



DURHAM DISTRICT SCHOOL BOARD

NOTICE OF MEETING

EDUCATION FINANCE COMMITTEE PUBLIC SESSION

6:00 p.m.

Thursday, July 2, 2020

Virtual

Chairperson: Darlene Forbes
Recording Secretary: Kristin Talbot

DATE: Thursday, July 2, 2020

TIME: 6:00 p.m.

LOCATION: Virtual

ATTACHMENTS: Agenda

Copies to:
All Trustees
Director of Education
All Superintendents



Durham District School Board

Education Finance Committee Meeting

PUBLIC AGENDA

Thursday, July 2, 2020

6:00 p.m.

Virtual

PAGE

1. Call to Order
2. Land Acknowledgement
3. Declaration of Conflicts of Interest
4. Approval of the Agenda
5. Approval of the June 26, 2019 Education Finance Committee
Public Meeting Minutes 1 - 2
6. 2020-2021 Draft Budget Presentation 3 - 28
7. Other Business
8. Next Meeting Date
 - Wednesday, July 8, 2020
9. Adjournment

EDUCATION FINANCE COMMITTEE

DRAFT MINUTES

A meeting of the Education Finance Committee was held on Wednesday, June 26, 2019 in **PUBLIC** in the Board Room at the Education Centre, 400 Taunton Road East, Whitby, Ontario.

1. Call to Order

The Chair of the Committee Niki Lundquist called the meeting to order at approximately 7:08 p.m.

Members Present: Trustees Patrice Barnes, Michael Barrett, Donna Edwards, Darlene Forbes, Niki Lundquist, Carolyn Morton, Ashley Noble, Scott Templeton, Christine Thatcher

Members Absent/Regrets: Trustees Chris Braney, Paul Crawford

Officials Present: Director Lisa Millar; Associate Directors David Visser and Mark Fisher; Superintendents, Georgette Davis, Mohamed Hamid, Anne Marie Laginski, Margaret Lazarus, Jamila Maliha, Jim Markovski, Andrea McAuley, Heather Mundy, Silvia Peterson

Staff Present: Melissa Durward, Manager of Capital Budget
Jennifer Machin, Manager of Finance
Christine Nancekivell, Chief Facilities Officer

Recording Secretary: Kristin Talbot

2. Land Acknowledgement

Chair Lundquist advised that the Durham District School Board acknowledges that many Indigenous Nations have longstanding relationships, both historic and modern, with the territories upon which our school board and schools are located. Today, this area is home to many Indigenous peoples from across Turtle Island (North America). We acknowledge that the Durham Region forms a part of the traditional and treaty territory of the Mississaugas of Scugog Island First Nation, the Mississauga Peoples and the treaty territory of the Chippewas of Georgina Island First Nation. It is on these ancestral and treaty lands that we teach, learn and live.

3. Declaration of Conflict of Interest

There were no declarations of conflict of interest at this time.

4. Approval of the Agenda

Chair Lundquist advised of an additional item for the agenda "Correspondence Received From SEAC".

MOVED by Trustee Scott Templeton

THAT THE AGENDA BE APPROVED AS AMENDED

CARRIED

5. Correspondence Received From SEAC

Chair Lundquist shared correspondence that was received from SEAC Chair Eva Kyriakides.

6. Approval of the June 12, 2019 Education Finance Committee PUBLIC Meeting Minutes

MOVED by Trustee Ashley Noble

THAT THE MINUTES BE APPROVED AS PRESENTED

CARRIED

7. Deferral of Capital Projects Report

Associate Director Visser presented the report. No questions were raised.

8. Consideration of the 2019-2020 Draft Budget Book Report

Jennifer Machin presented the report. Associate Director Visser presented the draft 2019-2020 budget book. A discussion ensued, and questions were responded to

MOVED by Trustee Donna Edwards

THAT THE EDUCATION FINANCE COMMITTEE RECOMMEND TO THE BOARD THAT THE 2019-2020 DRAFT BUDGET CONTAINING TOTAL REVENUES OF \$849,178,256 AND TOTAL EXPENSES OF \$851,553,406 PREPARED IN ACCORDANCE WITH PUBLIC SECTOR ACCOUNTING BOARD (PSAB) STANDARDS, BE APPROVED AS PRESENTED PENDING MINISTER APPROVAL OF THE IN-YEAR DEFICIT FOR COMPLIANCE PURPOSES OF \$10,883,045.

CARRIED

9. Other Business

There was no other business.

10. Adjournment

MOVED by Trustee Michael Barrett

THAT THE MEETING DOES NOW ADJOURN

CARRIED

The meeting adjourned at approximately 7:38 p.m.

Trustee Niki Lundquist
Chair of the Committee

Education Finance Committee

July 2, 2020

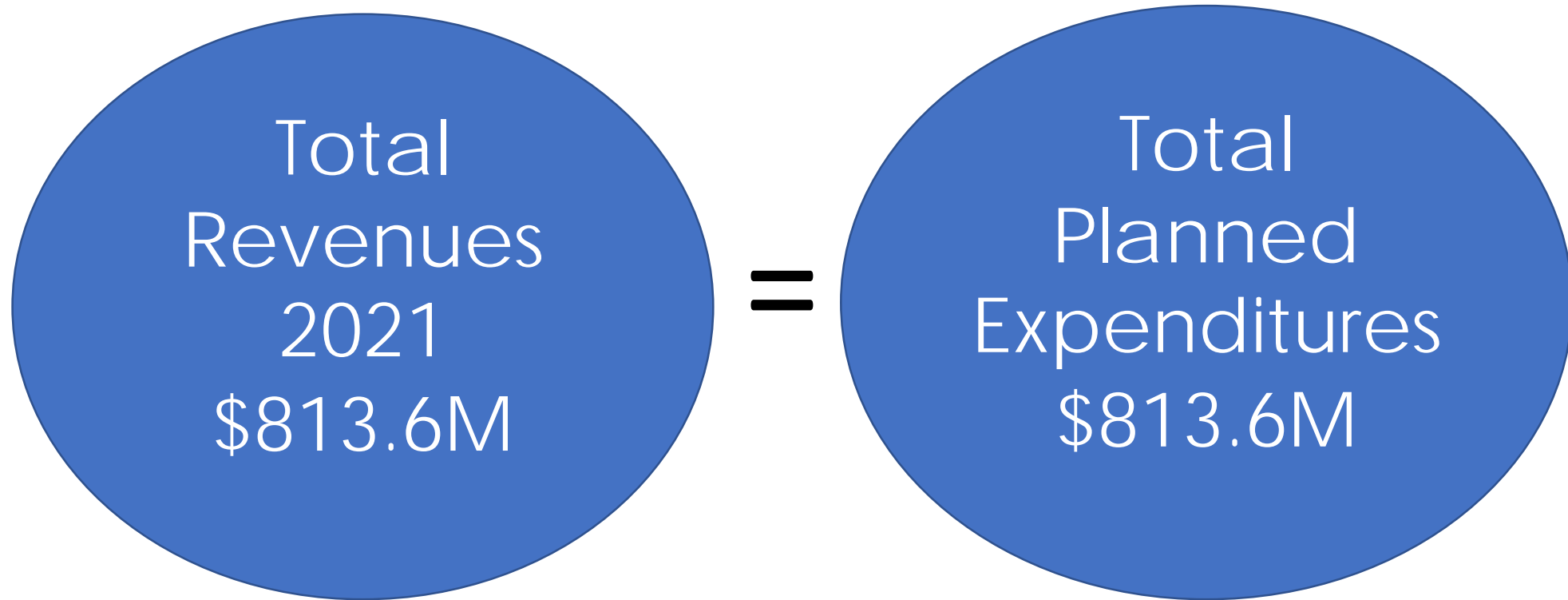


2020-21 Budget Process

Education Finance Committee Meeting Schedule

Date	Meeting Type	Purpose
Wednesday, June 24, 2020	Ed Finance – In Camera	To present the preliminary Draft Budget 2020-21
Thursday, July 2, 2020	Ed Finance - Public	To present the preliminary Draft Budget 2020-21
Tuesday, July 7, 2020	Special SEAC	To present the Draft Budget 2020-21
Wednesday, July 8, 2020	Ed Finance – Public Possible Special Board meeting	Public Deputations
Wednesday, July 15, 2020	Possible Special Board Meeting	Budget Approval

2020-21 Balanced Budget



Ministry Guidelines and Limitations

- **Balanced Budget:** Total spending must be equal to or less than total revenue
- **Class Size:** Must comply with requirements outlined in Ontario Regulation 132/12
- **Special Education Grant Envelope:** Special education funding limited to special education expenditures
- **Other Special Purposes Grant Envelopes:** For example, Learning Opportunities Grants, Indigenous Education, New Teacher Induction Program, and Program Leadership Allocation

Grants for Student Needs - Highlights

- GSN released June 19, 2020.
- Centrally negotiated wage increases of 1% reflected in funding benchmarks.
- Supports for Students Fund (SSF) provided to support additional positions.
- Average class size secondary funded at 23:1.
- Grant for supply teachers increased.
- Transportation grant for 2021 held to the 2019-20 level.
- 2% increase to non-salary component of school operations grant.
- New COVID Related – Mental Health and Technology Grant -TBD

Transportation grant claw back of \$563,000 related to March 2020 school closure and fuel cost savings

Realigned Grants – now enveloped within GSN

- **Mental Health & Wellbeing - \$1.8M**
 - Formerly safe schools grant of \$1.2M plus TPA amount of \$550K for mental health workers to provide direct services to students and support for students in crisis.
- **Experiential Learning - \$238K**
 - For staff and other supports to help students engage in career/life planning.
- **Curriculum and Assessment Implementation - \$97K**
 - PD for educators and system leaders on new curriculum.
- **Educational Software Licencing - \$35K**
 - **New grant** for software to support learning inside and outside of the classroom. Many software licenses formerly funded from Ministry no longer supported.

Recategorized Grants

- Learning Opportunities Grant \$8.0M
 - Demographic Allocation
 - **NEW** Targeted Student Supports (TSS) Envelope
 - **NEW** Experiential Learning (EL) Envelope
- Program Leadership Allocation \$906K
 - Moved from the Administration and Governance grant to the new standalone Program Leadership Grant

Renamed Grants

NEW Name	Previous Name
Education and Community Partnership Programs (ECP) Allocation	Care, Treatment, Custody and Correctional (CTCC) Amount Allocation
Mental Health and Well-Being Grant	Safe and Accepting Schools Supplement
First Nations, Metis & Inuit Studies Allocation	Indigenous Studies Allocation
Tutoring Allocation	Ontario Focused Intervention Partnership (OFIP) Tutoring Allocation

COVID Related Costs

- Additional funding for cleaning supplies and PPE not yet provided.
- Will be provided as separate grant with transfer payment agreement.
- COVID related costs for technology may be applied to 2019-20 surplus funds.
- If there are additional costs beyond those covered in the GSN allocations and surplus funds, then surplus PPF funds may be used if approved by Ministry

Enveloped Funding Outside of GSNs

INITIATIVE	TOTAL
After School Skills Development Programs	135,400
Educators Autism AQ Subsidy	17,500
Human Rights and Equity Advisors	170,400
Math Strategy	999,000
Parent Reaching Out Grant	39,600
Transition Pilot for Students with Developmental Disabilities	104,000
Well-Being and Mental Health Bundle	87,600

2020-21 Total Revenue

REVENUE CATEGORIES	2018-2019 Revised Estimates	2019-2020 Revised Estimates	2020-2021 Estimates	Change 2019-2020 to 2020-2021
Grants for Student Needs (GSN)	770,251,565	771,159,318	800,581,115	29,421,797
Other Government Grants /Fees	3,595,152	2,752,064	2,531,655	-220,409
Other Revenues/Expenditure Recovery	7,248,430	7,611,736	7,682,240	70,504
Total Operating Revenue	781,095,147	781,523,119	810,795,010	29,271,891
Accumulated Surplus	8,257,044	6,249,917	2,755,690	-3,494,227
Grand Total	789,352,191	787,773,035	813,550,700	25,777,665

2020-21 Other Revenues - Notes

- Other Government Grants/Fees
 - Reduced international tuition fee revenues
- Other Revenues/Expenditure Recovery
 - Reduced leases and cafeteria recoveries, increased recovery for staff on loan
- Accumulated Surplus
 - Retirement gratuities funded from dedicated retirement gratuity reserve

Budget – Planned Expenditures 2021

2020-21 Enrolment – Key Funding Driver

	2019-20 Revised Estimates		
	Pupils of the Board	Other	Total
Elementary	50,848.2	22.0	50,870.2
Secondary	20,765.6	71.5	20,837.1
TOTAL	71,613.8	93.5	71,707.3

	2020-21 Estimates		
	Pupils of the Board	Other	Total
Elementary	50,668.0	29.0	50,697.0
Secondary	21,067.3	48.0	21,115.3
TOTAL	71,735.3	77.0	71,812.3

	Enrolment Variance		
	Pupils of the Board	Other	Total
Elementary	-180.2	7.0	-173.2
Secondary	301.7	-23.5	278.2
TOTAL	121.5	-16.5	105.0

	Revenue Variance		
	GSN Revenue	Tuition Revenue	Total
Elementary	-\$2,183,860	\$56,485	-\$2,127,375
Secondary	\$2,629,303	-\$286,268	\$2,343,035
TOTAL	\$445,444	-\$229,783	\$215,660

Key Areas of Focus in 2020-21 Budget

- Program delivery during a Pandemic
- Professional Development
- Special Education
- Increased Requirements for Technology
- Realigned WSIB Budget
- School Block Budgets

Program Delivery During A Pandemic

- Many unknowns about the next school year.
- Ministry funding outside of GSNs not fully released at this point.
- Ministry funding for COVID related costs not yet known.
- Important to build flexibility in the budget to respond to emerging issues.
- Program delivery needs to be adaptable – cost pressures in changing environment difficult to anticipate.
- Proposed budget includes known cost pressures.

Professional Development

- Core Priorities
 - Mental Health & Well-Being
 - Equity, Human Rights & Inclusive Education (focus on Anti-Black Racism)
 - Gap Closing (with a focus on mathematics)
 - Technology/Innovation (Real-Time Learning/Flex-Time Learning)
- Delivery/Approach
 - Integration of All Portfolios/Integrated Planning
 - Flexible Models
 - Collaborative Professionalism

Special Education

- Support for Educational Assistants
 - Focused training and support for both physical safety and mental health and well-being of EA staff.
 - Inclusive Student Services leadership will co-design, in consult with CUPE and other partners such as Health & Safety, a strategic response to EA well-being
- Professional Learning
 - Supports in Compassion Fatigue and Trauma Informed Practice
 - Increased use of Targeted Behavioural Intervention strategies for programming (e.g., escalation continuums)

Increased Technology Requirements

- 5700 devices issued to students and staff for Distance Learning since March.
- Additional purchases required for student equipment refresh cycle.
- Over 700 MiFi wireless internet hubs deployed with a monthly cost to board.
- Additional repair, replacement costs anticipated.
- Increased IT staff costs to support expanded use of technology in schools and central departments.
- Increased costs for enhance corporate systems security and protection of critical data.
- Increased costs for licenses and vendor service contracts.

School Block Budgets

- Schools to receive their unspent block budget balance from 2019-20
 - Supplies and learning materials left in schools from March 2020.
 - On average, schools had spent 50% of their budgets at time of closure.
- Block budget allocations for 2020-21 to be reduced by 30% as a one-time adjustment only
 - Reduction will not apply to clerical salary component on the budget model
- In total, schools will receive an annual budget allocation that is equivalent to the budget provided in 2019-20.

2020-21 Expenditure Plan

EXPENDITURE CATEGORIES	2019-2020 FTE	2019-2020 REVISED ESTIMATES	2020-2021 FTE	2020-2021 ESTIMATES	Change 2019-2020 to 2020-2021
Instruction	6,426.5	667,735,824	6,379.6	685,536,451	17,800,627
Administration & Governance	148.2	19,612,249	154.1	23,961,987	4,349,738
Transportation	1.0	23,748,709	1.0	24,160,141	411,432
School Operations & Maintenance	521.7	72,487,533	539.2	76,025,792	3,538,259
Other Non-Operating	0.0	4,188,720	0.0	3,866,329	-322,391
Grand Total	7,097.4	787,773,035	7,073.9	813,550,700	25,777,665

2020-21 Expenditure Plan - Notes

- Instruction
 - Staffing adjustments for class size, wage increases, professional development and technology in schools
- Administration and Governance
 - Increased WSIB budget to reflect projected actuals, Ability Management, professional development and technology
- Transportation
 - Enrolment related
- School Operations & Maintenance
 - Wage increases and increased budget for supplies and services
- Other Non-Operating
 - Budget realignment

Budget Risk

- Unanticipated enrolment decreases
- Revenue changes
 - Additional claw backs
 - Ministry directed childcare revenue reductions
- Unanticipated cost pressures next school year due to COVID.
 - Staffing costs
 - Supply costs
 - Transportation costs
 - Technology costs

Capital Revenue

Capital Revenue Categories

38.1%

Education Development Charges (EDC)

Fee charged to new residential building permits to fund the acquisition of school sites and related costs to accommodate growth-related pupil needs

61.9%

Ministry Grants

Ministry of Education allocation including funding for new construction, replacing and repairing building components, facility upgrades and retrofits, long term financing and portable purchases and setups

Current Capital Awaiting Approval

Project	Date Original ATP Submitted	Progress to Date
Unnamed Beaverton/Thorah Central PS Rebuild	1-Apr-2019	Submitted add'l enrolment info & request to add 4 rooms to accommodate recent growth
Scott Central PS - Child Care	27-Feb-2019	Submitted alternative solution for consideration
Seneca Trail PS - Child Care	24-May-2019	Due to increase enrolment, submitted new ATP based on change in scope from retrofit to addition
Lakeside PS - Child Care	30-Jan-2020	Request for funds above allocation due to age of building.
Bayview Heights PS - Child Care	30-Jan-2020	Request for funds above allocation due to age of building.
Glengrove PS - Child Care	9-Jun-2020	Original ATP submission
Vaughan Willard PS - Child Care	TBD	Staff working on ATP submission

Questions and Answers

