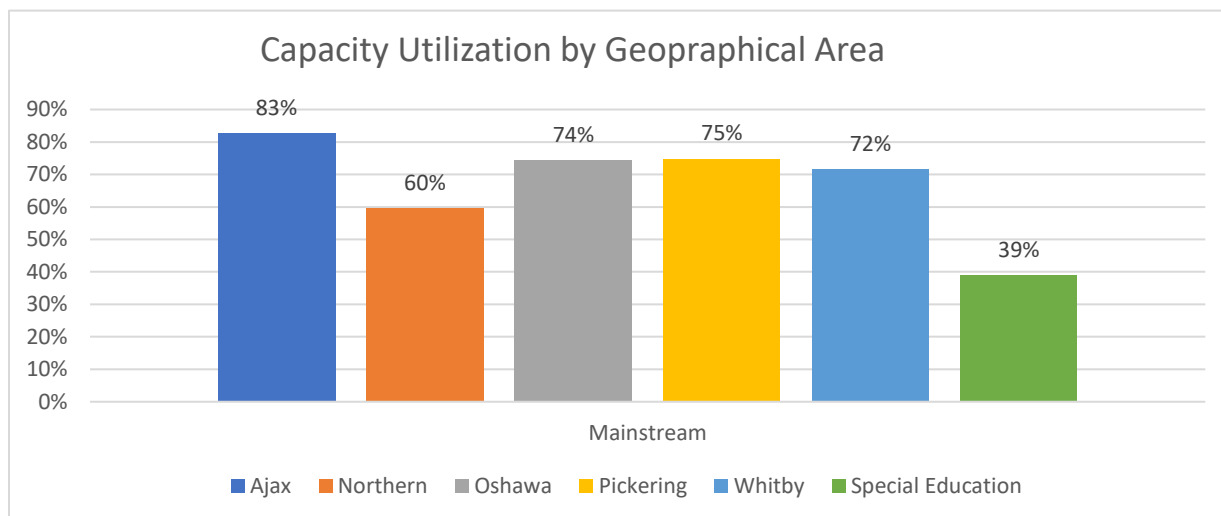
Vehicle Utilization

The vehicle utilization percentage indicates how efficiently each vehicle type is used. The calculation is based on the vehicle capacity divided by riders, total routes, and vehicle types. Below is a graph that illustrates the capacity utilization by the entire route taking an average load of all the tiers on a given bus throughout the day and dividing it by the total capacity of the vehicle. Smaller vehicles including the 18-passenger, 6-passenger, and wheelchair accessible provide service predominately to students with specialized needs. Utilization rates on these vehicles are usually lower due to the distance travelled to the program and/or the needs of the students.

The following graph outlines the capacity ratio by all vehicle types:

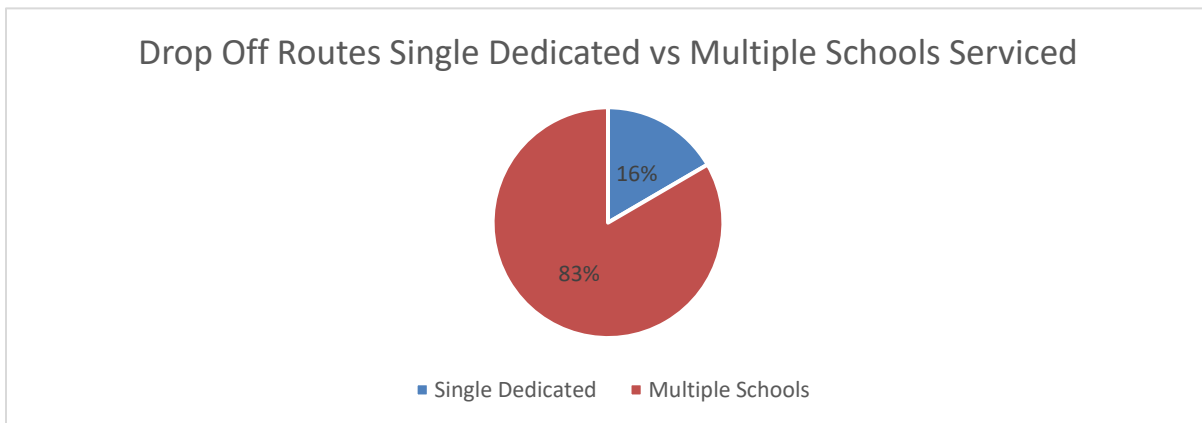
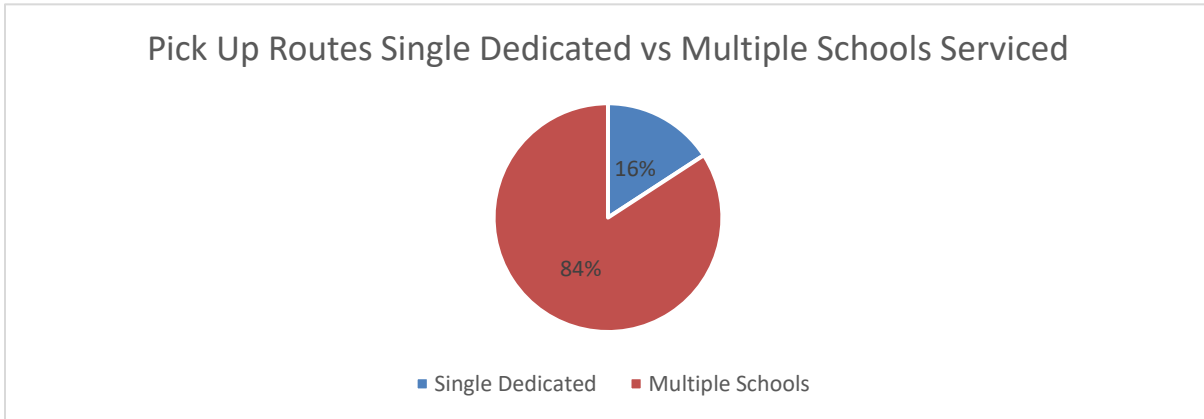


The next graph shows the breakdown by municipality for Mainstream students



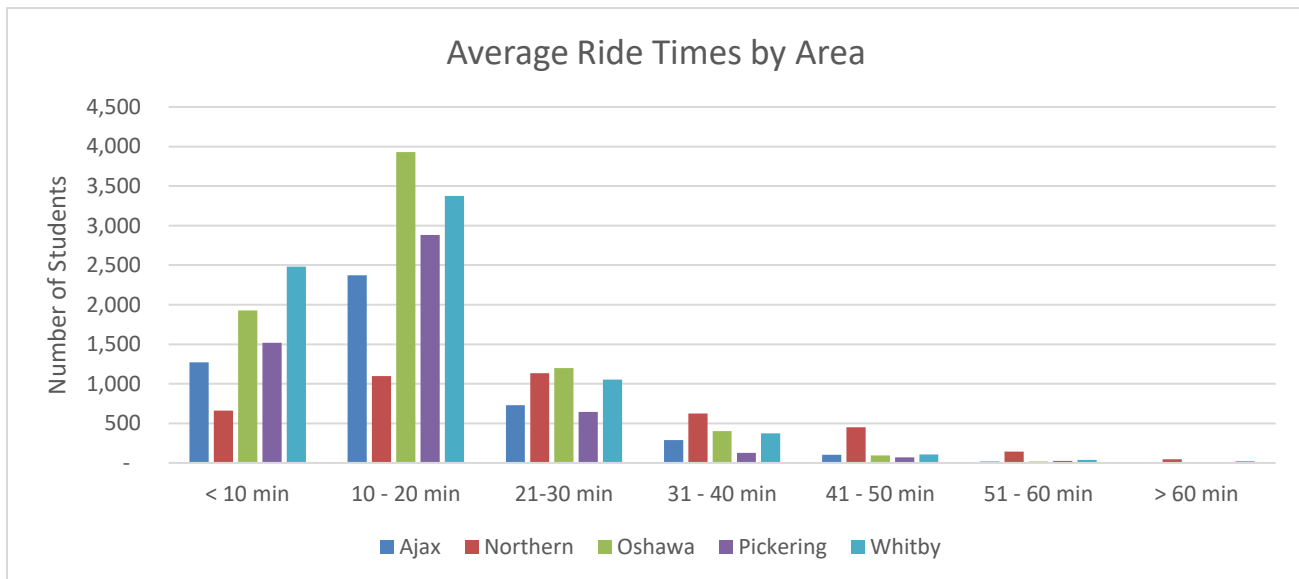
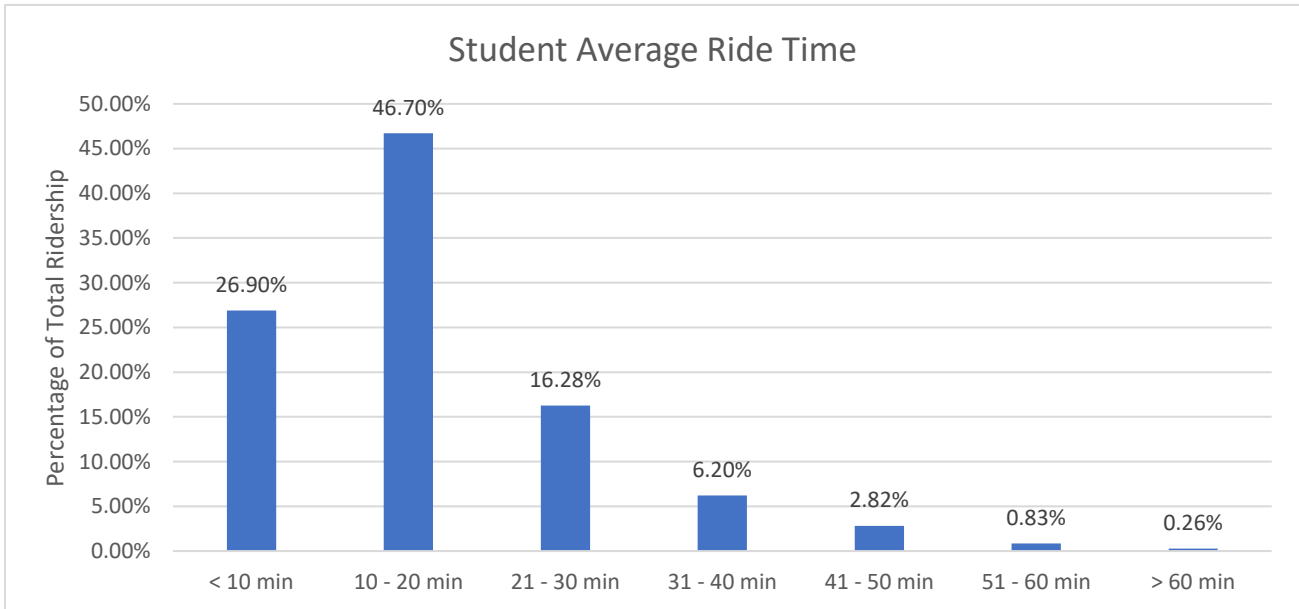
Route Sharing and Vehicle Tiering

Tiering and route sharing are approaches taken to maximize the usage of a vehicle by sending a vehicle out on multiple runs or sharing the vehicle for multiple school locations. The following graphs illustrate the percentage of tiered or shared routes.



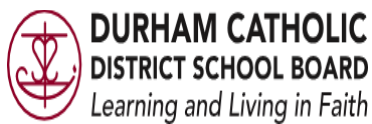
Average Ride Time

DSTS operates under a maximum one-way ride time of 60 minutes wherever possible. Below is a breakdown of the average ride time for DSTS students. Most of the students ride for less than 30 minutes, many of the longer rides are due to the location of the program from the residential address.





Durham Student Transportation Services



Contact DSTS:

24 Hour Automated Info Line:

1-866-908-6578 or 905-666-6979

Office Line:

905-666-6395

Follow us on Twitter @DurhamSTS



DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board **DATE:** January 22, 2024

SUBJECT: Quarterly Construction and Major Projects Report **PAGE:** 1 of 8

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
 David Wright, Associate Director of Corporate Services and Treasurer of the Board
 Lisa Bianca, Head of Facilities Services
 Lindsay Wells, Senior Manager of Development and Inclusive Design
 Mike Kennedy, Manager of Major Projects
 Ambrosio Dimagiba, Manager of Design and Construction

1.0 Purpose

The purpose of this report is to provide the Board of Trustees with an update on the status of construction and major projects as of December 31, 2023. Updates to this report will be provided to Trustees on a quarterly basis (January, March, June and September), and will be posted on the Board's website.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

3.0 Background

3.1 Capital Projects

The Board has received Ministry of Education approval for five new school builds and one major addition:

- February 2018: Durham District School Board (DDSB) received Ministry of Education approval to build Beaver River PS. The new school will replace and consolidate Beaverton PS and Thorah Central PS on the Beaverton PS site in Beaverton.
- July 2020: DDSB received Ministry of Education approval to build a new elementary school, Unnamed Pickering Creekwood PS (now Unnamed Coughlan PS at a new location 2.5km away and is anticipated to serve many of the same students), and an addition to Mary Street PS in Oshawa to replace the existing portapac.
- October 2020: DDSB received Ministry of Education approval to build a new elementary school, Unnamed North Oshawa PS, at Windfields Farm Drive West and Wintergrace Avenue in Oshawa.
- May 2022: DDSB received Ministry of Education approval to build a new elementary school, Unnamed Pickering Seaton PS, at Burkholder Drive and Azalea Avenue in Pickering and a new secondary school, Unnamed North Oshawa SS, at Windfields Farm Drive East and Bridle Road South in Oshawa.

4.0 Analysis

4.1 **Approved Capital Priorities Projects**

Beaver River PS

Project Type: Rebuild Elementary School Including Child Care Centre and Early ON Hub
 Occupancy Date: September 2024
 Architect: Moffet & Duncan Architects Inc.
 Contractor: Pre-Eng Contracting Ltd.

Construction of the new facility continues with site servicing having commenced at the end of November and demolition of the existing school completed. Footings and foundations for the new building are complete along with all load-bearing masonry walls. Brick veneer is approximately 10% complete with roofing work currently underway. Mechanical and electrical installation continues with rough-in work on both floors. Project completion is scheduled for September 2024.

Unnamed Pickering Creekwood PS (Now Unnamed Coughlan PS)

Project Type: New Elementary School, Including Child Care Centre
 Occupancy Date: September 2025 (Rescheduled from September 2024)
 Architect: Cellucci + Pace
 Contractor: To be determined

Construction documentation is complete. Although Facilities Staff and the City of Pickering have been working diligently towards obtaining the record of site condition required for property acquisition the lengthy clearance process with the Ministry of the Environment, Conservation and Parks (MECP) has made our current project completion date unachievable. With the need for this school at a critical level, staff intend to build the school as designed on the nearby Coughlan site already owned by DDSB in Ajax at Stannardville Drive and Hurst Drive. Updated construction and opening schedule will be provided as discussions and approvals progress with the Town of Ajax. The school development history in Pickering is attached as Appendix A and includes a draft schedule and comparison between the two sites.

Mary Street PS Oshawa – Addition

Project Type: Replacement of Existing Portapac with a New Addition
 Occupancy Date: September 2024
 Architect: Moffet & Duncan Architects Inc.
 Contractor: J.J. McGuire Construction Limited

Project construction is underway with the new parking lot in use and site services approximately 95% complete. Plumbing rough ins for the existing school are ongoing while underground plumbing approaches approximately 60% completion. Excavation and formwork are nearing completion for the new addition after several delays encountered due to remedial soil work required. This project is currently scheduled for completion in September 2024.

Unnamed North Oshawa PS (Windfields Farm Drive West/Wintergrace Avenue)

Project Type: New Elementary School, Including Child Care Centre
 Occupancy Date: September 2024
 Architect: Snyder Architects Inc.
 Contractor: Everstrong Construction Ltd.

Construction of the new facility continues with site services 95% complete. Load bearing masonry is nearing completion with footings and foundation work complete. Concrete curbs and base asphalt in the parking lot areas is complete with play areas to be finished in spring 2024. Roof joist and decking installation is approximately 50% complete with mechanical and electrical rough-in work ongoing. Project completion is scheduled for September 2024.

Unnamed North Oshawa SS (Windfields Farm East/Bridle Road South)

Project Type: New Secondary School
 Occupancy Date: September 2026
 Architect: Hossack Architects & Associates Inc.
 Contractor: To be determined

Design development for the new facility is complete with contract documents well underway. Facilities Staff continue to work with the City of Oshawa towards site plan approval with initial submission comments received. Site plan approval resubmission is targeted for late December 2023. Approval to Proceed (ATP) is targeted for early 2024 submission to EDU. Project completion is currently scheduled for September of 2026.

Unnamed Pickering Seaton PS (Burkholder Drive/Azalea Avenue)

Project Type: New Elementary School, Including Child Care Centre
 Occupancy Date: September 2026
 Architect: Snyder Architects Inc.
 Contractor: To be determined

Detailed design work and construction documentation continues to progress on the new facility. Facilities Staff continue to work with the City of Pickering towards site plan approval with initial submissions nearing completion. Project completion is currently scheduled for September 2026 with the possibility of an earlier completion date once approvals are received.

4.2 Child Care Projects

PROJECT	SCHOOL/SITE	PROGRESS DETAILS
Child Care Renovation and Minor Addition Projects	Vaughan Willard PS	Construction is progressing. Interior work nearing completion, however exterior addition completion is projected for late May 2024.
3 Room Child Care Building Addition Projects	Seneca Trail PS	Contractor mobilized. Building permit and site plan approval submitted. Target completion is September 2024.
	Scott Central PS	Construction is progressing with project completion currently estimated for mid February 2024.
	Sunderland PS	The ATP to tender package was submitted to EDU and is currently under review.

4.3 Major Projects

Major Projects are funded from Capital Funding provided annually to the DDSB.

PROJECT	SCHOOL/SITE	PROGRESS DETAILS
Main Office/Guidance Renovations	Pringle Creek PS	Project scope was revised and is now tendering.
	G.L. Roberts CVI	Project is under construction.
	Anderson CVI	Project is under construction.
Change Room Renovation	G.L. Roberts PS	Construction is complete.
	Dunbarton HS	Project is under investigation.
Art/Science/Music Renovations	Vaughan Willard PS	Vaughan Willard PS is on hold due to overlap in scope area with the planned childcare renovation. Project will be tendered in early 2024.

PROJECT	SCHOOL/SITE	PROGRESS DETAILS
Outdoor Classroom / Courtyard Refresh	Uxbridge PS Eastdale CVI	Outdoor classroom. Courtyard project is in design.
Interior Modifications – Teaching Space - Classroom Refresh	Valley Farm PS Hillsdale PS Dunbarton HS	Phase 2 construction is in progress. Project is under construction. Project investigation is in progress.
Asphalt Replacement	G.L. Roberts CVI D.A.S.S. Simcoe Meadowcrest PS Rosebank PS Hillsdale PS R.H. Cornish PS Fallingbrook PS Harmony Heights PS Henry St HS	Project is in design development. Construction targeted for summer 2024. Projects are complete. Projects are under investigation.
Roofing Projects	Dr. S.J. Phillips PS E.A. Fairman PS John Dryden PS J. Clarke Richardson Collegiate Kedron PS Biidaasige Mandamin PS Joseph Gould PS Meadowcrest PS Glen St PS	Projects are complete. Project is in design. Projects are under investigation.
Masonry/Wall Cladding Restoration	Biidaassige Mandamin PS Bayview Heights PS Uxbridge SS EA Lovell PS	Project is complete. Project is in design. Projects are generally complete with minor deficiencies remaining.

PROJECT	SCHOOL/SITE	PROGRESS DETAILS
Masonry Restoration Projects	Valleyview PS Hillsdale PS	Projects are complete.
	Beau Valley PS Henry St PS	Projects are under investigation.
Window Replacements	Coronation PS Ormiston PS Joseph Gould PS	Construction is complete.
	Pringle Creek PS	Project awarded and windows are in fabrication. Installation to be scheduled upon receipt by the contractor.
	William Dunbar PS	Project scope has been revised and is now tendering.
	Valley View PS Brock HS	Projects are under investigation.
Learning Commons Finish Refresh Projects	Port Perry HS	Construction is complete. Phase 3 - remaining 1966 building addition window replacement is in design.
	Coronation PS	Project is in design. Project on hold until 2024 due to required classroom space for increased student enrolment in September 2023.
	Henry St HS	Project is under construction and approaching completion December 2023.
	Greenbank PS	Project has tendered and pending award.
Interior Modifications - Washroom Upgrade Projects	Gandetsetiagon PS	Project is in design.
	William Dunbar PS	Projects are complete.
	Beau Valley PS	Project is tendering.
	Port Perry HS Ajax HS Stephen Saywell PS	Projects are in design.

PROJECT	SCHOOL/SITE	PROGRESS DETAILS
Boiler Replacement Projects	Fallingbrook PS Winchester PS Quaker Village PS Pierre Elliot Trudeau PS Anderson CVI	Projects are complete.
	Altona Forest PS C.E. Broughton PS	Projects are awarded. Procurement of equipment is in progress.
	Dr. C.F. Cannon PS	Project is tendering.
Dust Collector Replacement Projects	Pickering HS Dunbarton HS	Project was awarded. Project is in design.

4.4 Ventilation Improvement Projects and Air Conditioning

The following is a status report updating the progress of ventilation improvement projects from Capital Funding. The funding is provided annually to the DDSB. Projects noted as CVRIS were funded by COVID-19 Resilience Infrastructure Stream Funding provided by the Federal and Provincial governments.

Included below are the projects that provide air-conditioned cooling centres at each school site and a minimum of one fully air-conditioned building in each geographic area. This project has been ongoing since November 2017.

PROJECT	SCHOOL/SITE	PROGRESS DETAILS
Ventilation Projects Non-Air Conditioned – Partial Building	D.A.S.S. Simcoe	Project is complete.
	Beau Valley PS Anderson CVI	Projects are generally complete with final commissioning in progress.
	R.H. Cornish PS	Construction for new systems and equipment is complete. Final phase of work for demolition of existing redundant mechanical equipment (1971 addition) is in progress. Construction of new systems complete.
	O'Neill CVI	Rooftop exhaust fan installation and start-up is underway.
	Frenchman's Bay PS Anderson CVI	Projects are tendering.
Partial Air Conditioning/Cooling Centres	Woodcrest PS Colonel Farewell PS	Projects are complete.
	Pringle Creek PS	Project is tendering.

This initiative will continue into the 2023-2024 fiscal year with additional sites being added to address under-ventilated learning spaces to improve ventilation across the District.

The escalation of construction costs remains a challenge throughout the industry and has resulted in significant increases to tender pricing in some sectors. Staff continue to develop projects that utilize available funding to achieve the greatest impact and benefit to the District while delaying or redesigning those projects that tender significantly over budget. Contractor viability in this volatile market has been a concern as some contractors have been unable to meet their financial obligations to their trades. In these situations, staff have worked to reassign in-progress projects to maintain project schedule and payment to trades.

5.0 Financial Implications

The Ministry of Education approved Capital Priorities Funds in the amount of \$129,827,972 and the funds are being used to construct new schools and major additions. Annual Capital Funds in the amount of \$83,476,237 are being used for the completion of the major projects listed in the report.

6.0 Evidence of Impact

At the conclusion of the projects noted in this report there will be a total of 3,511 new pupil places, 190 replacement pupil places at Mary Street PS and a total of 440 new child care places.

7.0 Communication Plan

The Quarterly Construction and Major Projects Report is posted on the DDSB's website: [Construction and Property Updates](#)

8.0 Conclusion

This report is provided to Trustees for information.

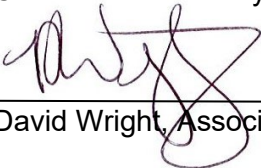
9.0 Appendices

Appendix A – School Development History in Pickering

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



David Wright, Associate Director of Corporate Services and Treasurer of the Board

Appendix A

School Development History in Pickering

Pickering School Facts

There are currently 18 elementary schools and 2 secondary schools serving the Pickering area. Facilities in Pickering were built between 1952 (Fairport Beach PS) and 2001 (EB Phin PS).

Pickering had a stable population over the period between 2001 and 2020, and with no significant new residential growth, was not a candidate for new school construction. Minimal enrolment increases, primarily the result of reduced class sizes, were managed by construction of additions at four Pickering schools – Vaughan Willard (8 classrooms in 2008); Altona Forest (4 classrooms added in 2009); Westcreek (4 classrooms in 2009) and Gandatsetiagon (4 classrooms added in 2015).

“Creekwood” - Tillings Road and Dersan Street School Site

The school site located at Tillings Road and Dersan Street was identified as a school site in the City of Pickering Official Plan approximately 20 years ago. At the time it was being utilized by the City as a public works facility, but with future residential growth planned on the Brock Road corridor and Seaton, it was identified as a site for a future school. This identification was part of a program at the time to keep public land in public hands. The site was used by City of Pickering Public Works until 2019.

In 2020, with growth being realized, DDSB received an allocation to build a 536-pupil space school to accommodate new growth in north Pickering. The site selected for this project was the Tillings and Dersan, or “Creekwood” site. The City was advised of the Board’s desire to purchase the site and began preparations for sale. Over the past 40 months, City staff and consultants have worked towards obtaining the necessary environmental clearances required for DDSB to receive approval from the Ministry of Education (EDU) to purchase the site.

Unfortunately, due to the complicated nature of the environmental remediation and approvals process through the Ministry of the Environment, Conservation and Parks (MECP), that process is not complete, and the property therefore can’t be transferred to the DDSB, impacting our timelines even further and meaning that enrolment pressures at existing schools are getting worse.

As a result, the DDSB decided to utilize an alternate nearby location (Stannardville Drive and Hurst Drive in Ajax) to build a school that will still serve families in Pickering as we continue to serve families across multiple municipalities and ensure that we can get a school open by September 2025. DDSB still has interest in the Tillings Rd site for a school in the future and is committed to working with the City of Pickering to purchase when all approvals are in place.

Recent Communications and Community/Public Engagement on Creekwood Site

Recognizing that there is strong community interest in this project, the DDSB has communicated with the DDSB families in the “Creekwood” area as well as the municipality and Board.

The following are recent communications and community/public engagement activities related to the decision to change sites and past engagement related to site timelines that have occurred.

Date	Action
2020-present	Project updates included in Quarterly Construction reports to Board.
July 2020	Media release issued announcing new school and proposed opening date of September 2023. Letter to families also sent at this time.
June 2021	Informed families of students attending Valley Farm PS and Valley View PS that with site issues unresolved, the opening date for the school was rescheduled to September 2024.
October 2023	Informed families of students attending Valley Farm PS and Valley View PS that with the site issues unresolved, the opening for the school was rescheduled to September 2025
December 8, 2023	Meeting with the Chair and Pickering Trustees to provide a briefing on the decision to change locations.
December 13, 2023	Meeting with City of Pickering staff (Chief Administrative Officer) to communicate the decision.
December 20, 2023	Informed all trustees via e-mail of the decision.
December 20, 2023	Informed MPP’s office of the decision.
December 20, 2023	Informed families of students attending Valley Farm PS and Valley View PS via letter of the decision to change sites.
January 5, 2024	Staff attended Pickering City Councillor’s community meeting to discuss the change in site.

In the past few years, there have been multiple delays to the project schedule outside the control of the DDSB. Each time this occurred, families of students attending Valley View PS and Valley Farm PS have been notified via e-mail given that students residing in the vicinity of the Tillings Rd site are currently attending both schools. This has been our regular method of communication with families in the community and is consistent with our practice across the District.

Throughout this process, district staff have regularly updated EDU staff and shared site challenges and the status of approvals. Furthermore, on our behalf, EDU staff have met with MECPC counterparts for updates and the sharing of information.

District staff have also met monthly with City of Pickering staff to share information, receive updates on progress, work through the rezoning process and severance (completed), Site Plan Approval and Building Permit approval.

Alternate Site Projected Timelines

The proposed schedule for development on the Unnamed Coughlan alternate site in Ajax is:

Geotechnical investigations are being completed in January 2024; Approval to Proceed will be resubmitted to the Ministry of Education for approval by the end of January 2024; Site Plan Application will be submitted to Town of Ajax in February 2024; Tender for construction will be released in February 2024; School construction will take place from June 2024 - September 2025. Projected occupancy September 2025.

Comparative Project Timeline Based on Site:

As shown in the table below and based on the current information we have, we have included what the timeline would have been for the Pickering “Creekwood” site if we did not have an alternative site option, along with the current timeline for the Unnamed Coughlan site now that we have made the decision to move forward with that DDSB owned site.

	Pickering “Creekwood” Site – Tillings & Dersan	Unnamed Coughlan Ajax Site
Rezoning/Severance	Complete	Not required
Ministry Approval to Purchase - 60 days	Following RSC Spring 2025 July 2025	Received May 2022
Purchase	September 2025	October 2022
Geotechnical Investigation 3 months	September 2024 – November 2024	December 2023 – January 2024
Site Plan Agreement 9-12 months	June 2025	February 2024 – October 2024
ATP Submission 3 – 6 months	Submitted – To be revised following geotechnical Investigation findings November 2024 – January 2025	January 2024 – April 2024
Tender 2 months	July 2025 – September 2025	February 2024 – April 2024
Post Tender ATP 3 – 6 months	not included in timeline	not included in timeline
Construction 15 months	October 2025 – December 2026	June 2024 – September 2025 (conditional / staged building permit)
School Opening	January 2027	September 2025 ** Staged opening - Child Care, gym and learning commons opening after September

DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board **DATE:** January 22, 2024

SUBJECT: 2023-2024 Interim Financial Report – Quarter 1 **PAGE:** 1 of 6

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
 David Wright, Associate Director of Corporate Services and Treasurer of the Board
 Jennifer Machin, Senior Manager of Finance
 Melissa Durward, Senior Manager of Finance

1. Purpose

The purpose of this report is to provide the Board of Trustees with an update on enrolment information and budget changes as part of the 2023-2024 Revised Estimates, and operating expenditures, as at November 30, 2023 (Quarter 1).

2. Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Leadership – *Identify future leaders, actively develop new leaders and responsively support current leaders.*

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

Innovation – *Re-imagine learning and teaching spaces through digital technologies and innovative resources.*

3. Background

3.1 Financial Reporting

The Ministry of Education requires school board management to submit Revised Estimates by December 15, 2023. The following information is a summary of the key changes from the 2023-2024 Estimates under the following headings:

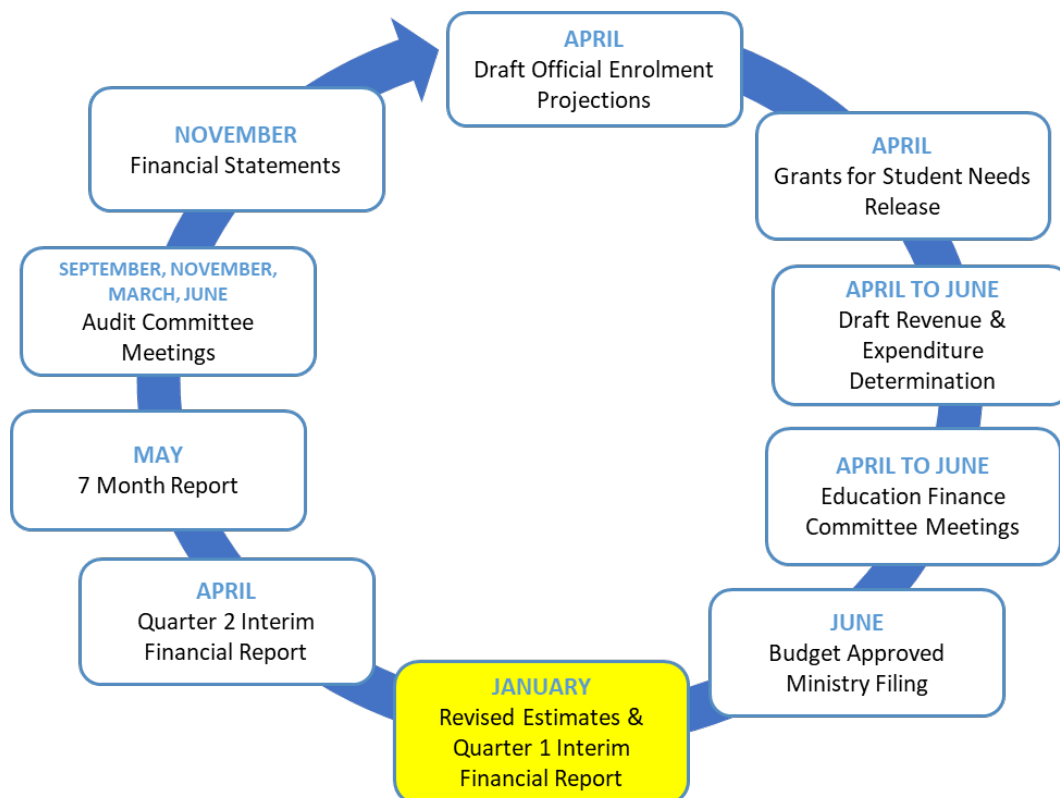
- Enrolment
- Operating Revenue and Expenditures
- Capital Budget
- Interim Report on Operating Expenditures, as at Quarter 1
- Updated Budget Appendices

3.2 Budget Process

Provincial funding to school boards are provided through a series of grants referred to as the Grants for Student Needs (GSN). The GSN includes detailed grant formulas and other criteria to support school board operations and capital expenditures. Typically, the GSN is released in early spring each year, providing school boards with time to develop and submit an approved budget plan by the end of June to meet the Ministry of Education (the Ministry) required timeline.

The board's budget process begins with developing a viable projection of elementary and secondary enrolment for the next school year. Following the announcement of GSN for the next school year, staff develop an expenditure plan that is balanced to revenues.

The figure shown below highlights where we are in the budget process.



4. Analysis

4.1 Enrolment

Enrolment is the main determinant of revenue, as the Ministry allocates funding for school boards based on calculations using Average Daily Enrolment (ADE) as the main component.

Average Daily Enrolment (ADE): the average full-time equivalent (FTE) of students reported on the October 31 and March 31 count dates.

Full-time Equivalent (FTE): calculation of student enrolment, taking into consideration part-time students. A full-time student would be equal to one FTE; however, a part-time student would only be equal to the portion of the school day when the student is attending class. The total FTE for the board will be less than total enrolment for the board, unless there are no part-time students.

As boards across the province are struggling with overall decline, DDSB is fortunate to have a net increase in enrolment.

4.2 **Operating Revenue**

For the 2023-2024 Revised Estimates, overall revenue increased by \$9.3M from Estimates to a total of \$933.8M as a result of increased enrolment (\$16.5M), staffing changes (-\$8.2M), new funding (\$0.3M) and other changes including interest revenue and draw on accumulated surplus (\$0.7M). (Reference Appendix A for Operating Budget – Revenue details)

Average Daily Enrolment	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
ELEMENTARY			
JK & Kindergarten	10,324.00	10,449.00	125.00
Grades 1-3	16,109.00	16,579.00	470.00
Grades 4-8	28,315.00	28,473.00	158.00
Other Pupils	22.50	26.50	4.00
Sub-total Elementary	54,770.50	55,527.50	757.00
SECONDARY			
Pupils of the Board under 21	23,115.45	23,094.29	-21.16
High Credit	3.00	4.16	1.16
Pupils of the Board 21 years	1.00	2.79	1.79
Other Pupils	18.00	40.50	22.50
Sub-total Secondary	23,137.45	23,141.74	4.29
Total FTE Enrolment	77,907.95	78,669.24	761.29

Enrolment Changes \$16.5M

- **Overall Enrolment (Pupils of the Board) \$10.3M** – Elementary ADE increased by 753.00 FTE and Secondary ADE decreased by 21.16 FTE for an overall increase of 731.84 ADE, which had a positive effect on revenue.

Pupils of the Board* (ADE)	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Elementary	54,748.00	55,501.00	753.00
Secondary	23,115.45	23,094.29	-21.16
Total	77,863.45	78,595.29	731.84

*Pupils of the board exclude Other Pupils, High Credit and students over 21 years

- **Tuition Fee Revenue \$0.4M** – Overall enrolment increase for fee paying students generated higher than budgeted tuition fee revenue.

Other Pupils (ADE)	2023-2024 Estimates	2023-2024 Revised Estimates	Variance
Elementary	22.50	26.50	4.00
Secondary	18.00	40.50	22.50
Total	40.50	67.00	26.50

- **English as a Second Language/English Literacy Development (ESL-ELD) Revenue \$5.8M** – Overall enrolment increase of students eligible for the ESL-ELD Recent Immigrant Component; those that have entered Canada between September 1, 2019 and October 31, 2023 and were born in a country other than Canada, United Kingdom, Ireland, United States, Australia and New Zealand.

Staffing Changes \$(8.2M)

- **Qualifications and Experience \$(8.2M)** – Decrease in funding to reflect hiring of Teachers and Early Childhood Educators with less experience and qualifications than anticipated during the budget process.

New Funding \$0.3M

- **Summer Learning Program (SLP) Allocation \$0.1M** – Transferred into the Learning Opportunities Grant (LOG) to support literacy and numeracy programs for elementary students over the summer.
- **Retention and Recruitment (R&R) Bonus \$0.2M** – Addition of \$363 per route to the Student Transportation Grant, to offset operator cost of administering the Retention and Recruitment (R&R) bonus.

Other Changes \$0.7M

- **Accumulated Surplus \$(0.1M)** – Decrease in required draw on accumulated surplus as a result of higher Grants for Student Needs (GSN) revenue.
- **Other \$0.8M** – Includes adjustments to staff on loan, interest revenue, childcare revenue, community use revenue, and continuing education revenue.

Operating Expenditures

For the 2023-2024 Revised Estimates, overall expenditures increased by \$9.3M from Estimates to a total of \$933.8M. This change is driven by salary and benefit changes (\$2.3M) and other changes including technology, utilities and enveloping (\$7.0M). (*Reference Appendix B for Operating Budget – Expenditures details*)

Salary and Benefits \$2.3M

- **Employee Benefits \$0.5M** – Benefit adjustment to reflect updated costs associated with 2024 enhanced CPP contribution rates.
- **Qualifications and Experience \$(5.2M)** – Decrease in expenditures as a result of vacancies not filled at the maximum salary grid pay rate and a decrease in average teaching qualification and experience. Also includes adjustments for job evaluations and staff not at the maximum pay rate for their respective salary grids.
- **Enrolment \$6.0M** – Given in-year enrolment changes and class size configurations, staff levels were adjusted to include an increase of 40.55 FTE elementary teacher positions, 12.0 FTE Early Childhood Educator (ECE) positions, 2.42 FTE elementary clerical positions, 1.0 FTE secondary clerical position and 6.67 FTE secondary teacher positions.
- **Staffing Changes \$1.0M** – Increased staffing to support board initiatives and increased enrolment, including 2.0 FTE Hearing Resource Teachers, 5.5 FTE ESL Coaches and 1.0 FTE Early Years Specialist.

Other Changes \$7.0M

- **Technology, Software Licensing and Implementation \$1.8M** – Budget allocated for additional staff devices. Increased cost of software licensing and expenses associated with the implementation of an enterprise resource planning (ERP) system.
- **Enveloping \$1.1M** – To match funding changes with corresponding changes in expenditures for programs such as Continuing Education, Special Education, Indigenous Education, and Experiential Learning.
- **Utilities \$1.4M** – Increase in hydro and gas due to commodity increases and a significant increase in the Federal Carbon Charge.
- **Enrolment-based Central Budgets \$2.2M** – To support increased enrolment, increases to transportation, maintenance and teaching supply coverage budgets.
- **New funding \$0.3M** – Expenditure adjustment to match the Summer Learning Program (SLP) Allocation and Student Transportation Grant Retention and Recruitment (R&R) Bonus.
- **Other \$0.2M** – Miscellaneous, year over year adjustments, such as staff on loan, insurance and discretionary budgets.

4.3 Capital Budget

Capital budget items have been updated to reflect adjusted timelines and revised funding allocations. Included are the following significant changes: (*Reference Appendix C for Capital Budget*)

- \$5.0M increase in EDC collections to be applied to prior years' site purchases
- \$61.2M increase in current site purchases
- \$20.8M in higher School Condition Improvement facility upgrade expenditures
- \$11.2M in higher School Renewal facility upgrade and equipment expenditures

- \$3.3M increase in Child Care and Child and Family Support Programs retrofit expenditures
- \$1.8M in higher portable purchase and relocation expenditures
- \$8.8M decrease in new construction expenditures

4.4 Interim Report on Operating Expenditures as at Quarter 1

Operating expenditures for the period ending November 30, 2023 (Quarter 1) are 24.2% of the 2023-2024 Revised Estimates amount of \$933,780,780. This expenditure level is slightly higher than prior year, in which 21.5% of the 2022-2023 Revised Estimates was spent at Quarter 1. This variance is largely due to: (*Reference Appendix D for Q1 Operating Expenditure details*).

- Change in pay calendar for principals and vice-principals implemented for the 2023-2024 school year
- Timing of discretionary spending for textbooks, computers and staff development

As such, it is estimated that operating expenditures for the current year will be on target.

5. Financial Implications

The information provided in this report reflects budget changes as part of the 2023-2024 Revised Estimates, and operating expenditures as at November 30, 2023 (Quarter 1).

6. Evidence of Impact

Resources are allocated to achieve strategic priorities as outlined in the Board's Ignite Learning Multi-Year Strategic Plan.

7. Communication Plan

This information has been submitted to the Ministry of Education through the Education Finance Information System (EFIS).

8. Conclusion

This report is provided to the Board of Trustees for information.

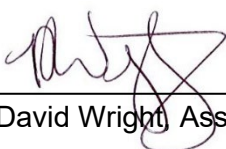
9. Appendices

- Appendix A – 2023-2024 Operating Budget – Revenue
- Appendix B – 2023-2024 Operating Budget – Expenditures
- Appendix C – 2023-2024 Capital Budget
- Appendix D – Interim Financial Report, for the period ending November 30, 2023

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



David Wright, Associate Director of Corporate Services and Treasurer of the Board

**DURHAM DISTRICT SCHOOL BOARD
2023-2024
OPERATING BUDGET - REVENUE**

REVENUE CATEGORIES	2023-2024 Estimates	2023-2024 Revised Estimates
Pupil Foundation	452,944,952	457,346,475
School Foundation	56,168,466	56,586,888
Special Education – Special Education Per-Pupil Amount (SEPPA)	65,130,233	65,897,928
Special Education - Differentiated Special Needs (DSENA)	41,501,181	41,504,490
Special Education – Special Incidence Portion (SIP)	2,707,482	3,639,047
Special Education – Special Equipment Amount (SEA)	3,117,570	3,146,449
Special Education - Behaviour Expertise Funding	1,062,326	1,070,018
Special Education - Education and Community Partnership Program	6,076,617	6,180,976
Language - FSL	11,621,857	11,689,937
Language - ESL	6,398,886	12,203,021
Indigenous Education Grant	3,851,944	3,886,794
Rural and Northern Education Allocation	57,536	57,536
Learning Opportunities - Demographic Table Amount	3,722,605	3,722,605
Learning Opportunities - Student Success	1,496,037	1,499,402
Learning Opportunities - Tutoring Allocation	326,248	329,314
Learning Opportunities - Specialist High Skills Major	1,799,790	1,799,790
Learning Opportunities - Gr 7 - 8 Literacy & Numeracy Coaches	954,344	942,703
Learning Opportunities - Outdoor Education	667,618	673,846
Learning Opportunities - Experiential Learning Allocation	258,254	259,842
Learning Opportunity - Summer Learning Program Allocation	0	150,811
Learning Opportunities - Safe and Clean Schools Supplement	501,997	501,997
Mental Health & Well-Being	3,335,942	3,357,424
Cost Adjustment - Teacher Qualification & Experience	73,530,986	65,849,484
Cost Adjustment - ECE Qualification & Experience	4,880,258	5,135,684
Cost Adjustment - MAT leave/Sick leave	922,593	922,593
Cost Adjustment - Teacher Learning and Innovation Allocation	63,000	63,000
Cost Adjustment - Benefits Trust Funding	14,250,933	14,250,933
New Teacher Induction Program (NTIP)	567,693	567,693
Adult Education/Continuing Education (Continuing Education)	3,936,001	5,009,137
Learning Opportunity - Literacy & Numeracy (Continuing Education)	305,119	317,243
Transportation	27,467,370	28,244,307
Administration and Governance	21,265,838	21,401,639
Program Leadership Allocation	1,100,229	1,096,979
School Operations	82,953,884	83,970,526
Community use of schools	1,031,705	1,031,705
Public Sector Wage Constraint	-418,575	-418,575
Support for Students Fund	7,243,444	7,243,444
One-Time Realignment Mitigation Fund	1,779,407	1,779,407
Grants for Student Needs (GSN) Operating Funding Total	904,581,770	912,912,491

**DURHAM DISTRICT SCHOOL BOARD
2023-2024
OPERATING BUDGET - REVENUE**

REVENUE CATEGORIES	2023-2024 Estimates	2023-2024 Revised Estimates
Other Government Grants /Fees		
Ministry of Citizenship & Immigration - Adult ESL (Continuing Education)	626,533	154,328
Govt of Canada/Fees Non-Resident	530,154	1,013,352
Min. Education - Math Recovery Plan	1,350,200	1,350,247
Min. Education - Education Staff to Support Reading Interventions	2,296,200	2,296,187
Min. Education - Staffing to Support De-Streaming and Transition to High Schc	3,654,600	3,654,598
Other Government Grants /Fees Total	8,457,687	8,468,712
Other Revenues/Expenditure Recovery		
Rental/Lease Fees	2,539,240	2,673,959
Community Use Fees	370,000	600,000
Misc. recoveries/rebate	100,000	100,000
Staff on Loan	2,873,239	2,655,657
Fees - Continuing Education	640,275	620,660
Interest Revenue	2,000,000	3,000,000
Other Revenues/Expenditure Recovery Total	8,522,754	9,650,276
Deferred Revenue		
Deferred Revenue - Indigenous Education	75,000	75,000
Deferred Revenue - Targeted Student Supports	179,256	179,256
Deferred Revenue Total	254,256	254,256
Operating Revenue Total	921,816,467	931,285,735
Use of Accumulated Surplus Total	2,620,413	2,495,046
Grand Total	\$ 924,436,880	\$ 933,780,780

**DURHAM DISTRICT SCHOOL BOARD
2023 - 2024
OPERATING BUDGET - EXPENDITURES**

EXPENDITURE CATEGORIES	2023-2024 Estimates FTE	2023-2024 Estimates	2023-2024 Revised Estimates FTE	2023-2024 Revised Estimates
Instruction				
Teachers	4638	515,004,810	4686	514,965,878
Supply Staff	0	19,824,670	0	20,385,680
Educational Assistants	890	56,162,886	890	55,997,962
Early Childhood Educator	356	20,619,708	368	21,237,047
Computers	0	14,930,624	0	14,911,597
Textbooks / Supplies	0	18,794,671	0	19,572,105
Prof./ParaProf./Tech.	220	29,627,867	224	30,782,027
Library / Guidance	194	21,451,383	194	22,397,812
Staff Development	0	4,412,108	0	4,731,148
Principals and VPs	253	36,315,217	251	36,446,751
School Office	262	20,119,270	265	20,252,801
Continuing Education	18	5,456,049	18	6,119,905
Coordinators and Consultants	114	17,618,090	115	17,422,873
Instruction Total	6944	780,337,354	7010	785,223,585
Administration & Governance				
Governance	15	276,558	15	276,437
Board Administration	154	26,854,628	155	28,744,622
Administration & Governance Total	169	27,131,186	170	29,021,059
Transportation				
Transportation	8	28,980,597	8	29,743,799
Transportation Total	8	28,980,597	8	29,743,799
School Operations & Maintenance				
School Operations & Maintenance	567	84,963,591	567	86,986,700
School Operations & Maintenance Total	567	84,963,591	567	86,986,700
Other Non-Operating				
Other Non-Operating	0	3,024,152	0	2,805,637
Other Non-Operating Total	0	3,024,152	0	2,805,637
Grand Total	7688	\$ 924,436,880	7756	\$ 933,780,780

**DURHAM DISTRICT SCHOOL BOARD
2023-2024
CAPITAL BUDGET**

	2023-2024 ESTIMATES	2023-2024 REVISED ESTIMATES
Site Purchases		
Prior years purchases	9,000,000	14,000,000
Current site purchases	20,500,000	81,740,000
Total Site Purchases	29,500,000	95,740,000
Facility Upgrades		
School Condition Improvement - facility upgrades	17,960,901	38,729,481
School Renewal - facility upgrades and equipment	11,606,858	22,795,336
Total Facility Upgrades	29,567,759	61,524,817
Retrofits		
Child Care and Child and Family Support Programs retrofits	3,515,372	6,853,595
Total Retrofits	3,515,372	6,853,595
Portable purchases and relocations	1,481,740	3,362,556
New construction	54,016,053	45,164,223
Interest on Long-Term Financing	8,225,629	8,225,629
Total Capital Expenditures	\$ 126,306,553	\$ 220,870,820

Durham District School Board
Interim Financial Report
For the Period Ending November 30, 2023 (Q1)

EXPENDITURE CATEGORIES	2023-2024 Revised Estimates	2023-2024 Expenditures at (Q1)	2023-2024 % Spent at Q1	2022-2023 % Spent at Q1
Instruction				
Teachers	514,965,878	124,790,362	24.2%	21.2%
Supply Staff	20,385,680	4,857,553	23.8%	23.4%
Educational Assistants	55,997,962	14,349,082	25.6%	23.7%
Early Childhood Educator	21,237,047	5,686,192	26.8%	23.4%
Textbooks / Supplies	19,577,105	9,397,947	48.0%	35.4%
Computers	14,911,597	803,015	5.4%	40.3%
Prof./ParaProf./Tech.	30,786,027	6,621,099	21.5%	17.9%
Library / Guidance	22,397,812	5,397,065	24.1%	22.3%
Staff Development	4,731,148	1,004,010	21.2%	7.1%
Principals and VPs	36,446,751	12,922,101	35.5%	21.6%
School Office	20,252,801	5,062,502	25.0%	22.5%
Officers & Facilitators	17,413,873	3,831,362	22.0%	20.0%
Continuing Education	6,119,905	709,681	11.6%	10.4%
Instruction Total	785,223,585	195,431,974	24.9%	22.0%
Administration & Governance				
Governance	276,437	70,988	25.7%	20.8%
Board Administration	28,744,622	5,578,365	19.4%	20.5%
Administration & Governance Total	29,021,059	5,649,352	19.5%	20.5%
Transportation				
Transportation	29,743,799	7,174,209	24.1%	26.9%
Transportation Total	29,743,799	7,174,209	24.1%	26.9%
School Operations & Maint.				
School Operations & Maint.	86,986,700	16,781,901	19.3%	16.3%
School Operations & Maint. Total	86,986,700	16,781,901	19.3%	16.3%
Other Non-Operating				
Other Non-Operating	2,805,637	573,083	20.4%	12.1%
Other Non-Operating Total	2,805,637	573,083	20.4%	12.1%
Grand Total	\$ 933,780,780	\$ 225,610,518	24.2%	21.5%

DURHAM DISTRICT SCHOOL BOARD ADMINISTRATIVE REPORT

REPORT TO: Durham District School Board **DATE:** January 22, 2024

SUBJECT: 2023-2024 Supplementary Funds Summary **PAGE:** 1 of 3

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
 David Wright, Associate Director of Corporate Services and Treasurer of the Board
 Jennifer Machin, Senior Manager of Finance

1. Purpose

The purpose of this report is to provide the Board of Trustees with an update on the Supplementary Funding that has been announced or received to date for 2023-2024.

2. Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Leadership – *Identify future leaders, actively develop new leaders and responsively support current leaders.*

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

Innovation – *Re-imagine learning and teaching spaces through digital technologies and innovative resources.*

3. Background

3.1 Priorities and Partnerships Fund

Throughout the year, the Board receives a number of Priorities and Partnerships Fund (PPF) grants. These grants fall outside of the Grants for Student Needs (GSN) funding and may be one-time only or in place for a limited period. These initiatives are all governed by agreements that outline the purpose of the funding, expectations, and specific accountability requirements. These grants are essentially enveloped, in that any unspent grants are normally to be returned. Most of these grants are from the Ministry of Education, however other ministries and agencies may at times provide similar grants.

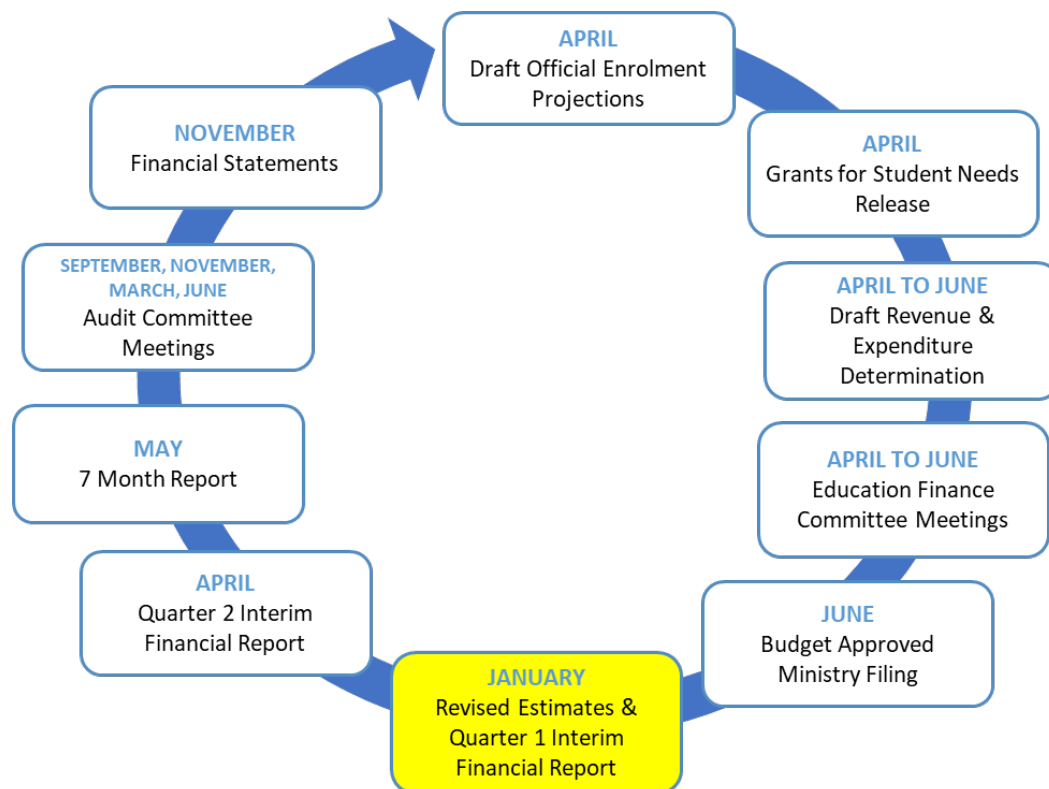
3.2 Budget Process

Provincial funding to school boards is provided through a series of grants referred to as the Grants for Student Needs (GSN). The GSN includes detailed grant formulas and other criteria to support school board operations and capital expenditures. Typically, the GSN is released in early spring each year, providing school boards with time to develop and submit an approved

budget plan by the end of June to meet the Ministry of Education (the Ministry) required timeline.

The board's budget process begins with developing a viable projection of elementary and secondary enrolment for the next school year. Following the announcement of GSN for the next school year, staff develop an expenditure plan that is balanced to revenues.

The figure shown below highlights where we are in the budget process.



4. Analysis

A 2023-2024 Supplementary Funding listing of grants announced or received to date of \$13,578,285 is attached as Appendix A, including PPF grants from the Ministry of Education and other funding sources.

5. Financial Implications

Of the above total, \$7,455,360 has been reflected in the 2023-2024 Revised Estimates. The remainder of the grants are not included in the 2023-2024 Revised Estimates due to inconsistency for year over year comparisons of board operations and to maintain consistency in presentation between Estimates and Revised Estimates. However, all Supplementary Funding received in a specific fiscal year, together with all corresponding expenses will be fully reflected in the annual financial statements of the Board in accordance with the Public Sector Accounting Board (PSAB) Standards.

6. Evidence of Impact

Resources are allocated to achieve strategic priorities as outlined in the Board's Ignite Learning Multi-Year Strategic Plan.

7. Communication Plan

N/A

8. Conclusion

This report is provided to the Board of Trustees for information.

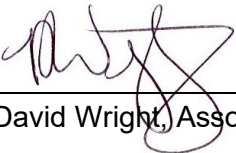
9. Appendices

Appendix A – 2023-2024 Supplementary Funding Summary

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board



David Wright, Associate Director of Corporate Services and Treasurer of the Board

2023-2024 Supplementary Funding Summary		
Contact Division/Department	Project Description	Grant Amount 2023-2024
Ministry of Education: Special Education/Success for All Branch	Professional Assessments and Systematic Evidence-Based Reading Programs	\$ 258,590
Ministry of Education: Special Education Policy and Programs Unit	Removing Barriers for Students with Disabilities	\$ 52,500
Ministry of Education: Special Education/Success for All Branch	Licenses for Reading Intervention Supports	\$ 296,313
Ministry of Education: Skills Development and Apprenticeship Branch	2023-24 Recognition of Experiential Learning for Credit (RELC) Program Pilot	\$ 60,000
Ministry of Education: Skills Development and Apprenticeship Branch	Personal Support Worker Bursary	\$ 140,799
Ministry of Education: Skills Development and Apprenticeship Branch	Experiential Professional Learning for Guidance-Teacher Counsellors	\$ 82,530
Ministry of Education: Student Achievement Division	Entrepreneurship Education Pilot Projects	\$ 40,000
Ministry of Education: System Learning and Supports Unit	Skilled Trades Bursary Program	\$ 19,000
Ministry of Education: Student Achievement Division	Education Staff to Support Reading Interventions	* \$ 2,296,187
Ministry of Education: Student Achievement Division	Early Reading Enhancements: Reading Screening Tools	\$ 473,959
Ministry of Education: Student Achievement Division	Cooperative Education Supports for Students with Disabilities Pilot	\$ 69,000
Ministry of Education: System Learning and Supports Unit	De-Streaming Implementation Supports	\$ 102,515
Ministry of Education: Inclusive Education, Priorities and Engagement Branch	Transportation and Stability Supports for Children and Youth in Care	\$ 27,050
Ministry of Education: Education Equity Secretariat Initiatives Branch	Human Rights and Equity Advisors	\$ 170,430
Ministry of Education: System Learning and Supports Unit	Staffing to Support De-Streaming and Transition to High School	* \$ 3,654,598
Ministry of Education: Digital and Online Learning Branch	Math Achievement Action Plan – Additional Qualifications Subsidy	\$ 97,500
Ministry of Education: Digital and Online Learning Branch	Math Achievement Action Plan (Board Math Lead(s), School Math Facilitator(s), Digital Math Tools)	* \$ 1,350,247
Ministry of Education: Programs and Partnerships Development Unit	Mental Health Strategy Supports - Emerging Needs	\$ 45,620
Ministry of Education: Programs and Partnerships Development Unit	Health Resources, Training and Supports	\$ 38,418
Ministry of Education: Strategic Policy & Education Workforce	New Teacher Introduction Program	\$ 69,709
Ministry of Citizenship, Immigration and International Trade	Service Delivery Improvements (SDI): Introduction to English Language Learning in a Digital World	\$ 435,585
Ministry of Advanced Education and Skills Development	Ontario Youth Apprenticeship Program (OYAP)	\$ 380,027
Ministry of Labour, Immigration, Training and Skills Development	Language Instruction for Newcomers to Canada (LINC)	\$ 2,071,647
Ministry of Labour, Immigration, Training and Skills Development	Literacy and Basic Skills (LBS)	\$ 331,817
Ministry of Labour, Immigration, Training and Skills Development	Apprenticeship Capital Grant (ACG)	\$ 32,950
Ministry of Education: Inclusive Education, Priorities and Engagement Branch	Graduation Coach Program for Black Students	\$ 229,427
Ministry of Education: Special Education/Success for All Branch	Special Education Additional Qualification (AQ) Courses	\$ 25,840
Ministry of Labour, Immigration, Training and Skills Development	Adult Non-credit Language Program	* \$ 154,328
Ministry of Education: Mental Health	Summer Mental Health Supports	\$ 311,600
Ministry of Education: Special Education/Success for All Branch	Summer Learning for Students with Special Education Needs	\$ 245,100
Ontario Public School Boards' Association (OPSBA)	FSL Case Study	\$ 15,000

Total Supplementary Funding \$ 13,578,285

Reflected in 2023-2024 Revised Estimates (as indicated by *) \$ 7,455,360

Net Supplementary Funding \$ 6,122,926



Minutes - Governance and Policy Committee Meeting Wednesday, September 27, 2023, 6:00 p.m., Hybrid

1. Call to Order

Trustee Tracy Brown, Committee Chair, called the meeting to order at 6:04 p.m.

Members Present: Trustees Michelle Arseneault, Donna Edwards, Kelly Miller, Carolyn Morton, Shailene Panylo, Christine Thatcher, Student Trustee Ben Cameron

Regrets: Trustees Emma Cunningham, Stephen Linton, Deb Oldfield, Jill Thompson, Student Trustees Kayla Hoare, Neha Kasoju

Not in Attendance: Trustee Linda Stone

Staff Present: Director of Education Camille Williams-Taylor, Associate Director Jim Markovski, General Counsel Patrick Cotter, Executive Lead Robert Cerjanec, Superintendents of Education Andrea McAuley, Heather Mundy (virtual), Human Rights and Equity Advisor Devika Mathur, Legal Counsel Phanny Im, Policy Analyst Ahmad Khawaja (virtual)

Recording Secretary: Gillian Venning

2. Land Acknowledgment

Trustee Tracy Brown gave the Land Acknowledgement: the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declarations of Interest

There were no declarations of interest.

4. Approval of Agenda

MOVED by Trustee Carolyn Morton

THAT THE AGENDA BE APPROVED.

5. Approval of Minutes – May 24, 2023

MOVED by Trustee Kelly Miller

THAT THE DRAFT MINUTES OF THE MAY 24, 2023 GOVERNANCE AND POLICY COMMITTEE MEETING BE APPROVED.

CARRIED

6. Recommended Actions

(a) July 10, 2023 Resolution: COVID-19 Update

Trustee Shailene Panylo introduced the report, noting that it was originally presented at the July 10, 2023 Special Board meeting before being referred to the Governance and Policy Committee to allow further discussion before considering the recommendation contained in the report.

Based on staff analysis and updated provincial and public health guidelines, at this time it is not necessary to continue maintaining a reporting tool for COVID-19 cases but the Board is committed to revisiting its position on this should the Government's direction related to COVID-19 monitoring and reporting change.

Trustee questions were answered.

MOVED by Trustee Carolyn Morton

THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT IT RESCIND THE JANUARY 5, 2022 RESOLUTION OF THE BOARD WHICH PROVIDED AS FOLLOWS:

- A. THAT THE DIRECTOR OF EDUCATION, AND/OR HER DESIGNATES, TAKE ALL REASONABLE STEPS TO PUBLICLY REPORT DATA, TO THE EXTENT IT IS AVAILABLE, ON CONFIRMED AND PRESUMED CASES IN DDSB SCHOOLS;
- B. THAT THE DDSB ENSURE FAMILIES AND STAFF HAVE A MECHANISM FOR SELF-REPORTING FOR THOSE WHO HAVE ACCESS TO TESTS;
- C. THAT THE BOARD PROVIDE INFORMATION ON SCHOOL AND CLASS CLOSURES AND UNUSUAL RATES OF ABSENTEEISM IN SCHOOL COMMUNITIES;
- D. AND SHOULD THE GOVERNMENT ALTER ITS DIRECTION ON THE COLLECTION OF THIS DATA, THE BOARD WILL REVISIT ITS POSITION.

CARRIED

MOVED by Trustee Shailene Panylo

THAT WE WORK WITH STAFF TO WIDELY COMMUNICATE AND REMIND THE COMMUNITY ABOUT OUR AUTOMATED SELF-REPORTING TOOL THAT ALLOWS STUDENTS, FAMILIES, AND STAFF TO SELF-REPORT ILLNESSES, AND THAT THIS DATA IS COLLECTED, PUBLICIZED, AND REGULARLY MONITORED FOR FUTURE OUTBREAKS OR ABSENCE TRENDS. THIS SHOULD BE USED IN COLLABORATION WITH SCHOOL-SPECIFIC VENTILATION AND AIR QUALITY DATA TO MEASURE THE EFFECTIVENESS OF OUR PREVENTION MEASURES.

Following discussion among trustees and staff questions, the above motion was withdrawn.

(b) Rescission of Use of Service Animals in Schools Policy

Superintendent of Equitable Education Andrea McAuley introduced the report, noting that staff have undertaken a review of the Use of Service Animals in Schools Policy and Procedure. It is recommended that the policy as outlined in the report be rescinded as it is redundant and dealt with through other DDSB policies and procedures and Ministry of Education directives, including PPM 163.

Trustee Edwards expressed concerns about the PPM calling for a “policy” and lack of consultation with SEAC. General Counsel Cotter advised that reference to a “policy” in the PPM is not dictated to school boards as between policy, procedure, or directive.

Trustee questions were answered.

Committee Chair Tracy Brown read out the recommendation contained in the report, however there was no mover for the proposed motion.

(c) Revised Privacy Policy and Rescission of Regulation

General Counsel Patrick Cotter and Legal Counsel Phanny Im introduced the report, noting that staff have undertaken a review of the Privacy Policy, Regulation, Protocol and Procedure. It is recommended that the policy be revised and the regulation as outlined in the report be rescinded as it is either redundant or dealt with through other DDSB policies and procedures or Ministry of Education directives.

Trustee questions were answered.

MOVED by Trustee Christine Thatcher

THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE PRIVACY REGULATION BE RESCINDED AND THAT THE PRIVACY POLICY BE REPLACED WITH THE DRAFT POLICY THAT STARTS AT PAGE 41 OF THE AGENDA PACKAGE AND THAT THE MATTER BE CONSIDERED AT THE OCTOBER 16, 2023 REGULAR BOARD MEETING.

(d) Revised Trustee Criminal Reference Checks Policy and Rescission of Regulation

General Counsel Patrick Cotter introduced the report, noting that staff have undertaken a review of the Trustee Criminal Reference Checks Policy. It is recommended that the policy be revised and the regulation as outlined in the report be rescinded as it is either redundant or dealt with through other DDSB policies and procedures or Ministry of Education directives.

Trustee questions were answered.

MOVED by Trustee Carolyn Morton

THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THAT THE TRUSTEE CRIMINAL REFERENCE CHECKS REGULATION BE RESCINDED AND THAT THE POLICY BE REPLACED IN ACCORDANCE WITH THE DRAFT POLICY FOUND AT PAGE 95 OF THE AGENDA PACKAGE AND THAT THE MATTER BE CONSIDERED AT THE OCTOBER 16, 2023 REGULAR BOARD MEETING.

CARRIED

(e) Timing of Organizational Meeting and Clarification of Other Meeting Dates

General Counsel Patrick Cotter introduced the report, noting that changes to the Bylaws are proposed in response to recent amendments to the Municipal Election Act which impacts the date by which Board's must hold the annual Organizational Meeting. Executive Lead Robert Cerjanec noted that additional amendments to the Bylaws are proposed to clarify the scheduling of meetings through the summer months of July and August and that the final Board meeting of the calendar year will be held on the first Monday of December to more closely align with past and current practice.

MOVED by Trustee Donna Edwards

THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES THE FOLLOWING AMENDMENTS TO THE CONSOLIDATED BYLAWS:

3.1.1 AN INAUGURAL MEETING OF THE BOARD SHALL TAKE PLACE AT THE FIRST MEETING OF THE BOARD IN ~~NOVEMBER~~ DECEMBER OF EACH YEAR (THE "ORGANIZATIONAL MEETING") DURING WHICH THE BOARD SHALL:

- A) ELECT THE CHAIR AND VICE-CHAIR OF THE BOARD;
- B) ESTABLISH AND REVIEW COMMITTEES OF THE BOARD;
- C) APPOINT MEMBERS TO COMMITTEES OF THE BOARD;

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- D) ELECT THE VICE-CHAIR OF THE COMMITTEE OF WHOLE – STANDING AND APPOINT THE VICE CHAIR OF THE BOARD AS THE CHAIR OF THE COMMITTEE OF THE WHOLE – STANDING;
- E) APPOINT MEMBERS TO REPRESENT THE BOARD ON EXTERNAL ORGANIZATIONS; AND
- F) ADOPT AN ANNUAL SCHEDULE OF MEETINGS FOR BOARD AND COMMITTEE OF WHOLE - STANDING MEETINGS.

.....

3.2.1 IN AN ELECTION YEAR, THE BOARD WILL HOLD THE ORGANIZATIONAL MEETING WITHIN SEVEN DAYS AFTER THE DAY ON WHICH THE TERM OF OFFICE OF THE BOARD COMMENCES AND THEN, IN EACH SUBSEQUENT YEAR, AT THE FIRST MEETING ON OR AFTER THE ANNIVERSARY DATE THE TERM OF OFFICE OF THE BOARD BEGAN AT THE FIRST MEETING IN DECEMBER.

~~3.2.2 IN AN ELECTION YEAR, THE ORGANIZATIONAL MEETING WILL BE HELD NO LATER THAN SEVEN (7) DAYS AFTER THE START OF THE TERM OF THE BOARD. AND~~

.....

4.2.4 THE COMMITTEE OF THE WHOLE SHALL ALSO MEET REGULARLY ON THE FIRST (1ST) MONDAY OF THE MONTH (WHICH SHALL BE REFERRED AS “THE COMMITTEE OF WHOLE – STANDING”) EXCEPT IN THE SUMMER MONTHS OF JULY AND AUGUST, AND IN DECEMBER WHEN A REGULAR MEETING OF THE BOARD WILL TAKE PLACE. SHOULD THE DATE OF SUCH A MEETING FALL ON A STATUTORY, CIVIC, OR SCHOOL HOLIDAY, THE MEETING WILL BE HELD ON THE TUESDAY OF THE SAME WEEK OR THE MONDAY OF THE FOLLOWING WEEK.

.....

5.5.1 REGULAR MEETINGS OF THE BOARD WILL BE HELD ON THE THIRD (3RD) MONDAY OF EACH MONTH, EXCEPT IN THE SUMMER MONTHS OF JULY AND AUGUST, AND IN NOVEMBER AND DECEMBER WHEN THE MEETING WILL TAKE PLACE ON THE FIRST MONDAY IN DECEMBER, COMMENCING AT 7:00 P.M. OR, IN ANY CASE WHERE THAT MONDAY IS A STATUTORY HOLIDAY OR OTHER SCHOOL HOLIDAY, THE MEETING WILL BE HELD ON THE TUESDAY OF THE SAME WEEK OR THE MONDAY OF THE FOLLOWING WEEK. AS MAY BE DEEMED APPROPRIATE BY THE CHAIR IN CONSULTATION WITH THE DIRECTOR, THE BOARD WILL CONVENE INTO COMMITTEE OF THE WHOLE, CLOSED SESSION, PRIOR TO THE COMMENCEMENT OF THE PUBLIC BOARD MEETING, TYPICALLY COMMENCING AT 6:00 P.M. AND AGAIN, IF NECESSARY, FOLLOWING PUBLIC SESSION, IN WHICH CASE THE MEETING SHALL NOT EXTEND PAST 11:00 P.M.

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AND THAT THE BOARD OF TRUSTEES CONSIDER AND ADOPT THESE CHANGES AT THE BOARD MEETING TO BE HELD ON OCTOBER 16, 2023.

CARRIED

MOVED BY Trustee Michelle Arseneault

THAT THE GOVERNANCE AND POLICY COMMITTEE RECOMMEND TO THE BOARD OF TRUSTEES A REVISION TO THE CURRENT MEETING SCHEDULE, SUCH THAT THE MEETINGS OF NOVEMBER 20 AND DECEMBER 4 BE FLIPPED SUCH THAT NOVEMBER 20 BECOMES THE ORGANIZATIONAL MEETING AND DECEMBER 4 BECOMES THE REGULAR BOARD MEETING AND THAT THE BOARD OF TRUSTEES CONSIDER AND ADOPT THIS CHANGE AT THE BOARD MEETING TO BE HELD ON OCTOBER 16, 2023.

CARRIED

7. Adjournment

MOVED by Trustee Shailene Panylo

THAT THE MEETING DOES NOW ADJOURN.

CARRIED

The meeting adjourned at 7:04 p.m.

**DURHAM DISTRICT SCHOOL BOARD
ADMINISTRATIVE REPORT**

REPORT TO: Durham District School Board **DATE:** January 22, 2024
SUBJECT: Trustee Attendance: November 6, 2022 to November 20, 2023 **PAGE:** 1 of 1
ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board

1.0 Purpose

The purpose of this report is to provide the Board of Trustees with the annual Trustee Attendance for information. This report covers the period of November 6, 2022 to November 20, 2023.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Leadership – *Identify future leaders, actively develop new leaders and responsively support current leaders.*

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Engagement – Engage students, parents and community members to improve student outcomes and build public confidence.

3.0 Background

In accordance with the Board's Consolidated Bylaws, trustee attendance is submitted annually to the Board. On behalf of the Chair of the Board, the Trustee Attendance Report is attached as Appendix A.

4.0 Conclusion

The report is submitted to the Board of Trustees for information.

5.0 Appendices

Appendix A – Trustee Attendance November 6, 2022 to November 20, 2023

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board

TRUSTEE ATTENDANCE-November 15, 2022-August 2, 2023														STUDENT TRUSTEES		
Meeting: Regular/Special Board, Standing Committee (SC), Committee of the Whole (CW)	Date	Michelle Arseneault	Tracy Brown	Emma Cunningham	Donna Edwards	Stephen Linton	Kelly Miller	Carolyn Morton	Deb Oldfield	Shailene Panylo	Linda Stone	Christine Thatcher	Jill Thompson	Ben Cameron	Lauren Edwards	Gwen Kuyt
Organizational Board	15-Nov-22	√	√	√	√	√	√	√	√	√	√	√	N/A	√	√	√
CW	21-Nov-22	√	√	√	√	√	√	√	√	√	√	√	N/A	N/A	N/A	N/A
Regular Board	21-Nov-22	√	√	√	√	√	√	√	√	√	√	√	N/A	√	√	√
CW	05-Dec-22	√	√	√	√	√(virtual)	√	√	√	√	√(virtual)	√	N/A	√	√	√
SC	05-Dec-22	√	√	√	√	√(virtual)	√	√	√	√	√(virtual)	√	N/A	√	√	√
Special Board	05-Dec-22	√	√	√	√	√	√	√	√	√	x	√	N/A	√	√	√
CW	09-Jan-23	√(virtual)	√	√	√	√	√	√	√	√(virtual)	√(virtual)	√	N/A	N/A	N/A	N/A
SC	09-Jan-23	√(virtual)	√	√	√	√	√	√	√	√(virtual)	√(virtual)	√	N/A	√	√	√(virtual)
CW	23-Jan-23	√	√	√	√	√	√	√	√	√	√	√	N/A	N/A	N/A	N/A
Regular Board	23-Jan-23	√	√	√	√	√	√	√	√	√	√	√	N/A	√	x	√
CW	06-Feb-23	√(virtual)	√	√	√	√	√	√	√(virtual)	√	x	√	N/A	N/A	N/A	N/A
SC	06-Feb-23	√(virtual)	√	√	√	√	√	√	√(virtual)	√	x	√	N/A	x	√	√(virtual)
Special Board	06-Feb-23	√(virtual)	√	√	√	√	√	√	√(virtual)	√	x	√	N/A	x	√	√(virtual)
CW	21-Feb-23	√	√	√(virtual)	√	√	√	√	√(virtual)	√	N/A	√	N/A	N/A	N/A	N/A
Regular Board	21-Feb-23	√	√	√(virtual)	√	√	√	√	√(virtual)	√	N/A	√	N/A	√(virtual)	√	√
CW	06-Mar-23	√	√	√	√	√	√	√	√	√	N/A	√	N/A	N/A	N/A	N/A
SC	06-Mar-23	√	√	√	√	√(virtual)	√	√	√	√	N/A	√	N/A	√	√	√
Special Board	06-Mar-23	√	√	√	√	√(virtual joined at 8:32 pm)	√	√	√	√	√	√	N/A	√	√	√
CW	20-Mar-23	√	√	√	√	√	√	√	√	√	N/A	√	N/A	N/A	N/A	N/A
Regular Board	20-Mar-23	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√(virtual)
CW	03-Apr-23	√	√	x	√	√(virtual, joined at 6:16 pm)	√	√	√(virtual)	√(virtual)	N/A	√	√	√	√	√
SC	03-Apr-23	√	√	x	√	√(virtual)	√	√	√(virtual)	√(virtual)	N/A	√	√	√	√	√
Special Board	03-Apr-23	√	√	x	√	√(virtual)	√	√	√(virtual)	x	x	√	√	√	√	√
CW	17-Apr-23	√	√	√	√	x	√	√	√	√(virtual)	√	√	√	√	x	√

TRUSTEE ATTENDANCE-November 15, 2022-August 2, 2023														STUDENT TRUSTEES		
Meeting: Regular/Special Board, Standing Committee (SC), Committee of the Whole (CW)	Date	Michelle Arseneault	Tracy Brown	Emma Cunningham	Donna Edwards	Stephen Linton	Kelly Miller	Carolyn Morton	Deb Oldfield	Shailene Panylo	Linda Stone	Christine Thatcher	Jill Thompson	Ben Cameron	Lauren Edwards	Gwen Kuyt
Regular Board	17-Apr-23	√	√	√	√	x	√	√	√	x	√	√	√	√	√	√
CW	01-May-23	√	√	√	√	√	√	√	√	√	N/A	√	√	√	x	√
Special Board 7:00 pm	01-May-23	√	√	√	√	√	√	√	√	√	√ (virtual)	√	√	√	x	√
SC	01-May-23	√	√	√	√	√	√	√	√	√	N/A	√	√	√	x	√
Special Board 8:00 pm	01-May-23	√	√	√	√	√	√	√	√	√	x	√	√	√	x	√
CW	15-May-23	√	√	√ Virtual	√	√	√(virtual)	√	√	√	x	√	√	√	x	√
Regular Board	15-May-23	√	√	√ (virtual, joined at 7:29 pm, left at 8:55 pm)	√	√ (virtual, joined 8:30- 9:12 pm, rejoined at 9:26 pm)	√(virtual)	√	√	√	√	√	√	√	x	√
CW	23-May-23	x	√	√	√	√	√(virtual)	√	√	√	N/A	√	√	√	x	√
Regular Board	23-May-23	x	√	√	√	√	√	√	√	√	x	√	√	√	√	√
Special CW	31-May-23	x	x	√	√	x	√	√	√	√	N/A	√	√	√	x	x
CW	05-Jun-23	√	√	√	√	√	√	√	√	√(virtual)	N/A	√	√	√	x	√
SC	05-Jun-23	√	√	√	√	√	√	√	√	√ (virtual)	N/A	√	√	√	√	√
Special Board	05-Jun-23	√	√	√	√	√	√	√	√	√ (virtual)	√	√	√	√	√	√
CW	19-Jun-23	√	√	√	√	x	√	√	√	√	N/A	√	√	√	x	√
Regular Board	19-Jun-23	√	√	√	√	x	√	√	√	√	√ (arrived 7:59 pm, left at 9:45 pm)	√	√	√	√	√
CW	10-Jul-23	√	x	√	√	x	√ (virtual)	√	√	√	x	√ (virtual)	√ (virtual)	√	N/A	N/A
Special Board	10-Jul-23	√	x	√	√	x	√ (virtual)	√	√	√	√ (left at 6:55 pm)	√ (virtual)	√ (virtual)	√	N/A	N/A
Special Board	02-Aug-23	√	√	√	√	√	x	x	√	√	x	x	√	√	N/A	N/A

TRUSTEE ATTENDANCE-September 5, 2023-November 20, 2023														STUDENT TRUSTEES		
Meeting: Regular/Special Board, Standing Committee (SC), Committee of the Whole (CW)	Date	Michelle Arseneault	Tracy Brown	Emma Cunningham	Donna Edwards	Stephen Linton	Kelly Miller	Carolyn Morton	Deb Oldfield	Shailene Panylo	Linda Stone	Christine Thatcher	Jill Thompson	Ben Cameron	Kayla Hoare	Neha Kasoju
CW	05-Sep-23	√	√	√	√	√	√	√	√	x	N/A	√	√	√	√	√
SC	05-Sep-23	√	√	√	√	√	√	√	√	x	N/A	√	√	√	√	√
CW	18-Sep-23	√	√	x	√	√	√	√	√	√	N/A	√	x	√	√	x
Regular Board	18-Sep-23	√	√	x	√	√	√	√	√	√	N/A	√	x	√	√	x
CW	02-Oct-23	√	√	√ (virtual)	√	√	√	√	√	√ (virtual)	N/A	√	x	√	√	√
SC	02-Oct-23	√	√	√ (virtual)	√	√	√	√	√	√ (virtual)	N/A	√	x	√	√	√
CW	16-Oct-23	√	√	√(virtual)	√	√(virtual)	√ (virtual)	√	√	√(virtual)	N/A	√	√(virtual)	√	√	√
Regular Board	16-Oct-23	√	√	√ (virtual)	√	√ (virtual left meeting at 7:55 pm)	√ (virtual)	√	√	√ (virtual)	√ (arrived at 7:12 pm left at 8:12 pm)	√	√ (virtual)	√	√	√
CW	06-Nov-23	√	√	√	√	√	√ (arrived at 6:20 pm)	√	√	√	N/A	√	x	√	√	√
SC	06-Nov-23	√	√	√	√	√	√	√	√	√	N/A	√	x	√	√	√
Special Board	06-Nov-23	√	√	√	√	√	√	√	√	√	x	√	x	√	√	√
CW	20-Nov-23	√	√	√	√	√	√	√	√	√	N/A	√	x	√	x	x
Special Board	20-Nov-23	√	√	√	√	√	√	√	√	√	√	√	x	√	x	x
Organizational Board	20-Nov-23	√	√	√	√	√	√	√	√	√	√ (left at 8:21 pm)	√	x	√	x	x

**DURHAM DISTRICT SCHOOL BOARD
ADMINISTRATIVE REPORT**

REPORT TO: Durham District School Board

DATE: January 22, 2024

SUBJECT: Trustee Expenses

PAGE: 1 of 3

ORIGIN: Camille Williams-Taylor, Director of Education and Secretary to the Board
David Wright, Associate Director of Corporate Services and Treasurer of the Board

1.0 Purpose

The purpose of this report is to provide the Board of Trustees with information regarding the annual reporting of Trustee Expenses, in accordance with Board Policy and Procedure: Trustee Expenses.

2.0 Ignite Learning Strategic Priority/Operational Goals

Success – *Set high expectations and provide support to ensure all staff and students reach their potential every year.*

Well-being – *Create safe, welcoming, inclusive learning spaces to promote well-being for all students and staff.*

Leadership – *Identify future leaders, actively develop new leaders and responsively support current leaders.*

Equity – *Promote a sense of belonging and increase equitable outcomes for all by identifying and addressing barriers to success and engagement.*

Engagement – *Engage students, parents and community members to improve student outcomes and build public confidence.*

Innovation – *Re-imagine learning and teaching spaces through digital technologies and innovative resources.*

3.0 Background

Durham District School Board (DDSB) Trustee Expenses Policy is attached as Appendix A. Section 5.0 states:

- “5.1 On an annual basis, Trustees shall establish and approve an appropriate budget for Trustee expenses as part of the established budget process for the District.
- 5.2 For the duration of a Trustee’s term in office, their expenses shall be posted publicly on the DDSB website on a quarterly basis, based on approved expense claims.
- 5.3 Reimbursable expenses are those that are directly related to Board business and may be claimed for reimbursement in accordance with the Procedure adopted under this Policy, as may be amended from time to time. The Procedure shall align with procedures for District staff, with appropriate modification to apply to Trustees. All claims for reimbursement of expenses must be submitted within three weeks of the fiscal year end to be eligible for reimbursement.”

4.0 Analysis

The following chart provides the individual Trustee expense analysis for the Board of Trustees for the period of November 15, 2022 to November 14, 2023:

**Expenses While Fulfilling the Role of DDSB Trustee
For the Period November 15, 2022 to November 14, 2023**

Trustee	Office Expense	Professional Development	Transportation & Mileage	Total
Michelle Arseneault	776	182	142	1,101
Tracy Brown	777	2,549	367	3,693
Emma Cunningham	1,575	1,484	272	3,331
Donna Edwards	1,018	3,630	2,040	6,688
Stephen Linton	775	2,128	512	3,416
Kelly Miller	870	729	305	1,904
Carolyn Morton	2,116	1,489	3,131	6,735
Deb Oldfield	776	816	-	1,592
Shailene Panylo	807	182	-	989
Linda Stone	1,141	1,788	78	3,006
Christine Thatcher	1,739	1,634	482	3,855
Jill Thompson	776	-	1,177	1,953
	13,145	16,611	8,507	38,264

The following chart provides the discretionary budget spending for the Board of Trustees for the period of November 15, 2022 to November 14, 2023, as defined in the Trustee Expense Policy, Section 5.4.5:

**Discretionary Budget Balances
For the Period November 15, 2022 to November 14, 2023**

Trustee	Discretionary Allowance	Current Year Expenses	Closing Balance
Michelle Arseneault	1,000	-	1,000
Tracy Brown	1,000	751	249
Emma Cunningham	1,000	757	243
Donna Edwards	1,000	-	1,000
Stephen Linton	1,000	839	161
Kelly Miller	1,000	993	7
Carolyn Morton	1,000	-	1,000
Deb Oldfield	1,000	-	1,000
Shailene Panylo	1,000	-	1,000
Linda Stone	1,000	-	1,000
Christine Thatcher	1,000	-	1,000
Jill Thompson	1,000	-	1,000
	12,000	3,341	8,659

5.0 Financial Implications

N/A

6.0 Evidence of Impact

Maintaining compliance with DDSB Policies and Procedures.

7.0 Communication PlanIndividual Trustee expenses are posted quarterly on [DDSB's website](#).**8.0 Conclusion**

This report is provided to the Board of Trustees for information.

9.0 Appendices

Appendix A – Trustee Expense Policy

Report reviewed and submitted by:



Camille Williams-Taylor, Director of Education and Secretary to the Board

David Wright, Associate Director of Corporate Services and Treasurer of the Board

POLICY

BUSINESS

Trustee Expense Policy

1.0 Rationale

As elected officials, school board Trustees are guardians of the public trust. The establishment of a Trustee expense policy promotes financial integrity, accountability and transparency all of which improves public confidence in Ontario's public education system.

2.0 Objective

The objective of this policy is to establish the parameters for reimbursement of eligible expenses incurred by Trustees in the course of their duties.

3.0 Definitions

In this Policy,

- 3.1 Board refers to the Board of Trustees for Durham District School Board.
- 3.2 District refers to the corporate entity of Durham District School Board.
- 3.3 Staff refers to any individual who is employed by Durham District School Board.

4.0 Responsibilities

- 4.1 Trustees: Trustees are responsible for setting the strategic direction of the Board and developing and maintaining policies. They are also responsible for monitoring and evaluating the effectiveness of policies developed by the Board in supporting the Multi-Year Strategic Plan.
- 4.2 Director of Education: The operations of the District are the responsibility of the Director of Education (and designates) and include measures to operationalize and ensure compliance with Board policies by adopting and implementing appropriate procedures and by providing professional learning and training to staff to support implementation. A focus on enhancing understanding of Indigenous rights, human rights, anti-oppression, anti-racism and anti-discrimination, and addressing discriminatory assumptions, stereotypes, biases, barriers, experiences and outcomes is required.

5.0 Policy

- 5.1 On an annual basis, Trustees shall establish and approve an appropriate budget for Trustee expenses as part of the established budget process for the District.
- 5.2 For the duration of a Trustee's term in office, their expenses shall be posted publicly on

the Durham District School Board website on a quarterly basis, based on approved expense claims.

5.3 Reimbursable expenses are those that are directly related to Board business and may be claimed for reimbursement in accordance with the Procedure adopted under this Policy, as may be amended from time to time. The Procedure shall align with procedures for District staff, with appropriate modification to apply to Trustees. All claims for reimbursement of expenses must be submitted within three weeks of the fiscal year end to be eligible for reimbursement.

5.4 The following rules apply to define expenses related to Board business:

5.4.1 Community Expenses

- i. Donations to political or community activities or charitable/fundraising events are not eligible for reimbursement;
- ii. Attendance at community activities or other similar events as a representative of the Board are eligible for reimbursement when approved in advance by the Board;

5.4.2 Gifts

- i. Gifts are generally not provided by individual Trustees. With prior approval by resolution of the Board, Trustees may be reimbursed for gifts of appreciation that are of nominal value;

5.4.3 Communications, Technology, Office

- i. A cell phone shall be provided to any Trustee that requests it. Costs associated with the provided cell phone, replacement, and refresh cycle will be subject to the same terms as for District staff;
- ii. For those Trustees that do not request that a cell phone be provided by the District, the monthly cost of a cell phone shall be eligible for reimbursement, up to \$100 per month, excluding taxes. Cell phone costs incurred for Board business above \$100 per month are eligible for reimbursement as a discretionary expense (under clause 5.4.5 below);
- iii. If appropriate cellular coverage is not available at the Trustee's primary residence, the cost of one dedicated telephone line to the primary residence (including call answering and call display services) for the purpose of Board business is eligible for reimbursement;
- iv. Long distance calls related to Board business are eligible for reimbursement. The cost of personal long distance and fax calls are not eligible;
- v. The cost of a high-speed internet connection to the Trustee's primary residence is eligible for reimbursement;
- vi. To facilitate communication with the Board, its schools and the community through access to the Board's network and e-mail system and the Internet, a board-standard laptop computer and related computer equipment/supplies (printer, paper, replacement printer cartridges, and

Office suite of software) shall be provided by the District to each Trustee for use during their term. Personal purchases of such items are not eligible for reimbursement;

- vii. At the end of the Trustees' term, all District issued equipment shall be returned, or may be purchased by the Trustee for fair value;
- viii. Other supplies related to the role of Trustee (i.e. business cards, office supplies) shall be provided by the District on the same terms as for District staff. Personal purchases of such items are not eligible for reimbursement;

5.4.4 Conferences and Workshops

- i. Trustees are entitled to claim reimbursement for reasonable expenses incurred in attending Ontario Public School Boards' Association (OPSBA) events, including the Annual General meeting, the Provincial Education Symposium, the Labour Relations Symposium, the Mental Health Symposium, and Regional Meetings;
- ii. Student Trustees are entitled to claim reimbursement for reasonable expenses incurred in attending four annual Ontario Student Trustees' Association – l'Association des Eleves conseillers et conseillieres de l'Ontario (OSTA-AECO) conferences;

5.4.5 Discretionary

A Trustee is entitled to reimbursement of up to a total of \$1,000 per year for:

- i. Expenses incurred for attendance at Professional Development sessions or Conferences, provided the attendance has been pre-approved by resolution of the Board in public session; and;
- ii. Childcare expenses incurred in order to attend Board or committee meetings; and
- iii. Cellphone expenses as stipulated in clause 5.4.3 ii. above.

5.5 Approved Trustee expenses shall be paid in accordance with regular practices for District staff and the Procedure adopted under this Policy. A Trustee has the right to submit a request for reimbursement of any disallowed expense directly to the Board for re-consideration and potential approval under this Policy at any public meeting of the Board.

6.0 Evaluation

6.1 This Policy is subject to review and revision as may be deemed appropriate by the Board, but it shall be brought to the Board for review at least every four years.

7.0 Reference Documents

- 7.1 Trustee Procedure
- 7.2 Education Act 191.2

8.0 Appendices:

None

Effective Date

2005-04-19

Amended/Reviewed

2006-08-08

2009-11-16

2013-01-25

2017-11-29

2021-05-17

**MEMORANDUM****To:** Trustees**Memo: No. 2324:13****From:** Camille Williams-Taylor, Director of Education and Secretary to the Board
David Wright, Associate Director of Corporate Services and Treasurer of the Board**Date:** January 18, 2024**RE: Unnamed Coughlan PS**

Purpose

The purpose of this memo is to provide information to the Board of Trustees requested at the January 8, 2024 Standing Committee meeting.

Background

The former public works site in Pickering - dubbed Unnamed Pickering/Creekwood PS, on Tillings Rd has been designated as a future school site for over 20 years.

DDSB received a capital allocation from the Ministry of Education for the area in 2020. Discussions first started with City of Pickering in late summer/early fall of 2020 and City staff were advised of DDSB's intention to purchase the site once remediation was complete. To date, despite best efforts on the part of City of Pickering staff, there is no firm timeline for when the site will be ready for purchase and for school construction.

Based on the need to adhere to the communicated September 2025 school opening date, the site of school construction has been moved to Stannardville Dr and Hurst Dr and the project has been renamed Unnamed Coughlan PS.

At the January 8, 2024 Standing Committee meeting, the following motion was passed:

THAT THE BOARD OF TRUSTEES ASK STAFF TO DEVELOP A PUBLIC MEMO ABOUT THE CREEKWOOD SCHOOL RELOCATION TO ANSWER THE FOLLOWING QUESTIONS:

- WHAT CONCERNS DID THE MINISTRY OF THE ENVIRONMENT RAISE ON THE MOST RECENT REPORT?
- WHY CAN'T WE WAIT FOR THE NEXT SET OF RESULTS BEFORE COMMITTING TO THE RELOCATION?
- HOW THIS WILL REDUCE CROWDING AT NEIGHBOURING SCHOOLS?
- PROJECTED TIMELINES

This memo provides information to the Board of Trustees on this topic with responses outlined in the analysis section.

Analysis

The City of Pickering has made two Risk Assessment Submissions to Ministry of Environment, Conservation and Parks (MECP). The first in January 2023, and the second submission in May 2023. Comments to the second submission were received in September 2023 and included the following requests:

- Additional information for pre- and post-remediation sites
- Additional information around groundwater sampling and monitoring
- Risk management measures required additional information particularly around groundwater barriers and monitoring programs

The timeline to complete the additional testing required as a result of the May 2023 submission to MECP, receive results and resubmit the report to MECP is unknown. MECP has communicated that submissions may take up to 16 weeks to review. Even if the additional required testing was completed and associated report was submitted by end of January 2024, a response would not be expected until June 2024. After the risk assessment has been accepted by MECP, there is a further 12-16 week approval period to obtain a Certificate of Property Use and Environmental Bill of Rights Posting; a 2-4 week period to receive Record of Site Condition (RSC); a 30 business day/ 6 week period for Ministry of Education Record of Site Condition Review; an approximate 2 weeks to respond to Ministry Comments and resubmit RSC; a final 30 business day/ 6 week period for Final Ministry RSC Review. This would complete the process in Spring 2025 wherein we could begin the process to purchase the site, tender and then build, pushing any school opening to January 2027 at the earliest.

There are enrollment pressures occurring across the District. Construction on the Stannardville Dr and Hurst Dr site (Coughlan) will result in a school that relieves pressure not only at Valley View PS and Valley Farm PS, which are holding Pickering growth, but also provide relief to Eagle Ridge PS which currently has 11 portables and 1 alternate space for classroom instruction, as students in the Coughlan area, currently attending Eagle Ridge, will walk to the new school.

The Coughlan site was acquired by the DDSB in November 2022. Geotechnical investigations are being completed in January 2024; Approval to Proceed will be resubmitted to the Ministry of Education by the end of January 2024; Site Plan Application will be submitted to Town of Ajax in February 2024; Tender for construction will be released in February 2024; School construction will take place from June 2024 - September 2025. The target date for opening the school is September 2025.

Should you have any questions regarding this memo, please contact Associate Director David Wright at david.wright@ddsb.ca.

Ministry of Education**Ministère de l'Éducation**

Capital and Business Support
Division

Division du soutien aux
immobilisations et aux affaires

315 Front Street West
15th Floor
Toronto ON M7A 0B8

315, rue Front Ouest
15^e étage
Toronto (Ontario) M7A 0B8

157-2023-8003

January 10, 2024

Donna Edwards
Chair
Board of Trustees
Durham District School Board
400 Taunton Road East
Whitby, ON L1R 2K6

Dear Donna Edwards,

Thank you for your letter dated September 26, 2023, regarding your funding request for new elementary schools in West Whitby and the Ministry of Education's (ministry) process for approving funding for new schools. I appreciate the opportunity to respond.

Schools are critical infrastructure and are an essential part of supporting student achievement. The ministry recognizes the importance of working together with its partners, including school boards to meet the government's commitment to helping build modern schools faster to support the needs of growing communities, to better utilize school capacity, and ensure value for taxpayer dollars. As part of this commitment, I value your feedback.

With respect to the timeline concerns you have noted for ministry approvals, the ministry's key infrastructure priorities are to build modern schools faster, better utilize school capacity and enhance accountability and transparency. The ministry is committed to finding solutions to speed up the construction of new schools through enhanced design standardization, reduced approval requirements and greater transparency and accountability to support high-quality instruction in learning facilities.

.../2

Donna Edwards

-2-

As a result, the 2023-24 Capital Priorities Grant Program (Capital Priorities) has been enhanced to reflect these key government commitments which has introduced a number of components including: a Project Readiness Assessment, Design Standardization, Board Performance Assessment, Enhanced Accountability Framework and Longer Term Growth Plans.

As part of the enhanced accountability framework, successful projects approved through the 2023-24 round of Capital Priorities and capital projects currently in the ministry's existing pipeline will be subject to a Project Commitment which will include a clear schedule, budget and scope of the project as submitted by the school board and agreed upon by the ministry. This new streamlined process will reduce administrative burden and approval timelines while allowing for a clear path for project success. In the coming months, your Capital Analyst will be in touch regarding this new requirement for Durham District School Board's existing capital projects.

Since 2018, Durham DSB has received 5 school-related capital project approvals for a total investment of approximately \$110.0 million. I note your concerns regarding the enrolment pressures your board is facing in the West Whitby area. The demand for school project funding is significant and the ministry must make difficult decisions. As a result of this and the limited funding available, only a portion of funding requests from across the province can be approved.

The ministry is currently reviewing all business cases submitted to the ministry through the 2023-24 round of Capital Priorities and anticipates an announcement in Winter 2024.

Thank you again for taking the time to write.

Sincerely,

Didem Proulx
Assistant Deputy Minister
Capital and Business Support Division

Dates of Significance, January 2024**January 2024**

Tamil Heritage Month

January 1:	New Years Day
January 5:	Guru Gobind Singh's Birthday (Sikh)
January 5:	Epiphany
January 6:	Orthodox Christmas
January 14:	Orthodox New Year
January 15-18:	Thai Pongal
January 15:	Martin Luther King Jr. Day
January 19:	Epiphany (Orthodox)
January 22:	Lincoln Alexander Day
January 24:	International Day of Education
January 24:	International Day of Commemoration in Memory of Victims of the Holocaust
January 25:	Tu B'Shevat (Arbor Day) (Judaism)
January 27:	Family Literacy Day

February 2024

African Heritage Month

Psychology Month

February 2:	Imbolc
February 2:	Groundhog Day
February 10:	Lunar New Year
February 11 :	International Day for Women and Girls in Science
February 12:	Kindness Awareness Week
February 13:	Great Prayer Festival (Tibet, Buddhist)
February 14:	Ash Wednesday
February 14:	Valentine's Day
February 14:	Basant Panchami/Saraswati Puja (Hinduism)
February 14-March 28 :	Lent
February 15 :	National Flag Day of Canada
February 17:	Random Act of Kindness Day
February 19:	Family Day
February 20:	World Day of Social Justice
February 21:	International Mother Language Day
February 28:	Pink Shirt Day